

TO: WIB

DATE: 7/17/03

**FROM: WIB Executive Committee and
Quality Assurance Committee**



For Action



For Information



For Discussion

SUBJECT: WIB Performance Improvement Report

PROPOSED MOTION(S): To accept the Performance Improvement Report and have the Quality Assurance Committee set priorities for committee assignments to strengthen the organization.

DISCUSSION: In April of 2003, the WIB contracted with Barbara Shaw to conduct a Performance Improvement Review. The process began with a board questionnaire. The results were compiled and analyzed, and themes were developed. The consultant developed questions based on the themes, and conducted individual interviews with each active member. The report includes strengths, which can be built upon, and areas with the greatest opportunity for improvement.

On June 27, 2003, at a joint meeting of the Executive and Quality Assurance Committees, the draft report was reviewed and discussed. Recommendations were provided along with the appropriate committee that would be responsible. Ms. Barbara Shaw was invited to present the draft report, along with specific recommendations, to the entire Workforce Investment Board at its July 17, 2003 meeting.

ATTACHMENT(S):

Draft Performance Improvement Report