

**TO: Executive Committee**

**DATE: 07/07/08**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Exceptions to Individual Training Account (ITA) Policy**

**PROPOSED MOTION(S): Approve changes to Exceptions to ITA Policy.**

**DISCUSSION: On December 3, 2007, the Executive Committee approved a revised Individual Training Account Policy. In order to provide customer choice in the selection of training providers, the Individual Training Account (ITA) system was established. Through this system, eligible Workforce Investment Act (WIA) participants are able to select their choice of training. The Merced County Workforce Investment Board (WIB), through the One-Stop Operator, the Merced County Department of Workforce Investment, shall make available classroom training in occupations that are directly connected to occupations in demand, as established by the WIB. Occupational classroom training will be provided through training vendors who are evaluated, approved and placed on the state Eligible Training Provider List.**

**The WIA provides for exceptions to the use of ITAs under certain limited circumstances. The Basic Police Academy Training by Modesto Junior College was listed as a local exception. The Department of Workforce Investment received an e-mail on March 14, 2007, stating that effective June 21, 2007, Modesto Junior College will no longer sponsor the Basic Police Academy. As a matter of annual policy review we need to remove this exception from the policy.**

**ATTACHMENT(S):**

**Exceptions to Individual Training Account (ITA) Policy**



**DEPARTMENT OF  
WORKFORCE INVESTMENT**

**Policy/Procedure  
For**

**Exceptions to Individual Training Accounts**

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**Policy:** The Workforce Investment Act provides for exceptions to the use of ITAs under certain limited circumstances:

1. When the services provided are on-the-job training (OJT) or customized training.
2. When the Local Board determines that there are an insufficient number of eligible providers in the local area to accomplish the purpose of a system of ITAs. The Local Plan must describe the process to be used in selecting the providers under a contract for services. This process must include a public comment period for interested providers of at least 30 days. The local exceptions are:
  - The RN and LVN Program with Merced College

When the Local Board determines that there is a training service program of demonstrated effectiveness, offered in the area, by a community-based organization to service special participant populations that face multiple barriers to employment, the Local Board must develop criteria to be used in determining demonstrated effectiveness, particularly as it applies to the special participant population to be served.

**Responsible Official:** Special Projects Staff

**Revised Date:** June 13, 2008

**Reviewed Date:** June 13, 2008