

**Workforce Investment Board of Merced County**  
**Quality Assurance Committee**  
**Department of Workforce Investment**  
**1880 West Wardrobe Avenue**  
**August 25, 2006, 8:30 – 10:00 a.m.**  
**Meeting Minutes**



<http://web.co.merced.ca.us/wi/wib/subcommittees/subcommittees.html>

**Members Present:** Albert Montejano (Chair), Terry Nichols, Carole Roberds (Vice Chair), Steve Tinetti

**Staff Present:** Dave Davis, Debby Hoban, Alfredo Mendoza, Joanne Presnell

**1. Call to Order and Roll Call:** The Chair called the meeting to order at 8:31 a.m. A sign-in sheet was used in lieu of roll call.

**2. Approval of Agenda:** It was *M/S/C Tinetti/Nichols* to approve the agenda as published.

**3. Approve Minutes (April 28, 2006):** It was *M/S/C Nichols/Tinetti* to approve the April 28, 2006 minutes.

**4. Public Opportunity to Speak:** None

**5. Action Agenda:**

**a. Strategic Scorecard:** Staff reviewed data and answered specific questions. Staff noted the Strategic Scorecard was updated to denote the exact month that reviews occur. The terms “Annually” and “Biannually” have been replaced with the exact months to provide more clarity to the Strategic Scorecard.

**6. Information/Discussion:**

**a. Performance Goals 2005-06:** Department of Workforce Investment received this year’s final performance goals. Staff reviewed data and answered specific questions. Information was provided to facilitate comparison to other Local Workforce Investment Areas (LWIAs).

**b. Participant Data Reports – June 2006 –** Staff reviewed data, answered specific questions and noted enrollments for Adult and Dislocated Workers are increasing while Youth enrollments are decreasing.

**c. WIB Customer Satisfaction Reports – June 2006 -** Staff reviewed data and answered specific questions.

**d. The Quick Look - Labor Market Review – February 2006 -** Staff reviewed data and answered specific questions.

**7. Chair Comments:** The Chair thanked everyone for attending.

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**8. Next Meeting Date & Time:** The next meeting will be September 29, 2006, 7:30 a.m., Department of Workforce Investment, Small Conference Room, 1880 W. Wardrobe Ave, Merced.

**9. Adjourn:** The meeting adjourned at 8:35 a.m.

Minutes prepared by Debby Hoban.