

TO: Workforce Investment Board

DATE: 11/15/01

**FROM: WIB Education & Employers
Committee**

- For Action**
- For Information**
- Meeting Notes**

SUBJECT: Proposal for Integrating Technology into School Practice in the Merced County School Districts.

PROPOSED MOTION(S): Support the Proposal for Integrating Technology into School Practice in the Merced County School Districts and provide \$58,500 for six months for a local Project Manager to develop a Strategic Implementation Plan.

DISCUSSION: The proposal which is a joint venture with Motorola and Merced County Education and Business Alliance was presented to the WIB at their meeting on July 26, 2001. The Education and Employer Committee was tasked with reviewing the proposal more in depth and determining what level of involvement was being requested of the WIB. The Education and Employer Committee has met with Sylvia Smith (who is the Co-chair of the Merced County Education and Business Alliance and also Assistant Superintendent, Instructional Services Merced Union High School District) and discussed the proposal with questions from the Executive Committee and the Education and Employer Committee being addressed.

There are five activities that are to be accomplished by the Project Manager during the 6 months. They are:

Activity 1: Define the Scope of Work (6 weeks)

The purpose of this activity is to begin recruiting local champions from the various stakeholder groups, and define in very broad terms the goals of the project.

Activity 2: Local Assessment (6 weeks; concurrently with Activity 1)

The purpose of this activity is to perform a comprehensive assessment of the Merced community.

Activity 3: Visioning (1 month)

The purpose of this activity is to determine the overall goals and driving vision for the project.

Activity 4: Gap Analysis and Selection (1 month)

The purpose of this activity is to analyze the shortfall present between the Assessment and the Visioning. Grant attainment will be a critical component of this phase, before this phase is feasible.

Activity 5: Strategic Implementation Plan (SIP) Workshops (6 weeks)

The purpose of this phase will be the iterative development of individual projects of the SIP. Each proposed project will need to go through a series of iterative steps within these on-site workshops to arrive at both a community as well as technological consensus. These steps will begin with a proposed technological solution to a problem identified in Activity 2, with its associated costs and time to implement. Representatives of the community will review the proposed solution, and make suggested modifications to the solution, followed by another presentation and round of criticism.

Activity 6: SIP Architecture (6 weeks; staggered with Activity 5)

Following agreement on proposed solutions from Activity 3, Motorola will prepare an overall system architecture to incorporate all the proposed projects in the most efficient manner monetarily and time-wise. The overall architecture will be presented to representatives of the community for criticism and feedback.

Total Activity Time: 6 months for start date

Note: Some preliminary work (recruiting of stakeholders, recruiting of local project manager etc.) must be in place prior to the start of this program. This activity will be facilitated by Motorola at no cost and is not included in this timeline.

ATTACHMENT(S): A complete description of the project including the budget with in kind contributions, deliverables, activity timelines and job description for the Project Manager.

