

**Workforce Investment Board  
Executive Committee  
1880 W. Wardrobe Ave  
October 2, 2006, 7:30-9:00 a.m.  
Meeting Minutes**



<http://web.co.merced.ca.us/wi/wib/wib.html>

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**Members Present:**

Kathleen Crookham                      Robert Harmon (Chair)                      Rick Osorio                      Vann (Mike) Smith  
Mike Sullivan

**Members Absent:**

Albert Montejano

**Others Present:**

Andrea Baker                      Dave Davis                      Dee Knight                      Alfredo Mendoza  
Joanne Presnell                      Jackie Walther-Parnell

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1. Call to Order/Roll Call: The Chair called the meeting to order at 7:33 a.m. Roll call was taken.
  2. Approval of Agenda: It was *M/S/C Osorio/Sullivan* to approve the agenda as published.
  3. Approval of Minutes: It was *M/S/C Sullivan/Osorio* to approve the June 5, 2006 minutes.
  4. Public Opportunity to Speak: None.
  5. Action Agenda:
    - a. Licensed Vocational Nurse Contract Renewal – After discussion, the committee decided to table this item until the November 6<sup>th</sup> meeting.
    - b. Supportive Services Policy – It was *M/S/C Sullivan/Osorio* to approve the revised amount of the Flexible Benefit Account in the Supportive Services Policy.
  6. Discussion Agenda:
    - a. Retreat Follow-up – Staff noted there was a Retreat Follow-up meeting on September 28, 2006, and the areas selected for focus in the next year were: 1) Economic Development, and 2) Increase private sector involvement and ownership of the Workforce Investment Board (WIB). It was the consensus of those present that the WIB would have subgroups or ad hoc committees to accomplish these items.

Staff provided the Executive Committee members with copies of the WIB bylaws, and noted a few specific amendments would have to be made: 1) Amendment due to passage of SB 293, which changes labor representation on WIBs; 2) In order to implement the WIB Retreat recommendation for restructuring committee work, and 3) Language that clarifies current meeting practices.

The Executive Committee asked staff to make the proposed amendments and present them at the November 6<sup>th</sup> meeting with a recommendation to go to the full WIB for approval, and then to the Board of Supervisors for ratification.

7. Information Agenda:

a. Congressman Cardoza Letter: Local WIBs were requested to contact their representatives urging opposition to the proposed rescission, which the Chair did.

b. Senators Boxer and Feinstein Letters: Local WIBs were urged to send letters to Senators Boxer and Feinstein asking them to support an increase in Labor, Health and Human Services appropriations for FY 2007, which the Chair did.

c. Fiscal Report: Staff gave an overview of the Budget, Allocations, and Obligations for FY 2006/07 (July 1, 2006-June 30, 2007) through August 31, 2006, and answered specific questions. A list of the contracts and expenditures were reviewed, along with the Enterprise Zone Deposits.

8. Director Comments: Ms. Andrea Baker noted the WIB has received a request from Merced County Economic Development Corp to help sponsor a Countywide Manufacturing Summit by contributing \$1,500. The Summit will be on October 26, 2006, at UC Merced. Individual tickets are \$25, and there are reserved tables for 8 persons available.

It was *M/S/C Crookham/Smith* for the WIB to be an official sponsor of the Manufacturing Summit by contributing \$1,500.

9. Chair Comments: The Chair thanked everyone for coming.

10. Next Meeting: November 6, 2006, Dept of Workforce Investment Large Conference Room, 1880 W. Wardrobe Ave.

11. Adjourn: The meeting adjourned at 8:42 a.m.