

Workforce Investment Board of Merced County
Finance Committee
Department of Workforce Investment (Small Conf Rm)
1880 W. Wardrobe Ave, Merced, CA
Wednesday, October 27, 2004, 7:30–9:00 a.m.
Meeting Minutes



Members Present: Ed Anderson, Andrea Baker, John Fowler, Alfonse Peterson (Vice Chair), Vann (Mike) Smith (Chair)

Members Absent: Lee Andersen

Staff Present: Dee Knight, Jackie Walther-Parnell

1. Call to Order: The Chair called the meeting to order at 7:33 a.m. A sign-in sheet was used in lieu of roll call.

2. Approve Agenda: It was *M/S/C Fowler/Peterson* to approve the agenda as published.

3. Approve Minutes (September 29, 2004): It was *M/S/C Peterson/Baker* to approve the September 29, 2004 minutes.

4. Public Opportunity to Speak: None.

5. Discussion/Action:

a. Oversight of Youth Contracts/Contractor: The Chair asked members for thoughts or recommendations on having an oversight process in place for the Youth Program contracts. It was recommended that upon approval of the Youth Council Chair that the Youth Council Operations Committee be reestablished, and that this item be put on the next Youth Council's meeting agenda.

6. Information Agenda:

a. Fiscal Report/Contracts Status Report: Staff provided handouts of the Allocations, Obligations and Expenses for FY 2004/05 (July 1, 2004-June 30, 2005) through September 30, 2004, gave a brief description of each program category and overview of the report, and answered specific questions.

The report did not include the \$70,000 of additional WIA funding Merced County will receive due to having a high concentration of eligible youth.

b. Status of National Emergency Grant w/San Jose: This grant, which is to provide training for up to 50 individuals living in Merced County who had worked in the technology and transportation fields and were laid off in Santa Clara County, has been extended to March 31, 2005 (the cutoff was September 30, 2004). The funds will be available through September 2005. To promote this grant, staff has arranged to make a presentation to the Dos Palos and Los Banos City Councils, place an article in those local newspapers, and is working with the Merced College Los Banos Campus to locate enrollees.

c. Enterprise Zone/LAMBRA Update: Staff noted since the fee ordinance has been effective, total monies collected are \$440.00. In addition, the state has imposed a \$10 fee that the Department will be collecting on behalf of the state beginning November 1, 2004.

There have been no complaints from businesses regarding the fee ordinance. The Department is tracking the number of vouchers before the ordinance versus the number received after the ordinance to determine if there has been a negative impact on the program. Staff time and costs involved in processing the vouchers is also being tracked to determine if the fee is adequate.

d. Notice of Final Determination of Incident: Staff noted this is the final report from the State Employment Development Department acknowledging that there were no disallowed costs, and that sufficient processes are in place to preclude another incident of this type.

7. Vice Chair Comments: The Chair noted he had no pressing agenda items for November or December, and asked members if there was a need for a meeting. There was a consensus that a meeting was not necessary, but members would like to have the fiscal report for those months and the October minutes e-mailed to them along with a request for comments.

8. Next Meeting Date: The next meeting is January 26, 2005, 7:30-9:00 a.m., in the Wardrobe Small Conference Room.

9. Adjourn: The meeting adjourned at 8:18 a.m.

Minutes prepared by Devilla D. Knight.