

**TO: Merced County  
Workforce Investment Board**

**DATE: 8/17/00**

**FROM: WIB Staff**

**For Action**

**For Information**

**Meeting Notes**

**SUBJECT: Supplemental Information for the Strategic Five-Year Local Plan**

**PROPOSED MOTION(S): That the WIB review the following as supplemental information for the Strategic Five-Year Local Plan, and recommend approval to the Chief Elected Official:**

- 1) Budget Plan Summary Forms for**
  - Youth
  - Adult
  - Dislocated Worker
  
- 2) Participant Plan Summary Forms for**
  - Younger Youth (14-18)
  - Older Youth (19-21)
  - Adult
  - Dislocated Worker

**DISCUSSION: On July 27, 2000, the California Office of Workforce Investment (COWI) forwarded correspondence to Workforce Investment Local Area Chief Elected Officials and Administrators Re: Changes to Workforce Investment Act (WIA) Supplemental Planning Guidance. This correspondence included instructions for completing Budget Plan Summary Forms, Participant Plan Summary Forms, and extended the deadline for submission of the forms to the State until September 15, 2000.**

**One-Stop staff, PITD Fiscal staff, and WIB staff have completed the Budget Plan Summary for Adult, Dislocated Worker, and Youth as well as the Adult, Dislocated Worker, Older Youth, and Younger Youth Participant Plan Summaries.**

**This supplemental information for the Strategic Five-Year Local Plan must be approved by the Chief Local Elected Official (County Board of Supervisors) prior to submission to the State.**

**Other supplemental information to the Plan required by previous guidance from COWI was presented to and approved by the WIB Transition Committee on July 18, 2000. There is no change to that material.**

**ATTACHMENT(S):**

- **Supplemental information approved by the Transition Committee on 7/18/00.**
- **Budget Plan and Participant Plan Summaries.**

X:\ADMIN\DOCS\WIB\81700 Agenda Item Supplemental info for 5yr plan.doc



**Transition Committee**  
**ERC, Conference Room B**  
**July 18, 2000, 7:30 a.m.**  
**Meeting Minutes**

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**Members Present:** Steve Tinetti (Chair), David Riordan, Harry Dull, Bob Bittner, Don Bergman, Chuck Dean, Nellie McGarry, Rick Osorio

**Members Absent:** Ben Duran, Carol Greenberg, Al Romero, Leslie Peeler, Kathleen Crookham, Grover Omyer, Bill Cahill

**PITD Staff Present:** Joanne Presnell, Rose Harris, John Kasnick, Eddie Harding

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The meeting was called to order. It was requested that a change to the agenda be made by switching the order of items one and two. It was agreed to change item one to: Approve the ROP Proposal for the Year-Round (14-18) Youth Program; and item two to: Review and Discuss the Revision to Five-Year Plan.

**1. – Approve the ROP Proposal for the Year-Round (14-18) Youth Program**

The committee was asked to approve the year-round youth proposal from MCOE/ROP. Youth Chair, Nellie McGarry, reported that: the proposal was created by a conglomeration of area agencies; however, the lead agency is ROP. Other involved agencies are Merced Adult School, Dos Palos, JAG and EDD. All high schools in Merced County will be served, including Le Grand, Hilmar, Dos Palos, Delhi, and Los Banos. An evaluation committee made up of Youth Council members discussed the proposal. They want to put conditions in the contract that a review of the program will be conducted during the first six months. The program for in-school youth (14-18) should be operational by October 2000.

The question was asked if the 18 year olds could be separated from the group of younger youth and the answer was no, since the Workforce Investment Act requirements are set up. It was also asked why the youth must be low income. It was stated that this was because these youth most need the program. A system is wanted to refer the kids so they won't fall through the cracks. There should be monthly reporting back through the department to the Youth Council. All must meet performance standards.

In response to a request the following definition was given for low income: based on the lower living standard chart it a family of four making \$15,000 or less per year would probably be considered low income.

Motion to approve the proposal was made by Rick Osorio and seconded by Don Bergman.

Before approving the proposal a discussion followed and it was noted that this proposal

was with the ROP only. After 15 months there would be a review. They want to put some negotiating conditions in this contract. The ROP will be the lead agency in this proposal. All the other agencies will be involved but they will have different requirements. This is a cost reimbursement contract.

**NOTE:** The question was then asked if the fiscal agent is ROP, who has the authority to hold the subproviders accountable if they are not doing their part? Would this be the Workforce Investment Board (WIB), the Private Industry Training Department (PITD), or the ROP?

The motion to approve the proposal was passed, however, Bob Bittner and Chuck Dean abstained from voting.

## **2. –Review and Discuss Revision to Five-Year Plan**

This was changed from an action item to a discussion item due to more changes being required by the State. The State required that if MOUs have not been completed with the mandatory partners, they want it to be explained. All MOUs have been completed except with the State Department of Rehab. See attachment #1 for the explanation for this. We are still negotiating with Rehab on the issues and will continue until resolved. Regulations are more stringent for them because of the population they serve. Then it was asked if they have not signed the MOU, are they not in compliance, and does that mean that their representative on the WIB needs to drop off? It was noted that they are a mandatory partner and must be on the WIB. We have received email from other counties and they are also having difficulty getting the Department of Rehab to sign their MOUs.

**NOTE:** It was asked that Rose Harris find out how many rehabs have signed MOUs and email this information back to the committee members.

In looking at attachment #3, the question was asked how Merced County decided who the One-Stop Operator was going to be. PITD fell under criteria #3 as they were already up and running as a one-stop and they already had some of the mandatory partners in the building. This is the explanation in the plan.

Attachment #4: The State has had added five new assurances to the plan. It was noted that most of the new ones are to protect the workers' rights.

**NOTE:** It was asked that a copy of WIA: Sections 121 (d)(2)(A) and Regulations, Section 662.410 be sent to the members of the committee. Rose Harris will send them a copy.

Attachment #5 identifies the Grant recipient listing. It will be going to the Board of Supervisors for their approval and signatures.

All of these changes have a deadline from the State of August 31, 2000, so we need to get approval prior to this so it has time to go to the Board of Supervisors for their approval.

**3. – Next Meeting Date**

The next meeting is scheduled for August 8, 2000, at 7:30 a.m. at the ERC.

The meeting was adjourned.

Minutes prepared by Eddie Harding

<input checked="" type="checkbox"/> <b>Initial Plan for PY 2000</b>		<b>LWIA Merced County</b>
<input type="checkbox"/> <b>Adjustment #</b>	_____	<b>Date:</b> <u>8/17/00</u>
<input type="checkbox"/> <b>Modification #</b>	_____	

**TITLE IB BUDGET PLAN SUMMARY (Adult or Dislocated Worker)**

WIA 118; 20 CFR 661.350(a)(13).

PROGRAM TYPE for PY 2000, beginning 07/01/00 through 06/30/01	
<input checked="" type="checkbox"/> Grant Code 201/202 WIA Title IB-Adult	
<input type="checkbox"/> Grant Code 501/502 WIA IB-Dislocated Worker	

<b>FUNDING IDENTIFICATION</b>		R0691 Subgrant
1. Year of Appropriation		2000
2. Formula Allocation		2,155,984.00
3. Allocation Adjustment- Plus or (Minus)		
4. Transfers - In or Out		
5. TOTAL FUNDS AVAILABLE (Lines 2+3+4)		2,155,984.00

<b>TOTAL ALLOCATION COST CATEGORY PLAN</b>		
6. Program Services		1,940,386.00
A. Core Self Services		271,654.00
B. Core Registration Services		388,077.00
C. Intensive Services		485,097.00
D. Training Services		795,558.00
7. Administration		215,598.00
8. TOTAL (Lines 6+7)		2,155,984.00

<b>QUARTERLY TOTAL EXPENDITURE PLAN</b>		(cumulative from July 1, 2000 OR pre-July 1, if appropriate)
9. September 2000		315,122.00
10. December 2000		707,357.00
11. March 2001		1,138,148.00
12. June 2001		1,568,939.00
13. September 2001		1,884,061.00
14. December 2001		2,155,984.00
15. March 2002		2,155,984.00
16. June 2002		2,155,984.00

<b>COST COMPLIANCE PLAN</b>		
17. % for Administration Expenditures (Line 7 divided by Line 8)		10%

Ed McLaughlin, Program Manager	(209) 385-7324 ext. 2008	8/10/00
Contact Person with Title	Telephone Number	Date Prepared

Comments:

<input checked="" type="checkbox"/> Initial Plan for PY 2000		LWIA	Merced County
<input type="checkbox"/> Adjustment # _____		Date:	August 17,2000
<input type="checkbox"/> Modification # _____			

**TITLE IB ADULT PARTICIPANT PLAN SUMMARY**

WIA 118; 20 CFR 661.350(a)(13)

ADULT PROGRAM for PY 2000, beginning 07/01/00 through 06/30/01

Plan the number of individuals that are in each category.

QUARTER ENDING	SEPT 2000	DEC 2000	MAR 2001	JUN 2001
1. TOTAL PARTICIPANTS (Lines 2+3 )	123	173	238	293
2. Participants Carried-In	79	79	79	79
4. New Participants	44	94	159	214

PROGRAM SERVICES	SEPT 2000	DEC 2000	MAR 2001	JUN 2001
4. Core Services (Registered)	44	89	134	174
5. Intensive Services	81	131	196	251
6. Training Services	66	91	136	171

EXIT STATUS	SEPT 2000	DEC 2000	MAR 2001	JUN 2001
7. TOTAL EXITERS (Lines 8+11)	25	60	108	167
8. Entered Employment	16	38	68	106
9. Training Related	6	14	25	39
10. Entered Postsecondary/Advanced/Credential Program	7	16	28	43
11. Exited for Other Reasons	9	22	40	61

Ed McLaughlin, Program Manager	(209) 385-7324 ext. 2008	8/10/00
Contact Person with Title	Telephone Number	Date Prepared

Comments:

<input checked="" type="checkbox"/> <b>Initial Plan for PY 2000</b>		<b>LWIA Merced County</b>
<input type="checkbox"/> <b>Adjustment #</b>	_____	<b>Date:</b> <u>8/17/00</u>
<input type="checkbox"/> <b>Modification #</b>	_____	

**TITLE IB BUDGET PLAN SUMMARY (Adult or Dislocated Worker)**

WIA 118; 20 CFR 661.350(a)(13).

PROGRAM TYPE for PY 2000, beginning 07/01/00 through 06/30/01	
<input type="checkbox"/>	Grant Code 201/202 WIA Title IB-Adult
<input checked="" type="checkbox"/>	Grant Code 501/502 WIA IB-Dislocated Worker

<b>FUNDING IDENTIFICATION</b>		R0691 Subgrant
1. Year of Appropriation		2000
2. Formula Allocation		2,987,946.00
3. Allocation Adjustment- Plus or (Minus)		
4. Transfers - In or Out		
5. TOTAL FUNDS AVAILABLE (Lines 2+3+4)		2,987,946.00

<b>TOTAL ALLOCATION COST CATEGORY PLAN</b>		
6. Program Services		2,689,151.00
A. Core Self Services		430,264.00
B. Core Registration Services		564,722.00
C. Intensive Services		672,288.00
D. Training Services		1,021,877.00
7. Administration		298,795.00
8. TOTAL (Lines 6+7)		2,987,946.00

<b>QUARTERLY TOTAL EXPENDITURE PLAN</b>		(cumulative from July 1, 2000)
9. September 2000		462,399.00
10. December 2000		978,186.00
11. March 2001		1,520,666.00
12. June 2001		2,063,146.00
13. September 2001		2,525,545.00
14. December 2001		2,987,946.00
15. March 2002		2,987,946.00
16. June 2002		2,987,946.00

<b>COST COMPLIANCE PLAN</b>		
17. % for Administration Expenditures (Line 7 divided by Line 8)		10%

Ed McLaughlin, Program Manager	(209) 385-7324 ext. 2008	8/10/00
Contact Person with Title	Telephone Number	Date Prepared

Comments:

Title I Budget Plan Summary  
Forms Supplement

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<b>X Initial Plan for PY 2000</b>		<b>LWIA</b>	Merced County
<b>Adjustment #</b>	_____	<b>Date:</b>	August 17,2000
<b>Modification #</b>	_____		

**TITLE IB DISLOCATED WORKER PARTICIPANT PLAN SUMMARY**

WIA 118; 20 CFR 661.350(a)(13)

DISLOCATED WORKER PROGRAM for PY 2000, beginning 07/01/00 through 06/30/01

Plan the number of individuals that are in each category.

<b>QUARTER ENDING</b>	SEPT 2000	DEC 2000	MAR 2001	JUN 2001
1. TOTAL PARTICIPANTS (Lines 2+3 )	212	254	305	348
2. Participants Carried-In	170	170	170	170
4. New Participants	42	84	135	178

<b>PROGRAM SERVICES</b>				
4. Core Services (Registered)	42	79	124	144
5. Intensive Services	141	183	234	277
6. Training Services	93	110	141	164

<b>EXIT STATUS</b>				
7. TOTAL EXITERS (Lines 8+11+12)	42	92	153	223
8. Entered Employment	27	58	96	140
9. Training Related	10	22	36	54
10. Entered Postsecondary/Advanced/Credential Program	11	23	38	56
11. Remained with Layoff Employer	2	4	6	8
12. Exited for Other Reasons	13	30	51	76

Ed McLaughlin, Program Manager	(209) 385-7324 ext. 2008	8/10/00
Contact Person with Title	Telephone Number	Date Prepared

Comments:

<input checked="" type="checkbox"/> <b>Initial Plan for PY 2000</b>		<b>LWIA Merced County</b>
<input type="checkbox"/> <b>Adjustment #</b>	_____	<b>Date:</b> <u>8/17/00</u>
<input type="checkbox"/> <b>Modification #</b>	_____	

**TITLE IB BUDGET PLAN SUMMARY (Youth)**

WIA 118; 20 CFR 661.350(a)(13).

PROGRAM TYPE for PY 2000, beginning 07/01/00 through 06/30/01
<input checked="" type="checkbox"/> Grant Code 301/340 WIA Title IB-Youth

<b>FUNDING IDENTIFICATION</b>	R0691 Subgrant
1. Year of Appropriation	2000
2. Formula Allocation	2,501,693.00
3. Allocation Adjustment- Plus or (Minus)	
4. TOTAL FUNDS AVAILABLE (Lines 2+3)	2,501,693.00

<b>TOTAL ALLOCATION COST CATEGORY PLAN</b>	
5. Program Services	2,251,524.00
A. In-School Youth (70%)	1,576,067.00
B. Out-of-School Youth (30%)	675,457.00
6. Administration	250,169.00
7. TOTAL (Lines 5+6)	2,501,693.00

<b>QUARTERLY TOTAL EXPENDITURE PLAN</b>	(cumulative from July 1, 2000 OR pre-July 1, if appropriate)
8. September 2000	- any carry over -
9. December 2000	375,254.00
10. March 2001	875,593.00
11. June 2001	1,375,931.00
12. September 2001	2,126,439.00
13. December 2001	2,376,608.00
14. March 2002	2,501,693.00
15. June 2002	2,501,693.00

<b>COST COMPLIANCE PLAN</b>	
16. % for Administration Expenditures (Line 6 divided by Line 7)	10%

Rebecca Lincoln, Analyst	(209) 385-7324 ext. 2152	8/10/00
Contact Person with Title	Telephone Number	Date Prepared

Comments:

Title I Budget Plan Summary  
Forms Supplement

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<input checked="" type="checkbox"/> <b>Initial Plan for PY 2000</b>		
<input type="checkbox"/> <b>Adjustment #</b> _____	<b>LWIA</b> _____	Merced County
<input type="checkbox"/> <b>Modification #</b> _____	<b>Date:</b> _____	August 17,2000

**TITLE IB OLDER YOUTH PARTICIPANT PLAN SUMMARY**

WIA 118; 20 CFR 661.350(a)(13)

OLDER YOUTH PROGRAM for PY 2000, beginning 07/01/00 through 06/30/01

Plan the number of individuals that are in each category.

<b>QUARTER ENDING</b>	<b>SEPT 2000</b>	<b>DEC 2000</b>	<b>MAR 2001</b>	<b>JUN 2001</b>
1. TOTAL PARTICIPANTS (Lines 3+4 )		15	72	120
2. Out-of-school		15	72	120
3. Participants Carried-In				
4. New Participants		15	72	120

<b>EXIT STATUS</b>				
5. TOTAL EXITERS (Lines 6+8+9+10)			15	52
6. Entered Employment			6	32
7. Training Related				
8. Entered Postsecondary Education			6	13
9. Entered Advanced Training				
10. Exited for Other Reasons			3	7

Rebecca Lincoln, Analyst	(209) 385-7324 ext. 2152	8/10/00
Contact Person with Title	Telephone Number	Date Prepared

Comments:

<input checked="" type="checkbox"/> <b>Initial Plan for PY 2000</b>		
<input type="checkbox"/> <b>Adjustment #</b> _____	<b>LWIA</b> _____	Merced County
<input type="checkbox"/> <b>Modification #</b> _____	<b>Date:</b> _____	August 17,2000

**TITLE IB YOUNGER YOUTH PARTICIPANT PLAN SUMMARY**

WIA 118; 20 CFR 661.350(a)(13)

YOUNGER YOUTH PROGRAM for PY 2000, beginning 07/01/00 through 06/30/01

Plan the number of individuals that are in each category.

<b>QUARTER ENDING</b>	SEPT 2000	DEC 2000	MAR 2001	JUN 2001
1. TOTAL PARTICIPANTS (Lines 3+4 )		660	660	660
2. Out-of-school		66	66	66
3. Participants Carried-In				
4. New Participants		660	660	660

<b>SKILLS ATTAINMENT</b>				
5. Attained a Skill/Goal		88	177	225

<b>EXIT STATUS</b>				
6. TOTAL EXITERS (Lines 7+9+10+11+12+13+14+15)			8	155
7. Entered Employment			3	37
8. Training Related				5
9. Entered Military Service			2	5
10. Entered Advanced Training				2
11. Entered Postsecondary Education				5
12. Entered Apprenticeship Program			1	5
13. Attained High School Diploma/GED				81
14. Returned to Secondary School				10
15. Exited for Other Reasons			2	5

Rebecca Lincoln, Analyst	(209) 385-7324 ext. 2152	8/10/00
Contact Person with Title	Telephone Number	Date Prepared

Comments: