

**TO: Workforce Investment Board**

**DATE: 11/15/01**

**FROM: Youth Council**

**For Action**

**For Information**

**Meeting Notes**

**SUBJECT: 2002 Youth Conference Agenda**

**PROPOSED MOTION(S):** Workforce Investment Board approve the agenda for the proposed 2002 Youth Council hosted conference.

**DISCUSSION:** The 2002 Youth Conference is planned for March 2002 (specific dates pending) at the Castle Aviation Center. In order to move forward with planning and preparation for the conference, a conference agenda must be approved.

The attached proposed agenda has been reviewed by the PITD staff, WIB/Youth Council consultant, the California Workforce Association and the Youth Council Outreach and Education Committee. The Youth Council approved the agenda on October 12, 2001.

Once the basic agenda is approved, staff will move forward with contracting for the use of the facilities at the Challenger Learning Center and Aviation Challenge for meeting space and activities associated with the conference. Additional actions to be taken include coordinating with County Staff, and securing speakers and facilitators for work and breakout sessions.

**ATTACHMENT(S):** Proposed Conference Agenda

