

**TO: Workforce Investment Board**

**DATE: 09/13/07**

**FROM: Executive Committee**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: One-Stop Memorandum of Understanding Amendments – SB 293  
Implementation**

**PROPOSED MOTION(S): Ratify the Executive Committee’s action to approve  
Amendments to One-Stop Memorandums of Understanding (MOUs).**

**DISCUSSION: Senate Bill 293 requires several changes be incorporated into the One-Stop  
MOUs between the Workforce Investment Board (WIB) and the partners of the One-Stop  
System. The Executive Committee approved the 13 amendments to One-Stop MOUs  
during their August 6, 2007 meeting.**

**All MOUs are amended to contain a policy for immediately referring certain individuals  
into training services, and the methods for referring individuals between the local One-  
Stop Career Centers and partners. The MOU between the WIB and the One-Stop  
Operator (Merced County Department of Workforce Investment) adds language that the  
WIB will ensure an annual review of the One-Stop Operator’s operations is conducted, and  
if required, terminate for cause the eligibility of the operator.**

**The following partners have One-Stop MOUs with the WIB:**

- 1) Merced County Commerce, Aviation and Economic Development**
- 2) Merced County Department of Workforce Investment**
- 3) California Employment Development Department**
- 4) California Department of Rehabilitation**
- 5) California Army National Guard**
- 6) Yosemite Chapter of SCORE**
- 7) Job Corps**
- 8) Area Agency on Aging**
- 9) Central Valley Opportunity Center**
- 10) Housing Authority of Merced County**
- 11) Merced Adult School**
- 12) Merced County Office of Education**
- 13) Merced College.**

**ATTACHMENT(S):**

**Sample Amendment – Department of Workforce Investment**

**AMENDMENT TO MEMORANDUM OF UNDERSTANDING  
BETWEEN THE MERCED COUNTY WORKFORCE INVESTMENT BOARD  
AND MANDATED ONE-STOP PARTNERS  
PURSUANT TO THE WORKFORCE INVESTMENT ACT OF 1998 (WIA)**

**PARTNER AGENCY: Department of Workforce Investment  
AMENDMENT NUMBER: 1  
MOU AGREEMENT NUMBER: 2005057**

THIS AMENDMENT to the Memorandum of Understanding between Department of Workforce Investment and the Workforce Investment Board is executed this \_\_\_\_\_ day of \_\_\_\_\_, 2007.

WHEREAS, the parties entered into an agreement for said services on April 5, 2005, a copy of which is attached as "Exhibit A," and

WHEREAS, the parties mutually desire to continue with said agreement as modified hereinafter. It is agreed as follows:

**Page 1, Item 3. THE ONE-STOP SYSTEM.** Add the following paragraphs:  
"On August 31, 1999, the Chief Elected Official (Chair, Merced County Board of Supervisors) concurred with the recommendation of the interim Merced County Workforce Investment Board (with the assumed agreement of the Governor) and certified the Merced County PITD (now know as Department of Workforce Investment) as the local One-Stop Operator in accordance with Section 121(e) of the Workforce Investment Act.

The local Workforce Investment Board will ensure that an annual review of the One-Stop Operator's operations is conducted, and if required, terminate for cause the eligibility of the operator."

**Page 4, Item 16, SYSTEMATIC REFERRAL PROCESS:** Add to first paragraph: "Please refer to the Department of Workforce Investment, Operational Procedure for Interagency Referral, found at <http://www.co.merced.ca.us/wi/wib/policies/policies.html>."

Delete Second paragraph, 4<sup>th</sup> Bullet: "Consider the effect of cross-referrals on mutual performance expectations".

Add a third paragraph: " Participants may receive the three levels of service concurrently and the determination that an individual needs intensive and/or training services can be made without regard to how long the individual has been receiving core or intensive services. Neither is it necessary for all individuals to receive staff-assisted core services before receiving intensive services. In addition, job search is not the only core service that satisfies the federal requirement that an individual must receive at least one core service before receiving intensive services. Such decisions are based on each participant's employment and training needs."

**AUTHORITY AND SIGNATURES:** The individuals signing below have the authority to commit the partner they represent to the terms of this MOU, and do so commit by signing.

**Merced County Workforce Investment Board**

\_\_\_\_\_ Date \_\_\_\_\_  
Robert A. Harmon, Chair, Merced County Workforce Investment Board

**Merced County Board of Supervisors**

\_\_\_\_\_ Date \_\_\_\_\_  
John Pedroza, Chair, Merced County Board of Supervisors

**One-Stop Partner: Department of Workforce Investment**

\_\_\_\_\_ Date \_\_\_\_\_  
Andrea T. Baker, Director

APPROVED AS TO LEGAL FORM  
James N. Fincher, Merced County Counsel

By \_\_\_\_\_ Date \_\_\_\_\_  
Deputy