

**Workforce Investment Board
Executive Committee
1880 W. Wardrobe Ave
7:30-9:00 a.m., October 3, 2005
Meeting Agenda**



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1. Call to Order/Roll Call.....
 2. Approval of Agenda
 3. Approval of July 25, 2005 Minutes
 4. Public Opportunity to Speak.....
 5. Action Agenda
 - a. Addition of PY 04/05 Carryover Monies to Youth Contracts Dave Davis (5 min)
 6. Information Agenda
 - a. Update on Recertification of Worknet Employment Resource Center
 - b. Workforce Housing Taskforce Meeting Notice
 - c. Healthcare Focus Group
 7. Director Comments.....(5 min)
 8. Chair Comments(5 min)
 9. Next Meeting – November 7, 2005.....
 10. Adjourn

**Workforce Investment Board
Executive Committee
1880 W. Wardrobe Ave
7:30-9:00 a.m., July 25, 2005
Meeting Minutes**



Members Present:

Albert Montejano	Rick Osorio	Mike Smith
Mike Sullivan		

Members Absent:

Kathleen Crookham	Nellie McGarry
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Others Present:

Andrea Baker	Donna Barnes	Dave Davis
Alfredo Mendoza		

- I. Call to Order/Roll Call - The meeting was called to order by the Vice Chair Mike Sullivan and roll call taken by Donna Barnes.
- II. Approval of Agenda – It was M/S/C Osorio/Montejano to approve the agenda as written.
- III. Approval of Minutes - It was M/S/C Osorio/Montejano to approve the minutes of June 27, 2005.
- IV. Public Opportunity to Speak - None
- V. Action Agenda
 - a. Five-Year Strategic Plan Modification - Dave Davis gave an overview on the process of the update to the plan, the purpose of the plan, and the deadlines for submission. Andrea described the process for communication with the State and how the performance goals are determined and the status on reauthorization. It was M/S/C Montejano/Smith to approve and sign the Five-Year Strategic Plan Modification and forward to the WIB with the recommendation to ratify.
- VI. Committee Updates –

Mike Sullivan reported the Program Planning and Development Committee is scheduled to meet later this week. The Committee will be working on the health industry cluster.

Albert Montejano noted the Quality Assurance Committee is reviewing the recertification application. Comments are due back to the consultant August 8. The committee is scheduled to meet this Friday.

Rick Osorio reported the Youth Council is working with the P-16 Council. The next meeting there will be representatives from 4-H in attendance. Mr. Osorio noted that they would like to see MCOE in attendance to discuss the summer employment programs offered to youth.

Mike Smith reported there will be no July meeting for the Finance Committee. Fiscal reports will be sent out to the members this week.

- VII. Director Comments – Andrea Baker reported the budget has gone through the conference committee at the federal level. It is anticipated that youth funding will be impacted in this process. Ms Baker noted that it will be beneficial for advocacy from the WIB on this issue. Ms. Baker reported that the department has previously shared financial responsibility for a grant writing position with Commerce, Aviation, and Economic Development Office. Currently position is empty Commerce, Aviation and Economic Development Office will not be able to sustain the funding. Therefore, the Department of Workforce Investment the considering using the money to fund a contract services for larger projects while handling the smaller projects in-house.
- VIII. Chair Comments - None
- IX. Other - None
- X. Next Meeting – August 29, 2005
- XI. Adjourn - The meeting was adjourned 8:10 a.m.

TO: Executive Committee

DATE: 10/03/05

FROM: Youth Council

For Action

For Information

For Discussion

SUBJECT: Addition of PY 04/05 Carryover Monies to Youth Contracts

PROPOSED MOTION(S): Approve the addition of \$197,372 of PY 2004/05 carryover dollars to the YOP contract and \$131,581 of PY 2004/05 carryover dollars to the Empower contract.

DISCUSSION: The Youth Council awarded MCOE/ROP its current Youth contracts beginning July 1, 2004 with the option to renew the contract for up to two years beyond the original contract date. During the period July 1, 2004 through June 30, 2005, the Workforce Investment Act was scheduled for reauthorization. A point of contention in the reauthorization process was a disagreement between the House's and Senate's bills concerning the percentage split of youth monies between younger and out-of-school youth programs.

In order to respond to the unknown, future program fund split, the Youth Council voted to contract for the present year without the addition of PY 2004/05 carryover dollars. Those funds were to be added in the proper percentages when the future program split was known. The Youth Council also voted to fund the current programs at a 60% younger youth/40% out-of-school youth split. Now, with the current political realities in Washington, the chances of the Act being reauthorized are extremely slim. The youth programs need their carryover dollars to serve the clients they have contracted for.

On September 14, 2005, the Youth Council approved the addition of \$197,372 for YOP and \$131,581 for Empower to fund the two programs at \$1,044,806 (60%) and \$696,537 (40%), respectively. The addition of these dollars will not result in more clients being served or those enrolled clients receiving more services. What these additions will do is to increase the line items in budgets planned by MCOE and approved by the Youth Council with the agreement that when the proper time had arrived, carryover monies would be added to the present contracts.

ATTACHMENTS: N/A

TO: Executive Committee

DATE: 10/03/05

FROM: Quality Assurance Committee

For Action

For Information

For Discussion

SUBJECT: Recertification of Worknet Employment Resource Center Update

PROPOSED MOTION(S): Information only.

DISCUSSION: The recertification of the Worknet Employment Resource Center is almost complete. By the end of August, the evaluation team members had completed their review and independent scoring of the recertification application. On September 6, 2005, they met for an all day Consensus Meeting. The Site Visit was completed September 27, 2005.

October 27, 2005 is now the tentative date for the evaluation process to be completed.

ATTACHMENTS: N/A

TO: Executive Committee

DATE: 10/03/05

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Workforce Housing Taskforce

PROPOSED MOTION(S): Information Only.

DISCUSSION: The Merced County Board of Supervisors has completed making appointments to the Merced County Workforce Housing Taskforce. The Taskforce will hold its first meeting on October 5, 2005, 12:00-1:00 p.m., in the Department of Workforce Investment Large Conference Room. The following individuals have been appointed to the Taskforce:

**Deidra Kelsey – BOS
Christina Alley – Member at Large
Don Borgwardt – Housing Authority
Nelson Crabb – Insurance
Don Bergman – WIB
Peter Fluetsch – WIB
Guy Maxwell – Construction
Joe Ramirez – Banking
Ray Rodriquez – Real Estate
Ken Hubler – City of Los Banos
Don Hutchins – City of Gustine
Donna Kenny – City of Livingston
Mo Khatami – City of Atwater
Masoud Niroumand – City of Merced
Everett Younce – City of Dos Palos**

Rolli Smith from HUD will act as an advisor to the Taskforce.

ATTACHMENTS: N/A

TO: Executive Committee

DATE: 10/03/05

FROM: Program Planning & Development Committee

For Action

For Information

For Discussion

SUBJECT: Workforce Housing Taskforce

PROPOSED MOTION(S): Information only.

DISCUSSION: A focus group concentrating on the workforce needs of local healthcare providers will be held October 7, 2005, 1:30-3:30pm, in the Large Conference Room of the Department of Workforce Investment. The focus group is meeting at the direction of the Program Planning & Development Committee.

The following organizations have committed to participating in the Focus Group:

Mercy Medical Center

Bloss Castle Family Health Centers

Golden Valley Health Center

Livingston Medical Group

Anberry Rehabilitation

New Bethany Residential care & Skilled Nursing

ATTACHMENTS: N/A