

TO: The Workforce Investment Board

DATE: 11/16/00

**FROM: Workforce Investment Board
Staff**

For Action

For Information

Meeting Notes

SUBJECT: Workforce Investment Board (WIB) Committee Assignments

PROPOSED MOTION(S): None

DISCUSSION: At the last WIB meeting, members were asked to sign up for one (or more) of the various committees identified during the training session with Strumpf Associates. Those members not able to attend that session were subsequently assigned by the WIB Chair. Some minor adjustments were made to assignments to ensure committee balance.

Attached is a list of committee assignments, the suggested initial committee tasks, and a copy of the WIB action plan showing required activities for each committee. Once all committee chairs have been assigned, it is anticipated that initial committee meetings will be held.

ATTACHMENT(S):

- 1. Committee Assignments**
- 2. Committee Initial Tasks**
- 3. WIB Action Plan**

