

**Workforce Investment Board
Program Planning and Development Committee
Department of Workforce Investment
1880 West Wardrobe Avenue, Merced, CA
November 19, 2003, 3:00 – 4:30 P.M.
Meeting Minutes**



Members Present: Andrea Baker, Don Bergman, Sharon Cresswell, Harry Dull, Peter Fluetsch, John Fowler, Scott Galbraith, Gisela Malone, Anne Newins, Rick Osorio (Chair), Al Romero

Members Absent: Paul Alderete, Mike Boardman, Carol Greenberg, Ana Pagan, Mike Sullivan, Thomas Tsubota

WI Staff Present: Dave Davis, Dee Knight

1. **Call to Order and Roll Call:** The Chair called the meeting to order at 3:10 p.m. A sign-in sheet was used in lieu of roll call.
2. **Agenda:** It was *M/S/C Bergman/Fluetsch* to approve the agenda as published.
3. **Approval of Minutes:** It was *M/S/C Dull/Fowler* to approve the October 22, 2003 minutes.
4. **Public Opportunity to Speak:** None.
5. **Discussion With Possible Action:**

a. **WIB Goal #1 – Train and Attract Adaptable Workers to Fill Industry Needs:** The following specific industries were recommended:

- 1) Automotive Repair Industry
- 2) Healthcare Industry
- 3) Transportation Industry
- 4) Construction Industry

After discussion, it was *M/S/C Bergman/Malone* that construction would be the single industry to develop a pilot project.

Ms. Baker will provide the success rate on the Building Trades program. It was decided the committee would have a Construction Summit, using the format of the Manufacturing Summit, sometime the 2nd or 3rd week in December. Staff will get a list of names from the City and County Planning Department, and send letters to all commercial and residential general contractors inviting them to attend the summit for the purpose of addressing the needs of their industry.

The following places were recommended for the meeting: Board of Supervisors Room, City Council Chambers, Sam Pipes Room, Senior Center, Boys & Girls Club, Newbold/Clark Room at MCOE, Board of Realtors. Staff will book whichever room is available during that timeframe.

6. Information Agenda:

a. **Update from Goal #2 Workgroup:** The Chair noted that everyone should read all the provided information.

7. Chair's comments: The Chair noted he wanted the committee to move quickly but cautiously on the pilot project.

8. Next Meeting Date/Time (Please Note Change): Construction focus meeting in December, date and time to be determined.

9. Adjourn: Meeting adjourned at 4:20 p.m.

Minutes prepared by Devilla D. Knight.