

Workforce Investment Board of Merced County
Quality Assurance Committee
Dept of Workforce Investment Large Conference Rm
1880 W. Wardrobe Ave, Merced, CA
November 4, 2005, 7:30–9:00 a.m.
Meeting Minutes



<http://web.co.merced.ca.us/wi/wib/subcommittees/subcommittees.html>

Members Present: Albert Montejano (Chair), Terry Nichols, Carole Roberds (Vice Chair), Steve Tinetti

Members Absent: Jeremiah Greggains

Staff Present: Bernedette Castaneda, Dave Cramer, Dave Davis, Debby Hoban, Alfredo Mendoza, Robin Redwine, Dick Solis

1. Call to Order and Roll Call: The Chair called the meeting to order at 7:35 a.m. A sign-in sheet was used in lieu of roll call.

2. Approval of Agenda: It was *M/S/C Tinetti/Nichols* to approve the agenda as published.

3. Approve Minutes (July 29, 2005): It was *M/S/C Tinetti/Nichols* to approve the August 26, 2005 minutes.

4. Public Opportunity to Speak: None

5. Action Agenda:

a. Worknet Recertification: Mr. Albert Montejano and Mr. Dave Davis gave an overview on Worknet Certification. The certification included meeting 100% of the Statutory/Compliance requirements, and a score of 33% or 330 using the Baldrige criteria as customized by the Workforce Investment Board (WIB) and using the Baldrige scoring bands. The Merced Worknet Employment Resource Center (ERC) met the Statutory requirements at 100%, and the Performance Excellence criteria was met with a 370. Recertification is for the period of three years.

It was *M/S/C Roberds/Tinetti (abstained Nichols)* that the WIB Quality Assurance Committee accept the Feedback Report, and provide a three-year certification to the Merced Worknet ERC, which has met the Statutory/ Compliance and Performance Excellence criteria as established by the WIB, and forward to the full WIB for approval.

b. Strategic Scorecard: Staff reviewed and discussed measures assigned to the Quality Assurance Committee through the WIB Strategic Scorecard. Mr. Dick Solis give an update on the Business Services Unit. Information on staffing, and present and future activities was provided. Staff reviewed the Program Summary (all locations) for July, August, and September 2005, and final PY 2004/05 Performance Report.

6. Information/Discussion: During the discussion of the Strategic Scorecard the following items were covered.

a. Program Summary for July/Aug/Sept 2005

b. Business Services

"Merced County's Workforce Investment System will keep pace with new growth, the emerging economy, and the ever-changing needs of the employers by creating a better educated, highly skilled workforce, that's capable, prepared, and thoroughly knowledgeable."

c. Participant Data Reports

d. Implications for Action Update: Mr. Davis presented information on three Implications for Action: Education (P-16 Council), the Workforce Housing Taskforce, and Economic Development.

e. Final PY 2004/05 Performance: Covered during the discussion of the Strategic Scorecard.

7. Chair Comments: The Chair congratulated the Leadership Team and Mr. Davis on their work towards the Worknet Recertification.

8. Next Meeting Date & Time: The next meeting will be January 27, 2006, 7:30 a.m., Department of Workforce Investment, Small Conference Room, 1880 W. Wardrobe Ave, Merced.

9. Adjourn: The meeting adjourned at 8:30 a.m.

Minutes prepared by Debby Hoban.