

**Workforce Investment Board
Executive Committee
1880 W. Wardrobe Ave
7:30-9:00 a.m., January 31, 2005
Meeting Minutes**



Members Present:

Kathleen Crookham
Rick Osorio

Nellie McGarry
Mike Smith

Albert Montejano
Mike Sullivan

Members Absent:

None

Others Present:

Andrea Baker
Donna Ornelas

Elaine Craig
Joanne Presnell

Dave Davis
Jackie Walther-Parnell

-
- I. Call to Order/Roll Call – The meeting was called to order by the Chair, Nellie McGarry. Roll was taken by Donna Ornelas.
 - II. Approval of Agenda - Workforce Investment Board staff noted that item *Va.* was to be removed due to revisions requested by the Program Planning and Development Committee. The item will go to the full WIB in March. It was M/S/C Crookham/Sullivan to approve the modified agenda.
 - III. Approval of Minutes - It was M/S/C Smith/Montejano to approve the minutes of October 25, 2004.
 - IV. Public Opportunity to Speak - None
 - V. Consent Agenda
 - a. One-Stop MOUs. – ***Pulled from the Agenda***
 - VI. Action Agenda
 - a. State of the Workforce - Elaine Craig explained the development of the report and the continued use as it relates to the Implications for Action. It was recommended to add language to the end of the Implications for Action that indicates the WIB will review the progress of the three issues and the Implications for Action on an annual basis. It was M/S/C Montejano/Osorio with the modifications recommended.
 - b. Request for Proposal for PLATO – It was M/S/C Osorio/Montejano to approve the Request for Proposal for PLATO at the Worknet ERCs in Merced and Los Banos.
 - VII. Information Agenda
 - a. Quarterly Fiscal Report - Jackie Walther-Parnell provided an overview of the mid-year fiscal report. She noted that expenditures are on target at 50% for the year.
 - b. Resource Cost Sharing Agreements- Dave Davis noted that the resource/cost sharing agreement has been removed from MOUs because as changes are made the entire MOU is required to go to the County Board of Supervisors. The MOUs will always reference the agreement and when changes occur there will be a report to Workforce Investment Board.

- VIII. Director Comments - Andrea Baker reported that she, Mike Sullivan, and Nellie McGarry will be attending the national conference where they will also be meeting with legislators. They will use the State of the Workforce report as well as talking points extracted from the report. Ms. Baker also noted the department is keeping an eye on legislation, and working on a two-year plan. Ms. Baker provided some information on the contents of the House and Senate bills as they relate to workforce investment. There was discussion on possibility of block grants and what the impact may be. It was requested the information on block grants be provided to the full WIB.
- IX. Chair Comments - Nellie McGarry noted that she is seeking a new Youth Council Chair. Andrea Baker noted that WIB staff will poll the WIB members for volunteers.
- X. Other - None
- XI. Next Meeting – February 28, 2005
- XII. Adjourn - Meeting adjourned 8:25