

**TO: Executive Committee**

**DATE: 11/06/06**

**FROM: WIB Staff**

For Action

For Information

For Discussion

**SUBJECT: Workforce Investment Board (WIB) Bylaws Revision**

**PROPOSED MOTION(S): Discuss recommended changes to WIB bylaws.**

**DISCUSSION:** The WIB Retreat ended with a recommendation that ad hoc committees be created to achieve the WIB's work, with the Quality Assurance and the Program Planning & Development Committees no longer existing. In early October, SB 293, a new California law, changed the number of labor representatives required on local WIBs.

New recommended bylaws are attached. Below is a detailed explanation of the recommended changes:

**Page 3, Item E.1.c. (Labor representatives on the WIB)**

The present bylaws require no fewer than 2 labor representatives. The new SB 293 law requires that at least 15% of the local board members will be from labor. If labor doesn't nominate enough members, then the requirement drops to 10%.

**Page 4, Item E.6.**

The present bylaws state that each member of the Board shall serve on at least one standing committee. The new bylaws will add the words "ad hoc" to require that each WIB member shall serve on either a standing committee (Executive or Youth Council) or on one or more of the ad hoc committees, which will be formed and disbanded as required throughout the year. This change is being made to make the committee structure more responsive to the WIB's needs.

**Page 4, Item F.2.**

The present bylaws state that no person shall serve longer than 2 terms in any officer position. The new bylaws change that requirement to state that no person shall serve longer than 2 full terms in any officer position. This change is being made to prevent an officer having to fill a position for only a portion of a term and then being only able to serve one more complete term.

**Page 5, Item G.1.**

The present bylaws state that the Board will operate with a committee structure. The new bylaws integrate "ad hoc" into the structure of the WIB. (See Item E.6.)

**Page 7, Item H.2.**

**The present bylaws define a specific date for WIB meetings and describe the commencement date of the first WIB meeting. The new bylaws simplify the language to show the WIB is scheduled to meet 6 times a year. This new wording provides latitude to schedule meetings to meet WIB demands.**

**Page 7, Item H.6.**

**The present bylaws require that the number of votes be recorded by number, with the ayes, noes, and abstentions recorded. The new bylaws only require that the outcome of the vote be recorded. This is in keeping with the present practice. Sufficient wording exists in the bylaws to record individual member's dissent or abstention if the member desires.**

**ATTACHMENT(S):  
Recommended WIB Bylaws**