

**Workforce Investment Board
Executive Committee
1880 Wardrobe Ave
January 4, 2010, 7:30-8:30 a.m.
Meeting Minutes**



<http://www.co.merced.ca.us/wi/wib/wib.html>

Members Present:

Edward Dietz	Albert Montejano (Chair)	Steve Newvine	
Alfonse Peterson	Al Romero	Vann (Mike) Smith	Hubert (Hub) Walsh

Members Absent: Debbie Glass

Others Present:

Andrea Baker	Brian Cutler	Patricia Hinson	Alfredo Mendoza
Joanne Presnell	Eve Snelling		

-
1. Call to Order/Roll Call: The Chair, Mr. Albert Montejano, called the meeting to order at 7:30 a.m. Roll call was taken.
 2. Approval of Agenda: It was *M/S/C Smith/Romero* to approve the agenda as published.
 3. Approval of Minutes: It was *M/S/C Romero/Walsh* to approve the December 7, 2009 minutes.
 4. Public Opportunity to Speak: None.
 5. Action Agenda:
 - a. RFP for Basic Education Services at Worknet Employment Resource Centers: It was *M/S/C Newvine/Peterson* to approve the Request for Proposal (RFP) for Basic Education Services at the Worknet Resource Centers in Merced and/or Los Banos, to begin July 1, 2010.
 - b. Changes to Incumbent Worker Policy – It was *M/S/C Peterson/Dietz* to approve the new changes to the Incumbent Worker Policy as requested by the Department of Labor. The policy needs to stipulate that funds for incumbent worker trainings are to be used as part of a layoff aversion strategy and adults served under the policy need to meet the low income criteria established by the State. In addition, a provision for the upgrading of skills to assist in employee retention rather than for promotional opportunities as stated in the earlier version of the policy.
 - c. Workforce Investment Board and Executive Committee meeting schedule: It was *M/S/C Walsh/Romero* to approve the PY 2010 meeting schedules for the WIB and WIB Executive Committee meetings. The WIB will meet Bimonthly on the 2nd Thursday of the month. The WIB Executive Committee will meet Monthly on the 1st Monday of each month.
 - d. National Association of Workforce Boards (NAWB) Recommendations: It was *M/S/C Walsh/Dietz* to have the WIB participate in a series of NAWB facilitated sessions throughout the year to help confirm or redevelop strategic initiatives to enhance performance in the workforce system.
 - e. Elevate America: It was *M/S/C Walsh/Smith* to allow the Department of Workforce Investment to accept vouchers for no-cost access to Microsoft training. Elevate America is a national program in which the

Microsoft Corporation will provide 1 million training vouchers to the states for no-cost access to Microsoft E-Learning courses and select Microsoft Certification exams.

f. Green Jobs Study: It was *M/S/C Newvine/Dietz* to approve a contract with the Centers of Excellence at Modesto Junior College to conduct a study to determine the extent that green jobs exist in Merced County and to identify the nature and quality of the 6-8 top green occupations in the county for the near future.

6. Discussion Agenda:

Page 1-Demographics:

Page 2-Grants-Madera Medical Grant:

Page 3- Participant Report:

Page 8- Quarterly Younger Youth (YOP)

Page 11- Quarterly Out-of-School Youth (Empower)

Page 13- Fiscal Report:

7. Reports:

a. Quality Employment and Development Committee-1) On-Line Business Customer Survey: Mr. Steve Newvine noted the survey was sent via email to the businesses. More information will be provided at the next meeting.

b. Youth Council: Mr. Mike Smith noted a committee has been formed that will meet to discuss and recommend how the remaining funds will be utilized. Staff noted some ideas have been decided and will provide more information at the next meeting.

c. Economic Development Committee: Mr. Steve Newvine noted the joint meeting between the QUED and Economic Development has been scheduled for January 13, 2010 at 3:30 p.m.

d. Workforce Investment Board Membership: Staff noted that a letter has been prepared for WIB members recruitment, and that there has been some initial contact with possible prospects. Staff contacted the five private members whose term will end in June and asked if they have a recommendation for their replacement.

e. New Start: Ms. Presnell noted that staff has been working very closely with the Local State Parole Department regarding assisting parolees with services to transition to employment. The department is working with community organizations to identify and refer parolees who are serious and motivated to change and improve their lives. The type of services provided will be very similar to the services currently provided to jobseekers. There are orientations to provide information on the services and what their (parolee) commitment level needs to be, in order for the participant to be successful.

8. Information:

a. Labor Market Information:

b. Federal Data Validation:

c. State Performance Review:

d. Strategic Plan:

9. Director Comments: Ms. Baker noted she is looking forward to working with this committee in 2010. She received an email from the National Association of Workforce Boards (NAWB) they are seeking nominations for WIB members to join the NAWB. There will be four Board meetings in Washington D.C. and some will be through conference calls. NAWB is asking the local WIB's to pick up the cost. If a member is interested, they are encouraged to contact Ms. Andrea Baker.

10. Chair Comments: The Chair thanked everyone for coming to the meeting and is looking forward to working with the WIB in 2010.

11. Next Meeting: February 1, 2010, Dept of WI Large Conference Room, 1880 Wardrobe Ave.

11. Adjourn: The meeting adjourned at 8:30 a.m.