

**Workforce Investment Board
Executive Committee
1880 W. Wardrobe Ave, Merced, CA 95341
November 3, 2008, 7:30-9:00 a.m.
Meeting Agenda**



<http://www.co.merced.ca.us/wi/wib/wib.html>

1. Call to Order/Roll Call.....
2. Approval of Agenda
3. Approval of September 8, 2008 Minutes.....
4. Public Hearing Regarding Modification 9 to Five-Year Plan
5. Public Opportunity to Speak.....
6. Action Agenda
- a. One-Stop Certification – Prospector Award..... Steve Newvine/Joanne Presnell
- b. Incentive Funds Disposition Brian Cutler
- c. Modification 9 to Five-Year Plan Brian Cutler
- d. Youth Contract Funding Levels for PY 09/10..... Alfredo Mendoza
- e. Younger Youth Contract Amendment Rennise Ferrario
- f. Older Youth Contract Amendment..... Rennise Ferrario
- g. Assembly Bill 1234 – Workforce Investment Board Policy Alfredo Mendoza
7. Discussion
- a. Workforce Investment Board Strategic Scorecard Alfredo Mendoza
8. Reports.....
9. Information
- a. Technology-Based Learning – Cardoza Letter of Support..... Alfredo Mendoza
- b. Letter to Congresswoman Pelosi Brian Cutler
- c. The Connectory Article..... Brian Cutler
- d. Regional Veterans Grant Proposal..... Alfredo Mendoza
- e. Participant Reports..... Brian Cutler
- f. Customer Service and Satisfaction Report August 08..... Joanne Presnell
- g. Local Workforce Investment Board Recertification..... Brian Cutler
- h. Fiscal Reports Jackie Walther-Parnell
- i. Workforce Investment Board Retreat Brian Cutler
9. Director Comments.....(5 min)
10. Chair Comments.....(5 min)
11. Next Meeting – December 1, 2008.....
12. Adjourn.....

**Workforce Investment Board
Executive Committee
1880 W. Wardrobe Ave
September 8, 2008, 2008, 7:30-9:00 a.m.
Meeting Minutes**



<http://www.co.merced.ca.us/wi/wib/wib.html>

Members Present:

Kathleen Crookham
Steve Newwine

Edward Dietz
Alfonse Peterson

Rennise Ferrario
Al Romero

Albert Montejano (Chair)
Vann (Mike) Smith

Others Present:

Andrea Baker
Joanne Presnell

Brian Cutler

Patricia Hinson

Alfredo Mendoza

1. Call to Order/Roll Call: The Chair, Mr. Albert Montejano, called the meeting to order at 7:35 a.m. Roll call was taken.
2. Approval of Agenda: It was *M/S/C Romero/Ferrario* to approve the agenda as published.
3. Approval of Minutes: It was *M/S/C Smith/Peterson* to approve the August 4, 2008 minutes.
4. Public Opportunity to Speak: None.
5. Action Agenda:
 - a. Technology-Based Learning Grant: It was *M/S/C Peterson/Romero* to approve the submission of the Technology-Based Learning Grant to Department of Labor in the amount of \$500,000 entitled "Merced Industrial Automation Technologies".
 - b. Incentive Funds: This action item was tabled until October 6, 2008 meeting.
6. Discussion:
 - a. Merced County Comprehensive Economic Development Strategy (CEDS): Mr. Robert Harmon noted he attended a meeting with Mr. Brian Cutler and Mr. Scott Galbraith to review the content of the CEDS report. Members suggested looking into the possibility of WIB representation at MCEDCO's meetings.
 - b. Regional Survey (Careers in the Valley.com): Staff noted The Central California Workforce Collaborative has conducted an employer survey to determine current and future employer needs in the San Joaquin Valley. The Department of Workforce Investment participated in this study by verifying information as well as adding information to the website. In Merced County, the employment study displays information from 204 County employers from the following primary industries:
 - Agribusiness, including Food Processing, Agriculture and Biotechnology
 - Manufacturing
 - Health and Medical Care
 - Supply Chain Management and Logistics
 - Renewable Energy

The survey results will be released October 1st. Ms. Andrea Baker provided a copy of the employment study template that will be posted on the website: www.careersinthevalley.com.

c. New Start Employment Program: Ms. Joanne Presnell noted the Governor has been working on a four-pronged strategy for bringing rehabilitation programs back into the California corrections system. A phase-in approach is being implemented with Phase III involving all California Workforce Investment Boards (CWIBs) by early 2009. The Local WIBs will be part of this program by providing assessments and placement of offenders in a rehabilitation program and increase offenders' participation in vocational education. The improvement of basic skills, such as reading and math are a primary focus of this program. Merced County has not started this program yet. Ms. Presnell and Ms. Andrea Baker met with Sheriff Pazin to discuss the possibility of starting a pilot program here in Merced County.

Stanislaus County has a similar program called "Friends Outside." Members would like to look at the possibility of inviting someone to come to Merced to help with the start-up of this pilot program. Ms. Baker will contact Stanislaus County and give more information at the next meeting.

d. "Authorization to Sign Documents" Resolution: Staff noted, the CEO's office has provided Workforce Investment with Authorized Organization Representative (AOR) access. AOR will ensure and expedite the approval process when applying for grant opportunities.

7. Reports:

a. Youth Council Report: Ms. Rennise Ferrario was unable to attend the August Youth Council meeting. Ms. Baker was present at the Youth Council meeting and noted Ms. Eldonna Caudill gave a PowerPoint presentation on the Tulare County Youth Transitions Program. Tulare County has a program that assists youth in transitioning to adult roles and responsibilities. Tulare County has a youth website designed by youth.

Ms. Ferrario asked members to recruit a new Youth Chair. Staff will review the WIB bylaws to determine if the Youth Chair is required to be a WIB member from the private sector.

b. Regional Alternative Energy Meeting: Mr. Steve Newvine reported on an Alternative Energy meeting he attended with other counties. Some of the topics discussed were:

- Alternative energy - Representing future job growth in the valley.
- Jobs with public utilities - How the system is changing.

c. Meeting of the Minds in Monterey (MMM): WIB members who attended the statewide meeting shared their experience.

- Mr. Al Peterson was impressed with the Richmond "Green Program-Solar Panel" presentation.
- Mr. Steve Newvine was also impressed with the "Green Program-Solar Panel" presentation.
- Mr. Albert Montejano noted that Greenfield wants to be the first city in California to combine wind and solar power. A number of WIBs are moving toward a vision of "Going Green," and have incorporated into their board, members from the community who are connected with transportation, industry, real estate, builders and utilities.

8. Information:

a. Connectory.com Update: Staff noted there will be a training to learn how to use the Connectory on October 1, 2008, from 10:00 a.m. to 12:00 p.m. at the Department of Workforce Investment, 1880 W Wardrobe Avenue, in Merced.

b. Fiscal reports

9. Director Comments: None

10. Chair Comments: The Chair thanked everyone for attending the meeting, and for their input. He also thanked Mr. Robert Harmon for attending the meeting with MCEDCO.

11. Next Meeting: October 6, 2008, Dept of Workforce Investment, Large Conference Room, 1880 W. Wardrobe Ave.

12. Adjourn: The meeting adjourned at 8:50 a.m.

TO: Executive Committee

DATE: 11/3/08

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: One-Stop Certification – Prospector Award

PROPOSED MOTION(S): Approve a 3-year certification of the Merced and Los Banos Worknet Employment Resource Centers for meeting the criteria of the Prospector Award under the scrutiny of the California Awards for Performance Excellence (CAPE) team of examiners.

DISCUSSION: On May 5, 2008, the Executive Committee approved the submission of application for the California Prospector Award under CAPE.

The Department of Workforce Investment has received notification that the Worknet of Merced County Employment Resource Centers have been granted the Prospector Award from CAPE, thus meeting the Workforce Investment Board criteria and standards for One-Stop certification.

ATTACHMENT(S):

Copies of the California Prospector Award Application will be available at the meeting.

TO: Executive Committee

DATE: 11/3/08

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Incentive Funds Disposition

PROPOSED MOTION(S): That the Executive Committee direct the disposition of Incentive Funds

DISCUSSION: Annually the Governor awards Incentive Funds to Local Workforce Investment Areas (LWIA) based on each LWIA's program performance. Incentive Funds are not linked to any of the three programs; that is, they are not Adult, Dislocated Worker or Youth funds, and they may be spent in any or all of the programs.

There are incentive funds from fiscal year 2007 in the amount of \$12,646 that must be used by June 30, 2009. Last year these funds were spent on supportive services for Registered Nurses. Previous allocations and options include employer appreciation, community specific training, and marketing.

Upon research requested at the last Executive Committee meeting on September 18, 2008, the following breakdown was established for consideration:

- **Ed Morrison Consultation, which would cost approximately \$4000.00**
- **Youth Community Violence Intervention and Prevention for \$1000.00**
- **The remainder of the incentive funds (\$7646.00) could be allocated toward supportive services for LVNs and RNs as needed.**

ATTACHMENT(S): N/A

TO: Executive Committee

DATE: 11/03/08

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Modification 9 to Five-Year Strategic Plan

PROPOSED MOTION(S): Approve Modification 9 to the Five-Year Strategic Plan

DISCUSSION: On September 20, 2000, the Merced County Board of Supervisors approved the local Five-Year Strategic Plan required by the Workforce Investment Act of 1998. Pursuant to Title 20 of the Code of Federal Regulations, Part 661.355, the Governor has published procedures governing the modifications of the local Five-Year Strategic Plan.

The Workforce Investment Board (WIB) last modified the plan (Modification 8) on November 8, 2007.

The plan reflects consistency with the State plan, changes to local policies resulting from the recent passage of Senate Bill 293, and contains new labor market analysis. The plan is a projection of participants to be served as Adults, Dislocated Workers and Youth, along with associated costs. All One-Stop Memorandums of Understanding and Resource/Cost Sharing Agreements are also included.

**ATTACHMENT(S):
Modification 9 to Five-Year Strategic Plan**

TO: Executive Committee

DATE: 11/03/08

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Youth Contract Funding Levels for PY 09/10

PROPOSED MOTION(S): Approve the Youth Council's recommendation to fund the youth programs at a 50/50 funding level beginning with the 2009/10 program year, and forward recommendation to the Workforce Investment Board.

DISCUSSION: The present youth contracts are funded at a 60/40 split with the Younger Youth contract receiving 60% of the funds. Across the nation, the trend has been a shift to serving out-of-school youth. This shift is within the Employment and Training Administration (ETA) of the US Department of Labor recommendations for WIA youth programs. In order to plan ahead and stay in tune with the ETA/DOL's vision for youth, a 50/50 split is recommended for PY 2009/10.

At times in the past, the Youth Council has not approved moving to a 50/50 funding level due to a large number of younger youth not being able to be fully served. Currently this is no longer an issue, and this is the appropriate time to change the split in funding. The number of younger youth being served has decreased to the point that the impact will be sustainable.

ATTACHMENT(S): N/A

TO: Executive Committee

DATE: 11/03/08

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Younger Youth Contract Amendment

PROPOSED MOTION(S): Approve the Youth Council's recommendation of adding \$98,016.00 of carryover funds to the 2008/09 Younger Youth Contract (No. 2008148) and forward recommendation to the Workforce Investment Board.

DISCUSSION: The present Younger Youth contract (No. 2008148) began July 1, 2008. All invoices for the prior contract year have been submitted and paid - carryover monies are established. On October 8, 2008, the Youth Council approved the addition of these carryover funds be applied evenly to both youth contracts. The total cost of the contract was \$719,372.00. This amendment adds \$98,016.00 of carryover funding to the contract, increasing the total amount to \$817,388.00.

The addition of these dollars will increase numbers of youth being served by 100 new participants as well as increase line items in budgets planned by Merced County Office of Education and approved by the Youth Council.

ATTACHMENT(S): N/A

TO: Executive Committee

DATE: 11/03/08

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Out-of-School Youth Contract Amendment

PROPOSED MOTION(S): Approve the Youth Council's recommendation of adding \$98,016 of carryover funds to the 2008/09 Out-of-School Youth Contract (No. 2008149) and forward recommendation to the WIB for further approval.

DISCUSSION: The present Out-of-School Youth contract (No. 2008149) began July 1, 2008. All invoices for the prior contract year have been submitted and paid - carryover monies are established. On October 8, 2008, the Youth Council approved the addition of carryover funds be applied evenly to both youth contracts. The total cost of the contract was \$479,581. This amendment adds \$98,016 of carryover funding to the contract, increasing the total amount to \$577,597.00.

The addition of these dollars will increase numbers of clients being served by approximately 75 new participants as well as increase line items in budgets planned by Merced County Office of Education and approved by the Youth Council.

ATTACHMENT(S): N/A

TO: Executive Committee

DATE: 11/03/08

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Assembly Bill 1234 – Workforce Investment Board Policy

PROPOSED MOTION(S): Approve Workforce Investment Board (WIB) Policy regarding WIB Member Reimbursements per Assembly Bill 1234 Guidelines.

DISCUSSION: Assembly Bill 1234 (Salinas), Chapter 700, Statutes of 2005 require that a written policy be approved for WIB Member Reimbursements other than meetings of the legislative body, advisory body, or attendance at a conference or organized educational activity.

WIB members only receive reimbursements for allowable expenses when representing the WIB at conferences or organized educational activities. The policy reflects allowable reimbursements similar to the Department of Workforce Investment's established policy and procedures for travel and overnight travel reimbursements.

This policy fulfills the requirements of AB 1234 as set forth in the Employment Development Department Bulletin No. WIAB06-44 issued January 18, 2007.

**ATTACHMENT(S):
WIB Policy AB 1234**



**DEPARTMENT OF
WORKFORCE INVESTMENT**

**Policy/Procedure
For
WIB Member Reimbursements
AB 1234 (Salinas)**

Andrea T. Baker
Director

Joanne Presnell
Assistant Director

1880 W. Wardrobe Avenue
Merced, CA 95341-6407
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Equal Opportunity Employer

Policy: Assembly Bill 1234 (Salinas), Chapter 700, Statutes of 2005, requires a local agency that provides reimbursement for expenses to members of its legislative body to adopt a written policy on the duties for which legislative body members may receive compensation, other than meetings of the legislative body or an advisory body, or attendance at a conference or organized educational activity.

Workforce Investment Board members shall only receive reimbursements for allowable expenses when representing the Workforce Investment Board at conferences, or organized educational activities. Reimbursements for Travel and Training shall follow the established Department of Workforce Investment Travel and Training Non-Overnight and Overnight.

Established departmental policies that pertain to this document may be found at:

<http://mc-info/wiws/polproc/Travel - Day.pdf>

<http://mc-info/wiws/polproc/Travel - Overnight.pdf>.

This policy shall fulfill the requirements set forth in the Employment Development Department Bulletin No. WIAB06-44 issued January 18, 2007.

Responsible Official: Director
Revised/Reviewed: Oct 29, 2008

TO: Executive Committee

DATE: 11/03/08

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Workforce Investment Board (WIB) Strategic Scorecard

PROPOSED MOTION(S): Review and discuss applicable Measure/Indicators from the WIB Strategic Scorecard.

DISCUSSION: The WIB's Strategic Scorecard is to be used to manage the attainment of the WIB's efforts. The Scorecard is divided into four Measurement Categories:

1) Customer Perspective, 2) Internal Operations/Organizational Effectiveness, 3) Financial/Market Perspective, and 4) Learning & Innovation.

The areas that require discussion/review:

Internal Operations/Organizational Effectiveness

1.a. Planned vs Actual Participant Activity
Numbers – *See Participant Reports (page 1 of 4)*
Performance Measures – *See Participant Reports*

1.b. Monitoring
LVN Monitoring is Completed – *See attached Monitor Report.*

Youth Quarterly Program Reports – See Attached Youth Reports

Financial/Market Perspective

1. *See Attached Financial Report*

2.a. Revenue & Resources – Applied for Regional Veterans Solicitation for Proposal.

2.b. Revenue Generation – See WI Report

ATTACHMENT(S):




Strategic Scorecard, LVN Monitor Report, Youth Reports

MERCED COUNTY WORKFORCE INVESTMENT BOARD STRATEGIC SCORECARD


WIB GOALS

- Goal 1:** Clarified roles & responsibilities & improved communication in economic development.
- Goal 2:** Increased private sector involvement & ownership of the WIB.
- Goal 3:** Increased visibility with clear, consistent message focused on business.
- Goal 4:** More diverse resources & efficiency / effectiveness measures.
- Goal 5:** Identify & deliver services needed by business.
- Goal 6:** Implement one additional industry cluster.
- Goal 7:** Increased support for K-12 improvement.

Measurement Category: Customer Perspective

Measure/Indicator	Metrics	Method	How Often Review	Responsible WIB Committee
 1. Business Customer Satisfaction a. Employer Needs Are Being Met	80% Satisfaction Rate & Increase in the # of Employers using Worknet Services	Face to face 10 Question Survey of 30 Employers	Annually (July)	Exec
 b. Are the Right Industries Targeted • Economic Development Targeted Industries • Growth Industries	Compare targets and adjust industry focus, if necessary	Review LMI (Growth Industries & Early Warning Data)	Annually (July)	Exec
2. Job Seeker Customer Satisfaction a. Job Seeker Needs Are Being Met	90%	Customer Satisfaction Surveys One Stop Management	Biannually (Jan/July)	Exec
b. Input from Customers Is Used To Improve Services	Rating to meet or exceed		Biannually (Jan/July)	Exec
 3. Workforce Development Advocacy/Awareness	# Of Face to Face Meetings # Of Written	Meetings with Legislators	Annually (April)	Exec

MERCED COUNTY WORKFORCE INVESTMENT BOARD STRATEGIC SCORECARD

	<p>Communications</p> <p>Voting record of Legislators</p> <p>Positive impact to Support Local Control</p> <p>Stable or increased WIA Funding</p>	<p>Written Communication with Legislators (requesting a response)</p> <p>Invitations to WIB Meetings</p> <p>Invitations to Worknet, i.e., for a tour, Chamber Mixer, etc.</p>		
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Measurement Category: Internal Operations/Organizational Effectiveness

Measure/Indicator	Metrics	Method	How Often Review	Responsible WIB Committee
<p>1. Program Accountability:</p> <p>a. Plan vs. Actual Participant Activity</p> <p>Numbers</p> <p>Merced County Population Demographics</p> <ul style="list-style-type: none"> • White – 40.6% • Hispanic – 45.3% • Asian – 6.8% • African Amer – 3.8% • Amer Indian – 1.2% • Others – 2.3% <p>• Performance Measures</p> <p>b. Report Results:</p> <ul style="list-style-type: none"> • Audits 	<p>Planned vs. Actual</p> <p>Participants vs. Merced Co. Demographics</p> <p>Attain 80% level on Goals</p> <p>Zero Findings</p>	<p>Participant Reports</p> <p>Participant Reports</p> <p>Performance Reports</p> <p>Single Audit</p>	<p>Quarterly (Oct/Jan/Apr/Jul)</p> <p>Biannually (Jul/Jan)</p> <p>Quarterly (Nov/Feb/May/Oct)</p> <p>Annually (May)</p>	<p>Exec</p> <p>Exec</p> <p>Exec</p> <p>Exec</p>

MERCED COUNTY WORKFORCE INVESTMENT BOARD STRATEGIC SCORECARD

<ul style="list-style-type: none"> Monitoring Youth Quarterly Program Reports Out-of-School Youth Younger Youth <p>c. Resources are Allocated Appropriately:</p> <ul style="list-style-type: none"> The Selected Industry Cluster and Occupations Within The Cluster Are Being Supported Quality Controls Productivity 	Acceptable Progress	EDD Monitoring	Annually (Feb)	Exec
	Acceptable Progress	WI Monitoring	Biannually (Jan/Jul)	
		Report from MCOE	Quarterly	YC
		Report from MCOE	Quarterly	YC
	Review results of training and job placements in the industry	Identify and select industry cluster	Annually (July)	Exec
	Improved Scores	Customer Satisfaction Data	Annually (July)	Exec
Attainment	Performance Measures	Annually (July)	Exec	



Measurement Category: Financial/Market Perspective

Measure/Indicator	Metric	Method	How Often Review	Responsible WIB Committee
1. Expenditures including: <ul style="list-style-type: none"> Obligations Accruals (Expenses) Encumbrances By funding source By service Plan vs. Actual 	80% Expended by End of Year	Fiscal Reports	Monthly	Exec
2. Revenue & Resources: <p>a. Grants</p>	#s Received	WI Report	Quarterly	Exec

MERCED COUNTY WORKFORCE INVESTMENT BOARD STRATEGIC SCORECARD

b. Revenue Generation	#s Applied for Sources # of Sources Amount of \$\$	WI Report	(Oct/Jan/Apr/Jul) Quarterly (Oct/Jan/Apr/Jul)	Exec
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Measurement Category: Learning and Innovation

Measure/Indicator	Metric	Method	How Often Review	Responsible WIB Committee
1. Influence the Workforce Investment System				
 a. Education	Report on Activity	Participate on the P-16 Council	Quarterly	Exec
 b. Economic Development Adhoc Committee	New Jobs Created Jobs Retained or Jobs Lost	Reports by MCEDCO, and CAED	Quarterly	Exec

Glossary

Exec - WIB Executive Committee

YC - Youth Council

Revision Date: July 10, 2008

DEPARTMENT OF WORKFORCE INVESTMENT

MONITORING REPORT

Date: September 25, 2008
Report Number: FY 09 - 01
Contract: San Joaquin Valley Regional Nurse Collaboration: Madera, Merced, Stanislaus
LWIAs and Madera, Merced, and Stanislaus Community Colleges
Dates Monitored: July 28, 2008 through September 25, 2008
Monitor: J. Guerrero

Authority: Workforce Investment Act (WIA), Section 117.

Purpose: To ensure programmatic and fiscal compliance with Federal, State, and local rules and adherence with the objectives stipulated within the DOL Demonstration Grant.

Please note that the outcome of this monitoring review is based on an examination of only a sample of each service provider's contract requirements and the Workforce Investment Act and is, therefore, only an indicator of total compliance. It remains the responsibility of the contractors (the Madera, Merced, and Stanislaus LWIAs and the Madera, Merced, and Stanislaus Community Colleges) to ensure that they abide by all terms and conditions of the Agreements as well as all local, State and Federal directives, guidelines and policies pertaining to the WIA. Therefore, any deficiencies or findings that surface during subsequent monitoring reviews by local, State and Federal officials are solely the responsibility of the contractors.

Preface: This review is conducted on behalf of the Local Workforce Investment Board (LWIB). Formal compliance reviews of all contracts are required once per program year in accordance with current State and local directives.

Entrance Conferences: Entrance conferences were held with each respective service provider regarding Grant administration.

Madera County:

- Madera Workforce, 7/28/08. Ms. Elaine Craig, Director and Ms. Gail Lopez, E&T Supervisor.
- Madera State Center, 7/28/08. Dr. Chin, Dean of Instruction and Ms. Chamberlain, LVN Coordinator.

Stanislaus County:

- Stanislaus County Alliance Worknet, 8/5/08. Ms. Kasey Houck, Workforce Analyst.
- Stanislaus College, 8/14/08. Mr. Mendez, Director, Technical Ed. and Dr. McKinnon, Dean Allied Health.

Merced County:

- Merced Community College, 9/15/08. Ms. Caren Col-Hamm, LVN Program Director.
- Merced Workforce, 9/16/08. Mr. Brian Cutler, Program Coordinator.

Contract Specifics:

Contract No: 2007121 (Alliance Worknet), 2007107 (Modesto Community College), 2007104 (Madera Community College), 2007108 (Madera Workforce), 2007120 (Merced College).

Title: DOL Community Based Job Training Grant, LVN Services Contract

Contract Start Date: January 1, 2007

Contract End Date: December 31, 2009

Total Contract Funding: \$1,850,443.00

Background: On January 24, 2007, the Merced County Department of Workforce Investment (WI), in conjunction with the Madera and Stanislaus Workforce Departments (LWIAs) and three regional community colleges, received a \$1,850,443 Federal Assistance Grant in support of the San Joaquin Valley Regional Nurse Collaboration project. The ‘project’ is an initiative to bolster the capacity of local nursing programs to address the acute shortage of qualified nurses (LVNs) throughout the San Joaquin Valley. Grant funds would be used to hire additional nursing instructors, recruit new students, and obtain WIA related services from each of the LWIAs. Merced WI is the administrative entity for the project and has entered into contracts with the partnering organizations to carry out the project’s objectives as stated within the Grant application. The Grant spans the period of January 1, 2007 through December 31, 2009. Distribution of funds between the principal agencies is as follows:

Madera Community College	\$362,032
Madera LWIA	\$139,083
Merced Community College	\$325,594
Merced LWIA	\$525,040
Modesto Community College	\$290,526
Stanislaus LWIA	<u>\$208,168</u>
Grand Total	\$1,850,443

Program monitoring: Program monitoring was based on contract requirements set forth through the contract’s boilerplate, work statement and the DOL work plan. The boilerplate, work statement and work plan requirements of each partner’s contract are virtually the same and are listed below in italicized text.

I. Contract Boiler Plate Requirements:

- A. *Insurance Requirements:* Certificates of insurance for General Liability, Workers’ Compensation and Automobile Liability for all partners are current and are on file with the Merced County Department of Workforce Investment.

- B. *Drug Free Workplace Certification:* Through signature of the contracts, each partner certifies its compliance with the Drug Free Workplace Act of 1988. A drug free workplace clause is incorporated into each contract.

- C. *Equal Employment Opportunity Certification (EEO)*: Each partner acknowledges EEO certification/compliance through signature of the contract. The EEO certification is a declaration of the contractor's policy prohibiting discrimination on the basis of race, color, religion, sex, national origin, age, disability, or political affiliation or belief.
- D. *Disallowed Cost Certification*: A Disallowed Cost Statement letter from each partner is on file with the Merced County Department of Workforce Investment, and made part of the contract. This Statement describes how, if it becomes necessary, the contractor will repay disallowed expenditures with non-federal funds.
- E. *Debarment and Suspension Statement*: By signing the contract, each partner certifies that it has not been debarred, suspended or otherwise excluded from or ineligible for participation in federal assistance programs or activities as codified by DOL at 29 CFR part 98. Contracts in excess of \$25,000 require a Debarment Statement.
- F. *Lobbying Certification and Disclosure Statement*: By signing the agreement, the partners assure and certify compliance with the lobbying restrictions, that no funds shall be used for lobbying (Byrd Anti-Lobbying Amendment). A Lobbying Statement is required for contracts in excess of \$100,000.

II. Contract Work Statement

- A. *The colleges will enroll students per the following quotas:*
 - 1. *Madera College: There will be 15 total students for Spring 2007 and another total of 15 students for Fall of 2008.*
 - a) The first cohort of fifteen (15) LVN students entered the program in Spring 2007 at the Madera State Center Community College District. All 15 students were co-enrolled in the WIA system by the Madera Workforce. Fifteen new students have started the Fall LVN program, August 2008.
 - 1. **Finding.** For the first cohort, the stipulated DOL course completion rate of 85% was not met. Of the original fifteen students, ten completed the program on May 15, 2008, for a graduation rate of 66%. Request that Madera College and the Madera Workforce provide a response to address the initiatives taken to meet the DOL course completion rate for the current class that commenced in August 2008.
 - 2. *Merced College: 40 total students for January 2007 and another total of 40 students for August 2008.*
 - a) On January 4, 2007 forty (40) students were enrolled in the LVN program at Merced Community College. Of the forty students, 37 completed the program in May 2008, for a 93% graduation rate. The second cohort started training on August 12, 2008 with a scheduled completion date of December 2009.

3. Modesto Junior College (MJC): There will be 30 total students in August 2007 and another total of 30 students for August of 2008.

a) The first cohort of thirty (30) students started the LVN program at Modesto Community College on August 27, 2007. To date, three students have left the program due to unprofessional conduct. The course is scheduled to conclude in December 2008. The next LVN class will start on January 5, 2009 with a scheduled end date of April 23, 2010. Co-enrollments into the WIA system were made by the Modesto Workforce Department.

B. Submit complete quarterly fiscal accrual reports by the 10th of the month following the end of each calendar quarter. Certification that reported compensation for all individuals complies with limits established with public law 109-234 and TEGL 05-06. E-mail reports to WI support services analyst.

All partner agencies have submitted their quarterly fiscal accrual reports within the required time frames. Also, each workforce investment department has provided certification of compliance with TEGL 05-06 (certification of reported compensation).

C. Submit final fiscal report not later than 30 days after all funds have been expended, or the period of Grant funds availability has expired.

N/A. Contract is still in effect. Contract will terminate on December 31, 2009.

D. Submit complete program progress report by the 10th of the month following the end of each calendar quarter. E-mail reports in spreadsheet format to WI staff services analyst.

All service providers have submitted their program progress reports. **Note.** The Madera Workforce will submit required progress reports by the 20th of the month following the end of the calendar quarter.

E. Contacts may be subject to change during the length of the Grant. Changes in contact information will be communicated as appropriate.

All agencies have communicated their respective program contacts and other pertinent information regarding program administration to the lead administrative agency.

F. Submit final program progress report no later than 30 days after all funds have been expended or the period of Grant funds availability has expired

N/A. Contract is still in effect. Contract will terminate on December 31, 2009.

G. Submit all records to the Department of Workforce Investment not later than 60 days after all funds have been expended or the period of Grant funds availability has expired.

N/A. Contract is still in effect.

III. DOL Work Plan

A. Promote information about the LVN program to hospitals, long-term facilities and other medical facilities in Madera, Merced and Stanislaus Counties.

All three counties have conducted marketing efforts to inform and promote the LVN Grant to their respective communities and local health care facilities. Both the Madera Workforce and the Madera Community College addressed the purpose and opportunities provided through the DOL grant to local hospitals and partnering health care facilities. Additionally, the Madera College LVN Program Coordinator is a member of the college's Nursing Leadership Council and has promoted the Grant to its members. In Stanislaus County, the Modesto Community College conducted all initial Grant marketing to the local community via contacts, brochures, informational flyers and web site links to recruit potential candidates. Merced Community College addressed the opportunities available through the Grant to its Advisory Committee and local health care facilities. Informational flyers were made available, and community career fairs were conducted to promote the program and recruit prospective students.

B. Screen interested applicants to determine qualifications.

Applicant screening for entry into the nursing program was initially performed by each of the partnering community colleges. The colleges' screening methodology is based primarily on course prerequisites and related program requirements (CPR credentials, health exam, background checks, etc.). Upon selection of the first group of students, the colleges referred each candidate to their respective workforce department for co-enrollment into the WIA system. The workforce departments performed basic eligibility determination and enrollment into the State's JTA system. This monitoring examined participant files of thirteen (13) students (five from Madera, four from Stanislaus Alliance Worknet and four from Merced Worknet) for evidence of program co-enrollments, completion of WIA application and enrollment forms, maintenance of case notes, basic assessments and supportive services documentation. Most files were well maintained with ample support documentation to support WIA participation. **Note.** No assessment documentation was on file for the four Modesto Workforce participants enrolled in the LVN program.

1. **Interest Item.** The Madera, Merced and Stanislaus County Workforce case managers acknowledged that they had minimal participation in the initial screening and assessment process of the LVN candidates. The departments cited that their respective colleges accomplished all candidate eligibility screening. As a result, screening and assessment functions were not accomplished at the level prescribed by the WIA. **Recommend** greater communication and coordination between the colleges and workforce departments in regards to student screening for acceptance into the LVN program. The workforce departments maintain expertise in matching applicants to specific training disciplines, which is a key factor in assuring positive performance outcomes. **Note.** The Grant proposal (application) states in part: "...Workforce Investment Boards (WIBs) will assist with the selection of program applicants ..." it further states, "... WIBs will conduct assessment, initial WIA eligibility on all program participants and will co-enroll the eligible applicants in WIA".

C. Develop a wait list of eligible students.

Each of the community colleges maintains a current wait-list of prospective candidates interested in enrolling in the LVN program. Applicants are selected based on the date placed on the list. Madera's list currently numbers over 70 individuals, and Stanislaus is at 50 plus. Merced maintains a list of 83 students; current waiting list information on the enrollment backlog can be viewed via the Merced College website.

D. Improve cost effectiveness of training. Utilize existing community resources, college equipment, and college classroom and lab where possible space to provide training.

Adequate classroom and clinical training labs are provided at each college. The labs are well complemented with appropriate instructional aids; i.e. mannequins, beds, medical equipment, etc., and offer excellent training environments. Additionally, various community health care facilities have supported the colleges through donations (including cuffs, dressings, gloves, etc.) and use as clinical training sites. The Madera Community College District has been supported through entities such as the Fresno Veteran's Hospital, Madera Community Hospital, and Madera's Children Hospital. For Modesto Junior College, supportive organizations include Sylvan School District, Sonora Regional Medical Center, Optimal Hospice Care, Oak Valley District Hospital, Emmanuel Medical, Anberry Rehabilitation Hospital and Colony Park Medical Centre. Merced Community College is provided with funds through the Carl D. Perkins Vocational and Technical Education Act (VTEA), and local hospitals support the college through the use of their facilities as clinical training sites.

E. Develop faculty availability database and maintain on an ongoing basis. Utilize current faculty.

Madera Community College currently has an instructor availability database in place, called the Potential Pool of Instructors List. Additionally, a faculty database for the district is currently being developed with the support of the college's Nursing Leadership Council and will be available through the Internet upon completion. Madera has one full time and one part time instructor charged against the contract. Stanislaus Community College also maintains a faculty database to include Grant-funded staff. For Merced College, there were no new hires of staff; all required staff was in place at the onset of the Grant.

F. Implement faculty recruitment and orientation strategies and provide professional development to faculty.

1. Madera and Modesto colleges maintain faculty databases. Merced College did not formally recruit staff due to sufficient staffing already in place at the onset of the Grant. However, for general recruitment, a faculty recruitment DVD, prepared by the Regional Health Occupations Resource Centers (RHORC), has been distributed to health care facilities to highlight the benefits of becoming a nurse educator. Copies of the DVD were provided to the Merced Workforce.

2. Each college provides professional growth opportunities to their nursing faculty.
 - a) **Madera Community College** maintains a staff development fund, encourages faculty to shadow at clinical sites, and allows staff to attend specialized trainings hosted by local health care facilities.
 - b) **Modesto Community College** sponsors program orientations, computerized training, workshops and mentoring by other faculty members. Also, the Dean, Allied Health provides assistance to staff in programmatic details and responsibilities, and encourages staff to further their professional development.
 - c) **Merced College** requires recertification of licensure for instructional nurses every two years, and also mandates 30 hours of continuing education. Additionally, vocational nurse educators are encouraged to attend yearly conferences, meet with the college's nursing director, and attend other staff functions held to disseminate program information and promote professional growth opportunities.

G. Recruit adjunct faculty from existing hospitals and other health care facilities.

Madera and Modesto Community Colleges maintain a listing of adjunct faculty. Appropriate levels of fulltime and adjunct faculty have been hired and maintained to support program instruction. Merced Community College did not recruit for adjunct faculty due to sufficient staffing already in place at the time of Grant implementation.

H. Develop and maintain a database of qualified adjunct nursing instructors.

Same as item G.

I. Utilize early alert, tutoring support in the nursing skills lab, academic advising and on line counseling sessions to provide additional support for students as needed.

Each college maintains an early alert system to assist at-risk students:

1. **Merced Community College.** On a weekly basis students are apprised of their academic and clinical progress. Students who fall below 70% on course requirements receive a written 'advisory' of their less than satisfactory performance and receive appropriate remediation. Students who receive more than two advisories are placed on academic probation. The nursing faculty provides counseling and tutoring to students who need additional assistance. For second semester students, a rigorous evaluation to identify at-risk individuals is conducted, and appropriate intervention assistance is provided.
2. **Madera Community College.** Students who are observed to have learning difficulties, or who could benefit from personal or academic counseling, are referred to the college's Counseling Department for assistance. To facilitate referrals, the Counseling Department maintains an

intranet ‘alert’ system, which issues e-mail advisories to staff regarding counseling services. In addition, as part of the LVN program, two hours of remediation training is mandatory for students who fail any of the course tests. **Note.** The five LVN students who did not complete the course received appropriate remediation at select intervals during training, but despite the intervention failed the final course exam.

3. **Modesto Community College.** Students who perform below academic standards are referred to counselors for appropriate remediation and support services. Also, program faculty provide ongoing weekly case management, and they assist and intervene when students are in jeopardy of not meeting performance standards.
 - a) **Interest Item.** Both the Madera and Stanislaus Workforce Departments commented that with the initial group of LVN students, intervention by the LWIA case managers to assist at-risk students was either not conducted or was only nominally provided, due to a shortfall in timely notification by the colleges regarding the students’ academic standing. Efforts to remedy this situation have been addressed between the departments and colleges, with the goal of increased communication and coordination between the principal agencies.

J. Implement early identification, referral, and effective intervention strategies for students at risk of failing the LVN program.

Same as item I.

K. Provide supportive services, case management and follow up utilizing WIA and Grant funding.

Supportive services and case management is being afforded to participating students by each of the workforce departments. Review of participant files evidenced appropriate support documentation to substantiate receipt of supportive services (books, fees, supplies, transportation, childcare, etc.) and case management.

L. Use state and federal financial aid along with partnership matching funds to establish a scholarship and loan program for students at risk of dropping out of the LVN program.

This monitoring revealed that several LVN students had received federal grants to defray the overall costs of the program.

1. Madera County. All participating students are encouraged to apply for appropriate grants. Several students received Pell Grants in amounts varying from \$3,300 to \$4,700. Leveraged funds are also used to assist students with education-related expenses.
2. Stanislaus County. For the first session, students were encouraged to apply for Pell Grants based on their financial needs. For the second cohort (commencing January 2009), students will be required to submit a FAFSA application. Presently, all students recruited are provided assistance with preparation of college financial aid applications and BOG fee waiver forms. Students

receive financial support by matching multiple resources together for books, supplies and material fees. Leveraged funds from Alliance Worknet are also used to assist students.

3. Merced County. Both Merced College and the Merced Workforce Department require all program applicants to apply for Pell Grants, and both entities assist students with completion of required forms. Most students who applied for a Pell Grant received the award.

M. Assure that all students in the program apply for PELL Grant, Cal Works and other financial aid.

Same as item L.

N. Madera CCC, Merced and MJC staff will work with the local one stops in Madera, Merced and Stanislaus counties to co enroll students in order to secure additional supportive services for eligible students.

All students under the Grant are co-enrolled with their respective local workforce departments. Each student is case-managed by their local department to ensure that adequate services are provided to assist them through the demands of the LVN program. WIA application and enrollment forms for the students have been completed and entered into the State's JTA system.

O. Provide students with the supplies and software resources to prepare for and be successful in passing the NCLEX examination.

Students are assisted with a multitude of resources to prepare them for the NCLEX exam.

1. **Madera Community College.** The College utilizes tutorial software from the Assessment Technology Institute (ATI) to provide preparatory assistance in passing the NCLEX. ATI is Internet based and nationally recognized for standardized assessments and testing. ATI software is also used as a review source for various other topics of instruction; i.e., pharmacology, adult medical, surgical nursing, community health and much more. Tutoring is also available to students by the nursing faculty.
2. **Modesto Junior College.** Students are provided with resource materials such as books, computerized tutorials, mock NCLEX testing, and one-on-one assistance from the nursing faculty. Additionally, the school has secured a workshop on "Strategies for Passing the Board Exam," scheduled for December 8, 2008. This workshop will be facilitated by an independent consultant and is free of charge to the LVN students.
3. **Merced Community College.** The college utilizes the ATI system of preparatory learning. Additionally, students can access the college's skill lab for additional resources, such as testing materials, software, instructional DVDs and CDs, use of laptops, mock tests, and reference NCLEX study books.

P. Conduct review sessions using the supplies and software provided.

1. **Madera Community College.** A component of the ATI system provides for an analysis of student scores and identifies the “most missed” topic areas. This assessment enables instructors to focus on select topics of instruction that need further addressing to optimize student performance. The software also provides a comparison to national scores.
2. **Modesto Community College.** Mock exams, remediation and tutorials, together with the planned workshop for strategies for passing the exam, will provide beneficial course review opportunities for the students.
3. **Merced Community College.** Merced College utilizes the same ATI system that Madera College employs. Additionally, college faculty assists students with one-on-one counseling, use of mock exams and specialized tutorials.

Q. To determine the success of NCLEX review program, develop a mechanism to confirm licensure exam status or use of the Board of Vocational Nursing website to confirm licensure status for these students.

The Board of Vocational Nurses and Psychiatric Technicians (BVNPT) provides quarterly reports to the colleges with student test results. As of this monitoring (7/28/08), only two individuals from Madera County had tested. Merced County’s first cohort graduated in May 2008, and as of 9/15/08 nineteen (19) of the graduates had passed the NCLEX exam. The first cohort of students from Stanislaus County is still in session, scheduled to graduate in December 2008.

R. WIB case managers, employers and community colleges work collectively to help program graduates secure employment in stable and well paying LVN jobs in the regional labor market.

Each Workforce Department, in collaboration with its partner agency, will assist students in securing well paying LVN employment.

S. Employers sponsoring program participants promote incumbent workers to LVN positions.

1. **Madera Community College.** To date (7/28/08), only two LVN graduates have taken the board exam. Results of the exam are expected by the end of September 2008. This objective will be re-visited upon receipt of licensure of the graduates to determine the hire rate of LVNs by sponsoring employers.
2. **Modesto Community College.** Clinical sites currently in support of the program have acknowledged their intention to hire students who successfully obtain their LVN licensure. Presently, there are three students sponsored by employers, evidenced via employer sponsor agreements.
3. **Merced Community College.** Nineteen (19) students have passed the NCLEX. Six students

have continued on to the RN program, and six others acquired employment. Also, upon student graduation, local hospitals host career luncheons to recruit potential candidates.

- T. Lead agency will use WIA formatted follow up mechanism in collaboration with the colleges and partner agencies.

The Merced County Department of Workforce Investment, as the administrative entity for the Grant, will ensure that each participating workforce department conducts follow up in accordance with the WIA. Follow up will be provided to all students for not less than a 12-month period.

- U. Lead agency will complete all reports necessary for the granting agency including progress, quarterly and final close out reports.

Merced LWIA. All required reports have been completed and submitted within the required time frames to the appropriate DOL agency.

IV. Fiscal

The fiscal monitoring examined a sampling of Grant invoices from each of the partnering agencies. Billings were reviewed for allowability of expenses and appropriate support documentation. All expenditures within this sampling were deemed necessary and reasonable, and all expenditures were substantiated with appropriate support documentation. Documentation such as salaries/benefits reports, time studies, and program expenditures (mileage, supplies, books, fees, etc.) were reviewed as part of the fiscal monitoring. There were no discrepancies noted.

A. The following invoices were reviewed:

1. Madera Workforce: Invoices # 2026 (6/26/08), #1927 (5/9/08), and #1805 (4/10/08)
2. Madera Community College: Invoices #4 (1/8/08) and #3 (10/4/07)
3. Alliance Worknet (Modesto): Invoices #242 (1/7/08), #6 (9/26/07), and #203 (10/23/07)
4. Modesto Community College: Invoices #8 (4/9/08), #5 (1/9/08) and #4 (12/04/07)
5. Merced College: Invoices #001197352 (6/4/08), and # 001182059 (5/2/08)

V. Summary

Overall, the partnering agencies have met the intent and specific requirements of the DOL and WIA. The Grant has greatly benefited the regional colleges in bolstering their nursing programs to instruct and graduate greater numbers of qualified LVN nurses. One finding is noted.

A. **Finding.**

1. Madera Workforce/Madera Community College.
 - a. The DOL program graduation rate of 85% was not met for the first cohort that graduated

on May 15, 2008. Of the original 15 students, 10 completed the LVN course – for a 66% completion rate. Request that each agency, or both in joint collaboration, provide this office with a response to address the initiatives taken to meet the DOL course completion rate for the current class that commenced in August 2008.

To: **Alfredo Mendoza:** Staff Services Analyst, Department of Workforce Investment
From: **Rebecca Lincoln:** Career Educator
Re: **Merced County Youth Council Quarterly Report-** Younger Youth Program
Date: **September 08:** 4th quarter report for April, May and June' 08

A. Overall status of the program:

There were 161 active participants in the Youth Opportunity Program (YOP) at the end of the fourth quarter; to include thirteen (13) new enrollments and five exits. The YOP Mentors continue to track the number of participants enrolled in structured program activities to ensure that the majority of youth are receiving intensive services, as opposed to case management services. The status on WIA-Client action reports for goals, activities, exits, and follow-ups (phase II) remain up to date.

B. Past quarter highlights:

- 1) **The YOP summer employment** component began on June 09 2007; approximately seventy-five participants worked this summer with local employers and agencies. The Mentors met with site supervisors to develop training plans for the participants who worked up to 32 hours per week. *The YOP Summer 2008 workshop*; an 18 hours course was facilitated to all the participants in three-hour per week segments through-out the six-week summer component. The summer curriculum included: individual career assessments, job search and participants created an employability portfolio. The portfolio included an updated résumé, cover letter and reference letters. The summer workshop had a financial literacy component where participants learned how to make a household budget; open a checking account and facts about good credit versus bad credit.

2) **YOP Success Story**



Future UC Davis Alumnus

Griselda Barajas enrolled in YOP in January 2005. When Griselda first joined Youth Opportunity Program she was a very shy and timid freshman at Merced High School. Throughout her high school years she proved herself to be a strong, energetic, and ambitious young woman. She always participated in YOP events and meetings, guaranteeing her a spot in summer work experience. Griselda had the opportunity to work at Mercy Medical Center of Merced during her sophomore and junior year. Her work experience at

Mercy Hospital contributed to her decision on a future career in the medical field. Griselda will attend UC Davis in the fall; first generation in her family to attend college.

3. YOP Success Story: Priscilla Heredia



Priscilla Heredia graduated from Dos Palos High School on June 6, 2008. She was enrolled in the Youth Opportunity Program since April 2005. Priscilla was very active in California Scholarship Federation, Friday Night Live Mentoring program and the Bronco Buddy (reading to younger youth) High School programs. Priscilla loved to give back to her community by volunteering for the “Coats for Kids”, *Boo Grams*, and ` Fundraisers. She spoke on numerous occasions on the Dos Palos Public Radio station, where youth issues were discussed with the community. Priscilla also volunteered at Camp Green Meadows and the “*Youth to Youth*” Conference as a group leader and counselor. In the past two summers, Priscilla’s work experience was at *Warren’s Auto Body* in Dos Palos, as an office clerk where she obtained various secretarial skills. Linda, her job site supervisor, said that she was an outstanding employee.

Priscilla won numerous awards from both Merced County ROP and Dos Palos High School, to include the Department Award from the Lab Science. She also received excellent grades and was accepted to California State University at Chico on a full four year scholarship. Priscilla would like to thank the Youth Opportunity Program for giving her the opportunity to gain the needed employability skills and work experience that will help her to accomplish her goals of becoming a teacher.

4) YOP Success Story: Trinidad Rodriguez



Trinidad Rodriguez is a senior at Le Grand High School and has been a member of the YOP Program since he was in 9th grade. During the summer of 2008, he requested to be placed at “Best Buy” for his work experience training. The manager at “Best Buy “ was so impressed with Trinidad that he hired him after his 192 hours were completed. Trinidad will graduate in June 2009 and then plans to take business classes at Merced College in the fall. Trinidad is interested in owning his own business someday.

5. YOP Success Story- Staci Clemons



Staci Clemons was enrolled into the Youth Opportunity Program from September 22, 2004 to September 2006. Staci loved and appreciated all that she learned from the Youth Opportunity Program workshops. She not only was assisted with developing her job skills, but YOP gave her a place where she could put those skills to work. Her first year on the program, she worked in retail where she learned how to deal with customers and how to keep the store neat and clean. In her second year, she was an office assistant at Los Banos Valley High School, where she learned a variety of office skills. Staci claims that her mentor gave her the needed training and experience to prepare her for her future.

Staci is currently attending Healds College in Fresno, where she is pursuing her Associates in Applied Science in Business with an emphasis on Legal Assisting and plans to graduate in April of 2009.

C. Past quarter deficiencies:

D. Past quarter recruiting/marketing efforts:

Recruiting efforts for YOP are limited in the fourth quarter. The contract specified that as participants exit, new participants will be enrolled in the following quarter after exits, upon availability of funds.

E. Next quarter challenges:

F. Technical assistance needed: WIA Common Measures Training is scheduled on August 20, 2008 at the Merced County Office of Education campus.

To: **Alfredo Mendoza:** Staff Services Analyst, Department of Workforce Investment
From: **Rebecca Lincoln:** Career Educator
Re: **Merced County Youth Council Quarterly Report:** EMPOWER Program
Date: **September 2008:** 4th quarter report for April, May & June '08

A. Overall Status of the Program:

Fifteen new participants were enrolled and **eleven** exited from the EMPOWER Program in the fourth quarter. This brings the total to 161 active EMPOWER participants and 98 participants in Phase II (follow-up). The Empower advisors continue to track the number of participants enrolled in structured program activities to ensure that the majority of youth are receiving intensive services, as opposed to case management services. The status on WIA-Client action reports for goals, activities, exits, and follow-ups (phase II) remain up to date.

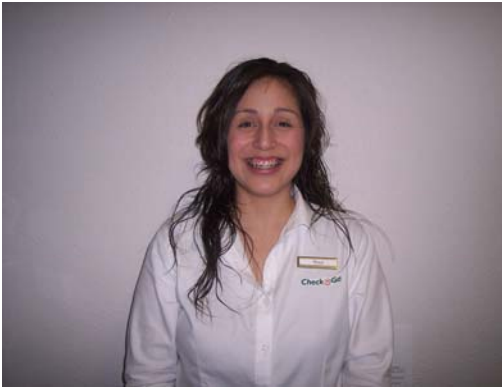
B. Past Quarter Highlights:

- 1) **EMPOWER Workshops:** are provided on an every other month basis. The following is an accounting of workshops offered and number attended:
 - a. **EMPOWER Orientation:** held on Friday on May 8th with 40 youth in attendance;
 - b. **EMPOWER Workshop I:** '*Gettin' Ready for the Job*' held on Friday, May 18th had twenty-four in attendance;
 - c. **EMPOWER Workshop II:** '*The Real Game California*' was conducted in three sessions on May 19, 21, & 23 with an average of 20 in attendance per session;
 - d. **EMPOWER Workshop III:** '*Gettin' a Job*' was conducted in three sessions on May 27, 26 and 30 with an average attendance of 15 per session.

- 2) **Bldg K-Computer Lab:** EMPOWER participants use the computer lab daily to work on resumes, portfolios, and conduct job search. *PLATO* is educational software designed to increase math and reading skills, it is also available to the participants in the computer lab. Sign-in sheets track the number of participants using the computer on a daily basis.

- 3) **ROP Marketing Working Professional Curriculum** revisions and updates were approved by a local advisory committee meeting on April 24, 2008. The EMPOWER staff presented a new YOP/ EMPOWER Business Brochure to be used with our business and community partners, a Labor Market Survey report, the Western Association of Schools and Colleges (WASC) updates; as well as a 4-step lesson plan on Financial Literacy.

4. EMPOWER Success Story:

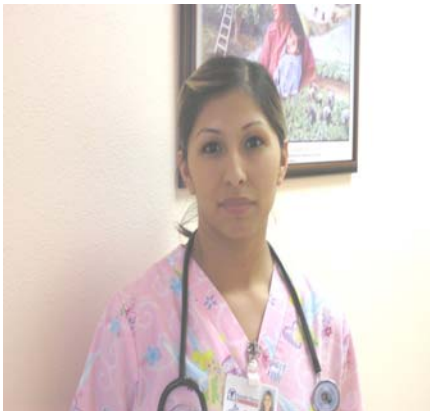


Rosa Maria Jimenez, a 21 year old EMPOWER participant, enrolled in the Empower program on April 4, 2006. Rosa remembers being a high school graduate without a plan. Rosa heard about the EMPOWER program at the Los Banos WorkNet and was invited to an EMPOWER orientation workshop. Rosa attended the orientation; she decided that the Empower program

was just what she was looking for to help meet her goals. Rosa met with the EMPOWER advisor to discuss interests and career choices. She was interested in working in an office environment, but had no office experience. She was placed at Valley Community School as her work experience site. There she gained the office skills and experience that enabled her to be placed at Merced County Office of Education with Mae Pierini in a temporary position; she now had a total of six months experience in an office setting.

Rosa applied for a customer service representative position with 'Check- N- Go', when her work experience was complete. Rosa then was offered a part-time position which eventually turned into full time; within two months Rosa was promoted to manager.

5. EMPOWER Success Story:



Yesenia Machuca enrolled into Empower in November 2005; she had a two-year old child and no work experience or skills. She worked with her advisor on setting her career goals that included some exploration and job shadowing. This led Yesenia to make a decision to enroll into the Medical Assistant Program offered through Merced College. She worked very hard and completed the Medical Assistant program in November 2006.

After completing the program, Yesenia took a break and had her second baby. In March 2008, Yesenia contacted her advisor, Toulou Moua and asked if she can be put on work experience. Toulou placed her at Le Grand Golden Valley Health Center for work experience and training. Yesenia was a quick learner and her outgoing personality was a great fit for the staff in Le Grand. After she completed her 192 hours of training, she was offered a full-time position as a Medical Assistant in June 2008. Yesenia is currently working between the Le Grand and the Planada Golden Valley Health Centers.

C. Past Quarter Deficiencies: none

D. Past Quarter Recruiting and Marketing efforts:

Recruiting efforts for EMPOWER are limited. The contract specified that as participants exit, new participants will be enrolled in the following quarter after exits, upon availability of funds.

E. Next Quarter Challenges: none

F. Technical assistance needed: WIA Common Measures Training is scheduled on August 20, on the Merced County Office of Education campus.

G. Number of clients receiving social services and examples of services received.

Numerous referrals were made to agencies to assist with food, clothing, housing, college books, and transportation.

The EMPOWER Advisors and Employment & Training Specialist from The Human Services Agency (H.S.A) are communicating and collaborating to provide support services to ensure success for each participant enrolled in both programs, EMPOWER and Welfare-to-Work.

TO: Executive Committee

DATE: 11/03/08

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Technology-Based Learning – Cardoza Letter of Support

PROPOSED MOTION(S): For Information Only

DISCUSSION: A letter has been sent to Congressman Cardoza’s office requesting his support for a proposal submitted to the Department of Labor. Merced County has submitted a grant proposal to the Department of Labor (DOL) to support manufacturers in their expansion and skills attainment efforts for their workers. The collaborative consists of 17 local manufacturers, Merced College and the Workforce Investment Board, and has requested \$500,000 for a Technology-Based Learning grant.

The grant funding will be used to coordinate technology-based training to employees of existing manufacturers in the local area. This incumbent worker project will provide Programmable Logic Controller (PLC) training to 82 individuals. PLCs are the “brains” that control every aspect of manufacturing lines, by moving, shifting, turning, sliding products/output. Individual assessments will be provided at the One-Stop, and will be directly connected to the Manufacturers Skills Standards Certificate (MSSC). A large number of manufacturers have expressed interest in this grant opportunity and are willing to release their employees (with pay) to take part in this incumbent worker training.

ATTACHMENT(S):

Congressman Cardoza TBL Support Letter



**WORKFORCE
INVESTMENT BOARD**
MERCED COUNTY

Albert Montejano, Chair
Alfonse Peterson, 1st Vice Chair
Steve Newvine, 2nd Vice Chair
1880 West Wardrobe Ave. Merced, CA 95341
Phone (209)725-3593 FAX (209)725-3592
www.co.merced.ca.us/wi/wib/wib.html

September 23, 2008

The Honorable Dennis Cardoza
435 Cannon Building
Washington, DC 20515

Dear Congressman Cardoza:

Support for Merced County Industrial Automations Project Collaborative

This letter is to notice you that Merced County has submitted a grant proposal to the Department of Labor (DOL) to support manufacturers in their expansion and skills attainment efforts for their workers. The collaborative consists of 17 local manufacturers, Merced College and the Workforce Investment Board and have requested \$500,000 for a Technology-Based Learning grant.

The economic strength of our communities largely depends on the availability of a highly skilled and trained workforce. Through this grant we will be able to provide workers with the skills employers need and have requested for a strong economy.

The grant funding will be used to coordinate technology-based training to employees of existing manufacturers in the local area. This incumbent worker project will provide Programmable Logic Controller (PLC) training to 82 individuals. PLCs are the “brains” that control every aspect of manufacturing lines, by moving, shifting, turning, sliding products/output. Individual assessments will be provided by the local One-Stop and will be tied to the Manufacturers Skills Standards Certificate. A large number of manufacturers have expressed interest in this grant opportunity and if awarded, will release their employees (with pay) to take part in this incumbent worker training.

We strongly urge your support for this Technology-Based Learning Grant being offered by the DOL to seek an improved investment in the Nation and California’s workers and business. Your support will assist in building a stronger economy, one built on the skills of the American workforce.

Thank you for your attention.

Sincerely,

Andrea T. Baker
Executive Director

TO: Executive Committee

DATE: 11/03/08

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Letter to Congresswoman Pelosi

PROPOSED MOTION(S): For Information Only

DISCUSSION: A letter was sent to Congresswoman Pelosi thanking her for the targeted funding and new programs provided for in the economic stimulus package. The letter also encourages her to support increases in the Dislocated Worker Program and Summer Jobs for Youth.

ATTACHMENT(S):

Letter to Congresswoman Pelosi



**WORKFORCE
INVESTMENT BOARD**
MERCED COUNTY

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www.co.merced.ca.us/wi/wib/wib.html

October 20, 2008

The Honorable Nancy Pelosi
Speaker of the US House of Representatives
450 Golden Gate Avenue, 14th Floor
San Francisco, CA 94102

235 Cannon HOB
Washington, DC 20515

Dear Congresswoman Pelosi:

Thank you for your leadership in working diligently to address the economic crisis faced by our nation. We appreciate the targeted funding and new programs provided for in the economic stimulus package, and request your help in including funding for job training programs. We believe including increases in the Dislocated Worker Program under the Workforce Investment Act and a new Summer Jobs for Youth Program will help Californian's get the skills necessary to gain and retain employment.

As the Chair of the Workforce Investment Board (WIB) of Merced County, California, I feel personally compelled to seek your leadership in providing investment in programs to serve your constituents. Because of continued funding cuts, the economic crisis, and the drastic increase in the unemployment rate—some of our counties are in double digits—it is imperative that additional funding be provided to help stimulate the economy. The State's 49 WIBs and 200 plus One-Stop Career Centers provide a strong infrastructure to serve those most in need of assistance, but need additional resources to respond to the current demands.

Dislocated Worker Program: While we have seen the unemployment rate rise nationally, California has been particularly impacted, and has relatively more dislocation than other states. Merced County has seen more dislocated worker events in the first quarter of 2008/09 than we have seen in the past two program years. This month's news confirms that the California economy has entered a period of recession. Last month's 11,600 decline in job levels brings the State's total job losses to 100,000 over the past year. Our unemployment rate is the highest it's been in over a decade. Merced County has had double-digit unemployment this year during our high employment seasonal agriculture harvest. We anticipate unemployment rates of 15% or higher for the remainder of the year. This, coupled with a 40% decrease in California's federal Workforce Investment Act funding since 2001, leaves us desperately in need of additional resources.

Summer Jobs for Youth Program: Research shows that youth engaged in any type of work activity while in high school do better economically as adults. Providing funding for a Summer Youth Jobs Program would not only stimulate the economy, but would help our youth to gain the skills necessary to become competitive in the workforce. Additionally, summer jobs for youth address issues of gang affiliation and violence in our communities. While it is necessary to react to the immediate national economic crisis, we must also prepare for the future; now is the time to invest in our youth to help them become competitive.

"Merced County's Workforce Investment system will keep pace with the new growth, the emerging economy, and the ever changing needs of the employers by creating a better educated, highly skilled workforce, that's capable, and prepared, and thoroughly knowledgeable."

Congresswoman Pelosi
October 20, 2008
Page 2

Please support our constituents by taking a leadership role to provide additional funding in your new economic stimulus package for Dislocated Worker and Summer Jobs for Youth Programs. Doing so would assist us in meeting the State's needs of workers and employers, and help return economic vitality to California.

Thank you for your consideration.

Sincerely,

Albert Montejano
Chairman

TO: Executive Committee

DATE: 11/3/08

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Connectory Article

PROPOSED MOTION(S): Information Only

DISCUSSION: On September 18, 2008 the Workforce Investment Board held an Economic Development Ad Hoc Committee meeting. On the agenda was a discussion on the "Connectory." The Connectory.com® website contains detailed profiles of California Industrial and Technology companies across all industries at every level of the supply chain. The goal is to link California businesses to each other and to provide information about the industrial/technology base of the nation's largest economy.

On October 1, 2008, from 10:00 a.m. to 12:00 p.m., the Department of Workforce Investment, 1880 W. Wardrobe Avenue, Merced, CA, hosted a training to learn how to use the Connectory.com® website.

Mr. Bruce Logue (Chairman of the Greater Merced Chamber of Commerce) was an attendee at both events. Mr. Logue took the initiative to write and post an article about the Connectory on the Chamber's electronic newsletter, The Business Express.

**ATTACHMENT(S):
Connectory Article**



The Business eXpress

*The Chamber...Promoting a strong local economy***THIS MONTH:**

- [The Connector Dot Com](#)
- [Marketing 101](#)
- [Snapshot of Success](#)
- [City of Merced](#)
- [Business Resource Center](#)
- [Back to Business eXpress Home](#)

The Business eXpress**The Connector Dot Com**

By Bruce Logue



It doesn't take a rocket scientist to see that the national economy is stressed and business is difficult. In such a time as this the Connector was born. The Connector was born in San Diego's East County as a response to a downturn in the defense/aerospace industry and a deep recession in the early 90's.

Other California counties have seen the value of the Connector, and it has now expanded to become an excellent business-to-business information tool for California. The Connector focuses on primary industry and technology companies and their suppliers of goods and services. There are currently 15,497 companies profiled on Connector.com! At the time this article was written there were only 29 Merced County companies listed.

The Connector now has a track record of success. Their website contains a number of testimonials about the effectiveness of this online network of businesses, including these which may be found at <http://www.connector.com/resources_stories.asp>.

- The U.S. Department of Commerce, the State of California, and the County and City of San Diego have commended Connector.com in its efforts to capture the depth and breadth of California's industrial and technology base and its ongoing determination that companies located in underserved communities should be encouraged to participate in Connector.com.

- The San Diego World Trade Center and the U.S. Department of Commerce both use the Connector.com to save staff hours when identifying California companies to participate in Asia and other global trade opportunities. Hugh Constant, Vice President, SDWTC says that "In-depth Connector profiles allow us to make quick decisions about contacting companies about trade missions, special trade support programs, and international business opportunities."

- Dennis Twiss, the owner of Graffiti Patrol sent an e-mail to Connector.com one week after posting his profile stating that he had already received three inquiries and made one sale and that these were leads he would not have received in any other way. Since that time, he has won several jobs via his Connector.com profile including some with local governments and non-profit agencies.

The Connector is not for everyone. Retail stores, lodging & restaurants, entertainment services, real estate, health services, and other such services are not eligible. A partial list of eligible services include the following:

- Professional, scientific, technical, and management services
- Information services such as Internet Service Providers, web design, software development, etc.
- Publishers of content in print, Internet, or multi-media
- Environmental services and consulting
- Transportation and warehousing of freight/goods.

The Workforce Investment Board recently held a 2-hour training on the use of the Connector. The Greater Merced Chamber of Commerce is planning to hold an information session to make applicable Chamber members aware of this great FREE service being offered by the Connector.

Here is a golden opportunity to make others aware of your business on a global scale. Who knows what business may flow your way if you connect up with the Connector?

If you would like to be contacted by the Chamber for the training, please call Jennifer at 384-7092.

[back to top](#)

The Chamber • 360 East Yosemite Ave. Suite #100 • Merced, CA 95340 • Phone (209) 384-7092 • Fax (209) 384-8472 [Map It](#)

Serving Merced, Atwater, Los Banos, Livingston, and surrounding communities. Gateway to Yosemite.
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TO: Executive Committee

DATE: 11/03/08

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Regional Veterans Grant Proposal

PROPOSED MOTION(S): For Information Only

DISCUSSION: The Employment Development Department (EDD) in coordination with the California Workforce Investment Board (CALWIB), on behalf of the California Labor and Workforce Development Agency is requesting proposals for a Veterans Employment-Related Assistance.

The Merced County Department of Workforce Investment, Madera County Workforce Investment Board, and the Stanislaus County Alliance Worknet, in collaboration with local/regional veterans service organizations have proposed to implement a regional project to identify and recruit recently discharged, campaign-era, and disabled veterans, including veterans with significant employment barriers, and will provide a comprehensive menu of personalized and accelerated services and/or training in regionally identified high-demand industry sectors (Healthcare, Manufacturing, Renewable Energy, Agriculture and Agri-Business, Transportation/Logistics) to facilitate employment and advancement of veterans throughout the region in high-wage, high growth occupations.

If awarded, Madera County will be the fiscal agent for the project, and has requested \$1,000,000 to serve veterans over a 36-month period. The industry sectors chosen are aligned with the Merced County Workforce Investment Board and the Central California Workforce Collaborative (CCWC). The regional project is scheduled to serve 120 veterans (Madera and Merced–30 each, Stanislaus–60 participants). The project will provide veterans with training, on-the-job training (OJTs), supportive services, assessments (WorkKeys).

ATTACHMENT(S): N/A

TO: Executive Committee

DATE: 11/03/07

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Participant Report

PROPOSED MOTION(S): Information only.

DISCUSSION: Attached is a participant report for the time period July 2008 through September 2008, which reflects the number of participants enrolled and exited (and how they entered and exited the programs) within specific grant codes. Each year a modification to the Workforce Investment Boards 5-Year Strategic Plan is submitted with projected participant numbers. The attached report is a comparison of the actual participant numbers with the projected numbers submitted in the yearly plan with 25% of the program year expended.

**ATTACHMENT(S):
Participant Report**

WIA PARTICIPANT SUMMARY REPORT - FORMULA GRANTS

PY 2008/09 - September 2008

Report Range 07/2008 to 09/2008

25.00% of Plan Year Expended

	Adult (201)			Dislocated Worker (501)		
	Actual	Planned	Per Cent	Actual	Planned	Per Cent
Total Participants	357	523	68.3%	78	208	37.5%
Participants Carried In	306	271	112.9%	69	70	98.6%
New Participants Entering Grant	51	252	20.2%	9	138	6.5%
Total Participants Exiting WI	185	318	58.2%	43	161	26.7%
Entered Unsubsidized Employment	120	299	40.1%	34	140	24.3%
Training Related	11	85	12.9%	3	53	5.7%
Other Exits*	9	19	47.4%	5	21	23.8%
Program Activities/Services Summary						
Core Services (Registered)	357	466	76.6%	78	135	57.8%
Intensive Services	172	216	79.6%	45	122	36.9%
Training Services	32	110	29.1%	10	93	10.8%

	Older Youth (301)				
	Older Youth	Younger Youth	Actual Total	Planned	Per Cent
Total Participants	105	205	310	490	63.3%
Participants Carried In	105	205	310	310	100.0%
New Participants Entering Grant				180	
Total Participants Exiting WI		43	43	102	42.2%
Entered Unsubsidized Employment		1	1	35	2.9%
Training Related				15	
Entered Post-Secondary Education		32	32	40	80.0%
Entered Advanced Training				7	
Attained High School Diploma/GED		33	33	55	60.0%
Other Exits		3	3	5	60.0%
Program Activities/Services Summary					
Goals Set (Younger Youth Only)**		12	12		

*Other Exits includes Exit Code 02 "Remained With Layoff Employer" for Dislocated Workers.

**Goals Set is no longer a Participant Plan data point. Results listed for informational purposes only.

WIA PARTICIPANT SUMMARY REPORT - OTHER GRANTS AND CONTRACTS

PY 2008/09 - September 2008

Report Range 07/2008 to 09/2008

	Federal LVN Grant (907)	SJC Manufacturing (914)	WIA 15% CalGRIP (414)	CalGRIP Younger Youth (417)
Total Participants	83	19	9	11
Participants Carried In				
New Participants Entering Grant	83	19	9	11
Total Participants Exiting WI	9	5		
Entered Unsubsidized Employment	4	5		
Training Related	2	3		
Entered Military Service				
Entered Qualified Apprenticeship Program				
Entered Post-Secondary Education				
Entered Advanced Training				
Attained Recognized Certificate/Diploma/Degree	2	4		
Attained High School Diploma/GED				
Returned to Secondary School (Youth Only)				
Exits Excluded from Performance				
Other Exits	4			
Program Activities/Services Summary				
Core Services (Registered)	74	19		
Intensive Services	77	19	9	11
Training Services*		8		
Youth Services			9	11
Concurrent Program Participants	11	4	3	1
Individual Training Accounts				
Goals Set (Younger Youth Only)				

***Training Services totals exclude Non-WIA Funded Training Services**

WIA PARTICIPANT CHARACTERISTICS SUMMARY

Report Period: 7/2008 to 9/2008

FORMULA GRANTS

	ADULT		DISLOCATED WORKER		301 OLDER YOUTH		301 YOUNGER YOUTH		TOTAL (ALL GRANT CODES)	
	#	%	#	%	#	%	#	%	#	%
Total	357	100.0%	78	100.0%	111	100.0%	205	100.0%	751	100.0%
Female	263	73.7%	50	64.1%	75	67.6%	91	44.4%	479	63.8%
Male	94	26.3%	28	35.9%	36	32.4%	114	55.6%	272	36.2%
Age										
14-18	38	10.6%			9	8.1%	205	100.0%	252	33.6%
19-21	44	12.3%	3	3.8%	102	91.9%			149	19.8%
22-29	110	30.8%	6	7.7%					116	15.4%
30-44	121	33.9%	28	35.9%					149	19.8%
45-54	31	8.7%	26	33.3%					57	7.6%
55-61	11	3.1%	14	17.9%					25	3.3%
62-64	1	0.3%							1	0.1%
65 and over	1	0.3%	1	1.3%					2	0.3%
Race/Ethnicity										
American Indian / Alaskan Native	4	1.1%	1	1.3%			5	2.4%	10	1.3%
Asian	40	11.2%	3	3.8%	7	6.3%	33	16.1%	83	11.1%
Black / African American	18	5.0%	2	2.6%	7	6.3%	17	8.3%	44	5.9%
Hawaiian Native/Other Pacific Islander	11	3.1%			2	1.8%	1	0.5%	14	1.9%
White	128	35.9%	29	37.2%	12	10.8%	31	15.1%	200	26.6%
Ethnicity Hispanic or Latino	177	49.6%	44	56.4%	84	75.7%	133	64.9%	438	58.3%
Labor Force Status										
Employed	138	38.7%	1	1.3%	14	12.6%	4	2.0%	157	20.9%
Unemployed	219	61.3%	77	98.7%	97	87.4%	201	98.0%	594	79.1%
UI Claimant	20	5.6%	60	76.9%	2	1.8%			82	10.9%
UI Exhaustee	12	3.4%	15	19.2%					27	3.6%
Barriers to Employment										
Disabled	9	2.5%			7	6.3%	26	12.7%	42	5.6%
Limited English Proficiency	4	1.1%	3	3.8%	6	5.4%	7	3.4%	20	2.7%
Single Parent	72	20.2%	11	14.1%	19	17.1%	9	4.4%	111	14.8%
Work Profiling Reempl. Services Referral	1	0.3%	8	10.3%					9	1.2%
Low Income	228	63.9%	44	56.4%	102	91.9%	196	95.6%	570	75.9%
Displaced Homemaker										
Offender	5	1.4%	1	1.3%	10	9.0%	17	8.3%	33	4.4%
Homeless	2	0.6%	1	1.3%	3	2.7%	2	1.0%	8	1.1%
Runaway Youth					2	1.8%	3	1.5%	5	0.7%
Pregnant Parenting Youth					34	30.6%	16	7.8%	50	6.7%
Youth Needing Additional Assistance					111	100.0%	203	99.0%	314	41.8%
Basic Literacy Skills Deficient	51	14.3%	33	42.3%	102	91.9%	185	90.2%	371	49.4%
Substance Abuse	1	0.3%			5	4.5%	10	4.9%	16	2.1%
Foster Youth					2	1.8%	4	2.0%	6	0.8%

WIA PARTICIPANT CHARACTERISTICS SUMMARY

Report Period: 7/2008 to 9/2008

OTHER GRANTS AND CONTRACTS

	FEDERAL LVN GRANT (907)		SJC MANUFACTURING CONTRACT (914)		WIA 15% CALGRIP (414)		WIA 15% CALGRIP YOUNGER YOUTH (417)		TOTAL (ALL GRANT CODES)	
	#	%	#	%	#	%	#	%	#	%
Total	83	100.0%	19	100.0%	9	100.0%	11	100.0%	122	100.0%
Female	78	94.0%			4	44.4%	2	18.2%	84	68.9%
Male	5	6.0%	19	100.0%	5	55.6%	9	81.8%	38	31.1%
Age										
14-18					1	11.1%	11	100.0%	12	9.8%
19-21	2	2.4%	1	5.3%	8	88.9%			11	9.0%
22-29	39	47.0%	2	10.5%					41	33.6%
30-44	31	37.3%	13	68.4%					44	36.1%
45-54	9	10.8%	2	10.5%					11	9.0%
55-61	2	2.4%	1	5.3%					3	2.5%
62-64										
65 and over										
Race/Ethnicity										
American Indian / Alaskan Native										
Asian	28	33.7%							28	23.0%
Black / African American	5	6.0%			1	11.1%	2	18.2%	8	6.6%
Hawaiian Native/Other Pacific Islander	4	4.8%							4	3.3%
White	24	28.9%	7	36.8%	1	11.1%	1	9.1%	33	27.0%
Ethnicity Hispanic or Latino	27	32.5%	12	63.2%	7	77.8%	8	72.7%	54	44.3%
Labor Force Status										
Employed	62	74.7%			1	11.1%			63	51.6%
Unemployed	21	25.3%	19	100.0%	8	88.9%	11	100.0%	59	48.4%
UI Claimant			8	42.1%					8	6.6%
UI Exhaustee	1	1.2%							1	0.8%
Barriers to Employment										
Disabled	1	1.2%	1	5.3%	1	11.1%			3	2.5%
Limited English Proficiency	1	1.2%					2	18.2%	3	2.5%
Single Parent	23	27.7%			4	44.4%			27	22.1%
Work Profiling Reempl. Services Referral										
Low Income	36	43.4%	12	63.2%	9	100.0%	10	90.9%	67	54.9%
Displaced Homemaker										
Offender			5	26.3%	3	33.3%	10	90.9%	18	14.8%
Homeless			1	5.3%					1	0.8%
Runaway Youth							2	18.2%	2	1.6%
Pregnant Parenting Youth					4	44.4%	2	18.2%	6	4.9%
Youth Needing Additional Assistance					9	100.0%	10	90.9%	19	15.6%
Basic Literacy Skills Deficient	11	13.3%	4	21.1%	8	88.9%	9	81.8%	32	26.2%
Substance Abuse			1	5.3%			2	18.2%	3	2.5%
Foster Youth										



Worknet Customer Service & Satisfaction Report For All Locations August 2008

Volume 9
No. 8

Merced County Department of Workforce Investment

Daily Sign-ins

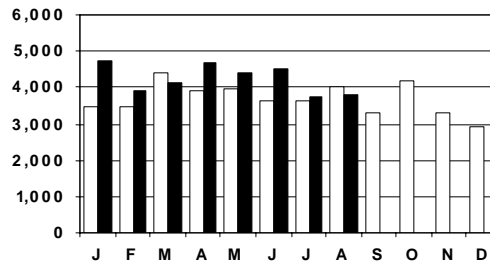
Daily sign-ins for August totaled 3,807, up 41 from the previous month and down 209 from August 2007. Daily sign-ins for the month of August are below the 6 year average.

August's 6 year average: 4,036

2007 annual average: 3,685

**Daily Sign-ins
2007 & 2008**

□ Daily Sign-ins(2007)
■ Daily Sign-ins(2008)



Return Visits

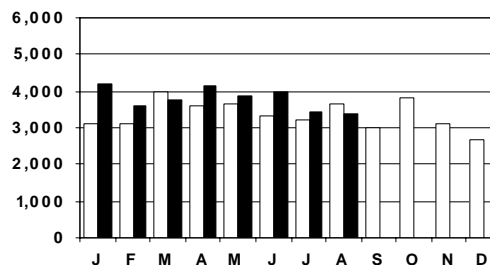
Return visits for August totaled 3,396, down 37 from the previous month and down 242 from August 2007. Return visits for the month of August are below the 6 year average.

August's 6 year average: 3,636

2007 annual average: 3,353

**Returning Visitors
2007 & 2008**

□ Returning Visitors(2007)
■ Returning Visitors(2008)



First Visits

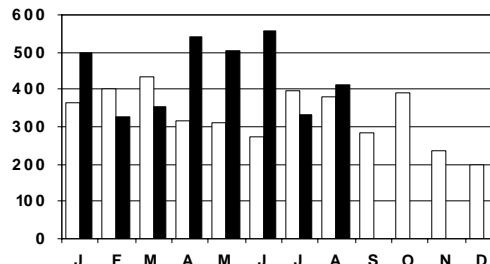
First Visits for August totaled 411, up 78 from the previous month and up 33 from August 2007. First Visits for the month of August are above the 6 year average.

August's 6 year average: 400

2007 annual average: 332

**First Visits
2007 & 2008**

□ First Visits(2007)
■ First Visits(2008)



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<i>How our customers used our services</i>	3
<i>Summary Data - All Locations</i>	4
<i>Summary Data - Individual Locations</i>	5
<i>Suggestions</i>	6
<i>Concerns</i>	7

Customer Flow for August 2008

Both Locations

- On average, Mondays were the busiest days of the week, averaging 201 customers per day. (Weekly Average: 906 customers)

Merced

- Mondays were the busiest day of the week, with an average of 131 customers per day. (Weekly Average: 550 customers).

Los Banos

- Wednesdays were the busiest day of the week, with an average of 81 customers per day (Weekly Average: 356 customers).

Note:

- As of March, 2008, we are tracking new metrics: Total Visitors, Staff Appointment, EDD/Unemployment visits, Special Classes and Certificate Tests.



**Worknet
Customer Service & Satisfaction Report
For All Locations
August 2008**

Merced County Department of Workforce Investment

Marketing advertisements for August 2008

** The Bus*

Worknet signs inside buses

Advertisements in the Merced Sun-Star, Livingston Chronicle, Los Banos Enterprise, and Chowchilla News announcing an event aimed at persons recently laid off from the boat building industry

In August, 99.31 percent of our customers responding would refer our services to others

How did you hear about us?

Responses from first-time visitors

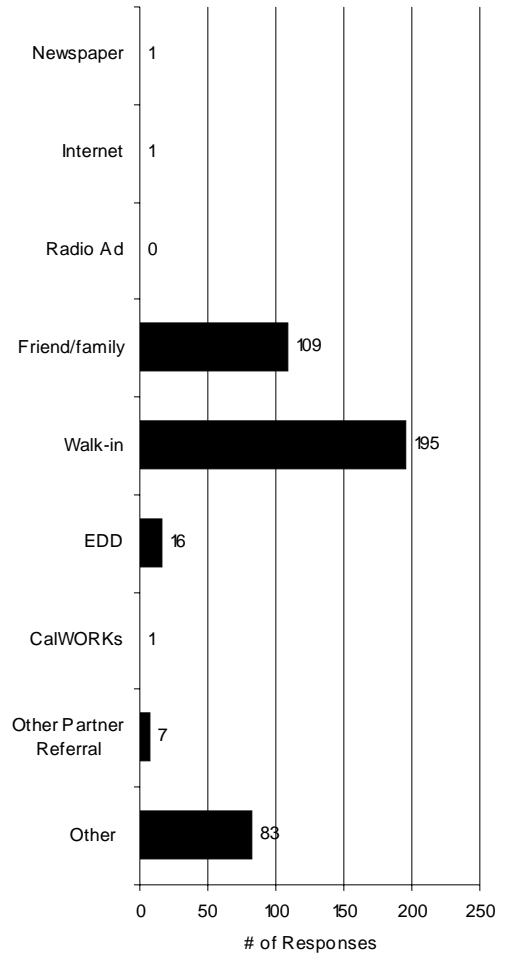
In August, our first time visitors responded most often that they were walk-ins to the Worknet offices, with 195 customers providing this response.

An additional 109 visitors responded that they heard about us from friends or family.

Nearly all of the 83 visitors whose responses were classed as "Other" wrote in "Job Fair" on the response form.

How Did You Hear About Us?

■ Aug-08



Would you refer our services to others?

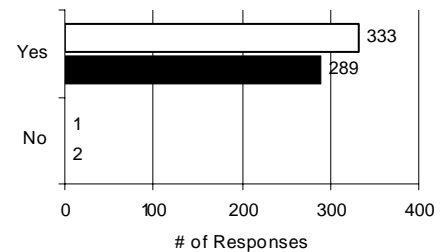
Of those responding to this question, 99.31 percent of our customers would refer our services to others.

PY 06/07 annual average: 98.36%

PY 07/08 annual average: 98.83%

Would you refer our services to others?

□ Aug-07
■ Aug-08



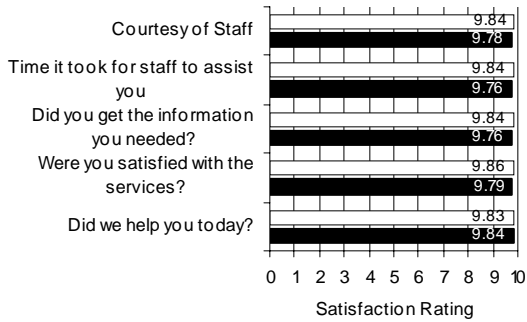


Worknet
Customer Service & Satisfaction Report
For All Locations
August 2008

Merced County Department of Workforce Investment

Customer Satisfaction

□ Aug-07
 ■ Aug-08



Customer Satisfaction Ratings

We received 294 surveys with responses to customer satisfaction questions in the month of August.

Consistently we see overall ratings for all questions in this category to be greater than 9.76 out of 10.

One questionnaire contained a response of 5 or less.

“Consistently we see overall ratings for all questions in this category to be greater than 9.76 out of 10.”

Return Rate For Customer Satisfaction Survey

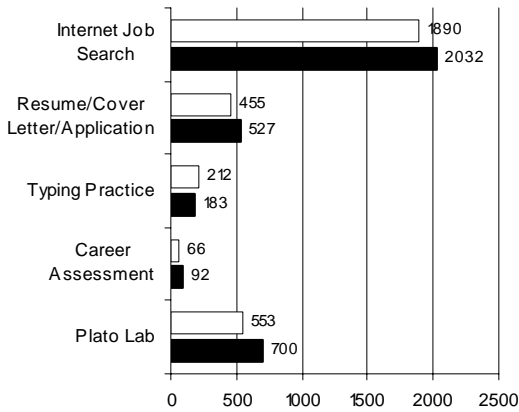
Both Locations: 7.72%

Merced: 8.44%

Los Banos: 6.62%

What Did Our Customer Use? Computer Services

□ Aug-07
 ■ Aug-08



How our customers use our services

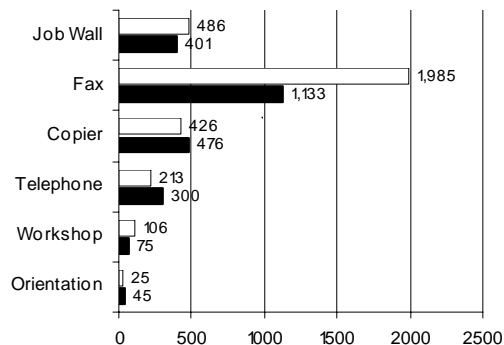
Computer related services are always the ones most used by our customers, with customers using one or more such services 3,534 times in August.

Internet Job Search and the PLATO Lab were our most accessed computer services.

1,133 customers used our Fax service at Worknet in the month of August.

What Did Our Customer Use? Non-Computer Services

□ Aug-07
 ■ Aug-08



Fax and Job Wall were the most used non-computer related services. Copier and Telephone were the next most used services under this category.



Worknet
Customer Service & Satisfaction Report
For All Locations
August 2008

Merced County Department of Workforce Investment

Customer Service/Satisfaction Summary Data - Both Locations

	Aug-07	Jun-08	Jul-08	Aug-08
Return Visits	3,638	4,161	3,878	3,396
First Visits	378	540	505	411
Total Visits	4,016	4,701	4,383	3,807
Total Visitors		2,133	2,066	1,739
How did you hear about us?				
Newspaper	0	2	0	1
Internet	0	1	1	1
Radio Ad	0	0	0	0
Friend/family	115	144	93	109
Walk-in	58	180	193	195
EDD	15	11	13	16
CalWORKs	37	29	14	1
Other Partner Referral	8	4	20	7
Other	51	160	172	83
What did our customers use?				
Internet Job Search	1,890	2,303	2,058	2,032
Resume/Cover Letter/Application	455	766	900	527
Typing Practice	212	280	250	183
Career Assessment	66	125	162	92
Job Wall	486	653	503	401
Fax	1,985	1,236	1,179	1,133
Copier	426	649	477	476
Telephone	213	354	282	300
Plato Lab	553	852	730	700
Workshop	106	86	137	75
Orientation	25	62	70	45
Staff Appointment		433	354	119
Special Class		107	75	178
EDD/Unemployment		156	133	135
Certificate Test		125	106	107
Customer Satisfaction				
Courtesy of Staff	9.84	9.48	9.63	9.78
Time it took for staff to assist you	9.84	9.55	9.60	9.76
Did you get the information you needed?	9.84	9.52	9.48	9.76
Were you satisfied with the services?	9.86	9.58	9.58	9.79
Did we help you today?	9.83	9.55	9.57	9.84
Would you refer our services to others?				
Yes	333	264	170	289
No	1	2	4	2



Worknet
Customer Service & Satisfaction Report
For All Locations
August 2008

Merced County Department of Workforce Investment

Customer Service/Satisfaction Summary Data - Individual Locations

Who were our visitors	Merced	Los Banos	Both Locations
Return Visits	2,001	1,395	3,396
First Visits	310	101	411
Total Visits	2,311	1,496	3,807
Total Visitors	1,205	534	1,739
How did you hear about us?			
Newspaper	1	0	1
Internet	1	0	1
Radio Ad	0	0	0
Friend/family	21	88	109
Walk-in	195	0	195
EDD	11	5	16
CalWORKs	1	0	1
Other Partner Referral	6	1	7
Other	74	9	83
What did our customers use?			
Internet Job Search	1,426	606	2,032
Resume / Cover Letter / Application	391	136	527
Typing Practice	139	44	183
Career Assessment	63	29	92
Job Wall	314	87	401
Fax	808	325	1,133
Copier	392	84	476
Telephone	238	62	300
Plato Lab	89	611	700
Workshop	22	53	75
Orientation	29	16	45
Staff Appointment	59	60	119
Special Class	164	14	178
EDD/Unemployment	99	36	135
Certificate Test	77	30	107
Customer Satisfaction			
Courtesy of Staff	9.75	9.84	9.78
Time it took for staff to assist you	9.73	9.82	9.76
Did you get the information you needed?	9.71	9.85	9.76
Were you satisfied with the services?	9.73	9.92	9.79
Did we help you today?	9.78	9.95	9.84
Would you refer our services to others?			
Yes	191	98	289
No	2	0	2



Worknet
Customer Service & Satisfaction Report
For All Locations
August 2008

Merced County Department of Workforce Investment

Page 6

Suggestions

I happyt with over all
Have classes on computer programs
the service is awesome I have no suggestions
all services are great, staff couldn't be more friendly.
You are doing just fine.
Free snacks or cookies!
Update other job offers in Merced area
I think you are very helpful. I think it is up to the individual to take advantage of services.
Great!
Your service is excellent
Give staff a raise
can't thionk of any at the moment
Love the services!
Good services already
fix computer to go faster and keyboard malfunctions at times
so far so good
Keep up the good
More employer outreach to raise awareness and bring in more job postings
doing a great job
I think this is a wonderful place to help people get on their feet.
At least 1 more evening class, plato lab.
Job well done
Okay
Typing service please, I can't really type.
You are good
Not really, your doing very well
Well done , good job in all position
More employment
None: Great Job
More resources, faster computers
Just need more computers
No, you guys have everything under conrol
To my everytiong is good
Very satisfied
I was impressed with your service, staff was very helpful, I felt comfortable with staff. Please thank...
You are doing very well in assisting everyone....Thank you
When every I come in, you answer my questions
Great Program
First time here



Worknet
Customer Service & Satisfaction Report
For All Locations
August 2008

Merced County Department of Workforce Investment

Suggestions (Cont.)

Have water fountain in from of store.
None whatever. Keep up the good work.
You guys are great.
Get vocational programs.
No, I think you are doing a great job already.
Everything is perfectly fine.
I think the phones service could be a little beter.
Modified.....Motor.
your services are pretty well organized and helpful.

Concerns

a job (smile)
Finding a job.
GED
No everything great
Everything seems fine at the moment
Was wondering if there is a typing class I can take to improve typing skills
Choosing a new career
I like to think so
GED
Finding a job and GED
Everything is fine
Jobs
You should make a list of all the places taht is hiring.
all has been very helpful thanks for everything
For a line when we come in.
Very satisfied
I don't have any concerns at this time
Finding a good paying job to replace one of my other jobs. Want 2 be able 2 sell my-self in my resume.
Resume, help brush up job skills
a job.
None, just need to find a job
Good Attention
A job.

TO: Executive Committee

DATE: 11/03/08

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Local Workforce Investment Board Recertification

PROPOSED MOTION(S): Information only.

DISCUSSION: The Merced County Workforce Investment Board applies for recertification with the State every two years. The current certification period is from December 1, 2006 to November 30, 2008. The attached application has been submitted for State review and approval.

**ATTACHMENT(S):
LWIB Recertification and Decertification Document**

LOCAL WORKFORCE INVESTMENT BOARD (LWIB) RECERTIFICATION REQUEST

LWIB Name	Merced County Workforce Investment Board
Contact Person	Brian Cutler
Telephone	(209) 724-2008
Date	10/22/2008

LWIB MEMBERSHIP CERTIFICATION

The Workforce Investment Act (WIA) Section 117(a)(b) and (c) provides for the requirements for nominating and selecting members in each membership category. The WIA Section 117(b)(4) requires that business members constitute a majority of the LWIB. Per WIA Section 117(b)(5), the chairperson shall be a business representative. The required membership categories follow.

I certify that the below listed members of the Merced County Local Workforce Investment Board were appointed in the manner required by Section 117 of the Workforce Investment Act.

Albert Montejano

Name:

Signature

Date

Local Workforce Investment Board Chair

INSTRUCTIONS: If the Chief Elected Official has approved additional membership categories, enter the information under “ADDITIONAL PARTNERS and ADDITIONAL ONE-STOP PARTNERS.” If the additional members are non-business, then a sufficient number of additional business members are required to maintain the business majority. If an individual represents multiple categories, after the first time s/he is identified (subsequent to the first notation), please asterisk his/her name at all subsequent entries. If a required membership category (program or activities) does not exist in your LWIA, simply indicate “does not exist” in the “Name” column for that category. Add extra lines as needed. Address any vacancies under “CORRECTIVE ACTION COMMENTS.”

BUSINESS: 117(b)(2)(A) – shall include (i) representatives of business in the local area, who (I) are owners of businesses, chief executives or operating officers of businesses, and other business executives or employers with optimum policy-making or hiring authority; (II) represent businesses with employment opportunities that reflect the employment opportunities of the local area; and (III) are appointed from among individuals nominated by local business organizations and business trade associations. Please identify the LWIB chairperson by typing CHAIR after his/her name.

Name	Title	Entity	Appointment Date	Term End Date
Albert Montejano-Chair	Area Manager	AT&T Wireless	4/17/2007	6/30/2011
Alfonse Peterson	Owner	Omni Concepts	4/17/2007	6/30/2011
Steve Newvine	Senior Program Mgr	PG&E	2/19/2006	6/30/2010
Mike Sullivan	CEO	Golden Valley Health Centers	5/2/2006	6/30/2010
Carol Greenberg	Owner	Coldstone Creamery	5/2/2006	6/30/2010
Garith Krause	Director	Merced Irrigation District	1/8/2008	6/30/2012
Rick Osorio	Owner	Osorio Financial/Insurance	5/2/2006	6/30/2010
Peter Fluetsch	Owner	Fluetsch & Busby Insurance	4/17/2007	6/30/2011
Vann (Mike) Smith	Accountant Partner	Smith & Ransom, CPAs	5/2/2006	6/30/2010
Edward Dietz	CFO	Legal Support Net, Inc.	4/17/2007	6/30/2010
Nancy Ugarte	HR Director	Hilmar Cheese Company	12/18/2007	6/30/2011
Joseph Lombardi	VP Human Resources	Mercy Medical Center	2/19/2008	6/30/2012
David Long	President	Hilltop Ranch	2/19/08	6/30/2012
Amallee Jayasinghe	Plant Manager	Safeway Merced Grocery Plant	6/17/08	6/30/2012
Al Romero	Owner	Valley Auto Wrecking	4/17/2007	6/30/2011

LOCAL EDUCATION ENTITIES: 117(b)(2)(A) – shall include (ii) representatives of local educational entities, including representatives of local educational agencies, local school boards, entities providing adult education and literacy activities, and postsecondary educational institutions (including representatives of community colleges, where such entities exist), selected from among individuals nominated by regional or local educational agencies, institutions, or organizations representing such local educational entities. A minimum of two appointments is required.

Name	Title	Entity	Appointment Date	Term End Date
1. Dr. Lee Anderson	Superintendent	Merced County Office of Education	4/17/2007	6/30/2011
2. Debra Glass	Principal	Merced Adult School	6/17/2008	6/30/2012

LABOR ORGANIZATIONS: 117(b)(2)(A) – shall include (iii) representatives of labor organizations (for a local area in which employees are represented by labor organizations), nominated by local labor federations, or (for a local area in which no employees are represented by such organizations), other representatives of employees. A minimum of two appointments is required. California Unemployment Insurance Code Section 14202(c) further requires representatives of labor organizations nominated by local labor federations, including a representative of an apprenticeship program and that at least 15 percent of local board members shall be representatives of labor organizations unless the local labor federation fails to nominate enough members. If this occurs, then at least 10 percent of the local board members shall be representatives of labor organizations.

Name	Title	Entity	Appointment Date	Term End Date
1. John Stewart	President	Merced-Mariposa CLC	3/13/2007	6/30/2010
2. Henry Ildefonso	President	Service Employees International Union, Local 521	6/17/2008	6/30/2012

COMMUNITY BASED ORGANIZATIONS: 117(b)(2)(A) – shall include (iv) representatives of community-based organizations (including organizations representing individuals with disabilities and veterans, for a local area in which such organizations are present). A minimum of two appointments is required.

Name	Title	Entity	Appointment Date	Term End Date
1. Ernie Flores	Executive Director	Central Valley Opportunity Center	4/17/2007	6/30/2011
2. Brenda Callahan-Johnson	Executive Director	Merced County Community Action Agency	5/13/2008	6/30/2012
3. Darren Hughes	Veterans Representative	Human Services Agency	3/13/2007	6/30/2008

ECONOMIC DEVELOPMENT AGENCIES: 117(b)(2)(A) – shall include (v) representatives of economic development agencies, including private sector economic development entities. A minimum of two appointments is required.

Name	Title	Entity	Appointment Date	Term End Date
1. Loretta Schlosser	Assistant Director	Merced County Dept. of Commerce, Aviation and Economic Development	6/17/2008	6/30/2012
2.				

ONE-STOP PARTNERS: 117(b)(2)(A) – shall include (vi) representatives of each of the one-stop partners. The required one-stop partners are identified in WIA 121(b)(1).

PROGRAMS AUTHORIZED UNDER THIS TITLE: 121(b)(1)(B)(i) – Please check “yes” below if programs are operated anywhere within the local area; check “no” if not. The programs authorized under WIA Title I include:

Program	Yes	No
WIA Youth (Chapter 4)	Yes	
WIA Adult and Dislocated Workers (Chapter 5)	Yes	
Job Corps (Subtitle C)		No
National Programs (Subtitle D), including:		
Native American Programs (Section 166)		No
Migrant and Seasonal Farmworker Programs (Section 167)	Yes	
Veterans’ Workforce Investment Programs (Section 168)		No
Youth Opportunity Grants (Section 169)	Yes	
Demonstration, Pilot, Multiservice, Research, and Multistate Projects (Section 171)	Yes	
National Emergency Grants (Section 173)		No

Of the programs identified as “yes” above, please complete name, title, entity and program(s), appointment date, and term end date below. If one individual represents more than one program, please include all programs in the Entity and Program(s) box.

Name	Title	Entity and Program(s)	Appointment Date	Term End Date
*Lee Anderson	Superintendent	Merced County Office of Education- WIA Youth Chapter 4. Youth Opportunity Grants (Section 169)	4/17/2007	6/30/2011
Andrea Baker	Director	Merced County Department of Workforce Investment-WIA Adult and Dislocated Workers (Chapter 5). Demonstration Community Based Job	5/2/2006	6/30/2010

		Training Grant (Section 171)		
*Ernie Flores	CEO	Central Valley Opportunity Center. Migrant and Seasonal Farmworker Programs (Section 167)	4/17/2007	6/30/2011

PROGRAMS AUTHORIZED UNDER THE WAGNER-PEYSER ACT: 121(b)(1)(B)(ii)

Name	Title	Entity	Appointment Date	Term End Date
Bob Bittner	Regional Manager	EDD	4/17/2007	6/30/2011

ADULT EDUCATION AND LITERACY ACTIVITIES AUTHORIZED UNDER WIA TITLE II: 121(b)(1)(B)(iii)

Name	Title	Entity	Appointment Date	Term End Date
*Debra Glass	Principal	Merced Adult School	6/17/08	6/30/2012

PROGRAMS AUTHORIZED UNDER TITLE I OF THE REHABILITATION ACT OF 1973: 121(b)(1)(B)(iv)

Name	Title	Entity	Appointment Date	Term End Date
Terry Nichols	Rehabilitation Manager	State Department of Rehabilitation	6/17/2008	6/30/2012

ACTIVITIES AUTHORIZED UNDER TITLE V OF THE OLDER AMERICANS ACT OF 1965: 121(b)(1)(B)(vi)

Name	Title	Entity	Appointment Date	Term End Date

POSTSECONDARY VOCATIONAL EDUCATION ACTIVITIES AUTHORIZED UNDER THE CARL D. PERKINS VOCATIONAL AND APPLIED TECHNOLOGY EDUCATION ACT: 121(b)(1)(B)(vii)

Name	Title	Entity	Appointment Date	Term End Date
*Lee Anderson	Superintendent	Merced County Office of Education	4/17/2007	6/30/2011

ACTIVITIES AUTHORIZED UNDER CHAPTER 2 OF TITLE II OF THE TRADE ACT OF 1974: 121(b)(1)(B)(viii)

Name	Title	Entity	Appointment Date	Term End Date
*Bob Bittner	Regional Manager	EDD	4/17/2007	6/30/2011

ACTIVITIES AUTHORIZED UNDER CHAPTER 41 OF TITLE 38, UNITED STATES CODE: 121(b)(1)(B)(ix) -- Job Counseling, Training, and Placement Service for Veterans. The local Employment Development Department Veterans Workforce Specialists and Veteran Employment Service Specialists (VWS/VESS) provide these services.

Name	Title	Entity	Appointment Date	Term End Date
*Bob Bittner	Regional Manager	EDD	4/17/2007	6/30/2011

EMPLOYMENT AND TRAINING ACTIVITIES CARRIED OUT UNDER THE COMMUNITY SERVICES BLOCK GRANT ACT: 121(b)(1)(B)(x)

Name	Title	Entity	Appointment Date	Term End Date
*Brenda Callahan-Johnson	Executive Director	Merced County Community Action Partnership	4/18/08	6/30/2012

EMPLOYMENT AND TRAINING ACTIVITIES CARRIED OUT BY THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT: 121(b)(1)(B)(xi)

Name	Title	Entity	Appointment Date	Term End Date
Rennice Ferrario	Director	Housing Authority of Merced County	6/17/2008	6/30/2012

PROGRAMS AUTHORIZED UNDER STATE UNEMPLOYMENT COMPENSATION LAWS: 121(b)(1)(B)(xii)

Name	Title	Entity	Appointment Date	Term End Date
*Bob Bittner	Regional Manager	EDD	4/17/2007	6/30/2011

ADDITIONAL PARTNERS: 117(b)(2)(B) – may include such other individuals or representatives of entities as the chief elected official in the local area may determine to be appropriate. (These do not have to be one-stop partners.)

Name	Title	Entity	Appointment Date	Term End Date
Kathleen Crookham	Board Member	Merced County Board of Supervisors	4/27/2004	12/31/2008

ADDITIONAL ONE-STOP PARTNERS: 121(b)(2)(A) IN GENERAL – In addition to the entities described in paragraph (1), other entities that carry out a human resource program described in subparagraph (B) may – (i) make available to participants, through the one-stop delivery system, the services described in section 134(d)(2) that are applicable to such program; and (ii) participate in the operation of such system consistent with the terms of the memorandum described in subsection (c), and with the requirements of the Federal law in which the program is authorized; if the local board and chief elected official involved approve such participation. **121(b)(2)(B) PROGRAMS** – The programs referred to in subparagraph (A) may include – (i) programs authorized under Part A of title IV of the Social Security Act; (ii) programs authorized under section 6(d)(4) of the Food Stamp Act of 1977; (iii) work programs authorized under section 6(o) of the Food Stamp Act of 1977; (iv) programs authorized under the National and Community Service Act of 1990; and (v) other appropriate Federal, State, or local programs, including programs in the private sector.

Name	Title	Entity	Appointment Date	Term End Date
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CORRECTIVE ACTION COMMENTS:

Explain any vacant appointment(s) regarding the required membership composition only. Include the length of time the appointment(s) has been vacant, efforts made to fill the vacant appointment(s), and dates by which the vacant appointment(s) should be filled.

Labor: Numerous attempts have been made to recruit qualified Labor Representatives to join the WIB. At this point in time we have 2 representatives.

- There have been 7 e-mails sent to the Director of Workforce and Economic Development Programs for the California Labor Federation between May of 2008 to current.
- We have had our current members who represent Labor actively working on the recruitment
- There have been agenda items/announcements to the WIB to assist for recruitment in this area
- The California Workforce Association has been advocating recruitment for labor representatives for local WIBs as well.
- We were recently informed by the Director of Workforce and Economic Development Programs, that he believes he can provide us with some names for recruitment in the very near future.

Economic Development: The Merced County WIB has one member who represents local public sector Economic Development. There is only one private Economic Development organization in the County. The CEO of that organization is unable to participate on our WIB. We are currently discussing a way to bring a representative from their organization to the WIB. Currently there is only one member representing economic development.

Title V: The Title V Older Worker Program is no longer providing services in Merced County. The local AARP has been approached to provide older worker services but has no interest in joining us at this time.

COMPLIANCE WITH MAJORITY OF BUSINESS REPRESENTATIVES:

Total number of individuals currently sitting on LWIB = 28
Number of vacancies currently on LWIB = 2
TOTAL LWIB Membership = 28

Total number of business representatives currently sitting on LWIB = 15
Number of business representative vacancies currently on LWIB = 0
TOTAL LWIB Business Members = 15

Divide TOTAL LWIB Business Members by Total LWIB Membership = 53.6%, must be greater than 50%

COMPLIANCE WITH LABOR REPRESENTATIVES

Total number of labor representatives currently sitting on LWIB = 2
Number of labor representatives vacancies currently on LWIB = 1
TOTAL LWIB Labor Representatives = 2

Divide TOTAL LWIB Labor Representatives by Total LWIB Membership = 7.14%, must be at least 15% unless not enough nominated by local labor federation, then at least 10%

LWIB MANDATED FUNCTIONS SELF-CERTIFICATION

The Workforce Investment Act (WIA) Section 117(c)(3)(A) outlines that a Governor may decertify a Local Workforce Investment Board (LWIB) for failure to carry out the functions specified for the local board in any of paragraphs (1) through (7) of subsection (d). Please review these sections and provide a brief summary on how these requirements are being met.

LWIB Name	Merced County Workforce Investment Board
Contact Person	Brian Cutler
Telephone	(209) 724-2028
Date	10/29/08

Function	Section citation	LWIB Summary of Activities
1. Development and submission of a local plan	WIA 117(d)(1)	The LWIB develops and submits the local plan to EDD each year.
2. Selection of operators and providers	WIA 117(d)(2)	The WIB has designated the Merced Co. Dept. of Workforce Investment as the One-Stop Operator, has selected the youth providers, and approved the providers on the ETPL, and also the exceptions to the ETPL.
3. Budget and administration	WIA 117(d)(3)	The LWIB develops a budget for the local board, which is approved by the BOS.
4. Program oversight	WIA 117(d)(4)	The LWIB in partnership with the BOS conducts oversight of youth activities, local employment and training programs and the one-stop delivery system. The WIB has certified the full service one-stop through a Baldrige based process.
5. Negotiation of local performance measures	WIA 117(d)(5)	The LWIB has actively participated in the performance negotiations for local measures each year.
6. Employment statistics system	WIA 117(d)(6)	The LWIB has partnered with LMID to participate in the statewide employment statistics system.
7. Employer linkages	WIA 117(d)(7)	Driven by a strong private sector leadership, the LWIB has a focus on regional strategic issues, focusing on 2 industrial sectors/clusters locally: health/medical care and manufacturing, Other clusters being focused on regionally are agribusiness, supply chain management and logistics, and

		renewable energy. Education and employer linkages are key.
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I certify that the above statements are accurate and represent the functions of this LWIB.

Albert Montejano
Typed Name, LWIB Chair

Signature, LWIB Chair

Date

TO: Executive Committee

DATE: 11/03/08

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: WIA Fiscal Reports

PROPOSED MOTION(S): None. Information Only.

DISCUSSION: Attached is the Fiscal Report for Fiscal Year 2008/09 covering July 1, 2008 through September 30, 2008. This report shows all WIA funds available for Fiscal Year 2008/09, accrued expenditures through September 30, 2008, and obligations as of September 30, 2008. Target for expenditures is approximately 25% and as of September 30th we were at 20.28% of Formula Funds (Adult, Dislocated Worker and Youth). This is within expectations as some costs come up later in the fiscal year. Other grants are at different percentages due to different grant timelines.

Also attached is the Contracts Report showing FY 08/09 accounts receivable contracts, with invoices received and payments made through October 23, 2008. This report shows the total contract amounts, payments made, and includes the date of the most recent invoices received.

Included is an Enterprise Zone report showing amounts received from July 1, 2008 through October 27, 2008 of \$36,660, plus an additional \$6,220 collected on behalf of the State for their fees.

Staff will be present at the meeting to answer questions.

ATTACHMENT(S):

FY 2008/09 WIA Fiscal Report

Contracts Report

Enterprise Zone Report

**MERCED COUNTY DEPARTMENT OF WORKFORCE INVESTMENT
FISCAL REPORT FOR FINANCE COMMITTEE**

**For Fiscal Year 2008/2009
July 1, 2008 - June 30, 2009
Through 09/30/08**

Target 25.00%

AVAILABLE FUNDS			BUDGET				ACTUAL			OBLIGATIONS			COMMITTED - AVAILABLE			
	Carryover Funds From 07/08	Appropriation FY 08/09	Planned for New Funds Per Estimated Plan Mod 7/1/08 to 6/30/09	Budget for Available Funds	Budget Adjustments	Revised Budget	Accrued Expense	Available	Percent Expended	Total Obligated Funds	Available after Obligations	Percent Spent + Obligated	Total Committed Funds	Available after Committed	Pct Spent + Obligated + Committed	
							FY to Date		To Date							
ADULT			Core A	\$ 351,716	\$ 418,161	\$ -	\$ 418,161	\$ 86,066	\$ 332,094	20.58%	\$ 18,997	\$ 313,098	25.12%	\$ 313,098	\$ -	100.00%
08/09 Allocation		\$ 1,648,103	Core B	\$ 485,623	\$ 577,365	\$ -	\$ 577,365	\$ 150,811	\$ 426,554	26.12%	\$ 30,050	\$ 396,504	31.33%	\$ 396,504	\$ -	100.00%
			Intensive	\$ 131,173	\$ 155,954	\$ -	\$ 155,954	\$ 25,762	\$ 130,191	16.52%	\$ 7,388	\$ 122,803	21.26%	\$ 122,803	\$ -	100.00%
PY Cash Balances 6/30/08	\$ 303,620		Training	\$ 514,781	\$ 612,031	\$ -	\$ 612,031	\$ 98,427	\$ 513,604	16.08%	\$ 73,704	\$ 439,900	28.12%	\$ 439,900	\$ -	100.00%
	\$ 303,620	\$ 1,648,103	Total	\$ 1,483,293	\$ 1,763,510	\$ -	\$ 1,763,510	\$ 361,066	\$ 1,402,444	20.47%	\$ 130,138	\$ 1,272,306	27.85%	\$ 1,272,305	\$ -	100.00%
DISPLACED WORKER			Core A	\$ 441,622	\$ 506,955	\$ -	\$ 506,955	\$ 92,106	\$ 414,849	18.17%	\$ 23,461	\$ 391,388	22.80%	\$ 391,388	\$ -	100.00%
08/09 Allocation		\$ 1,380,143	Core B	\$ 399,429	\$ 458,520	\$ -	\$ 458,520	\$ 164,420	\$ 294,100	35.86%	\$ 38,880	\$ 255,220	44.34%	\$ 255,220	\$ -	100.00%
			Intensive	\$ 120,619	\$ 138,463	\$ -	\$ 138,463	\$ 18,881	\$ 119,582	13.64%	\$ 3,796	\$ 115,786	16.38%	\$ 115,786	\$ -	100.00%
PY Cash Balances 6/30/08	\$ 208,106		Training	\$ 280,459	\$ 321,950	\$ -	\$ 321,950	\$ 31,099	\$ 290,851	9.66%	\$ 44,699	\$ 246,152	23.54%	\$ 246,152	\$ -	100.00%
	\$ 208,106	\$ 1,380,143	Total	\$ 1,242,129	\$ 1,425,888	\$ -	\$ 1,425,888	\$ 306,505	\$ 1,119,383	21.50%	\$ 110,836	\$ 1,008,546	29.27%	\$ 1,008,546	\$ -	100.00%
YOUTH			In School	\$ 950,573	\$ 1,434,320	\$ -	\$ 1,434,320	\$ 280,646	\$ 1,153,674	19.57%	\$ 759,894	\$ 393,780	72.55%	\$ 393,780	\$ -	100.00%
08/09 Allocation		\$ 1,760,318	Out of School	\$ 633,714	\$ 956,213	\$ -	\$ 956,213	\$ 184,252	\$ 771,961	19.27%	\$ 427,997	\$ 343,964	64.03%	\$ 343,964	\$ -	100.00%
PY Cash Balances 6/30/08	\$ 911,140		Total	\$ 1,584,287	\$ 2,390,533	\$ -	\$ 2,390,533	\$ 464,898	\$ 1,925,635	19.45%	\$ 1,187,891	\$ 737,744	69.14%	\$ 737,744	\$ -	100.00%
	\$ 911,140	\$ 1,760,318														
ADMINISTRATIVE			Total Admin	\$ 478,855	\$ 631,499	\$ -	\$ 631,499	\$ 127,337	\$ 504,162	20.16%	\$ 24,127	\$ 480,035	23.98%	\$ 126,000	\$ 354,035	43.94%
All Formula Grants	\$ 1,422,866	\$ 4,788,564	Total	\$ 4,788,564	\$ 6,211,430	\$ -	\$ 6,211,430	\$ 1,259,807	\$ 4,951,624	20.28%	\$ 1,452,993	\$ 3,498,631	43.67%	\$ 3,144,595	\$ 354,035	94.30%
RAPID RESPONSE/15%/25%			Rapid Resp.	\$ 156,472	\$ 158,525	\$ -	\$ 158,525	\$ 61,479	\$ 97,046	38.78%	\$ 15,168	\$ 81,878	48.35%	\$ 81,878	\$ -	100.00%
Formula Rapid Response (541)**	\$ 2,053	\$ 156,472	CalGRIP	\$ -	\$ 390,227	\$ -	\$ 390,227	\$ 46,981	\$ 343,246	12.04%	\$ 320,554	\$ 22,691	94.19%	\$ 22,691	\$ -	100.00%
CalGRIP*	\$ 390,227		Total	\$ 156,472	\$ 548,752	\$ -	\$ 548,752	\$ 108,460	\$ 440,292	19.76%	\$ 335,722	\$ 104,570	80.94%	\$ 104,569	\$ -	100.00%
	\$ 392,280	\$ 156,472														
INCENTIVE AWARDS			Incentive	\$ -	\$ 12,646	\$ -	\$ 12,646	\$ -	\$ 12,646	0.00%	\$ -	\$ 12,646	0.00%	\$ -	\$ 12,646	0.00%
08/09 Award (Amount TBD)	\$ 12,646		Total	\$ -	\$ 12,646	\$ -	\$ 12,646	\$ -	\$ 12,646	0.00%	\$ -	\$ 12,646	0.00%	\$ -	\$ 12,646	0.00%
PY Cash Balances 6/30/08	\$ 12,646															
	\$ 12,646															
OTHER (DoL, Contract, etc.)			LVN Project	\$ -	\$ 1,325,286	\$ -	\$ 1,325,286	\$ 310,233	\$ 1,015,053	23.41%	\$ 760,574	\$ 254,479	80.80%	\$ 254,479	\$ -	100.00%
Federal LVN Grant*	\$ 1,325,286		San Joaquin	\$ -	\$ 52,068	\$ -	\$ 52,068	\$ 36,076	\$ 15,991	69.29%	\$ 2,259	\$ 13,733	73.63%	\$ 1,350	\$ 12,383	76.22%
San Joaquin Manufacturing Contract*	\$ 52,068		SA Biotech	\$ 29,272	\$ 29,272	\$ -	\$ 29,272	\$ 2,769	\$ 26,503	9.46%	\$ 433	\$ 26,070	10.94%	\$ 1,515	\$ 24,555	16.11%
Stan Alliance Biotech Contract		\$ 29,272	WorkKeys	\$ -	\$ 42,634	\$ -	\$ 42,634	\$ 11,093	\$ 31,541	26.02%	\$ 2,269	\$ 29,272	31.34%	\$ 1,516	\$ 27,756	34.90%
CCWC (WorkKeys) Contract*	\$ 42,634		MCCAdvnc	\$ 20,000	\$ 20,000	\$ -	\$ 20,000	\$ 7,582	\$ 12,418	37.91%	\$ 1,093	\$ 11,325	43.38%	\$ 11,325	\$ -	100.00%
MC Career Advancement Academy		\$ 20,000	Total	\$ 49,272	\$ 1,469,260	\$ -	\$ 1,469,260	\$ 367,754	\$ 1,101,505	25.03%	\$ 766,627	\$ 334,879	77.21%	\$ 270,185	\$ 64,694	95.60%
	\$ 1,419,988	\$ 49,272														

* Amounts represent cash balances remaining from entire multi-year award amounts, which are immediately available. **Rapid Response "carry in" is realized accruals claimed as cash for prior year closeout.

BUDGET:	Includes all funds available for fiscal year based on Plan to be submitted to EDD on request, revised in accordance with latest appropriations information received from Chief, Workforce Services Division, as required. Formula Administrative Funds lose their identity upon appropriation.	In-School Youth	60.37%
OBLIGATIONS:	Includes funds obligated in contracts and ITA's. Does NOT include funds committed for operations.	Out-of-School Youth	39.63%
COMMITTED:	Includes projected staff personnel and overhead costs		
AVAILABLE:	Balance after expenditures and obligations		

**MERCED COUNTY DEPARTMENT OF WORKFORCE INVESTMENT
WIA CONTRACTS**

Contract/Vendor Name	Contract Number	Total Contract Amt	Start Date	End Date	Contract Balance	Budget 2008/09 Only	* Expenditures To-Date	** Inv's Rec'd Not Yet Pd	*** Inv Through	**** % Billed	Comments
HSA CalGrip	2008145	\$ 180,000	03/01/08	03/31/10	\$ 156,875.02			\$ 23,124.98	Sept '08	13%	
Merced Adult School, PLATO Lab (ERC)	2008087	\$ 27,072	07/01/08	06/30/09	\$ 23,173.75	\$ 27,072.00	\$ 1,769.48	\$ 2,128.77	Aug '08	14%	
Merced College-LB Campus PLATO Lab	2008086	\$ 66,584	07/01/08	06/30/09	\$ 57,589.12	\$ 66,584.00	\$ 4,335.32	\$ 4,659.56	Sept '08	14%	
Merced County Office of Education-ISY	2008148	\$ 719,372	07/01/08	06/30/09	\$ 590,806.96	\$ 719,372.00	\$ 95,129.89	\$ 33,435.15	Sept '08	18%	
Merced County Office of Education-OSY	2008149	\$ 479,581	07/01/08	06/30/09	\$ 388,469.21	\$ 479,581.00	\$ 54,098.76	\$ 37,013.03	Sept '08	19%	
Merced County Office of Education-CalGrip	2008146	\$ 180,000	03/01/08	03/31/10	\$ 161,985.29		\$ 18,014.71		Sept '08	10%	
Madera Co. Workforce Development (CB)	2007108	\$ 139,083	01/01/07	12/31/09	\$ 70,739.80		\$ 68,343.20		Sept '08	49%	
Merced College-LVN (CB)	2007120	\$ 325,594	01/01/07	12/31/09	\$ 150,596.26		\$ 174,997.74		Sept '08	54%	
Stanislaus County (CB)	2007121	\$ 208,168	01/01/07	12/31/09	\$ 149,030.08		\$ 59,137.92		Aug '08	28%	
State Center Community College District (CB)	2007104	\$ 362,032	01/01/07	12/31/09	\$ 230,833.40		\$ 91,790.81	\$ 39,407.79	Jun '08	36%	Pending corrections/adj & receipt of original inv & b/u
SCCCD-Fresno City College-Mfg Course	2008071	\$ 62,500	04/02/08	10/31/08	\$ -		\$ 62,500.00		Sept '08	100%	
Yosemite Community College (CB)	2007107	\$ 290,526	01/01/07	12/31/09	\$ 172,739.23		\$ 117,786.77		Aug '08	41%	
		\$ 3,040,512.00			\$ 2,152,838.12	\$ 1,292,609.00	\$ 747,904.60	\$ 139,769.28			

* Expenditures To-Date include entire contract period.

** Inv's Rec'd Not Yet Pd include invoices recently received and invoices requiring corrections/backup.

*** Invoiced Through shows latest dates of service covered by invoices.

**** % Billed is of entire contract, not just current year.

Updated 10/23/08

Enterprise Zone Deposits from 07/01/08 to 10/27/08.

Company Consultant	Received Date	DWI Fee	State Fee	Total
Trumbull, Robin M.D. <i>None</i>	7/2/2008	\$60.00	\$10.00	\$70.00
Kagome, USA <i>None</i>	7/2/2008	\$300.00	\$50.00	\$350.00
O'Keeffe's, Inc. <i>California Enterprise Zone Tax Savings Group LLC</i>	7/3/2008	\$60.00	\$10.00	\$70.00
Home Depot <i>First Advantage</i>	7/3/2008	\$60.00	\$10.00	\$70.00
Home Depot (LB) <i>First Advantage</i>	7/3/2008	\$60.00	\$10.00	\$70.00
SBC Pacific Bell Telephone <i>TALX Corporation</i>	7/10/2008	\$60.00	\$10.00	\$70.00
Kagome, USA <i>None</i>	7/14/2008	\$540.00	\$90.00	\$630.00
Greg Opinski Construction <i>None</i>	7/15/2008	\$60.00	\$10.00	\$70.00
Save Mart Supermarket(LB) <i>First Advantage</i>	7/16/2008	\$60.00	\$10.00	\$70.00
Wal*Mart WL-2039 <i>ADP Tax Credit Services</i>	7/16/2008	\$120.00	\$20.00	\$140.00
Wal*Mart WL 2039 (LB) <i>ADP Tax Credit Services</i>	7/16/2008	\$60.00	\$10.00	\$70.00
Ocat, Inc dba Taco Bell #22389(LB) <i>Hromiko & Associates, LLC</i>	7/17/2008	\$60.00	\$10.00	\$70.00
Ocat, Inc dba Taco Bell #22389(LB) <i>Hromiko & Associates, LLC</i>	7/16/2008	\$60.00	\$10.00	\$70.00
West-Mark <i>None</i>	7/18/2008	\$240.00	\$40.00	\$280.00
Auto Zone # 5508 <i>ADP Tax Credit Services</i>	7/22/2008	\$60.00	\$10.00	\$70.00
Kagome, USA <i>None</i>	7/23/2008	\$120.00	\$20.00	\$140.00
McLane Company, Inc #3804 <i>TALX Corporation</i>	7/23/2008	\$360.00	\$60.00	\$420.00
Cingular Wireless # CA0001 <i>TALX Corporation</i>	7/23/2008	\$1,260.00	\$210.00	\$1,470.00
Smith & Stapp CPA's <i>None</i>	7/25/2008	\$120.00	\$20.00	\$140.00
Gateway Air Center, Inc. dba TDL Aero Enterprises <i>Smith & Stapp, CPA's</i>	7/25/2008	\$180.00	\$30.00	\$210.00
E & J Gallo Winery <i>Romo & Associates</i>	7/28/2008	\$300.00	\$50.00	\$350.00
O'Keeffe's, Inc. <i>California Enterprise Zone Tax Savings Group LLC</i>	7/29/2008	\$60.00	\$10.00	\$70.00
Canelo, Wilson, Wallace & Padron Prof Corp <i>None</i>	7/30/2008	\$60.00	\$10.00	\$70.00
Canelo, Wilson, Wallace & Padron Prof Corp				

Enterprise Zone Deposits from 07/01/08 to 10/27/08.

Company Consultant	Received Date	DWI Fee	State Fee	Total
None	7/29/2008	\$60.00	\$10.00	\$70.00
JSA Restaurant Inc dba McDonald's #4235				
California Enterprise Zone Tax Savings Group, LLC	8/1/2008	\$180.00	\$30.00	\$210.00
O'Keeffe's, Inc.				
California Enterprise Zone Tax Savings Group LLC	8/1/2008	\$60.00	\$10.00	\$70.00
In-N-Out Burger				
First Advantage	8/1/2008	\$60.00	\$10.00	\$70.00
E & J Gallo Winery				
Romo & Associates	8/1/2008	\$420.00	\$70.00	\$490.00
Mclane Company, Inc #GR500100				
TALX Corporation	8/5/2008	\$60.00	\$10.00	\$70.00
Anthony Abbate dba McDonald's #10150				
California Enterprise Zone Tax Savings Group, LLC	8/5/2008	\$420.00	\$70.00	\$490.00
Waste Management Inc.				
KPMG LLP, cm	8/6/2008	\$360.00	\$60.00	\$420.00
Country Villa Merced Behavioral Center				
C & I Tax Consultants	8/11/2008	\$60.00	\$10.00	\$70.00
Salmeri Insurance Agency, Inc				
Moss Adams, LLP	8/11/2008	\$120.00	\$20.00	\$140.00
N & S Tractor Company				
None	8/11/2008	\$360.00	\$60.00	\$420.00
E & J Gallo Winery				
Romo & Associates Inc	8/12/2008	\$180.00	\$30.00	\$210.00
Branding Iron				
Smith & Stapp, CPA's	8/18/2008	\$300.00	\$50.00	\$350.00
MFA Medical Group, Inc (3365 g street)				
None	8/12/2008	\$120.00	\$20.00	\$140.00
MFA Medical Group, Inc (3385 g street)				
None	8/12/2008	\$60.00	\$10.00	\$70.00
MFA Medical Group, Inc (378 W Olive)				
None	8/12/2008	\$660.00	\$110.00	\$770.00
MFA Medical Group, Inc (castle)				
None	8/12/2008	\$120.00	\$20.00	\$140.00
MFA Medical Group, Inc (d street)				
None	8/12/2008	\$60.00	\$10.00	\$70.00
MFA Medical Group, Inc (delhi)				
None	8/12/2008	\$120.00	\$20.00	\$140.00
MFA Medical Group, Inc (w 25th)				
None	8/12/2008	\$60.00	\$10.00	\$70.00
MFA Medical Group, Inc(374 w olive)				
None	8/12/2008	\$540.00	\$90.00	\$630.00
MFA Medical Group, Inc(grogan)				
None	8/12/2008	\$240.00	\$40.00	\$280.00
MFA Medical Group, Inc(olivewood)				
None	8/12/2008	\$180.00	\$30.00	\$210.00
MFA Medical Group, Inc. (e 13th)				
None	8/12/2008	\$900.00	\$150.00	\$1,050.00

Enterprise Zone Deposits from 07/01/08 to 10/27/08.

Company Consultant	Received Date	DWI Fee	State Fee	Total
Panda Restaurant Group, Inc 00216				
<i>ADP Tax Credit Services</i>	8/19/2008	\$240.00	\$40.00	\$280.00
Apria Healthcare				
<i>Morris & Co., CPA's</i>	8/25/2008	\$60.00	\$10.00	\$70.00
O'Keeffe's, Inc.				
<i>California Enterprise Zone Tax Savings Group LLC</i>	8/25/2008	\$60.00	\$10.00	\$70.00
Tim Razzari Dodge				
<i>None</i>	8/25/2008	\$240.00	\$40.00	\$280.00
Tim Razzari Ford				
<i>None</i>	8/25/2008	\$300.00	\$50.00	\$350.00
Home Depot				
<i>First Advantage</i>	8/25/2008	\$180.00	\$30.00	\$210.00
Home Depot (LB)				
<i>First Advantage</i>	8/25/2008	\$60.00	\$10.00	\$70.00
Hilmar Cheese Company				
<i>None</i>	8/27/2008	\$5,940.00	\$990.00	\$6,930.00
Staples 268				
<i>ADP Tax Credit Services</i>	8/26/2008	\$60.00	\$10.00	\$70.00
Zumiez Inc. #246				
<i>TALX Corporation</i>	8/27/2008	\$60.00	\$10.00	\$70.00
Gateway Air Center, Inc. dba TDL Aero Enterprises				
<i>Smith & Stapp, CPA's</i>	8/29/2008	\$480.00	\$80.00	\$560.00
Branding Iron				
<i>Smith & Stapp, CPA's</i>	8/29/2008	\$1,680.00	\$280.00	\$1,960.00
Home Depot				
<i>First Advantage</i>	8/29/2008	\$120.00	\$20.00	\$140.00
Home Depot (LB)				
<i>First Advantage</i>	8/29/2008	\$60.00	\$10.00	\$70.00
Benjamin J. Seaton, DDS				
<i>John, Rich & Company</i>	9/2/2008	\$60.00	\$10.00	\$70.00
Regal Cinemas, Inc				
<i>Corporate Tax Incentives</i>	9/4/2008	\$60.00	\$10.00	\$70.00
CNG Financial Corp. 060184				
<i>ADP Tax Credit Services</i>	9/11/2008	\$60.00	\$10.00	\$70.00
Safeway #8245				
<i>The Tax Credit Company</i>	9/11/2008	\$360.00	\$60.00	\$420.00
Merced VW Kia Daewoo				
<i>None</i>	9/12/2008	\$60.00	\$10.00	\$70.00
Tim Razzari Ford				
<i>None</i>	9/15/2008	\$120.00	\$20.00	\$140.00
Tim Razzari Nissan				
<i>None</i>	9/15/2008	\$120.00	\$20.00	\$140.00
Gallo Cattle Company				
<i>None</i>	9/17/2008	\$600.00	\$100.00	\$700.00
Branding Iron				
<i>Smith & Stapp, CPA's</i>	9/22/2008	\$60.00	\$10.00	\$70.00
Taylor Renovation & Construction				

Enterprise Zone Deposits from 07/01/08 to 10/27/08.

Company Consultant	Received Date	DWI Fee	State Fee	Total
<i>Kuhler & Associates</i>	9/23/2008	\$60.00	\$10.00	\$70.00
Westamerica Bancorporation <i>None</i>	9/24/2008	\$60.00	\$10.00	\$70.00
Tim Razzari Dodge <i>None</i>	9/24/2008	\$60.00	\$10.00	\$70.00
Tim Razzari Ford <i>None</i>	9/24/2008	\$240.00	\$40.00	\$280.00
MFA Medical Group, Inc. (e 13th) <i>None</i>	10/3/2008	\$120.00	\$20.00	\$140.00
MFA Medical Group, Inc. (Stephens, Delhi) <i>None</i>	10/3/2008	\$60.00	\$10.00	\$70.00
MFA Medical Group, Inc(374 w olive) <i>None</i>	10/3/2008	\$180.00	\$30.00	\$210.00
MFA Medical Group (Olive, Suite A) <i>None</i>	10/3/2008	\$120.00	\$20.00	\$140.00
MFA Medical Group, Inc (castle) <i>None</i>	10/3/2008	\$60.00	\$10.00	\$70.00
Bonander Pontiac Inc., dba Merced Truck & Trailer <i>Corporate Tax Incentives</i>	10/7/2008	\$60.00	\$10.00	\$70.00
Tire World <i>DS & Associates, LLC dba Downey, Smith & Fier</i>	10/9/2008	\$180.00	\$30.00	\$210.00
Target #641 (Merced) <i>None</i>	10/14/2008	\$300.00	\$50.00	\$350.00
Target #2359 (Los Banos) <i>None</i>	10/14/2008	\$7,860.00	\$1,310.00	\$9,170.00
Hilmar Cheese Company <i>None</i>	10/15/2008	\$4,920.00	\$820.00	\$5,740.00
Wells Fargo Bank, NA 0000004330 <i>ADP Tax Credit Services</i>	10/15/2008	\$120.00	\$20.00	\$140.00
Wal*Mart WL-2039 <i>ADP Tax Credit Services</i>	10/15/2008	\$300.00	\$50.00	\$350.00
Gamestop, INC #5280 <i>TALX Corporation</i>	10/16/2008	\$60.00	\$10.00	\$70.00
Circle K Stores, Shaffer <i>First Advantage</i>	10/16/2008	\$180.00	\$30.00	\$210.00
Circle K Stores, D.P. <i>First Advantage</i>	10/16/2008	\$480.00	\$80.00	\$560.00
R-N Market <i>None</i>	10/23/2008	\$120.00	\$20.00	\$140.00
Circle K Stores, Los Banos <i>First Advantage</i>	10/24/2008	\$60.00	\$10.00	\$70.00

DWI Fee	State Fee	Fees
\$36,660.00	\$6,110.00	\$42,770.00

Save The Date!

November 13, 2008
Workforce Investment Board



**WORKFORCE
INVESTMENT BOARD**
MERCED COUNTY

WIB Retreat

Location

Department of Workforce Investment
1880 W. Wardrobe Avenue
Merced, CA 95341

Time

12:00 p.m. to 4:30 p.m.

Date

November 13, 2008

LUNCH WILL BE PROVIDED

Please arrive early.

SAVE THE DATE

WIA Local Plan Modification PY 2008–09

Modification # _____ LWIA: County of Merced

Date: 07/01/2008

Budget, Participant, and Performance Forms

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Narrative	REVISION		PAGE NUMBER
	<u>Yes</u>	<u>No</u>	
Executive Summary	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
I. Plan Development Process	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
II. Local Vision and Goals	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
III. Labor Market Analysis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>7</u>
IV. Leadership	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>7-9</u>
V. One–Stop Service Delivery System	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>10,11,13</u>
VI. Youth Activities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>14-19</u>
VII. Administrative Requirements	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
VIII. Assurances	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
IX. Signature Page	<u>Required</u>		_____
Attachments			
1. Budget Plan Summaries	<u>Required</u>		_____
2. Participant Plan Summary	<u>Required</u>		_____
3. Negotiated Levels of Performance Chart	<u>Required</u>		_____
4. Copies of all MOUs for Each One-Stop	<u>Required</u>		_____
5. Public Comments of Disagreement	<input type="checkbox"/>	<input type="checkbox"/>	_____
6. LWIA Grant Recipient Listing	<u>Required</u>		_____
7. Other Submittal(s)	<input type="checkbox"/>	<input type="checkbox"/>	_____

**Workforce Investment Act
Local Plan Modification
Program Year 2008-09
(Narrative Forms)**

Local Workforce Investment Area (LWIA):

Name of LWIA County of Merced

Submitted on 10/30/08

Contact Person Brian Cutler

Contact Person's Phone Number 209 724-2028
AREA CODE PHONE NUMBER

August 2008

EDD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Special requests for services, aids, and/or special formats need to be made by calling (916) 654-8055 (Voice). TTY users, please call the California Relay Service at 711.

**Workforce Investment Act (WIA)
Strategic Five-Year Local Plan**

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VIII. Assurances 15

IX. Program Administration Designee and Plan Signatures 17

EXECUTIVE SUMMARY

Enclose a brief summary, not more than two pages, of the five-year strategic local plan that gives a general overview of the proposed local workforce investment system. Include a description of how the system looks today, and how it will change over the five-year plan period. Include a discussion of the local board's economic and workforce investment goals and how the local system will support these goals.

I. PLAN DEVELOPMENT PROCESS

WIA gives states and local areas a unique opportunity to develop employment and training systems tailored specifically to state and local area needs. The local plan is only as effective as the partnership that implements it. The plan should represent a collaborative process among the Chief Elected Official and the local system partners. This collaboration will create a shared understanding of the local area's workforce investment needs, a shared vision of how the local workforce investment system can be designed to meet those needs, and agreement on the key strategies to achieve this vision. This collaborative planning at all stages should drive local system development, create strategies for improvement, and provide the opportunity for stakeholder and public participation, review and comment.

In this section, describe the plan development process, including comments received during the public comment period that were incorporated within the plan. [WIA Section 118 (a), WIA, Section 118(c) (1)].

(Please note: we recognize that local areas are required to develop various related local plans and we encourage you, whenever feasible and appropriate, to use planning information that has already been developed. However, the data you use must be accurate and current.)

A. What was the role of the Chief Elected Official in developing the plan? [WIA, Section 118 (a)]

B. What local workforce investment board, transition board or existing body had oversight for the development of this local plan? If there was no such body, how will you create a responsible entity? [WIA Section 117(d)(4)]

C. Describe the process used to provide an opportunity for public comment, including comment by the Chief Elected Official; the local workforce investment board and youth council; other local governing bodies; educators; vocational rehabilitation agencies; service providers; community-based organizations; and migrant seasonal farm worker representatives. Describe the process used to get input for the plan prior to submission. [WIA Section 118(c)(1) and WIA Section 118(b)(7)]

D. How were comments considered in developing the local WIA plan? [*State Planning Guidance* I B. and WIA, Section 112(b)(9)]

E. Describe the method used to make copies of the local plan available through public hearings and through other means e.g., local news media and the Internet. [WIA, Section 118(c)(2)]

F. What other organizations were involved in the development of the local plan? How were they involved?

II. LOCAL VISION AND GOALS

The federal *Planning Guidance and Instructions for Submission of the State's Strategic Five-Year Plan* indicates that "a vision creates organizational alignment around a picture of a transformed future. It propels the organization toward achieving difficult but attainable strategic goals. Vision drives systematic improvements and produces outcomes. It is dynamic, not static."

In this section, identify your broad strategic economic and workforce development goals (e.g., "All people who want to work can find jobs. There will be a growing number of business start-ups. Fewer people will rely on welfare assistance.") Include information on how the local plan is consistent with the State plan and describe how the local workforce investment system supports the shared vision in the attainment of your goals. In addition, describe your local strategies based on your local board's vision for business services and lifelong learning.

A. What is your vision for your local workforce investment system, and how will your system appear at the end of the five-year period covered by this plan? [*State Planning Guidance* II A.] [WIA, section 117(d)(1)]

Some specific questions that may be considered are:

1. How will your local system integrate services over the next five years? [WIA, Section 117(d)(1) and Section 118(a)]
2. What programs and funding streams will support service delivery through the One-Stop system? [WIA, Section 121(b)(1)(B)]

3. Typically, what information and services will be provided and how will customers access them? How will the goal of universal access be achieved? [20 CFR Part 652, et al., Interim Final Rule (I)(A), State Planning Guidance II.A. bullet 3]7
4. How will Wagner-Peyser Act and unemployment insurance services be integrated into the local system? [WIA, Section 121(b)(1)(B)(xii),
5. How will the youth programs be enhanced to expand youth access to the resources and skills they need to succeed in the State's economy? [WIA, Section 111(d)(2) and 112(a)]

WIA Section 118 requires local plans to be consistent with the State Plan. In addition to California's Principles and Strategic Goals (WIAB99-2, *Local Plan Instructions and Forms*, page 3), please include strategies that reflect the Governor's four key priorities for California's public workforce system. The key priorities were not included in the *Initial/Supplemental Planning Narrative* pages or the *One-Year Extension for Program Year 2005–06*. They were introduced in the *Guidance for Local Plan Modifications for PY 2006-07*, via *Addendum*, item A. They are now listed below as follows:

The Governor's four key priorities for California's public workforce system:

- Understanding and Meeting the Workforce Needs of Business and Industry in order to prepare Workers for 21st Century Jobs
- Targeting Limited Resources to Areas Where They Can Have the Greatest Economic Impact
- Collaborating to Improve California's Educational System At All Levels
- Ensuring **the Accountability of Public and Private Workforce Investments**

B. Describe how your local vision and workforce development strategy is consistent with the Governor's workforce development priorities [WIA Section 118(a)].

The California Workforce Investment Board (State Board) adopted vision statements regarding business services and lifelong learning that were not included in the *WIA Initial/Supplemental Planning Narrative* pages or the *One-Year Extension for Program Year 2005–06*. They were introduced in *Guidance for Local Plan Modifications for PY 2006-07*, via *Addendum*, item B. They are now listed below as follows:

The State Board vision statements:

- The One-Stop System, in collaboration with the economic development community, partners with California's business to provide best-in-class local services to business to support job retention and growth.

- The vision for lifelong learning, in the context of workforce development, is to enable current and future workers to continually acquire the knowledge, skills, and abilities required to be successful in the workplace.

C. Provide a description of your local strategies, based upon your local board's vision for business services, to improve the services to employers, and include in your description [WIA Section 118(b) (10)]:

1. Your vision and strategic planning efforts for business services.
2. How you use industry partnerships and other employer contacts to validate employer needs.
3. What actions the local board has taken, or plans to take, to ensure that local business services are not redundant and coordinated with partner programs such as Wagner-Peyser and Economic Development Corporations.
4. How the local board measures the satisfaction of business services and how the data are used to improve services.

D. Describe how the local board is addressing lifelong learning in the context of workforce development, through collaborative policy and planning. Specifically, describe how the local board will improve and promote access to lifelong learning in the next year. Include existing or planned efforts to leverage resources with local lifelong learning partners, including business and education.

E. Identify organizations involved in the development of your local vision and goals.

III. LABOR MARKET ANALYSIS

The *Planning Guidance and Instructions* requests information on key trends expected to shape the economic environment during the next five years, including the implications of these trends in terms of overall employment opportunities by occupation; key occupations; the skills needed to attain local occupational opportunities; growth industries and industries expected to decline, customer demographics, and the sources of data used to gather this information. Where appropriate, identify any regional economic development needs and describe how the local area will be involved in them.

In this section identify the needs of businesses, job training, and education seekers, economic development professionals, and training providers in your workforce investment area. Are these the same or different than those present in the previous service delivery area(s)? If different, how can the needs be better met by the new, local workforce investment system? To complete this section, answer the following questions.

A. What are the workforce investment needs of businesses, job-seekers, and workers in the local area? [WIA, Section 118(b)(1)(A)]

B. How will the needs of employers be determined in your area? [State Planning Guidance IV.B.6]
C. What are the current and projected employment opportunities in the local area? [WIA, Section 118(b)(1)(B)] Projected employment opportunities were addressed in last year's modification. Currently the area is facing rising unemployment and a significant upsurge in business closures and downsizing. Jobs are being lost in the construction industry due to an unstable housing market.
D. What job skills are necessary to obtain such employment opportunities? [WIA, Section 118(b)(1)(C)]

IV. LEADERSHIP

As stated in the *Federal Register* of April 15, 1999, "The Department [of Labor] believes that changing from the existing JTPA Private Industry Councils to local workforce investment boards is essential to the reforms of WIA [Interim Final Rule §661.305] . The Department [of Labor] strongly encourages all eligible areas to create new, fully functional local boards as early as possible, and is committed to providing assistance to facilitate such changes."

In this section describe how authority will be exercised by the local workforce investment board. [WIA, Sections 117(b) (3) and 117(d) (1)]

A. If an interim board was responsible for development of this plan, how will the plan and authority to oversee its implementation under WIA Section 117(d) (4) be transferred to the new local workforce investment board?

B. What circumstances constitute a conflict of interest for a local board member, including voting on any matter regarding provision of service by that member or the entity that s/he represents, and any matter that would provide a financial benefit to that member? [WIA, Section 117(g)(1)(2)]
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C. How will the local board provide a leadership role in developing policy, implementing policy, and oversight for the local workforce investment system? [WIA Section 117(d)(4)] Include in this discussion a description of your local board composition and how it meets the membership criteria set forth in the California Unemployment Insurance Code (CUIC) Section 14202. The Merced County Workforce Investment Board is presently made up of 28 members, 15 from the private sector and 13 from the non-private sector. We are actively recruiting for additional private business sector members. The
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Board has 2 representatives from education, 2 from community based organizations, and 2 from labor organizations. We currently have one member representing Economic Development from the public sector. There is only one private Economic Development organization in the County. That organization's Chief Executive Officer is unable to participate on our WIB. We are currently discussing a way to bring a representative from their organization to the WIB. Each mandatory One-Stop Partner is also on the Board. The WIB has been searching aggressively for more labor representatives. At present the Board is at 7.14% labor representation. There have been numerous e-mail communications with the Director of Workforce and Economic Development Programs for the California Labor Federation. WIB members, including the Central Labor Council members, and people outside of the Board have been asked to present names of possible candidates. There is awareness that when the required labor members are added to the WIB, it will require the addition of private sector members in order to meet majority private sector requirements. There is an ongoing balance between the two.

D. How will the local board assure the local system contributes to the achievement of the State's strategic goals?[WIA, Section 118(a)]

E. How will the local board meet the requirement that neither the local board nor its staff provide training services without a written waiver from the Governor? [WIA, Section 117 (f)(1)(A) and (B)]

1. If the local board plans to provide training services, describe which service. If a waiver is to be sought, a request for Waiver of Training Prohibition must be submitted for each specific training program.

There are no plans for the WIB to provide training services in the foreseeable future.

F. How will the local board assure that the public (including persons with disabilities) have access to board meetings and activities including local board membership, notification of meetings, and meeting minutes? [WIA Section 117(e)]

V. LOCAL ONE-STOP SERVICE DELIVERY SYSTEM

The cornerstone of the new workforce investment system is One-Stop service delivery, which makes available numerous training, education and employment programs through a single customer-focused, user-friendly service delivery system at the local level. The One-Stop system must include at least one comprehensive physical center in each local area that must provide core services and access to programs and services of the One-Stop partners. The system may also include a network of affiliated One-Stop sites and specialized centers that address specific needs.

In this section describe how services will be coordinated through the One-Stop service delivery system. Additional required elements were introduced in *Guidance for Local Plan Modifications for PY 2006-07*, via Addendum items C 1-4. These elements are now incorporated into Section V, Boxes C, F, M and R. Also, include as applicable in boxes A through S, any changes to the One-Stop delivery system as a result of the State's replacement of the statutory performance measures specified in WIA Section 136(b)(2) with the common performance measures defined in Training and Employment Guidance Letter (TEGL) 17-05.

For the most part there have not been any major modifications due to common measures.” This LWIA has been reporting common measures in the previous year, so systems were already in place. Common measures have allowed for streamling of activities such as recordkeeping and tracking procedures. The local system is demand driven and based on need.

A. Describe the One-Stop delivery system in your local area. [WIA, Section 118(b)(2)]. Include a list of the comprehensive One-Stop centers and the other service points in your area.

Comprehensive One-Stop centers and the other service points in your area:

B. Describe the process used for selecting the One-Stop operator(s) [WIA, Section 121(d) (2) (A)] including the appeals process available to entities that were not selected as the One-Stop operators. [Interim Final Rule § 667.600 (b)(1)] Also, include the local board's policy regarding its selection of One-Stop operator(s), annual review of operations, and termination for cause. [CUIC Section 14206(d)]

C. Are each of the required WIA partners included in your One-Stop delivery system? How have they contributed to your planning and implementation efforts? If any required partner is not involved, explain the reason. [WIA, Section 117 (a)(2)(A)]
All required partners are included in our One-Stop delivery system. All partners are represented on the WIB and are invited to participate on our Worknet Leadership Team; therefore, contribute to planning and implementation efforts.

D. How will services provided by each of the One-Stop partners be coordinated and made available in the local One-Stop system? [WIA, Section 121 (c) (2)]

E. What is your plan for delivery of core and intensive services? [WIA Section 117(f)(2)]

F. What is your plan for administering Individual Training Accounts (ITAs) as defined in WIA, Section 134(d) (4)(G), including any limitations you plan to impose on ITAs established in your area. If your local board is providing training services that are made as exceptions to the Individual Training Account process, describe the process you used to procure and justify these exceptions. This process must include a 30-day public comment period for interested providers. [20 CFR Sections 661.350(a)(5) and (10) and 20 CFR Section 663.430(a)] In addition, include the local board's policy addressing the amount and duration of ITAs based on market rate for local training programs. [CUIC Section 14206(h)]

G. Describe how the WIA funds will be used to leverage other federal, State, local and private resources. How will these coordinated and leveraged resources lead to a more effective local system that expands the involvement of business, employers and individuals? [State Planning Guidance IV.B.3. and WIA, Section 112(b)(10) and Section 121(c)(2)(A)(ii)] Include a brief discussion if your local board has entered into an agreement with another area (including another local board that is a city or county within the same labor market) to pay or share the cost of educating, training, or placing individuals participating in programs assisted under Title I of WIA, including provision of supportive services, provide copy of your approved agreement. [WIA Section 195(3)(B)] **The Department of Workforce Investment has obtained funding through regional grant contracts as well as the Department of Labor. A DOL-Community Based Job Training Grant has been leveraged with WIA funds in 3 neighboring Workforce Investment areas to**

provide 122 Licensed Vocational Nurses (LVN) in the Region between the dates of January 1, 2007 and December 31, 2009. The LVN Students are/will be participating in externships in a multitude of employer facilities with anticipation of employment at these facilities as LVNs.

A grant from the Governor's 15% discretionary funding was awarded to a regional consortium entitled Central California Workforce Collaborative. The Stanislaus County Alliance Worknet is the lead agency. Merced County has a Memorandum of Agreement with the Alliance Worknet to enable staff be trained and facilitate assessments using WorkKeys software.

The San Joaquin County Employment and Economic Development Department is the lead agency for a grant awarded to the Northern San Joaquin Valley Manufacturing Industry Project. Funds for this project come from a grant awarded by the Employment Development Department. The grant provides employment and training services to 90 WIA eligible participants between San Joaquin, Stanislaus, Merced and Madera Counties in order to place and retain them in high growth, high demand, and high wage jobs in the manufacturing industry.

H. Describe how the local system will meet the needs of dislocated workers; displaced homemakers; low-income individuals such as migrant and seasonal farm workers; public assistance recipients; women; minorities; individuals training for non-traditional employment; veterans; individuals with multiple barriers to employment; older individuals; people with limited English speaking ability; and people with disabilities. [State Planning Guidance IV.B.5. and WIA, Section 112(b)(17) and Section 118(b)(4)]

I. When allocated adult funds are limited, what criteria will you use to determine and ensure priority of service to recipients of public assistance and other low-income individuals for receiving intensive and training services? [WIA, Sections 134(d)(4)(E), 118(b)(4).]

J. How will the local system assure non-discrimination and equal opportunity, as well as compliance with the Americans with Disabilities Act? [WIA Section 188(a) (2), State Planning Guidance IV B.4.]

This section has been addressed in the original Strategic Plan. Recently policies and procedures have been updated to provide for updates in State policy put forth in directive WSD07-6.

K. Describe how employer services (e.g. systems to determine general job requirements and job listings, including Wagner-Peyser Act services) will be delivered through the One-Stop system in your area. [State Planning Guidance IV.B.7]

L. What reemployment services will you provide to Worker Profiling and Reemployment Service claimants in accordance with Section 31 (e) of the Wagner-Peyser Act? [State Planning Guidance IV B.7. and WIA, Section 121(b)(1)(B)(ii)]

M. What local policies and strategies are in place to ensure that, pursuant to the Jobs for Veterans Act (P.L.107-288)(38 USC 4215), priority of service is provided to veterans (and certain spouses) who otherwise meet the eligibility requirements for all employment and training programs funded by the Department of Labor, in accordance with the provisions of TEGL 5-03 (9/16/03)? Include in your discussion how this policy is shared with all of the One-Stop Career Center partners and if/how you conduct outreach to veterans and veteran organizations to encourage use of One-Stop Career Center services. How will you ensure that veterans receive priority in the local One-Stop system for Wagner-Peyser funded labor exchange services? [State Planning Guidance IV.B.9. and WIA, Section 121(b)(1)(B)(ii)].

N. What role will Veterans Workforce Specialists and Veteran Employment Service Specialist (VWS/VSSS) have in the local One-Stop system? How will you ensure adherence to the legislative requirements for veterans' staff? [State Planning Guidance IV.B.10., 322, 38 USC Chapter 41 and 20 CFR Part 1001-120]

O. How will you provide Wagner-Peyser Act-funded services to the agricultural community—specifically, outreach, assessment and other services to migrant and seasonal farm workers, and services to employers? How will you provide appropriate services to this population in the One-Stop system? [State Planning Guidance IV B.11.]

P. How will the local board coordinate workforce investment activities carried out in the local area with the statewide rapid response activities? [(WIA, Section 118(b)(5), State Planning Guidance, IV.B13.b]

Q. What rapid response assistance will be available to dislocated workers and employers and who will provide them? [WIA, Section 118(b) (4) (5), State Planning Guidance IV B.13.c.]

R. How will your local board ensure continuous improvement of eligible providers of services through the system and ensure that such providers meet the employment

needs of local employers and participants? [WIA Section 118(b)(2)(A)] Describe and assess the adult and dislocated worker employment and training services that will be available in your local area. [WIA, Section 118 (b)(4)(5)] In addition, include the local board's policy regarding training services available to adult and dislocated workers who have met the requirements for intensive services, have been unable to obtain or retain employment through those services, and have been determined to be in need of training. [WIA Section 134(d)(4)(A)(iii), 20 CFR Section 663.310(c), CUIIC Section 14230(a)(5)]

This topic has been addressed in the last modification to the plan. Occupations in demand are reviewed on an annual basis by our local WIB. Provider curriculum is reviewed to make sure it is in-line with current occupations. Providers are monitored by our internal monitors on a regular basis. Individual Customer satisfaction surveys regarding training services are conducted by our internal monitors.

S. MEMORANDUM OF UNDERSTANDING:

WIA requires that a Memorandum of Understanding (MOU) between the local board and each of the One-Stop partners concerning the operation of the One-Stop delivery system be executed. A copy of each MOU must be included with the plan modification. [WIA Section 118(b)(2)(B)]

The MOU may be developed as a single umbrella document, or as singular agreements between the partners and the board. The MOUs should present in concrete terms, member contributions and the mutual methodologies used in overseeing the operations of the One-Stop career center system.

1. The MOU must describe: [WIA, Section 121(c)(1)(2)(A)(B), CUIIC Section 14230(d)]

- a. What services will be provided through the One-Stop system.
- b. How the costs of services and operating costs will be funded, including cost-sharing strategies or methodologies.
- c. What methods will be used for referral of individuals between the One-Stop operator and partners?
- d. How long the MOU will be in effect.
- e. What procedures have been developed for amending the MOU?
- f. Other provisions consistent or as deemed necessary by the local board.
- g. The local board's policy for identifying individuals who, because of their skills or experience, should be referred immediately to training services.

2. Identify those entities with who you are in the process of executing an MOU. Describe the status of these negotiations. [Interim Final Rule §662.310(b)]

The Department of Workforce Investment is currently renegotiating partner Resource Sharing Agreements the following partners:

- California Army National Guard
- California State Department of Rehabilitation
- Employment Development Department
- Job Corps
- Merced County Community Action Partnership

Full execution of these Resource Sharing Agreements is expected to take place on or about November 14, 2008.

3. What process will the local board use to document negotiations with One-Stop partners who fail to participate or sign an MOU? How will you inform the state board when negotiations have failed? [Interim Final Rule §662.310(b)]

VI. YOUTH ACTIVITIES:

As a way to connect youth to workforce investment resources, WIA requires youth programs to be connected to the One-Stop system. WIA requires improved youth opportunities and Youth Councils to be part of local workforce investment systems. Youth councils have authority to develop the youth-related portions of the local plans, to recommend youth service providers to the local boards, to coordinate youth services, and to conduct oversight of local youth programs and eligible providers of youth programs.

In this section describe the strategies and tactics to develop a comprehensive service delivery system for eligible youth, and discuss how that system will be coordinated through the One-Stop system.

A. Describe your local area's efforts to construct a youth council, and what the role(s) of the Youth Council will be. [WIA, Section 117 (h)(1)(2)(3)(4)]

B. How will youth services be connected with your One-Stop delivery system? [Interim Final Rule § 664.700]

C. Describe how coordination with Job Corps, Youth Opportunity Grants, and other youth programs in your local area will occur, e.g. School-to-Career. [WIA Section 112(b) (18) (C) and 117(h) (2) (vi), State Planning Guidance, IV B. 15.]

This area was addressed in the original plan and specifically Job Corps. Recently the Department has negotiated an MOU with the Job Corps Womens' program which also contributes a staff person's time at the One-Stop. On April 1, 2008 a California Gang Reduction, Intervention and Prevention (CalGRIP) grant was awarded to the agency which in-turn

contracted with the Merced County Probation Department, Merced County Human Services Agency and the Merced County Office of Education to provide services to 40 CalGRIP eligible youth over the period from March 1, 2008 to March 31, 2010.

- D. Describe your area's eligible youth population and needs in general. Describe and assess the type and availability of youth activities in the local area. Include an identification of successful providers of such activities. [WIA, sections 118(b)(6)]

There is a documented unmet need for WIA youth services in Merced County. The County ranks as the 5th highest among the LWIAs in its concentration of economically disadvantaged youth. The unemployment rate remains higher than the State average at (8.9%). Successful youth activity providers include the Merced County Office of Education Youth Opportunity Program (designed to assist in-school youth) and the EMPOWER program which assists out-of-school youth. Additionally, Valley Community School, Merced Adult School, Dos Palos Continuation, San Luis Continuation, Merced (Yosemite) Continuation and Independent Studies also provide youth structured youth activities in the local area. The Merced County Office of Education is providing paid and unpaid work experience, occupational skills training, leadership development opportunities, supportive services and adult mentoring through the youth programs.

- E. What is your local area's strategy for providing comprehensive services to eligible in-school and out-of-school youth, including any coordination with foster care, education, welfare, and other relevant resources? Include any local requirements and activities to assist youth who have special needs or barriers to employment, including those who are pregnant, parenting, or have disabilities. [WIA Section 112(b)(18)(A), Interim Final Rule §664.400, State Planning Guidance, IV B. 14]

Through the RFP process, in-school and out-of-school youth are receiving coordinated services through the Merced County Office of Education. In-school youth are served under the Youth Opportunity Program while out-of-school youth are being served under the EMPOWER program. The Merced County Office of Education is currently engaged in a Transition Employment And Life (TEAL) skills program aimed at assisting foster youth. The Youth Opportunity Program design is being utilized by the TEAL program. Youth that have special needs or barriers including pregnant, parenting or youth with disabilities are provided services in concurrence with their Independent Service Strategy (ISS). In order to maintain connections with at risk youth, the Youth Council membership is comprised of individuals from juvenile justice, foster youth serving agencies, and other youth serving agencies to assist in oversight of basic skills, employability skills and occupational skills training being provided.

- F. Describe how your local area will meet the Act's provisions regarding the required youth program design elements: [WIA, Section 129(c)(2)(A) through (J)] In addition, please discuss how your local area's youth program design has been modified as a result of the State's move toward common performance measures and its effect on meeting program accountability requirements. [WIA Section 136(b)(2), TEGL 17-05]

1. Intake and Objective Assessment

WIA applications are obtained and eligibility is determined for WIA services during the recruitment period. Objective assessment to include basic skills, occupational skills, prior work experience, employability, interests, aptitudes, supportive service needs, and developmental needs is provided. **Program design has been modified taking into account Common Measures to ensure that Literacy and Numeracy goals are being met. The Test of Adult Basic Education (TABE) is administered to out-of-school youth entering the program. The program design has been modified to ensure that youth that are basic skills deficient will enter skill remediation and be retested within 12 months of enrollment.**

2. Preparation for post-secondary educational opportunities

Participants along with Case Managers, complete an Individual Service Strategy (ISS). Participants are pretested to assess academic levels through the administration of Test of Adult Basic Education (TABE) or other comparable testing prior to the start of the program and when appropriate, the TABE is administered as a post test upon exit.

3. Strong linkages between academic and occupational learning

Strong linkages are found in numerous Career Technical Trainings offered through the Merced County Office of Education's Regional Occupational Program offered to participants. One example of this strong linkage is the ROP Automotive Program which introduces auto shop instructor curriculum and incorporated objectives by CTE Standards and Key Vocabulary by Physics Instruction. Terms accompanying hand tools, power tools and equipment take into account force, linear force, rotational force, torque, and angular displacement.

4. Preparation for unsubsidized employment opportunities

Numerous Assessments prepare participants for unsubsidized employment opportunities including employment through ROP. Youth workshops are conducted which address employment preparation, job search strategies, employment vocational training or in preparing for job readiness. The assessments include the occupational PESCO/SAGE and IDEAS assessments. **Curriculum development to prepare youth for employment opportunities is now shared due to Common Measures. This sharing and mutual curriculum development creates continuity and minimizes any loose ends in the programs. We consider going to Common Measures a "glue factor" that keeps both programs speaking the same language and helps case managers in both programs to understand each other better. This allows for increase communication from staff to each other and ultimately youth enrolled in the programs.**

5. Effective linkages with intermediaries with strong employer connections

Participants in the in-school and out-of-school programs are The Regional Occupational Program (ROP) has established over 500 employer connections in order to provide numerous training opportunities to youth in Merced County.

6. Alternative secondary school services

The following alternative secondary schools are available to Merced County Youth: Valley Community School, Merced Adult School, Dos Palos Continuation, San Luis Continuation, Merced (Yosemite) Continuation and Independent Studies.

7. Summer employment opportunities

Summer employment opportunities are available in well supervised sites that teach marketable skills, promote good work habits through the Regional Occupational Program Community Classroom, high school work experience, and community service projects. The summer employment is typically aligned with goals outlined the youths Independent Service Strategy.

8. Paid and unpaid work experience

The Youth Opportunity and EMPOWER youth programs offer paid and unpaid work experience. Participants are provided meaningful, ISS aligned employment opportunities in well supervised sites. MCOE mentors/advisors, employers and participants get together and ensure that work experience is aligned with the goals and experience of youth. Additionally, time cards are picked up every two weeks and students attend related classroom instruction at least once each week.

9. Occupational skills training

Every participant will have an opportunity to be enrolled in career-technical training through the Regional Occupational Programs. These vocational programs are offered at the high schools, or through on-the-job training. As a component of the employment programs, students enrolled in ROP will be taught both job-specific and employability skills. The mentor/advisor monitors each participant's progress and is responsible for assuring that the participant is enrolled and progressing satisfactorily in an occupational skills training program, which, in addition to job-specific skills, includes the following: 1) Employment Preparation; 2) Resumes; 3) Employment Applications; 4) Interviewing Techniques; 6) Employer Expectations; 7) Job Leads; and 8) Labor Market Information.

Occupational training is provided in demand occupations that correspond with the participant employment career goals as indicated in their Individual Services Strategy (ISS) or Individual Employment Plan (IEP). Certificates or skill competence is provided to all students who complete the occupational program. In addition to occupational skills training, basic skills and

employability skills are developed. Throughout the program, systematic and extensive attention is directed toward improving basic education skills, including reading, mathematics, writing, analytical, computer, and communication skills, toward the attainment of a high school diploma to prepare for college and/or the workforce. The Secretary's Commission on Achieving Necessary Skills (SCANS) Competencies, which were created in 1991, will be incorporated into all aspects of occupational skills training.

10. Leadership development opportunities

Opportunities for leadership development are made available to youth either through formal vocational student organizations, through informal activities organized by youth participants AND supervised by mentors/advisors, or through participation in the YOP and EMPOWER focus groups. Focus groups provide opportunities for social, as well as skill building, activities. For in-school youth, every participant is encouraged to join a vocational student organization aligned with his/her career interest area. Vocational student organizations currently offered through Regional Occupational Program (ROP) include future Business Leaders of America (FBLA), Future Farmers of America (FFA), Future Homemakers of America/Home Economics Related Careers (FHA/HERO), Distributive Education Clubs of America (DECA), and SkillsUSA. As members of these organizations, youth will develop positive relationships within a peer group with a set of positive values and a philosophy of life that can compete with the negative values encountered elsewhere. Youth are also provided with opportunities to play a public leadership role influencing policy that affects the community and to participate in community services projects that improve the quality of life in the community. **Common Measures has also changed program design in this area – staff meetings are now combined for younger and older youth programs. Common performance measures are being met by sharing the staff, some staff members are devoted 50% of the time to each program, this increases the knowledge that case managers acquire from both programs instead of a single program case manager. The blending of programs include how services are being provided and finding ways to keep youth engagement during the “slower” sections of the program is now handled by staff from both youth programs. Common measures has brought both programs together with staff sharing insights about each program at combined staff meetings.**

11. Comprehensive guidance and counseling

All participants will complete an academic skills assessment as well as a vocational assessment to determine learning styles, vocational interests, aptitudes, and temperaments. The mentor/advisor will work with the

participant to analyze and interpret the results of the academic and vocational assessments, and establish activities and opportunities for career awareness and exploration in occupational areas consistent with the assessment results.

12. Supportive services

Supportive Services necessary for each participant to achieve successful outcomes in the program will be identified during the development of the ISS/IEP, the mentor/advisor will make every effort to identify other supportive service needs that may arise as the participants progresses through the program.

13. Follow-up services. [Interim Final Rule §664.450(a)(1) through (6)(b), State Planning Guidance, IV B.14.]

Follow-up services are provided to participants for up to 12 months after the program exit. Participants who are exited will be contacted at least quarterly and will be notified and encouraged to attend program activities, visit the Youth Opportunity Zone for assistance with Job Search activities, and access the computer and PLATO labs for further skills development. Supportive services will be made available

VII. ADMINISTRATIVE REQUIREMENTS

A. What competitive process will be used to award grants and contracts for youth services in your local area? [WIA Section 118 (b)(9), 112(b)(18)(B) and Section 123]

B. What competitive and non-competitive processes will be used at the local level to award grants and contracts for activities under Title I of WIA, including how potential bidders are being made aware of the availability of grants and contracts? [WIA, Section 118(b)(9)]

C. What entity will serve as the local grant recipient and be responsible for disbursing grant funds as determined by the Chief Elected Official? [WIA Section 117(d)(3)(B)(i)(I)(II)(III) and 118(b)(8)]

D. What criteria will the local board use in awarding grants for youth activities, including criteria used by the Governor and local boards to identify effective and ineffective youth activities and providers? [WIA Section 112(b) (18) (B), State Planning Guidance III B.1.f.]

E. What is your local area's definition regarding the sixth youth eligibility criterion, ("an

individual who requires additional assistance to complete an educational program, or to secure and hold employment”)? [WIA Section 101(13)(c)(vi)]

F. What process will be used to allow public review and comment for specific performance outcomes and measures when these have been negotiated?

VIII. ASSURANCES

- A. The Local Workforce Investment Board assures that it will implement the uniform administrative requirements referred to in WIA, Section 184(a) (3).
- B. Local Workforce Investment Board assures compliance with the confidentiality requirements of WIA, Section 136(f) (3).
- C. The Local Workforce Investment Board assures that the board will comply with the nondiscrimination provisions of WIA, Section 188.
- D. The Local Workforce Investment Board assures that the board will collect and maintain data necessary to show compliance with the nondiscrimination provisions of WIA, Section 188.
- E. The Local Workforce Investment Board assures that there will be compliance with grant procedures of WIA, Section 189(c).
- F. The Local Workforce Investment Board certifies that public employees will provide Wagner-Peyser Act-funded labor exchange activities. [State Planning Guidance VI. 13.]
- G. The Local Workforce Investment Board assures that it will comply with the current regulations, 20 CFR part 651.111, to develop and submit affirmative action plans for migrant and seasonal farm worker Significant Offices in the local workforce area which are determined by the Department of Labor, to be in the highest 20% of MSFW activity nationally.
- H. The Local Workforce Investment Board assures that veteran workforce investment programs funded under WIA, Section 168 will be carried out in accordance with that Section.
- I. The Local Workforce Investment Board assures it will comply with future State Workforce Investment Board policies and guidelines, legislative mandates, or other special provisions as may be required under Federal law, including the Workforce Investment Act or State legislation.
- J. The Local Workforce Investment Board assures that when allocated adult funds for employment and training activities are limited, priority shall be given to recipients of public assistance and other low-income individuals for intensive and training services [WIA, Section 134 (d)(4)(E),118(b)(4).]

- K. The Local Workforce Investment Board certifies that its One-Stop Centers will recognize and comply with applicable labor agreements affecting represented employees located in the Centers. This shall include the right of access by State labor organization representatives pursuant to the Ralph Dills Act (Chapter 10.3 [commencing with Section 3512] of Division 4, of Title 1 of the Government Code.
- L. The Local Workforce Investment Board assures that State employees who are located at the One-Stop Centers shall remain under supervision of their employing department for purposes of performance evaluations and other matters concerning civil service rights and responsibilities. State employees performing services at One-Stop Center shall retain existing civil service and collective bargaining protections on matters relating to employment, including but not limited, hiring, promotion, discipline, and grievance procedures.
- M. The Local Workforce Investment Board assures that when work-related issues arise at One-Stop Centers between State employees and operators or supervisors of other partners, the operator or other supervisor shall refer such issues to the State employees' civil service supervisor. The One-Stop Career Center operators and partners shall cooperate in the investigation of the following matters: discrimination under the California Fair Employment and Housing Act (Part 2.8 [commencing with Section 12900] of Division 3 of Title 2 of the Government Code), threats and/or violence concerning State employees, and State employee misconduct.
- Q. One-Stop Operator is responsible for administering One-Stop Center services in accord with roles to be determined by the Local Workforce Investment Board. The Local Workforce Investment Board assures that it will select the One-Stop Operator with the agreement of the Chief Elected Official, through one of three means:
 - 1. Through a consortium of at least three or more required One-Stop partners;
or
 - 2. Through competitive process such as a Request for Proposal; or
 - 3. It may serve as the One-Stop Operator directly but only with the consent of the Chief Elected Official and the Governor.

The only time these selection procedures are not required is in the following circumstances inclusive: the One-Stop delivery system, of which the operator is a part, existed before August 7, 1998; the existing One-Stop system includes all of the required One-Stop partners; and an MOU has been executed which is consistent with the requirements of the Act. [WIA: Section 121(d) (2) (A) and Regulations, Section 662.4.10].

IX. PROGRAM ADMINISTRATION DESIGNEE AND PLAN SIGNATURES

This Local Plan represents the Merced County Workforce Investment Board's efforts to maximize and coordinate resources available under Title I of the Workforce Investment Act (WIA) of 1998.

This Local Plan is submitted for the period of April 1, 2008 through June 30, 2009 in accordance with the provisions of WIA.

Local Workforce Investment Board Chair

Chief Elected Official

Signature

Albert Montejano

Name

Chair

Title

November 3, 2008

Date

Signature

Andrea T. Baker

Name

Director, Department of Workforce
Investment

Title

November 3, 2008

Date

WIA Local Plan Modification PY 2008-09

Modification # _____

LWIA: Merced County Department of Workforce Investment

Date: 07/01/08

Budget, Participant, and Performance Forms

TITLE IB BUDGET PLAN SUMMARY (Adult or Dislocated Worker)

WIA 118; 20 CFR 661.350(a)(13)

PROGRAM TYPE for PY 2008, beginning 07/01/08 through 06/30/09

Grant Code 201/202/203/204 WIA IB-Adult

Grant Code 501/502/503/504 WIA IB-Dislocated Worker

FUNDING IDENTIFICATION		
	R8xxxxx Subgrant	R9xxxxx Subgrant
1. Year of Appropriation	2007	2008
2. Formula Allocation	1,470,295	1,648,103
3. Allocation Adjustment - Plus or Minus	(50,758)	
4. Transfers - Plus or Minus		
5. TOTAL FUNDS AVAILABLE (Lines 2 thru 4)	1,419,537	1,648,103
TOTAL ALLOCATION COST CATEGORY PLAN		
6. Program Services (sum of Lines 6.A thru 6.E)	1,272,508	1,483,293
A. Core Self Services	301,735	327,829
B. Core Registered Services	416,613	602,141
C. Intensive Services	112,532	166,944
D. Training Services	441,628	386,379
E. Other		
7. Administration (Line 5 minus 6)	147,029	164,810
8. TOTAL (Line 6 plus 7)	1,419,537	1,648,103
QUARTERLY TOTAL EXPENDITURE PLAN (cumulative from July 1, 2007 and July 1, 2008 respectively)		
9. September 2007	63,600	
10. December 2007	407,634	
11. March 2008	775,979	
12. June 2008	1,152,376	
13. September 2008	1,419,537	183,123
14. December 2008		549,368
15. March 2009		915,613
16. June 2009		1,281,858
17. September 2009		1,648,103
18. December 2009		
19. March 2010		
20. June 2010		
COST COMPLIANCE PLAN (maximum 10%)		
21. % for Administration Expenditures (Line 7/Line 5)	10%	10%

Jackie Walther-Parnell

Operations Officer

(209) 724-2012

Contact Person, Title

Telephone Number

Date Prepared

Comments:

NOTE: Final Rule 667.160, What Reallocation Procedures Must the Governors Use, discusses local area obligation rates, recapture, and reallocation. Also see WIA Directive WIAD01-10.

WIA Local Plan Modification PY 2008-09

Modification # _____

LWIA: Merced County Department of Workforce Investment

Date: 07/01/08

Budget, Participant, and Performance Forms

TITLE IB BUDGET PLAN SUMMARY (Adult or Dislocated Worker)

WIA 118; 20 CFR 661.350(a)(13)

PROGRAM TYPE for PY 2008, beginning 07/01/08 through 06/30/09

Grant Code 201/202/203/204 WIA IB-Adult

Grant Code 501/502/503/504 WIA IB-Dislocated Worker

FUNDING IDENTIFICATION		
	R8xxxxx Subgrant	R9xxxxx Subgrant
1. Year of Appropriation	2007	2008
2. Formula Allocation	1,099,664	1,380,143
3. Allocation Adjustment - Plus or Minus	(37,955)	
4. Transfers - Plus or Minus		
5. TOTAL FUNDS AVAILABLE (Lines 2 thru 4)	1,061,709	1,380,143
TOTAL ALLOCATION COST CATEGORY PLAN		
6. Program Services (sum of Lines 6.A thru 6.E)	951,743	1,242,129
A. Core Self Services	338,379	286,468
B. Core Registered Services	306,050	506,831
C. Intensive Services	92,421	124,007
D. Training Services	214,893	324,823
E. Other		
7. Administration (Line 5 minus 6)	109,966	138,014
8. TOTAL (Line 6 plus 7)	1,061,709	1,380,143
QUARTERLY TOTAL EXPENDITURE PLAN (cumulative from July 1, 2007 and July 1, 2008 respectively)		
9. September 2007	143,018	
10. December 2007	434,834	
11. March 2008	631,966	
12. June 2008	880,120	
13. September 2008	1,061,709	153,350
14. December 2008		460,048
15. March 2009		766,746
16. June 2009		1,073,444
17. September 2009		1,380,143
18. December 2009		
19. March 2010		
20. June 2010		
COST COMPLIANCE PLAN (maximum 10%)		
21. % for Administration Expenditures (Line 7/Line 5)	10%	10%

Jackie Walther-Parnell

Operations Officer

(209) 724-2012

Contact Person, Title

Telephone Number

Date Prepared

Comments:

NOTE: Final Rule 667.160, What Reallocation Procedures Must the Governors Use, discusses local area obligation rates, recapture, and reallocation. Also see WIA Directive WIAD01-10.

WIA Local Plan Modification PY 2008-09

Modification # _____

LWIA: Merced County Department of Workforce Investment

Date: 04/01/08

Budget, Participant, and Performance Forms

TITLE IB BUDGET PLAN SUMMARY (Youth)

WIA 118; 20 CFR 661.350(a)(13)

PROGRAM TYPE for PY 2008, beginning 04/01/08 through 06/30/09

Grant Code 301/302/303/304 WIA IB-Youth

FUNDING IDENTIFICATION	R8xxxxx Subgrant	R9xxxxx Subgrant
1. Year of Appropriation	2007	2008
2. Formula Allocation	1,590,556	1,760,318
3. Allocation Adjustment - Plus or Minus		
4. TOTAL FUNDS AVAILABLE (Line 2 plus 3)	1,590,556	1,760,318
TOTAL ALLOCATION COST CATEGORY PLAN		
5. Program Services (sum of Lines 5A and 5B)	1,431,501	1,584,287
A. In School	858,901	950,573
B. Out-of-School (30%)	572,600	633,714
6. Administration (Line 4 minus 5)	159,055	176,031
7. TOTAL (Line 5 plus 6)	1,590,556	1,760,318
QUARTERLY TOTAL EXPENDITURE PLAN (cumulative from April 1, 2007 and April 1, 2008 respectively)		
8. June 2007		
9. September 2007		
10. December 2007	98,181	
11. March 2008	466,545	
12. June 2008	745,563	
13. September 2008	1,168,059	
14. December 2008	1,590,556	352,064
15. March 2009		704,128
16. June 2009		1,056,192
17. September 2009		1,408,256
18. December 2009		1,760,318
19. March 2010		
20. June 2010		
COST COMPLIANCE PLAN		
21. % for Administration Expenditures (Line 6/Line 4)	10%	10%

Jackie Walther-Parnell

Operations Officer

(209) 724-2012

Contact Person, Title

Telephone Number

Date Prepared

Comments:

NOTE: Final Rule 667.160, What Reallocation Procedures Must the Governors Use, discusses local area obligation rates, recapture, and reallocation. Also see WIA Directive WIAD01-10.

WIA Local Plan Modification PY 2008–09
 Modification # 4

LWIA: Merced County
Date: 07/01/08

Budget, Participant, and Performance Forms

TITLE IB PARTICIPANT PLAN SUMMARY

WIA 118; 20 CFR 661.350(a)(13); TEGL 17-05

Plan the number of individuals that are in each category.

Totals for PY 2008 (07/01/08 through 06/30/09)	ADULT	DW	YOUTH
1. Registered Participants Carried in from PY 2007	271	70	310
2. New Registered Participants for PY 2008	252	138	180
3. Total Registered Participants for PY 2008 (Line 1 plus 2)	523	208	490
4. Exiters for PY 2008	318	161	102
5. Registered Participants Carried Out to PY 2009 (Line 3 minus 4)	205	47	388

PROGRAM SERVICES			
6. Core Self Services	2,917	1,373	
7. Core Registered Services	466	135	
8. Intensive Services	216	122	
9. Training Services	110	93	

YOUTH MEASURES			
10. Attainment of a Literacy and/or Numeracy Gain			
11. Attainment of a High School Diploma, GED, or Certificate			55

EXIT STATUS			
12. Entered Employment	299	140	35
12A. Training-related	85	53	15
13. Remained with Layoff Employer		10	
14. Entered Military Service			
15. Entered Advanced Training			7
16. Entered Postsecondary Education			40
17. Entered Apprenticeship Program			
18. Returned to Secondary School			
19. Exited for Other Reasons	19	11	5

Contact Person, Title Telephone Number Date Prepared
 Brian Cutler (209) 724-2028 9/10/08
 Comments:

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WIA Local Plan Modification PY 2008–09

Modification #

4

LWIA: Merced County

Date:

07/01/2008

Budget, Participant, and Performance Forms
STATE NEGOTIATED LEVELS OF PERFORMANCE¹

WIA Requirement at Section 136(c)	PY 2005–06	PY 2006–07	PY 2007-08	PY 2008–09
Adults				
Entered Employment Rate	73%	74%	77%	78%
Employment Retention Rate	79%	80%	82%	83%
Earnings Change/Average Earnings ²	\$3500	\$11,800	\$12,400	\$12,500
Employment and Credential Attainment Rate	56%	58%	N/A	N/A
Dislocated Workers				
Entered Employment Rate	81%	82%	85%	86%
Employment Retention Rate	85%	86%	87%	88%
Earnings Change/Average Earnings ²	-\$3000	\$15,400	\$15,800	\$15,900
Employment and Credential Attainment Rate	66%	67%	N/A	N/A
Youth (ages 14-21)				
Placement in Employment or Education	N/A	N/A	TBD	TBD
Attainment of a Degree or Certificate	N/A	N/A	TBD	TBD
Literacy and Numeracy Gains	N/A	N/A	TBD	TBD
Older Youth (ages 19–21)³				
Entered Employment Rate	72%	73%	N/A	N/A
Employment Retention Rate	80%	81%	N/A	N/A
Earnings Change	\$3700	\$3800	N/A	N/A
Employment and Credential Attainment Rate	38%	39%	N/A	N/A
Younger Youth (ages 14–18)³				
Skill Attainment Rate	83%	84%	N/A	N/A
Diploma or Equivalent Rate	66%	67%	N/A	N/A
Retention Rate	63%	64%	N/A	N/A
Customer Satisfaction³				
Participant Satisfaction Score	75	75	N/A	N/A
Employer Satisfaction Score	75	75	N/A	N/A

1 Guidance on the definitions of specific indicators for state and local performance can be found at the U.S. Department of Labor (DOL) [WIA](#) Web site. Specific Training and Employment Guidance Letters (TEGL) include, but are not limited to 8-99, 11-01, 27-04, 35-04, and 17-05. Additional guidance can be found at the EDD Workforce Development Community [Directives](#) Web site and [Information Notices](#) Web site. Specific Directives include, but are not limited to WIAD05-15, 06-5, 06-14, and WSD07-5. Specific Information Notices include, but are not limited to WSIN07-4 and 07-33. The DOL Employment and Training Administration approved California's waiver request to move from the statutory performance measures specified in WIA Section 136(b)(2) to the common performance measures defined in TEGL 17-05. This waiver is effective July 1, 2007 through June 30, 2009.

2 For PY 2005-06, the goal was an "Earnings Change". Effective July 1, 2006, the definition was changed to reflect an "Average Earnings". See TEGL 17-05.

3 Per WSIN07-33, the DOL approved California's waiver request to move from the statutory performance measures specified in WIA Section 136(b)(2) to the common performance measures defined in TEGL 17-05. Accordingly, these performance measures are no longer applicable.

WIA Local Plan Modification PY 2008–09

Modification #

4

LWIA: County of Merced

Date:

07/01/2008

Budget, Participant, and Performance Forms

LOCAL NEGOTIATED LEVELS OF PERFORMANCE¹

WIA Requirement at Section 136(c)	PY 2005–06	PY 2006–07	PY 2007-08
Adults			
Entered Employment Rate	73%	74%	75%
Employment Retention Rate	76%	77%	78.5%
Earnings Change/Average Earnings ²	\$3500	\$3500	\$13300
Employment and Credential Attainment Rate	56%	58%	N/A
Dislocated Workers			
Entered Employment Rate	81%	82%	79%
Employment Retention Rate	83%	84%	84%
Earnings Change/Average Earnings ²	-\$3000	-\$3000	\$14000
Employment and Credential Attainment Rate	66%	67%	N/A
Youth (ages 14-21)			
Placement in Employment or Education	N/A	N/A	65%
Attainment of a Degree or Certificate	N/A	N/A	45%
Literacy and Numeracy Gains	N/A	N/A	15%
Older Youth (ages 19–21)³			
Entered Employment Rate	72%	73%	N/A
Employment Retention Rate	75%	76%	N/A
Earnings Change	\$3700	\$3800	N/A
Employment and Credential Attainment Rate	38%	38%	N/A
Younger Youth (ages 14–18)³			
Skill Attainment Rate	83%	84%	N/A
Diploma or Equivalent Rate	66%	67%	N/A
Retention Rate	63%	64%	N/A
Customer Satisfaction³			
Participant Satisfaction Score	75	75	N/A
Employer Satisfaction Score	75	75	N/A

¹ Guidance on the definitions of specific indicators for state and local performance can be found at the U.S. Department of Labor (DOL) [WIA](#) Web site. Specific Training and Employment Guidance Letters (TEGL) include, but are not limited to 8-99, 11-01, 27-04, 35-04, and 17-05. Additional guidance can be found at the EDD Workforce Development Community [Directives](#) Web site and [Information Notices](#) Web site. Specific Directives include, but are not limited to WIAD05-15, 06-5, 06-14, and WSD07-5. Specific Information Notices include, but are not limited to WSIN07-4 and 07-33. The DOL Employment and Training Administration approved California's waiver request to move from the statutory performance measures specified in WIA Section 136(b)(2) to the common performance measures defined in TEGL 17-05. This waiver is effective July 1, 2007 through June 30, 2009.

² For PY 2005-06, the goal was an "Earnings Change". Effective July 1, 2006, the definition was changed to reflect an "Average Earnings". See TEGL 17-05.

³ Per WSIN07-33, the DOL approved California's waiver request to move from the statutory performance measures specified in WIA Section 136(b)(2) to the common performance measures defined in TEGL 17-05. Accordingly, these performance measures are no longer applicable.

