

**Workforce Investment Board
Executive Committee
1880 Wardrobe Ave.
August 30, 2004, 7:30 – 9:00 a.m.
Meeting Minutes**



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- I. Call to Order/Roll Call – Vice Chair, Mike Sullivan called the meeting to order and roll was taken Donna Ornelas
 - II. Approval of Agenda - It was M/S/C Osorio/Crookham to approve the agenda as written.
 - III. Approval of Minutes – It was M/S/C Smith/Montejano to approve the minutes of July 26, 2004 as written.
 - IV. Public Opportunity to Speak - None
 - V. Consent Agenda
 - a. High Concentrations of Youth Program Proposal – Dave Davis gave an overview of the proposed program and Holly Newlon provided an overview of the budget and what the costs of each item would cover. It was M/S/C Crookham/Osorio to approve the proposal.
 - VI. Information Agenda
 - a. Year-End Fiscal Report – Mike Smith reported the Finance Committee has met and reviewed the report.
 - b. WIB Recertification – Joanne Presnell provided an overview of the recertification process for the WIB. She explained the criteria and noted the application has been submitted for Merced.
 - c. LWIA Demonstration Grant – Joanne Presnell reported on the Demonstration Grant for services to customers with hearing and/or vision disabilities. She explained what services and types of equipment would be procured through the grant.
 - VII. Committee Reports
 - a. Quality Assurance Committee – Albert Montejano discussed the request to provide information on education and training credentialing. Mr. Montejano distributed a report outlining the credentialing process and numbers of customers served in each area. Mr. Montejano also reported the Quality Assurance Committee has met the timeframes requested by the Chair to finalize the WIBs Strategic Scorecard. He also distributed the final draft for review.
 - b. Program Planning and Policy Development – Rick Osorio reported that the committee was presented with an action item to consider adding two courses to the ETPL. The committee requested further information and recommended that training providers be invited back to the next meetings so that they would be able to answer the questions of the committee
 - VIII. Director's Comments – Andrea Baker reported that the funding for WIA appears to be stable for the upcoming year, she noted that the CalWorks funding is being watched. In the California Performance Review (CPR), it has been recommended to the Governor, to reduce the number of WIBs. The State LWIAs are in the process of testifying to advocate for the retention of local control and local determination of any regional initiatives.

- IX. Chair Comments - None
- X. Other - It was noted the next scheduled meeting was September 27, 2004. This would seem to be an issue since the full WIB meeting is being moved to September 28, 2004 to accommodate the teleconference training. It was suggested to move the September meeting to September 20, 2004 and it was noted that this recommendation will be given to Mr. Headding.
- XI. Next Meeting – TBA (*Tentatively scheduled: September 20, 2004, 7:30-9:00 a.m.*).
- XII. Adjourn The meeting was adjourned 8:15