TO: Program Planning & Development **DATE: 03/23/05**

FROM: WIB Staff

- [X] **For Action**
- [ ] **For Information**
- [X] **For Discussion**

SUBJECT: Committee Meeting Day/Time

PROPOSED MOTION(S): That the meeting day/time for the Program Planning & Development Committee be discussed and changed if necessary.

DISCUSSION: The Program Planning & Development Committee has a new Committee Chair. The present meeting day/time creates a conflict for the new Chair. He has requested the Committee find a new meeting day/time.

The WIB Committees meet at the following days/times.

WIB	**3:00 – 5:00pm**	**Bi-Monthly**	**2nd Thursday**
WIB Exec	**7:30 – 9:00am**	**Monthly**	**Last Monday**
WIB Finance	**7:30 – 9:00am**	**Monthly**	**Last Wednesday**
WIB QA	**7:30 – 9:00am**	**Monthly**	**Last Friday**
Youth Council	**4:00 – 5:30pm**	**Monthly**	**2nd Wednesday**
WIB PP&D	**3:00 – 4:30pm**	**Monthly**	**4th Wednesday**

ATTACHMENT(S): N/A