

**Workforce Investment Board
Executive Committee
1880 W. Wardrobe Ave
October 1, 2007, 7:30-9:00 a.m.
Meeting Minutes**



<http://web.co.merced.ca.us/wi/wib/wib.html>

Members Present:

Kathleen Crookham	Edward Dietz	Robert Harmon (Chair)	Rennise Ferrario
Albert Montejano	Vann (Mike) Smith	Al Romero	

Members Absent:

Don Bergman

Others Present:

Andrea Baker	Brian Cutler	Dave Davis	Dee Knight
Alfredo Mendoza	Joanne Presnell	Jackie Walther-Parnell	

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1. Call to Order/Roll Call: The Chair called the meeting to order at 7:31 a.m. Roll call was taken.
 2. Approval of Agenda: It was *M/S/C Romero/Ferrario* to approve the agenda as published.
 3. Approval of Minutes: It was *M/S/C Smith/Ferrario* to approve the August 6, 2007 minutes.
 4. Public Opportunity to Speak: None.
 5. Action Agenda:
 - a. Modification 8 to Five Year Strategic Plan: Staff gave an overview of the modifications made to the plan. It was *M/S/C Montejano/Dietz* to approve Modification 8 to the Five Year Strategic Plan.
 6. Discussion/Information:
 - a. Workforce Investment Board Membership – The Workforce Investment Board (WIB) is not in compliance with the State law for private sector members due to recent resignations and the added requirement of union representation. If the WIB stays out of compliance, it would be shut down by the State. The Chair noted there would be an ad hoc Membership Committee formed. Members were asked to cooperate by providing names of prospective members for the committee to contact.
 - b. Fiscal Reports – It was noted Federal CAA program dollars are out for bid, and the Central Valley Regional Healthcare group is working on the grant that is due October 11, 2007, to support RN training. The 14 RNs presently enrolled in WIA in the Merced College program are being given supportive services, and the Department is continuing to work with Merced College to find additional funding.
 7. Director Comments: Ms. Andrea Baker noted the Department provided some statistics to the State on the mortgage companies in the area that have gone out of business, which was 14, and there were 27 employees identified that have been affected thus far. The State is requesting a National Emergency Grant (NEG) for this impacted industry. If the NEG is awarded, the Department will be part of it.

Regionally, WorkKeys is being implemented, and Ms. Baker provided a model of the Central California Work Readiness Certificate that has all the elements and scoring of the assessment printed on the back for the

employer. There will be a regional media plan developed to get the word out to all employers regarding WorkKeys. The WIB has the opportunity to decide who should sign the certificate. The suggestion from the Executive Committee was the WIB Chair.

8. Chair Comments: The Chair noted his appreciation to everyone for attending this early morning meeting. He asked if there is any additional information the Executive Committee should be considering, to let staff know.

9. Next Meeting: November 5, 2007, Dept of Workforce Investment Large Conference Room, 1880 W. Wardrobe Ave.

10. Adjourn: The meeting adjourned at 8:14 a.m.