

**Workforce Investment Board
Quality Assurance Committee
1880 W. Wardrobe Ave
7:30-9:00 a.m., June 24, 2005
Meeting Minutes**



Members Present:

Ned Miller

Terry Nichols

Steve Tinetti

Members Absent:

Albert Montejano

Carole Roberds

Others Present:

Donna Barnes

Bernedette Castaneda

Dave Cramer

Dave Davis

Alfredo Mendoza

1. Call to Order/Roll Call – The meeting was called to order at 7:35 a.m..
2. Approval of Agenda – It was M/S/C Tinetti/Miller to approve the agenda as written.
3. Approval of Minutes – It was M/S/C Tinetti/Nichols to approve the minutes of February 25, 2005.
4. Public Opportunity to Speak - None
5. Action Agenda
 - a. Challenger Award 2005/2008 Application- Dave Davis distributed copies of the application to the committee members for review at the meeting. Mr. Davis explained, that in order to ensure the integrity of the process, copies of the application were only going to be provided to the examiners. Mr. Davis noted that copies will be mailed out to the examiners, Ned Miller, Albert Montejano, and Mike Sullivan, on Monday, June 29, 2005.

Bernedette Castaneda was in attendance to discuss the future plan for certification of the One-Stop in Los Banos. Ms. Castaneda gave an overview of the center in Los Banos. Ms. Castaneda explained the history of the influx in the population several years ago and how the economy of the dot com business affected the way services are provided to this population through the One-Stop in Los Banos. Additionally, Ms. Castaneda also reported that Los Banos has had 200 GED graduates through the use of the PLATO lab, noting this service is in high demand at the Los Banos One-Stop.
6. Information Agenda –
 - a. Participant Data Reports – Steve Tinetti questioned some data on the reports. Mr. Tinetti noted the report indicated that few customers reported hearing about the One-Stop through radio advertising. The question was raised about the amount of marketing done through this media. Mr. Davis reported the Department of Workforce Investment recently received a grant to serve customers with special needs and the Department is currently marketing heavily to advertise services available to this population. The grant is good through the end of June, so it is expected

that marketing will continue heavily through that time. In addition, the Department is working with other agencies to determine how to best reach this population to advertise the services available once the grant is up.

7. Chair Comments – None
8. Other - Dave Davis introduced Staff Services Analyst, Alfredo Mendoza. Mr. Mendoza will be staff to the WIB. Additionally, Mr. Davis advised the committee that there are three new WIB members. The new members are Larry Pitts, Chris Rosander, and Dr. Robert Fore.
9. Next Meeting – July 29, 2005
10. Adjourn – Meeting adjourned 8:05.