

**Workforce Investment Board
Merced County Board of Realtors
635 W. Main Street
September 26, 2002, 3:00 – 5:00 p.m.
Meeting Minutes**



Members Present:

Andrea Baker	Nicolas Benjamin	Don Berman
Bob Bittner	Mike Boardman	Georg Brown
Sharon Cresswell	Kathleen Crookham	Ben Duran
Ernie Flores	Peter Fluetsch	John Fowler
Brian Griffin	Robert Harmon	John Heading
Leo Lamb	Nellie McGarry	Ned Miller
Anne Newins	Rick Osorio	Alfonse Peterson
Carole Roberds	Al Romero	Mike Smith
Helen Sullivan	Mike Sullivan	Steve Tinetti

Members Absent:

Susan Armstrong	Richard Becker	Bill Cahill
Dean Cormany	Harry Dull	Carol Greenberg
Charlie Lambert	Gisela Malone	Robert McLaughlin
Dave Riordan		

Others Present:

Lee Anderson	Bernedette Casteneda	Elaine Craig
Gary Derr	Eddie Harding	Edgar Lacey
Teresa Machado	Donna Ornelas	Joanne Presnell
Chuck Purcell	Jackie Walther-Parnell	

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- I. Call to Order/Roll Call - The meeting was called to order by the Chair, Rick Osorio. Roll call taken by Donna Ornelas.
 - II. Approval of Agenda – It was M/S/C Duran/Crookham to approve the agenda as written.
 - III. Approval of Minutes – It was M/S/C Bergman/Fowler to approve the minutes of August 29, 2002
 - IV. Public Opportunity to Speak - None
 - V. Introduction of Staff – Joanne Presnell introduced Bernedette Casteneda, Program Manager of Los Banos One-Stop, Teresa Machado, E&T Specialist, Los Banos and Edgar Lacy, E&T Specialist, Los Banos. Each of the staff provided an overview of their assignment. Anne Newins noted, staff are very helpful in the Westside PLATO lab. There was discussion on the numbers of customers at the Westside and the Chair requested Westside activity report to be included at the next WIB meeting.
 - VI. Consent Agenda – Item a, b, e, f, pulled. It was M/S/C Smith/McGarry to approve items c & d.
 - a. Self Sufficiency Wage – There was discussion on the purpose of the self sufficiency wage. It was noted the self sufficiency wage is used for eligibility criteria, and although, this is a goal to place customers in jobs at this wage, it is not mandatory. The WIA requires that local WIB establish criteria for eligibility and that it be reviewed on a regular basis. It was M/S/C Tinetti/Heading to ratify the action of the WIB Executive Committee establishing the self-sufficiency wage of \$10.62.

- b. First Source Agreement – There was question as to the purpose of the agreement. It was explained that the first source agreement is a standard tool used in other Workforce Investment areas to encourage businesses to use the One-Stop services for business needs. It was M/S/C Duran/Tinetti to approve the first source language to include clarification read “prospective employee” as opposed to “candidate.”
- c. WIB Membership – Ana Pagan
- d. Dislocated Worker Grant
- e. Marketing Plan – It was M/S/C Bergman/Sullivan approve the marketing plan with the caveat that the plan be sent back to committee for discussion on the use of dual logos on printed materials.
- f. One Stop Certification Process – Mr. Headding noted that there are a few issues still under consideration by the committee. The items are: passing score, funding tied to certification, certification frequency, and timeline. It was M/S/C Headding/Miller to approve with the exception of those items outlined.

VII. Action Agenda -

- a. Amendment to Youth Opportunity Program Contract – Nellie McGarry provided an overview of the request it was M/S/C McGarry/Fowler to approve.
- b. Sponsorship WIA Youth Participants – It was M/S/C Crookham/Headding to approve sponsorship for the four youth.
- c. Strategic Direction – It was M/S/C McGarry/Headding to approve the four strategic goals.
- d. Committee Restructure – Mr. Osorio discussed how the committee structure was determined. It was M/S/C Fowler/Griffin to approve the new committee structure.
- e. Funding Request from BEO – It was M/S/C Fluetsch/Miller (abstained Fowler) to approve the request for funds from the BEO for a period of one year. Mr. Bergman requested a report at the next WIB meeting on the status of Enterprise Vouchers.
- f. Affordable Housing Statement of Support – It was M/S/C Fluetsch/Flores (one nay) to approve the resolution to incorporate language that states the “The Workforce Investment Board of Merced County recommends the County of Merced and all appropriate units of government therein to actively pursue the development of affordable/workforce housing by:.....”

VIII. Information Agenda – It was M/S/C Fowler/Peterson to approve the information agenda.

- a. Fiscal Update
- b. Earned Income Tax Credit
- c. PITD Report
- d. LMI Reports
- e. Director’s Notes

IX. Committee Reports – The Chair noted the committee reports are available on the web. It was M/S/C Peterson/Miller to approve the committee reports.

- a. Education & Employers
- b. Marketing & Economic Development
- c. Planning, Policy Development & Legislation
- d. Standards & Certification
- e. Youth Council

X. Chair Comments/Round Table/Future Agenda Items – There was discussion to dedicate time on issues for the WIB. It was recommended to work through the strategic goals and address each of the goals at the full WIB meeting. It is anticipated this time will be used to bring in guest speakers to address issues as they relate the strategic goals and action plan established by the WIB.

- XI. Other – Sharon Cresswell noted there will be a job fair, October 12, 2002. Flyers were distributed to WIB members.
- XII. Next Meeting - November 21, 2002
- XIII. Adjourn - Meeting adjourned 4:35. p.m