

**Workforce Investment Board
Program Planning and Development Committee
Merced Chamber of Commerce Conference Room
690 W. 16th Street, Merced, CA
August 25, 2004, 3:00 – 4:30 P.M.
Meeting Minutes**



Members Present: Andrea Baker, Don Bergman, Sharon Cresswell, Phil Flores, Peter Fluetsch (Vice Chair), Scott Galbraith, Carol Greenberg, Anne Newins, Rick Osorio (Chair), Al Romero

Members Absent: Paul Alderete, John Fowler, Thomas Tsubota

WI Staff Present: Dave Davis, Dee Knight, Joanne Presnell

1. **Call to Order and Roll Call:** The Vice Chair called the meeting to order at 3:08 p.m. A sign-in sheet was used in lieu of roll call.
2. **Agenda:** It was *M/S/C Newins/Bergman* to approve the agenda as published.
3. **Approve Minutes (June 23, 2004):** It was *M/S/C Newins/Galbraith* to approve the June 23, 2004 minutes as written.
4. **Public Opportunity to Speak:** None.
5. **Action Agenda:**
 - a. **Workforce Investment Board Marketing Plan:** It was the consensus of the members to table this item until the September 22, 2004 meeting. This will give committee members time to review the current Marketing Plan. Staff will e-mail members the Marketing Plan along with the Day Pass Survey form.
 - b. and c. **Eligible Training Provider List – Merced Adult School Clinical Medical Assistant/Merced Adult School Medical Billing:** It was the consensus of the members to table these items until the September 22, 2004 meeting. At that time a representative from Merced Adult School will be asked to give a presentation and answer questions about the above courses. The members also asked that these items be added to the Workforce Investment Board’s (WIB) Consent Agenda for September 27, 2004.

The Chair noted that anyone requesting to be added to the Eligible Training Provider List should attend the Program Planning & Development Committee meeting to make a presentation.

6. **Chair’s Comments:** The Chair thanked everyone for attending the meeting. The Chair requested an update on those Worknet customers who are attending the Surviving and Thriving in the Workplace Workshop that will begin in September 2004.
7. **Other Comments:** Ms. Andrea Baker noted that the California Performance Review is out and each public agency has been affected by this Review. One recommendation is there be 20-30 WIBs versus 50

WIBs. WIB members will be asked to send letters of support regarding Local Workforce Investment Areas being allowed to remain as they are or select which local WIB they want to partner with.

Mr. Don Bergman noted that Congressman Cardoza will be the quest speaker at the Merced Chamber luncheon on September 2, 2004, at the Branding Iron. The Congressman will be speaking on the following:

- a. The Energy Bill that is in Congress,
- b. Water Problems in California, and
- c. Endangered Species Act.

8. Next Meeting Date/Time: Next meeting is September 22, 2004, 3:00-4:30 p.m., in the Merced Chamber of Commerce Conference Room, 690 W. 16th Street, Merced.

9. Adjourn: The meeting adjourned at 3:48 p.m.

Minutes prepared by Devilla D. Knight.