

**Workforce Investment Board
Executive Committee
Department of Workforce Investment
1880 W. Wardrobe Avenue, Merced
January 6, 2003 7:30 – 9:00 a.m.
Meeting Minutes**



Members Present :

Andrea Baker	Mike Boardman	John Headding
Nellie McGarry	Rick Osorio	Mike Smith
Steve Tinetti		

Members Absent :

Kathleen Crookham

Others Present :

Elaine Craig	Dave Davis	Ed McLaughlin
Donna Ornelas	Chuck Purcell	Jackie Walther-Parnell

-
- I. Call to Order – The meeting was called to order by the Chair, Rick Osorio. A sign-in sheet was used in lieu of roll call.
 - II. Approval of Agenda – It was M/S/C McGarry/Headding to approve the agenda as written.
 - III. Approval of Minutes – It was M/S/C Headding/McGarry to approve the minutes of December 2, 2002.
 - IV. Public Opportunity to Speak - None
 - V. Action Agenda
 - a. WIB Membership/Recruitment – It was M/S/C to recommend approval of new membership pending an additional business sector appointment.
 - b. WIB Agenda – It was M/S/C McGarry/Headding to approve the agenda with the removal of item IX. CSUS Presentation and notate item VI. Consent Agenda (ratification of Executive Committee action)
 - c. Selection of Team Members for One-Stop Examiners – It was M/S/C McGarry/Headding to recommend the appointment of a representative from each committee and two from program planning and development as part of the examination team. The Committees will seek volunteers from their respective areas and bring back the information to the WIB.
 - VI. Strategic Goals
 - a. NAWB Conference – Chair request that each of the Committee Chair attend. The conference is scheduled for the first part of March 2003. In addition, the Chair asked the group to meet prior to the conference for coordination and planning on the issues relevant to the valley.
 - VII. WIB Training
 - a. Parliamentary Training – January 24, 2003, morning and afternoon sessions.
 - b. DOL/CWA Conference - January 30, 2003 Manhattan Beach

- c. EDD Performance & Fiscal Training – February 4, 2003 Training for staff available to WIB members.
- VIII. WIB Assessment – Overview of the proposal from Barbara Shaw. The discussion will return to the Planning, Policy Development Committee for further recommendation.
- IX. Director’s Comments
- a. CalWorks Update – Andrea noted the second phase of reductions recommended by the Governor of \$10.6 Billion in December include childcare and medical. Action to address the initial September 2002 reduction request will go to the Board of Supervisor’s will be heard January 14. The impact will be reduction in force for the CalWorks program.
 - b. Legislative Update – Currently we are waiting for budget bills and reauthorization of WIA. Other major reauthorizations this year include TANF, rehabilitation, vocational education and higher education.
 - c. Performance Measures – Andrea reported that out of seventeen measures, the department met all but one. She noted that every all other measures were met over 100%. New Performance Measure goals have been received and will be shared with the Program, Planning and Development committee.
 - d. Earned Income Credit – There will be volunteers available at the One-Stop to assist customers with paperwork for the earned income tax credit.
- X. Budget Update – Jackie Walther/Parnell provided copies of the budget report. The chair requested a report of expenditures of the sub-contractors. This will be included in the quarterly reporting.
- XI. New Committee Structure – Committee assignments included in the meeting package.
- XII. Chair Comments - The chair commented on the recent advertisements in local media. The ads are very professional and seem to be effective.
- XIII. Other - None
- XIV. Next Meeting—February 3, 2003, 1880 Wardrobe Ave, Lg. Conference Room.
- XV. Adjourn – Meeting adjourned 8:35 a.m.