

**TO: Standards and Certification
Committee**

DATE: 9/27/02

FROM: WIB Staff

- For Action**
- For Information**
- Meeting Notes**

SUBJECT: WIB Examination Team for One-Stop Certification

PROPOSED MOTION(S): The WIB will select members to serve on the Examination Team which will be responsible for One-Stop Certification.

DISCUSSION: The WIB will select members to serve on the Examination Team. The responsibilities of the Examination Team will be to review and score the One-Stop application, provide a site visit to the One-Stop, prepare a feedback report which will include strengths and opportunities for improvement, and determine if the One-Stop meets the criteria for certification. To prepare for this responsibility, approximately 12 hours of training will be necessary.

ATTACHMENT(S): None

