

**Workforce Investment Board
Program Planning and Development Committee
Dept of Workforce Investment – Large Conference Room
1880 W. Wardrobe Ave, Merced, CA
Thursday, August 25, 2005, 3:00 – 4:30 P.M.
Meeting Minutes**



<http://web.co.merced.ca.us/wi/wib/subcommittees/subcommittees.html>

Members Present: Don Bergman, Sharon Cresswell, Ernie Flores, Phil Flores, Peter Fluetsch (Vice Chair), John Fowler, Al Romero, Mike Sullivan (Chair), Thomas Tsubota

Members Absent: Andrea Baker, Nicholas Benjamin, Scott Galbraith, Carol Greenberg, Anne Newins,

Others Present: Dave Cramer, Dave Davis, Debby Hoban, Sandy Lemas, Alfredo Mendoza, Bob Molmen, Joanne Presnell

1. Call to Order and Roll Call: The Chair called the meeting to order at 3:10 p.m. Roll call was taken.

2. Agenda: It was *M/S/C Flores/Fluetsch* to approve the agenda as published.

3. Approve Minutes (July 28, 2005): It was *M/S/C Fluetsch/Flores* to approve the July 28, 2005, minutes with amendment to add Don Bergman as an absent member.

4. Public Opportunity to Speak: None

5. Action Agenda:

a. Self-Sufficiency Wage Waiver: Staff noted the Workforce Investment Board (WIB) directed that the self-sufficiency wage be reassessed at least once a year. The Program Planning & Development Committee approved the limits for self-sufficiency at the last meeting. RN and LVN applicants were waived from the policy limits. Other individuals employed in Healthcare tend to fall outside of the policy limits and cannot receive our services.

It was *M/S/C Bergman/Fluetsch* that applicants who are employed within the Healthcare Industry cluster and are seeking upgrade services or other Healthcare employment will be exempt from this policy.

b. Economic Development Action Team: Economic Development is a key activity in the WIB's Implications for Action as published in the 2004 State of the Workforce. An implication for action that needs attention concerns "Ensure the complete implementation of the Merced County Economic Development Strategic Plan by reviewing status and recommending action."

Five (5) members of the Program Planning & Development Committee and WIB staff recently reviewed the action during an Economic Development "Brown Bag" meeting and felt the Strategic Plan should undergo an update and that the WIB would want to participate.

It was *M/S/C Bergman/Fluetsch* that the Program Planning & Development Committee reestablish its Economic Development Action Team with focus on working with key Economic Development organizations to review and update the status of the Merced County Economic Development Strategic Plan.

"Merced County's Workforce Investment System will keep pace with new growth, the emerging economy, and the ever-changing needs of the employers by creating a better educated, highly skilled workforce, that's capable, prepared, and thoroughly knowledgeable."

Don Bergman, Peter Fluetsch, and Phil Flores volunteered and Carol Greenberg was appointed to the Economic Development Action Team.

c. Healthcare Forum: During the July 28, 2005, meeting of the Program Planning & Development Committee, it was directed that planning begin on a Healthcare Forum. After a discussion, recommendation was made for staff to meet with Human Resources personnel from hospitals, health centers, and residential and skilled nursing centers. It was suggested specific questions be asked of the three different categories of healthcare, have them prioritize their concerns, and then have the results presented to the committee at the next meeting, or when available.

6. Information/Discussion Agenda:

a. Update on Implications for Action: Staff stated this item will be included in every committee to keep track of the three Implications for Action, and to keep the committees informed on what everyone is doing.

7. Chair Comments: The Chair requested the meeting date be changed to September 29, 2005, so members of the committee and staff could attend "*Frontline Workforce Development: Promoting Partnerships and Emerging Practices in Health and Health Care*" sponsored by the Robert Wood Johnson Foundation. The workshop is scheduled for September 22, 2005, in San Francisco.

8. Next Meeting Date/Time: The next meeting is September 29, 2005, 3:00-4:30 p.m., Department of Workforce Investment, 1880 W. Wardrobe Ave, Large Conference Room.

9. Adjourn: The meeting adjourned at 4:10 p.m.

Minutes prepared by Debby Hoban.