

**Workforce Investment Board
Joint Meeting
Executive Committee & Quality Assurance
1880 Wardrobe Ave.
October 27, 2003, 7:30 – 9:00 a.m.
Meeting Minutes**



Members Present:

Kathleen Crookham
John Headding
Ned Miller
Rick Osorio
Mike Sullivan

Ernie Flores
Doug Kirkpatrick
Albert Montejano
Mike Smith
Steve Tinetti

Jeremiah Greggains
Nellie McGarry
Terry Nichols
Helen Sullivan

Members Absent:

Nicholas Benjamin

Brian Griffin

Others Present:

Andrea Baker
Joanne Presnell

Dave Davis

Donna Ornelas

- I. Call to Order - The meeting was called to order by the Chair, John Headding.
- II. Approval of Agenda – It was M/S/C McGarry/Roberds to approve the agenda as written.
- III. Approval of September 29, 2003 Minutes - The minutes were not available for review.
- IV. Public Opportunity to Speak - None
- V. Action Agenda
 - a. WorkNet Certification – Mr. Headding explained the recent process used by the certification team and the elements of the feedback report. It was M/S/C Tinetti/Crookham to accept the feedback report and provide a two-year certification to the Merced Worknet ERC and forward to the full WIB for ratification.
 - b. Out-of-School Youth Contract – Andrea Baker provided background information on the process used to put together the sole-source proposal. It was M/S/C Tinetti/Crookham (abstention – Flores) to accept the out-of-school contract as negotiated by the Youth Council Contracting Working Group and forward to the WIB for concurrence and Board of Supervisors for approval. There was further discussion on monitoring, request for monthly reports on the status of JCG and the progress of MCOE. In addition, it was requested that MCOE provide overview of complete program at the next Executive Committee meeting.

- c. Performance Measures – Andrea gave an overview of the timeframes for submission of performance measures and the negotiation process. It was recommended there be 1-3 individuals to serve as negotiators on behalf of the WIB. It was M/S/C Osorio/McGarry to have a representative from Youth Council, Ned Miller, and Ernie Flores as the team of negotiators.
 - d. WIB Goals – New goals have been established for the WIB. It was M/S/C McGarry/Crookham to assign the goals to the following committees: Goal #1 – Program Planning & Development, Goal #2 – Youth Council, Program, Planning & Development and Quality Assurance, and Goal #3 – Executive Committee.
- VI. Director’s Comments – Andrea noted that it is anticipated the WIA reauthorization will be postponed due to current events. In addition, Andrea noted that she had been contacted by WIB member, Charlie Lambert, who wished to facilitate a meeting to discuss how the WIB and the department can work more collaboratively in regard to UC Merced build out.
- VII. Chair Comments - None
- VIII. Other - Nellie McGarry reported the young ladies conference on October 25 was very successful. She added there will be a similar conference for young men this spring.
- IX. Next Meeting Dates – WIB meeting: November 13, 3:00-5:00. Quality Assurance Meeting: November 21, 7:30-8:30. WIB Executive meeting: November 24, 7:30-9:00.
- X. Adjourn – Meeting adjourned 8:35 a.m.