

TO: WIB Executive Committee

DATE: 10/7/02

FROM: WIB Staff

For Action

For Information

Meeting Notes

SUBJECT: Required WIB Members

PROPOSED MOTION(S): Executive committee submit Lee Andersen's Membership Application and Scott Galbraith's Membership Application to the Merced County Board of Supervisors for appointment to the Workforce Investment Board

DISCUSSION: Section 117 of the Workforce Investment Act requires mandatory One-Stop Partners to have representation on the Workforce Investment Board. It also requires representation from Private Sector Economic Development. Applications have been received from Lee Anderson, Superintendent of Merced County Schools and Scott Galbraith, CEO Merced County Economic Development Corporation to be submitted for approval by the Merced County Board of Supervisors to fill the vacancies.

ATTACHMENT(S): Lee Anderson's WIB Membership Application, Scott Galbraith's WIB Membership Application

County of Merced
Application for Nomination
to the
Workforce Investment Board

Date: 9/24/2002

Name: Lee Andersen Home Telephone: (209) 722-5608

Home Address: 2065 Karen Court Home Fax: (209) 383-0820

Merced, CA 95340 Home e-mail: _____

Place of Employment: Merced County Office of Education

Occupation/Position: Merced County Superintendent of Schools

Work Address: 632 West 13th Street Work Telephone: (209) 381-6601

Merced, CA 95340 Work Fax: (209) 381-6767

Work e-mail: LAnderse@mcoe.org

Please answer all of the questions on the attached two pages.

"Preparing people for today's jobs and tomorrow's careers."

Lee Andersen – responses to questionnaire

1. List past or present involvement in community-related activities (i.e., committees, volunteer work, commissions, boards, chambers of commerce, etc.)

Partial list includes:

- 1) *Jobs for California Graduates Board*
- 2) *Challenger Learning center Board*
- 3) *Merced City Planning Commission*
- 4) *Merced County and Los Banos Arts Council*
- 5) *Merced College President's Circle*
- 6) *Chamber of Commerce Membership – Merced County, Greater Merced, and Los Banos*
- 7) *Challenged Family Resource Center Board*
- 8) *Special Olympics*

2. Explain your understanding of the purposes, responsibilities and services offered by the Workforce Investment Act.

The WIB is responsible for partial oversight and policy guidance of workforce investment act funded programs and services in Merced County. Sharing this authority with the Merced County Board of Supervisors, WIB members are charged with representing various elements of the private and public sector in directing workforce development for the County.

3. List any experiences you feel would be advantageous to the Workforce Investment Board.

My supervision of special education programs, which include a strong independence and employability component, is directly related to WIB member responsibilities. Likewise, my involvement with ROP and with the Jobs for California Graduates programs gives me a perspective on the possibilities of programming for youth.

4. Please list any other information that you feel would be pertinent.

I have a strong commitment to promoting full employment with livable wages and adequate benefits as an opportunity for all the citizens of Merced County. My personal background includes family agricultural enterprises and business activities. These give me a personal perspective from the private sector as well as my experience in education.

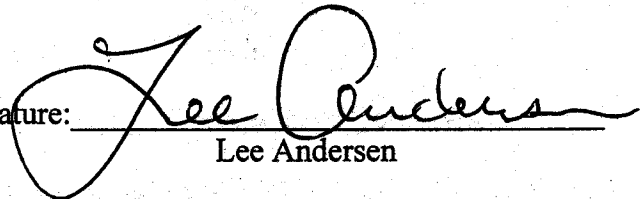
5. Past experience in workforce development, economic development (e.g. Workforce Investment Board membership, youth employment/training committees).

While Principal of Schelby School, I worked with staff to focus programs on job site training in the community. We blended the skills of special education teachers with ROP program opportunities to place many students in community job settings. Those programs are still in effect today.

6. References: List two references who can attest to your suitability for appointment to the Workforce Investment Board (Name/Address/Telephone Number).

- 1) Ben Duran – Merced College, 3600 M Street, Merced, CA 95348 – (209) 384-6100
- 2) Kathleen Crookham – Merced County Board of Supervisors, 2222 M Street, Merced, CA 95340 – (209) 385-7366

Signature: _____



Lee Andersen

County of Merced
Application for Nomination
To the
Workforce Investment Board

Date: October 1, 2002

Name: Scott Galbraith Home Telephone: 209-658-2340
Home Address: 7309 N. Babigian Ave Home Fax: N/A
Fresno, CA 93722 Home E-mail: N/A

Place of Employment: Merced County Economic Development Corporation

Occupation/Position: Economic Developer/President and CEO

Work Address : 470 W. Main St., Suite 1 Work Telephone: 209-723-3889
Merced, CA 95340 Work Fax: 209-723-4450
Work e-mail: sgalbraith@mercedcountyedc.com

1. Past or Present Involvement with Community-related activities

Member, Greater Merced Chamber of Commerce
Member, Merced County Chamber of Commerce
Participant, Class 18 – Leadership Merced Program
Member, California Central Valley Economic Development Committee
Member, California Association for Local Economic Development
Member, International Economic Development Council
Ex-officio Board Member, King City Chamber of Commerce (past)
King City Rotary (past)
King City Child Development Center (financial/business planning)
Mee Memorial Hospital, King City (facilities planning)

2. Understanding of Workforce Investment Act

Legislation to encourage, facilitate, and coordinate skills training and life long learning opportunities to displace, underemployed and unemployed individuals. Enhancing community workforce as a foundation for broad-based community development, job creation and local wealth generation.

3. Experience

Over twenty years experience in community economic development resulting in new employment, new education and training facilities, new day-care and medical facilities, and new business. Past positions include local and regional economic development organizations (public sector – cities and multi-city region).

Facilitated the establishment of King City Skills Training and Education Facility, otherwise known as the satellite campus of Hartnell Community College, in King City.

Facilitated the establishment of King City One Stop Career Counseling Center working with Monterey County Social Services, PITD and California EDD.

4. Other Information

Refer attached bio.

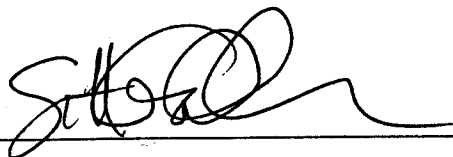
5. Past Experience in Workforce Development

Refer Number 3.

6. References

John Headding, Mercy Medical Center, 209-384-6410
John Fowler, Merced County ABC, 209-385-7686

Signature: _____

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D. Scott Galbraith, CEcD – BIO

Scott is the President and Chief Executive Officer of the Merced County Economic Development Corporation. Scott has worked in economic development for over twenty years, and his experience includes managing regional economic development programs as well as individual city departments throughout Canada and the United States. Scott has been involved in a wide array of business investment activities to facilitate community wealth and prosperity.

Previously employed as the Director of King City (Monterey County, California) Economic Development Department, Scott created and implemented an award winning economic development program that resulted in over \$100 million in new investment over six years. Notable achievements include redevelopment of an entire city block with office, retail and restaurant and movie cinema, a one-hundred acre business park, Monterey County's first full service small business incubator and a revolving loan fund to encourage entrepreneurial activity.

Scott is a Certified Economic Developer (CEcD) and a Registered Professional Planner (MCIP/RPP). He holds a Bachelors of Applied Arts (Urban and Regional Planning) and Certificate of Public Administration from Ryerson Polytechnical University in Toronto, Canada; and a Certificate in Economic Development from the University of Waterloo, Canada.