

**Workforce Investment Board  
Executive Committee  
1880 W. Wardrobe Ave  
February 28, 2005, 7:30-9:00 a.m.  
Meeting Minutes**



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Members Present:

Nellie McGarry (Chair)	Rick Osorio	Mike Sullivan
Albert Montejano	Vann (Mike) Smith	

Members Absent:

Kathleen Crookham

Others Present:

Andrea Baker	Dee Knight	Jackie Walther-Parnell
Dave Davis	Joanne Presnell	

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I. Call to Order/Roll Call: The Chair called the meeting to order at 7:36 a.m. A sign-sheet was used in lieu of roll call.

II. Approval of Agenda: It was *M/S/C Sullivan/Smith* to approve the agenda as published.

III. Approval of Minutes: It was *M/S/C Smith/Osorio* to approve the January 31, 2005 minutes.

IV. Public Opportunity to Speak: None.

V. Action Agenda

a. Exemplary Performance Award/Corrective Action Plan: Staff noted the Department received \$19,208 for meeting or exceeding the majority of the LWIA's performance goals. The Corrective Action and Technical Assistance Plan must be submitted because two performance goals were not met—1) Older Youth Credential/Diploma Rate, and 2) Older Youth Entered Employment Rate.

Merced County Office of Education (MCOE) has developed a state-approved Working Professional credential that every older youth now earns, but those exiting during this performance period had not been in the program long enough to have earned this credential.

The Older Youth Entered Employment Rate fell short by one participant because the rate included Jobs for California Graduates (JCG) youth who exited the program. Presently, 30 of 39 exited youth were employed for a rate of 76.92%. MCOE's staff has been trained in both Performance Measures and Exit Strategies, and the Department anticipates no problem in them attaining the rate in PY 04/05.

It was *M/S/C Sullivan/Montejano* to approve the Corrective Action and Technical Assistance Plan.

VI. Information Agenda

a. Teleconference – Partnering with Economic Development: Creating the Workforce Advantage

(April 12, 2005, 7:45-10:15 a.m., MCOE, Rm M): Staff noted this is the third teleconference out of a series of three that was agreed upon last fall. Mr. Greg Newton is the facilitator. This session will discuss the following: 1) How to build meaningful partnerships for economic development; 2) Help you to decide which industry clusters you should target for maximum economic impact, and 3) Provide benchmarks/examples of how to convert your program operations into a demand-driven system for economic growth.

Anyone interested in attending should call Ms. Dee Knight at 724-2107. Invitations will be sent to all WIB members, and the Worknet Leadership Team and staff have already been invited. It was recommended that all City/County Economic Development Committees be invited.

VII. Director Comments: Ms. Andrea Baker reported that there is a House Bill H27 and a Senate Bill S9 that are going through the federal legislative process. The House Bill is out of committee, but the Senate Bill has not gone through committee. Issues are similar as last year's—Block Grant and allowing faith-based organizations to hire and do work with WIA funds. There is a State Bill to enact WIA in California.

She noted that she, Ms. Nellie McGarry, Ms. Evelyn Eagleton and Mr. Mike Sullivan would be attending the National Association of Workforce Board Conference this week in Washington, DC. She will be giving an overview of the state of legislation and what needs to be done as far as advocacy goes. They have appointments with Representatives McKeon, Radanovich and Cardoza.

Ms. Baker noted that today Ms. Elaine Craig started her new job as Executive Director of the Madera County WIB, and the Department has started the process to fill the Special Projects Manager position.

VIII. Chair Comments: Ms. Nellie McGarry noted that County Counsel stated we must follow the bylaws and have a WIB member chair the Youth Council. The six WIB members who are on the Youth Council are too busy to be the Youth Council Chair. A request was made to all WIB members, and Mr. Rick Osorio volunteered to be the chair. He is now the Program Planning and Development Committee Chair, but Mr. Mike Sullivan will chair that committee.

She noted if anyone has any policy issue(s) to be discussed, to e-mail her or Ms. Baker to have it put on the agenda.

IX. Other: Ms. Baker noted that at the WIB meeting on March 10, 2005, it is hoped that the State of the Workforce Report will be adopted. The next week it will be presented to the Board of Supervisors, and then the committees can begin to work those issues.

X. Next Meeting – March 28, 2005, 7:30 a.m.

XI. Adjourn – Meeting adjourned 8:23.