

TO: Program Planning & Development

DATE: 7/28/05

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Eligible Training Provider List (ETPL) Addition

PROPOSED MOTION(S): Approve Goodwill Industries of San Joaquin Valley, Inc. course for Retail Skills Training for addition to the State ETPL.

DISCUSSION: The Workforce Investment Board approved an ETPL policy on June 20, 2000. The Workforce Investment Act requires that training providers who wish to access WIA funds must submit applications to be placed on the state training list. Providers must meet all local and state criteria; agree to provide approved training to WIA-enrolled participants; supply required client data for long-term follow-up and they must agree to abide by all WIA-required regulations and/or laws.

The application from Goodwill Industries of San Joaquin Valley, Inc. for its Retail Skills Training is complete and meets the requirements for inclusion in the ETPL. The program is registered by the Bureau for Private Post-Secondary and Vocational Educational (BPPVE). Length of the program is 12 weeks. Cost of the program is \$3,600.

**ATTACHMENT(S):
Application**

01. Provider Code (FEIN)

94-1366601

02. CIP Code

08079

For Internal Office Use Only

03. Program Code

04. Subgrant Code

05. Date Received By LWIB

06. Local Program Code

WORKFORCE INVESTMENT ACT TRAINING PROGRAM APPLICATION

Provider Name

Goodwill Industries of San Joaquin Valley, Inc.

07. Program Name

Retail Skills Training

08. Program Description

Twelve weeks of classroom instruction and work-based skills development. Cashier, customer service, sales.

09. Training Site Address

32 W. Olive

City, State

Merced, CA

10. ZIP

95348

11. County

Merced

12. Listed On Other State's ETPL

- 1-Yes
 2-No

13. ADA Compliant

- 1-Yes
 2-No

14. Total Hours Of Instruction

320

15. Credits

0

16. Non-Credit

- 1-Yes
 2-No

17. Credit Time

- 1-Semester
 2-Quarter

Total Program Cost

18. Tuition \$3,600
19. Fees \$ _____
20. Expenses \$ _____
Total \$3,600

21. Mode Of Delivery

- 1-Classroom
 2-Internet
 3-Correspondence
 4-Broadcast
 5-Computer Based Instruction

When Program is Offered

22. Days 1-Yes 2-No
23. Evenings 1-Yes 2-No
24. Weekends 1-Yes 2-No

25. Frequency of Offering

- 1-Weekly
 2-Monthly
 3-Quarter
 4-Semester
 5-Other

26. BPPVE Approval Status

- 1-Approved
 2-Temporary Approval
 3-Registered
 4-Exempt
 9-Not Applicable

27. BPPVE Approval Expiration Date
11/09/06

28. Other BPPVE Approved Programs

- 1-Yes
 2-No

29. Registered Apprenticeship

- 1-Yes
 2-No

30. Registered Date

N/A

Other List Criteria:

31. CDE Approved 1-Yes 2-No
32. COCCC Approved 1-Yes 2-No
33. Proven Effectiveness *No longer used*
34. Employer Support *No longer used*
35. Industry Authorized *No longer used*

36. Continuing Education Units (CEU)

0

37. CEU Granting Institution

0

38. Resources Required

- 1-Yes
 2-No

39. Program Goal

- 1-Skill Attainment
 2-Certificate
 3-Registration
 4-License
 5-Associate Degree
 6-Baccalaureate Degree
 7-Other

40. Credentialing Body

Goodwill Industries of San Joaquin Valley, Inc.

41. Projected Hourly Wage After Program Completion
8.59


42. Prerequisites

None

43. Skills Sets

Cash handling procedures, merchandise display, customer service.

WIA Training Program Application (continued)

| 44. Curriculum | | 45. Relevant Occupations (Soc/O*Net Code) | |
|---|------------------------------------|---|--|
| Course Code | Course Title | Code | Title |
| RT02 | Cashiering Skill | 412010 | Cashiers |
| RT03 | Customer Service Skill | 413000 | Sales Representatives, Service |
| RT01 | Cash Register | 434051 | Customer Service Representatives |
| RT04 | Visual Merchandising | | |
| RT08 | Company Policy | | |
| RT05 | Processing Skill | | |
| RT06 | Telephone Skill | 46. Relevant Occupation Recommendation | |
| | | Soc/O*Net Category | Description |
| RT07 | Safety / Loss Prevention | | |
| Accessibility 47. On-Site Parking <input checked="" type="checkbox"/> 1-Yes <input type="checkbox"/> 2-No 48. Public Transportation <input checked="" type="checkbox"/> 1-Yes <input type="checkbox"/> 2-No 49. Disabled Student Access <input checked="" type="checkbox"/> 1-Yes <input type="checkbox"/> 2-No 50. Sign Language <input type="checkbox"/> 1-Yes <input checked="" type="checkbox"/> 2-No 51. Other Languages <input checked="" type="checkbox"/> 1-Yes <input type="checkbox"/> 2-No 52. Other <input type="checkbox"/> 1-Yes <input checked="" type="checkbox"/> 2-No | | 53. Target Audience Underemployed / unemployed / persons with a disability 54. Average Class Size 15 55. Equipment to be Used cash register, 10-key, debit card terminal | |
| INITIAL PERFORMANCE INFORMATION | | | |
| 56. Period Begin Date 01/01/05 | 57. Period End Date 12/31/05 | 58. Participant Universe 15 | 59. Average Hourly Wage at Placement 9.46 |
| 60. Program Completion Rate 64% | 61. Entered Employment Rate 66% | 62. Skill/Credential Attainment Rate 66% | 63. Retention Rate 59% |
| I certify that the information submitted on this application is true and correct. I also agree to supply the required performance information and seed data on all students in order to calculate performance measures for subsequent eligibility determination. In addition, all performance outcome data shall be made available upon request for audit purposes. | | | |
| 64. Printed Name of Provider Representative William D. Carmichael | | 65. Title Director - Workforce Development | 66. Date 5/17/05 |
| Signature  | | | |

ETPL/EPGA