

Workforce Investment Board of Merced County
Finance Committee
Department of Workforce Investment (Small Conf Rm)
1880 W. Wardrobe Ave, Merced, CA
Wednesday, September 28, 2005, 7:30–9:00 a.m.
Meeting Minutes



<http://web.co.merced.ca.us/wi/wib/subcommittees/subcommittees.html>

Members Present: Andrea Baker John Fowler, Vann (Mike) Smith (Chair)

Members Absent: Lee Andersen, Alfonse Peterson (Vice Chair)

Staff Present: Dave Davis, Debby Hoban, Jackie Walther-Parnell

1. Call to Order: The Chair called the meeting to order at 7:31 a.m. A sign-in sheet was used in lieu of roll call.

2. Approve Agenda: It was *M/S/C Fowler/Baker* to approve the agenda as published.

3. Approve Minutes (June 29, 2005): It was *M/S/C Smith/Fowler* to approve the June 29, 2005 minutes.

4. Public Opportunity to Speak: None.

5. Information Agenda:

a Carry Forward Funding from MCOE's 2004/05 Contracts: Staff briefed that at the September 14, 2005, meeting the Youth Council approved the addition of carryover funds from MCOE's 2004/05 contracts to their 2005/06 contracts. Carryover funds will be added to the 2005/06 contracts in the same 60/40 ratio as the current funds in these contracts.

b. Review of MCOE Monitoring Report: Staff stated the monitoring of MCOE's contracts for FY 2004/2005 has been completed and provided a summary of the fiscal part of the monitoring reports.

c. Review of 2004/05 Yea- End Fiscal Report: Staff provided overview of the Fiscal Report. After discussion, request was made to provide committee members with a modified report which would include additional columns showing obligations and carryover funds that would help clarify the report.

d. August 2005 Fiscal Report: Report shows all funds available for Fiscal Year 2005/06, accrued expenses for the first two months of the fiscal year, and obligations as of August 31, 2005. Staff provided overview of the report. Committee requested the report be modified to include another column showing Other Planned Expenditures.

e. Monthly Contracts Report: Report shows contracts for WIA funds for the fiscal year and the status of invoices and payments. Staff noted that an amendment is being requested for the PLATO Lab in Los Banos to increase the contract by approximately \$1,500 to cover additional weeks of evening use.

6. **Chair Comments:** The Chair thanked committee members and staff for attending.

7. **Next Meeting Date:** The next meeting is October 26, 2005, 7:30-9:00 a.m., in the Wardrobe Small Conference Room.

8. **Adjourn:** Meeting adjourned at 8:25 a.m.

Minutes prepared by Debby Hoban.