

**Workforce Investment Board
Executive Committee
1880 W. Wardrobe Ave
November 6, 2006, 7:30-9:00 a.m.
Meeting Minutes**



<http://web.co.merced.ca.us/wi/wib/wib.html>

Members Present:

Kathleen Crookham Robert Harmon (Chair) Albert Montejano Rick Osorio
Mike Sullivan

Members Absent:

Vann (Mike) Smith

Others Present:

Andrea Baker Dave Davis Dee Knight Alfredo Mendoza
Joanne Presnell

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1. Call to Order/Roll Call: The Chair called the meeting to order at 7:36 a.m. Roll call was taken.
 2. Approval of Agenda: It was *M/S/C Montejano/Crookham* to approve the agenda as published.
 3. Approval of Minutes: It was *M/S/C Crookham/Osorio* to approve the October 2, 2006 minutes.
 4. Public Opportunity to Speak: None.
 5. Action Agenda:
 - a. Licensed Vocational Nurse Contract – The committee recommended the wording for the Proposed Motion section be changed to say, “Renew the LVN Contract if grant funding is awarded”.
 6. Information/Discussion:
 - a. WIB Bylaws Revision – Staff noted the WIB must have 20 members present to approve the changes made to the bylaws.
 - b. Ad Hoc Committees – It was discussed how the Economic Development ad hoc committee would be formulated. It was recommended that those on this committee would be representatives of other economic groups so there would be no duplication of efforts.
 - c. Four County Collaborative Grant Applications – The committee was informed on the four collaborative grants that were submitted. The Executive Committee asked that staff put together a presentation for the next meeting on the grant application process for grants applied for in the last six months.
 - d. October Job Fair Report – Staff noted approximately 375 attended the Job Fair, including representatives from 12 businesses.
 - e. Fiscal Reports – No comments.
 7. Director Comments: Ms. Andrea Baker noted the Enterprise Zone was approved for the entire

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county. She talked about the Regional grants and the Memorandum of Understanding for all workforce within the region. Ms. Baker noted the P-16 Council is progressing—it has adopted the goals for K-12, and the Resource Guide on Opening and Operating a Childcare Facility was completed.

8. Chair Comments: The Chair thanked everyone for coming.

9. Next Meeting: December 4, 2006, Dept of Workforce Investment Large Conference Room, 1880 W. Wardrobe Ave.

10. Adjourn: The meeting adjourned at 8:25 a.m.