

**Workforce Investment Board
Executive Committee
Department of Workforce Investment
1880 W. Wardrobe Avenue, Merced
July 28, 2003, 7:30 – 9:00 a.m.
Meeting Minutes**



Members Present:

Andrea Baker
Rick Osorio

Kathleen Crookham
Mike Smith

Nellie McGarry
Mike Sullivan

Others Present:

Dave Davis

Ed McLaughlin

Jackie Walther-Parnell

- I. Call to Order - The meeting was called to order by the Vice Chair, Nellie McGarry.
- II. Approval of Agenda – It was *M/S/C Crookham/Smith* to approve the agenda with the removal of items Va. and Vb.
- III. Approval of Minutes – It was *M/S/C Smith/Crookham* to approve the Executive Committee & Quality Assurance Joint meeting minutes of June 27, 2003.
- IV. Public Opportunity to Speak - None
- V. Action Agenda
 - a. ITA Policy – This action item was pulled from the Agenda because the submitting committee failed to meet quorum and could not recommend action to the Executive Committee. A brief discussion on the proposed ITA Policy ensued. Staff will provide the following during the Executive Committee meeting scheduled for August 25, 2003:
 - i. A listing of ITA programs and their costs.
 - ii. A compilation of how many clients were served under ITA's from July 1, 2002 – June 30, 2003. How many completed, current employment status.
 - iii. How many actions were taken using Core B services during the period July 1, 2002 – June 30, 2003.
 - b. Supportive Services Policy – This action was pulled from the Agenda.
 - c. Regional Panel Topics – The regional topics suggested were approved and the following added: County/City Economic Development, County/City Workforce Development, and Transportation. Mike Smith requested that the subject of WIB investment in younger youth be included in the September 11 Education Panel discussion.
 - d. September Retreat – The committee agreed to tentatively set September 24, 2003 7:30 a.m. – 11:30 a.m. as the date for the WIB Retreat. The place for the retreat will be chosen at a later date.
 - e. WIB/BOS Joint Meeting – A date was not chosen for the annual WIB/BOS Joint Meeting. It was decided the meeting will be held after the September 24 retreat. Ms. Baker will consult with the BOS and bring back available dates to the Executive Committee August 25th.
- VI. Director's Comments – Ms. Baker reported that WIA reauthorization was progressing. Particular note was the budgets from both the House and Senate were favorable. It appears that next year's funding will be comparable to the present budget. There were questions and discussions concerning the flow of dollars from Washington, through Sacramento, to Merced. Lastly, Ms. Baker reported on efforts to bring Senator Denham and Assemblywoman Matthews to the One-Stop.
- VII. Chair Comments – McGarry thanked all for attending.

- VIII. Other - None.
- IX. Next Meeting – August 25, 2003, 7:30 – 9:00.
- X. Adjourn – Meeting adjourned 9:00 a.m.