

**Workforce Investment Board
Executive Committee
Merced County Department of Workforce Investment
1880 West Wardrobe Ave, Merced
November 4, 2002, 7:30 – 9:00 a.m.
Meeting Minutes**



Members Present:

Andrea Baker	Kathleen Crookham	John Headding
Rick Osorio	Al Romero	Mike Smith
Steve Tinetti		

Members Absent:

Peter Fleutsch	Gisela Malone	Nellie McGarry
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Others:

Elaine Craig	Dave Davis	Ed McLaughlin
Donna Ornelas	Joanne Presnell	Chuck Purcell
Jackie Walther-Parnell		

- I. Call to Order - The meeting was called to order by the Chair, Rick Osorio. A sign-in sheet was used in lieu of roll call.
- II. Approval of Agenda – It was *M/S/C Crookham/Tinetti* to approve the agenda as written.
- III. Approval of Minutes - It was *M/S/C Headding/Tinetti* to approve the minutes of October 7, 2002
- IV. Public Opportunity to Speak - None
- V. Action Agenda
 - a. WIB Agenda – move item VI.d, e, f, to action items. Move IX. Committee Reports to follow the information agenda. It was *M/S/C Headding/Crookham* to approve the agenda with the abovementioned changes.
- VI. Student Achievement/Graduation Requirements Presentation – Joanne Presnell gave an overview of information Mr. Andersen plans to share at the WIB meeting. In addition to the information, Mr. Osorio requested that Mr. Andersen discuss the link between WIB and student achievement/graduation requirements.
- VII. CalWorks Update - Andrea shared information related to CalWorks funding. She noted that the Department was asked to cut \$1million from CalWorks contract. She also reported on some of the areas the department is analyzing for potential savings. It is uncertain at this time, the total impact of the cut. She noted that the WIB would be kept informed as information is made available.

- VIII. Bidwell Training Center: Contact Information for Bill Strickland – Andrea provided information on the training facility and the program. There was discussion on the value of this information and Executive staff asked Andrea to check on the availability of Mr. Bill Strickland for a possible presentation for the entire WIB.
- IX. New WIB Committee Structure – Each of the WIB members were notified and given an opportunity to identify their preference of committee. A matrix was distributed with this information. Staff was asked to follow up on those who did not respond and develop a final list. The Chair and Vice-Chairs will work together to identify Chairs for each of the committees.
- X. Update on Private Sector WIB recruitment – Joanne Presnell explained the required ratio of business to public sector representation. In addition, members are encouraged to contact prospective members. After initial contact is made Ms. Presnell reported that department staff can follow up on with the potential leads to provide additional information as needed.
- XI. “What the WIB Does” session for new members – There was discussion on an education session for new members and refresher for existing members. The Chair recommend that a special meeting date be held during the “off” month to accomplish this. Staff will coordinate this.
- XII. Chair Comments - Mr. Osorio noted that a request was made to post the entire package as one document on the web. The first time this has been done was with the Executive package. It was noted that this option will be available for all committee packages, however the document is quite large and will take a considerable amount of time to download.
- XIII. CSU ROI Study – There was a presentation by Dr. Kelvin Jasek-Rysdahl, CSUS. The study was an impact analysis of worker retraining programs offered by the department. The programs covered are Adult, Dislocated Workers, and Older Youth. The analysis is of those who exited these programs from July 2000 through June 2001.
- XIV. Other - none
- XV. Next Meeting—December 2, 2002, Location TBA
- XVI. Adjourn