

**Workforce Investment Board  
Executive Committee  
1880 W. Wardrobe Ave  
December 3, 2007, 7:30-9:00 a.m.  
Meeting Minutes**



<http://web.co.merced.ca.us/wi/wib/wib.html>

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**Members Present:**

Kathleen Crookham	Edward Dietz	Rennise Ferrario	Albert Montejano
Vann (Mike) Smith	Al Romero		

**Members Absent:**

Don Bergman	Robert Harmon (Chair)
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**Others Present:**

Andrea Baker	Dave Davis	Dee Knight	Alfredo Mendoza
Joanne Presnell	Jackie Walther-Parnell		

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1. Call to Order/Roll Call: The Vice Chair, Mr. Albert Montejano, called the meeting to order at 7:34 a.m. Roll call was taken.
  2. Approval of Agenda: It was *M/S/C Romero/Ferrario* to approve the agenda as published.
  3. Approval of Minutes: It was *M/S/C Ferrario/Smith* to approve the October 1, 2007 minutes.
  4. Public Opportunity to Speak: None.
  5. Consent Agenda: It was *M/S/C Smith/Ferrario* to approve items a. through f. of the Consent Agenda.
    - a. Child Abuse Treatment Operational Agreement Approval
    - b. Individual Training Accounts Policy
    - c. WorkKeys Work-Ready Certificate Signature
    - d. Workforce Investment Board Membership – Joseph Lombardi
    - e. Workforce Investment Board Membership – Garith Krause
    - f. Workforce Investment Board Membership – David Long
  6. Action Agenda:
    - a. Youth Programs Request for Proposal – It was *M/S/C Romero/Smith* to approve the request for a new Request for Proposal for the WIA Younger and Out-of-School Youth Programs for FY 2008-09.
    - b. Manpower, Inc One-Stop Memorandum of Understanding – It was *M/S/C Dietz/Ferrario* to approve the MOU between the Workforce Investment Board and Manpower, Inc.
    - c. Ad Hoc One-Stop Certification Committee – It was *M/S/C Romero/Ferrario* to form an ad hoc committee for the One-Stop recertification.
    - d. Incentive Funds Disposition – It was *M/S/C Crookham/Dietz* to use the available incentive funds for the Adult Program. The motion was *amended by Dietz/second by Ferrario* to specifically use the incentive funds for supportive services in the Registered Nurse (RN) Program.

Ms. Andrea Baker noted that she and Ms. Joanne Presnell met last week with Merced College representatives, and it was confirmed that the college has the resources to support the RN Program instructional staff.

7. Information Agenda:

- a. Evening Use of Merced Worknet Employment Resource Center
- b. Fiscal Reports

8. Director Comments: Ms. Andrea Baker noted the State WIB is having a Regional Roundtable WIB meeting to discuss the strategic plan for the State of California Workforce System on January 14, 2008, 9:30 a.m.–12:30 p.m., at UC Merced. The State has asked Ms. Baker to put together a team of representatives from economic development, business, education and industry sectors of the Merced WIB to participate in this roundtable meeting. The WIB Chair has put together the team for Merced.

9. Chair Comments: The Vice Chair thanked everyone for attending the meeting, and wished everyone a Merry Christmas and a safe New Year.

10. Next Meeting: January 7, 2008, Dept of Workforce Investment Large Conference Room, 1880 W. Wardrobe Ave.

11. Adjourn: The meeting adjourned at 8:08 a.m.