

**Workforce Investment Board of Merced County**  
**Standards and Certification Subcommittee**  
Mercy Medical Center (Dominican Campus) Staff Room A  
2740 M Street, Merced  
June 28, 2002, 8:00 a.m.



**Meeting Minutes**

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**Members Present:** Richard Becker, George Brown, Dean Cormany, John Headding (Chair), Charlie Lambert, Ned Miller, Carole Roberds, Helen Sullivan

**Members Absent:** Ben Duran

**PITD Staff Present:** Bernedette Castaneda, Marta Echevarria, John Kasnick, Ed McLaughlin, Joanne Presnell, Richard Skarke

**Others Present:** Evelyn Eagleton, Michael Gonzales, Holly Newlon, Karyn Wiens

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1. **Call to Order and Roll Call** – The Chair called the meeting to order at 8:06 a.m. A sign-in sheet was used in lieu of roll call.
2. **Agenda** – The agenda was approved as published.
3. **Approval of Minutes** – It was *M/S/C Cormany/Roberds* to approve the May 24, 2002 minutes.
4. **Public Opportunity to Speak** – None
5. **Agenda Items:**
  - a. **Review of Certification Procedure (One-Stop Steering Committee (OSSC) members)** – Members of the One-Stop Steering Committee joined committee members to discuss methods of reducing the OSSC’s proposed timeline for One-Stop Certification. The OSSC Chair noted that although standards of operation and goals are in place at the One-Stop, a formalization of such systems has not yet been developed, and therefore would require some time to implement. Standards and Certification Committee members will work on finalizing the certification process, particularly the scoring system, and also create expected response dates to move forward OSSC’s endeavor. Members noted a conditional certification could be granted if certain milestones were not met, with the stipulation that specific actions must be taken in order to become unconditionally certified.  
  
Members also noted that One-Stop leadership and accountability were undefined and recommended OSSC clarify both prior to any other action.
  - b. **Regional Eligible Training Provider List (ETPL) Policy** – Staff reported that a workgroup met in Fresno a few weeks ago to discuss problems concerning ETPL subsequent eligibility. A regional approach is currently being developed by the workgroup addressing ETPL issues. Committee members will be informed of their progress.
6. **Chair Comments** – None
7. **Next Meeting Date and Time** – The next meeting is Friday, July 26 2002, in the Mercy Medical Center (Dominican Campus) Staff Room A, 2740 M Street, Merced, from 8:00 to 9:00 a.m.
8. **Adjournment** – The meeting was adjourned at 9:10 a.m.

Minutes prepared by Marta Echevarria

*“Merced County’s Workforce Investment System will keep pace with new growth, the emerging economy, and the ever-changing needs of the employers by creating a better educated, highly skilled workforce, that’s capable, prepared, and thoroughly knowledgeable.”*