

**Workforce Investment Board
Program Planning and Development Committee
Dept of Workforce Investment – Large Conference Room
1880 W. Wardrobe Ave, Merced, CA
Thursday, August 24, 2006, 3:00 – 4:30 P.M.
Meeting Minutes**



<http://web.co.merced.ca.us/wi/wib/subcommittees/subcommittees.html>

Members Present: Andrea Baker, Don Bergman, Sharon Cresswell, Ernie Flores, Phil Flores, Anne Newins, Larry Pitts, Mike Sullivan (Chair), Thomas Tsubota

Members Absent: Nicolas Benjamin, Peter Fluetsch (Vice Chair), John Fowler, Carol Greenberg, Al Romero, Chris Rosander

Others Present: Dave Davis, Rennise Ferrario, Patricia Hinson, Alfredo Mendoza, Joanne Presnell

- 1. Call to Order and Roll Call:** The Chair called the meeting to order at 3:05 p.m. Roll call was taken.
- 2. Agenda:** It was *M/S/C Bergman/Newins* to approve the agenda with the following changes: 1) Add Merced College Update under Information Agenda, and 2) Pull item 5.a. LVN Contract.
- 3. Approve Minutes:** It was *M/S/C Bergman/Flores* to approve the November 30, 2005 minutes.
- 4. Public Opportunity to Speak:** None
- 5. Action Agenda:**
 - b. Plan Mod 7 to 5 Year Strategic Plan:** It was *M/S/C Newins/Bergman* to accept the Local Plan Modification 7, and forward to the Workforce Investment Board for approval.
 - c. Marketing Plan:** It was *M/S/C Flores/Pitts* to accept the Marketing Plan, and forward to the Workforce Investment Board for approval.
 - d. Additional Industry Cluster:** It was *M/S/C Newins/Bergman* to accept a Second Industry Cluster, Manufacturing, for Workforce Investment Board sponsorship.
- 6. Information/Discussion Agenda:**
 - a. Review of Retreat Outcome:** Staff updated committee members, and will discuss further at a Retreat Update meeting to be scheduled in late September.
 - b. Merced College:** Ms. Anne Newins made a presentation on a proposal from Madrid Consulting Group to develop environmental scans for Merced College. Ms. Newins asked staff to make a recommendation to the WIB to see if the WIB would be interested in additional data to be provided by the group.

Program Planning and Development Committee

August 24, 2006

Page 2

7. Chair Comments: None

8. Next Meeting Date/Time: The next meeting is September 28, 2006, 3:00-4:30 p.m., Department of Workforce Investment, 1880 W. Wardrobe Ave, Large Conference Room.

9. Adjourn: The meeting adjourned at 4:10 p.m.

Minutes prepared by Patricia Hinson.