

**Workforce Investment Board
Executive Committee
1880 W. Wardrobe Ave
7:30-9:00 a.m., December 5, 2005
Meeting Minutes**



<http://web.co.merced.ca.us/wi/wib/wib.html>

Members Present:

Nellie McGarry (Chair) Albert Montejano Mike Smith Mike Sullivan

Members Absent:

Kathleen Crookham Rick Osorio

Others Present:

Andrea Baker Dave Davis Dee Knight Alfredo Mendoza
Joanne Presnell

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1. Call to Order/Roll Call: The Chair called the meeting to order at 7:50 a.m. A sign-in sheet was used in lieu of roll call.
 2. Approval of Agenda: It was requested that Item 5.a. be removed from the agenda. It was *M/S/C Sullivan/Montejano* to approve the agenda with the requested change.
 3. Approval of Minutes: It was *M/S/C Smith/Montejano* to approve the October 3, 2005 minutes.
 4. Public Opportunity to Speak: None.
 5. Action Agenda:
 - a. Regional and Local Incentive Awards – CAL WIB: Ms. Andrea Baker noted this item was removed from the agenda because the Department does not meet the criteria stipulated in the final State Directive.
 - b. Supportive Services Policy Revision: It was *M/S/C Sullivan/Montejano* to approve the revisions of the Supportive Services Policy and forward to the Workforce Investment Board (WIB) for ratification.

It was noted the amount of \$1500 should be changed to \$2200 on page 1 of the original Supportive Services document.
 - c. Strategic Scorecard: It was recommended the Strategic Scorecard be brought back to the WIB for information and awareness. Mr. Mike Sullivan requested that staff add the Strategic Scorecard to the agenda of the next Program Planning and Development meeting.
 6. Information Agenda:
 - a. Implications for Action Update: Staff provided an update on the Implications for Action, which will be given at each meeting. The Chair noted that Mr. Frank Quintero indicated he would be happy to attend a WIB committee meeting to talk about city redevelopment and employment, and how the WIB can help.

b. PY 2004/05 Exemplary Performance Awards: Staff provided a list of the Final Exemplary Awards along with a chart showing the number of performance measures met. It was noted the Department would receive an \$11,651 incentive award that is based on how well the performance measures were met, and is related to the percentage of dollars received in our allocation.

The Chair noted this information should be sent to the County Information Officer so it can be publicized.

7. Director Comments: Ms. Andrea Baker noted the next two weeks staff would be watching the Conference Committee on the budget, and would notify members as soon as possible if any e-mails, letters or phone calls need to be made. At the January 9th meeting, staff will present for discussion topics that could be put on the WIB agenda.

8. Chair Comments: The Chair noted she met with Ms. Robin Adam to discuss how to get our legislators to understand what we're trying to do. They also discussed the best way to meet with our valley legislators when WIB members attend the National Association of Workforce Boards Conference in February 2006.

At the next P-16 Council meeting Ms. Baker will speak on Labor Market Information, so the Council will be aware of the types of jobs needed in the future.

9. Next Meeting: January 9, 2006, Dept of Workforce Investment Small Conference Room, 1880 W. Wardrobe Ave.

10. Adjourn: The meeting was adjourned 8:44 a.m.