

Merced County  
**Workforce Investment Board**

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**MEMORANDUM**  
September 19, 2000

**To:** Members of WIB

**From:** Steve Tinetti, WIB Chair

**Subject:** Workforce Investment Board Meeting – September 27<sup>th</sup> – 9:00 a.m. to 3:00 p.m.  
*(Please be prepared to start promptly at 9:00 a.m.)*

Let me thank you in advance for attending this next meeting. This will complete our “strategic planning retreat” with facilitator, Lori Strumpf.

To date, the WIB has had two board meetings and one planning session. We have created a vision statement, reviewed a five-year plan, identified strategic goals, and began an action plan for each goal.

The meeting on the 27<sup>th</sup> will focus on developing the structure of the Board. I am asking you to do your homework. In this agenda package is a discussion paper about possible committee structure. Please review that and the strategic goals and action plan. We need the appropriate structure to work on the goals of the WIB.

I look forward to this meeting...come casual. Lunch and snacks will be provided.

ST/erh