

TO: Workforce Investment Board

DATE: 9/14/06

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Eligible Training Provider List (ETPL) Addition

PROPOSED MOTION(S): Approve Merced County Office of Education (MCOE)/Regional Occupational Program (ROP) Automotive Services training for addition to the State ETPL.

DISCUSSION: The Workforce Investment Board approved an ETPL policy on June 20, 2000. The Workforce Investment Act (WIA) requires that training providers who wish to access WIA funds must submit applications to be placed on the State training list. Providers must meet all local and State criteria; agree to provide approved training to WIA-enrolled participants; supply required client data for long-term follow-up, and they must agree to abide by all WIA-required regulations and/or laws.

The application from MCOE/ROP for its Automotive Services training is complete, and meets the requirements for inclusion in the ETPL. The program is registered by the California Department of Education (CDE). The length of the program is 26 weeks/832 hours. The cost of the program is \$4,160.00. The training is available at the Automotive Training Center at the Castle Airport Aviation & Development Center.

**ATTACHMENT(S):
Program Application**

PRELIMINARY FORM

EDD Serving the People of California		01 Provider Code (FEIN) 94-6002379		For Internal Office Use Only	
		02 CIP Code 47.0604		Program Code	
WORKFORCE INVESTMENT ACT TRAINING PROGRAM APPLICATION					
Provider Name Merced County Office of Education / Regional Occupational Program					
07 Program Name Automotive Services			08 Program Description Comprehensive Vocational Program to prepare participants for employment in Automotive Services Occupations, including Internship for work-site experience.		
09 Training Site Address 2245 Jet Stream Drive, Bldg #325			City, State Atwater, CA		10 ZIP 95340
			11 County Merced		
12 Listed on Other State's ETPL 1 Yes 2 No	13 ADA Compliant 1 Yes 2 No	14 Total Hours of Instruction <p align="center">832</p>	15 Credits N/A	16 Non-Credit 1 Yes 2 No	17 Credit Time 1 Semester 2 Quarter N/A
Total Program Cost 18 Tuition \$4160 19 Fees \$ _____ 20 Expenses \$ _____ TOTAL \$ 4160.00		21 Mode of Delivery 1 Stand-up 2 Internet 3 Correspondence 4 Broadcast 5 Computer Based Instruction	When Program is Offered 22 Days 1 Yes 2 No 23 Evenings 1 Yes 2 No 24 Weekends 1 Yes 2 No	25 Frequency of Offering 1 Weekly 2 Monthly 3 Quarter 4 Semester 5 Other	26 BPPVE Approval Status 1 Approved 2 Temporary Approval 3 Registered 9 Not Applicable 27 BPPVE Approval Expiration Date N/A
28 Other BPPVE Approved Program 1 Yes 2 No	29 Registered Apprenticeship 1 Yes 2 No	30 Registered Date <p align="center">N/A</p>	Other List Criteria 31 CDE Approved 1 Yes 2 No 32 COCCC Approved 1 Yes 2 No 33 Proven Effectiveness 1 Yes 2 No 34 Employer Support 1 Yes 2 No 35 Industry Authorized 1 Yes 2 No		
36 Continuing Education Units (CEU) <p align="center">N/A</p>		37 CEU Granting Institution <p align="center">N/A</p>			
38 Resources Required 1 Yes 2 No	39 Program Goal 1 Skill Attainment 5 Associate Degree 2 Certificate 6 Baccalaureate Degree 3 Registration 7 Other 4 License		40 Credentialing Body WASC, CDE, CCTC		
			41 Projected Hourly Wage After Program Completion \$9.00 – 15.00		
42 Prerequisites High School diploma or GED. 9 th grade reading and math levels.					
43 Skills Sets Basic procedures and computer applications related to the trades, SCANS skills, Safety, Automotive Measurement and Math, Basic Electricity and Electronics, Vehicle Maintenance, Engine Fundamentals, Computer Systems Fundamentals and On-Board Diagnostics. Diagnostics and Repair of Automotive Fuel Systems, Exhaust Systems, Cooling and Lubrication Systems, Emission Systems and Engine Performance, Drive Trains, Suspension, Steering and Brakes.					

PRELIMINARY FORM

44 Curriculum		45 Relevant Occupations (SOC/O*NET Code)	
Course Code	Course Title	Code	Title
91524	Automotive Services	45-3023	Automotive Service Technicians & Mechanics
		45-3020	Automotive Technicians & Repairers
		49-3093	Tire Repairer and Changers
		46 Relevant Occupation Recommendation	
		SOC/O*NET Category	Description
Accessibility 47 On-Site Parking 1 Yes 2 No 48 Public Transportation 1 Yes 2 No 49 Disabled Student Access 1 Yes 2 No 50 Sign Language 1 Yes 2 No 51 Other Languages 1 Yes 2 No 52 Other 1 Yes 2 No		53 Target Audience Adults – WIA, Welfare to Work, State & Vocational Rehabilitation 54 Average Class Size <p style="text-align: center;">15</p> 55 Equipment To Be Used Computers, power tools and equipment as well as hand tools related to automotive service and repair.	
Initial Performance Information			
56 Period Begin Date	57 Period End Date	58 Participant Universe	59 Average Hourly Wage at Placement
60 Program Completion Rate	61 Entered Employment Rate	62 Skill/Credential Attainment Rate	63 Retention Rate
Assurance text will be supplied at a later date.			
64 Printed Name of Provider Representative Holly Newlon		65 Title ROP Coordinator	66 Date 08-03-06
Signature			