

**Workforce Investment Board**  
**Dept of Workforce Investment Large Conference Room**  
**1880 Wardrobe Ave, Merced, CA 95341**  
**Thursday, January 14, 2010, 3:00-5:00 p.m.**  
**Meeting Agenda**



<http://www.mercedwib.com>

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1. Call to Order/Roll Call.....
  2. Approval of Agenda .....
  3. Approval of November 12, 2009 Minutes.....
  4. Public Opportunity to Speak .....
  5. Consent Agenda .....
  - a. Request for Proposal for Basic Education Services for Worknet Labs..... Alfredo Mendoza
  - b. Changes to Incumbent Worker Policy .....
  - c. Workforce Investment Board and Executive Committee Meeting Schedule .....
  - d. National Association of Workforce Boards Strategic Assessment .....
  - e. Elevate America.....
  - f. Green Jobs Study .....
  6. Action Agenda.....
  - a. Youth Council Membership – Ms. Julieanne Brantley .....
  - b. Strategic Plan Modification .....
  7. Presentations.....
  - a. High Speed Rail .....
  8. Reports.....
  - a. Youth Council ... ..
  - b. Elevate America .....
  - c. Quality Employment and Development Committee.....
  - d. Economic Development Committee .....
  9. Information .....
  - a. Fiscal Report .....
  - b. Labor Market Information .....
  - c. Older Youth 1st Quarter Report (Empower).....
  - d. Younger Youth 1st Quarter Report (YOP) .....
  - e. Regional Allied Health Sector Training Collaborative Grant.....
  - f. Demographic Report.....
  - g. New Start .....
  10. Director Comments..... (5 min)
  11. Chair Comments .....
  12. Next Meeting – March 11, 2010.....
  13. Adjourn .....

**Workforce Investment Board**  
**Dept of Workforce Investment Large Conference Rm**  
**1880 Wardrobe Ave, Merced, CA**  
**November 12, 2009, 3:00-5:00 p.m.**  
**Meeting Minutes**



<http://www.mercedwib.com/>

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**Members Present:**

|                  |                   |                       |
|------------------|-------------------|-----------------------|
| Lee Andersen     | Andrea Baker      | Bob Bittner           |
| Karyn Dower      | Peter Fluetsch    | Debra Glass           |
| Carol Greenberg  | Richard Liszewski | David Long            |
| Albert Montejano | Steve Newvine     | Cordell "Corky" Price |
| Al Romero        | Loretta Schlosser | Vann (Mike) Smith     |
| Mike Sullivan    | Nancy Ugarte      | Hubert "Hub" Walsh    |

**Members Absent:**

|                  |                         |                   |
|------------------|-------------------------|-------------------|
| Agustin Beltran  | Brenda Callahan-Johnson | Mario Delgado     |
| Edward Dietz     | Rennise Ferrario        | Ernie Flores      |
| Darren Hughes    | Henry Ildefonso         | Amalee Jayasinghe |
| Joseph Lombardi  | Terry Nichols           | Rick Osorio       |
| Alfonse Peterson | James Wood Jr           |                   |

**Others Present:**

|                 |                        |                |
|-----------------|------------------------|----------------|
| Brian Cutler    | Wesley Golangco        | Dee Knight     |
| Alfredo Mendoza | Joanne Presnell        | Frank Quintero |
| Eve Snelling    | Jackie Walther-Parnell |                |

- 
1. Call to Order/Roll Call – The Chair, Mr. Albert Montejano, called the meeting to order at 3:09 p.m. Roll call was taken.
  2. Approval of Agenda – It was *M/S/C Romero/Fluetsch* to approve the agenda as published.
  3. Approval of Minutes – It was *M/S/C Walsh/Greenberg* to approve the September 3, 2009 minutes.
  4. Public Opportunity to Speak – None.
  5. Consent Agenda: It was *M/S/C Smith/Newvine (abstain Andersen)* to approve items 5a. and b. of the Consent Agenda. It was *M/S/C Liszewski/Fluetsch* to approve items 5c.-j. of the Consent Agenda.
    - a. YOP Contract for Disposition of Unspent Youth Funding.
    - b. Empower Contract for Disposition of Unspent Youth Funding.
    - c. Youth Council Meeting Schedule.
    - d. Occupations in Demand Policy.
    - e. Building Green Jobs Study.
    - f. Incumbent Worker Policy.
    - g. Workforce Investment Board Membership – Greg Vincelet.
    - h. Work Readiness Definition (Summer Youth).
    - i. LVN Program Participant Support.
    - j. Green Works Forum.
  6. Action Agenda:
    - a. Youth Council Membership – Nancy Mendoza: It was *M/S/C Smith/Bittner* to approve the Youth Council membership nomination, and forward to the Board of Supervisors for approval.

b. Wastewater Treatment Course – Merced College: It was *M/S/C Long/Andersen* to approve staff to contract with Merced College for a Wastewater Treatment Operator course.

At this time the Chair interrupted the regular proceedings to make a couple of presentations. Mr. Robert Bittner (retiring), Employment Development Dept, and Ms. Dee Knight (retiring), Dept of WI staff, were presented a Certificate of Appreciation for their service and support to the WIB.

**7. Presentations:**

a. Workforce Development Network of Merced: Mr. Richard Moore, CA State University Northridge, gave a PowerPoint presentation on the results of a Social Networking Study done on the Merced County Workforce Investment Board, which was funded by the CA Workforce Association. Everyone was provided a copy of the presentation that consisted of the following:

- Goals of the project.
- Why networks?
- What is a network made of.
- The exponential relationship.
- Common network measures.
- This project is part of a larger statewide analysis.
- Who do you work with on regional issues, programs or projects?
- Survey participants/survey questions.
- Which organizations do you work with on workforce related activities?
- Merced WIB has the most central position in the network.
- Findings/Conclusions.

**8. Reports:**

a. Youth Council: Ms. Debra Glass noted in the October meeting she provided Council members a copy of the goals to review. Mr. Richard Mahacek provided a presentation on the Longitudinal Study of Merced County youth. In the November meeting Council members will be bringing ideas for the use of the unspent funding.

b. Training Provider Map: Staff provided everyone a current map of the training providers utilized in the Merced Workforce Investment Area.

c. Quality Employment and Development Committee: Mr. Steve Newvine noted both committees met on the same date. He noted Mr. Bruce Logue was invited to the Economic Development Committee to inform members of the Vaughn Grisham presentation on Nov 4, 2009. The QUED Committee is working to identify potential WIB members to satisfy the private sector requirement.

d. Economic Development Committee: (See above comments).

**9. Information: No comments were made on the information items.**

- a. Fiscal Report.
- b. Participant Report.
- c. Labor Market Information.
- d. High Speed Rail Comment Letter.
- e. Solar Power Assets Letter.
- f. Valley Bio and Science Coalition (Funding Reallocation).
- g. Bureau of Post Secondary Education (BPPVE) Update.
- h. Older Youth 4<sup>th</sup> Quarter Report (Empower).
- i. Younger Youth 4<sup>th</sup> Quarter Report (YOP).
- j. Letter of Resignation – Robert Bittner.

- k. Merced College Allied Health Center Open House.
- l. Employment Development Department Fiscal and Procurement Review.
- m. Final Performance Measures – Program Year 2008/09.

**10.** Director Comments: Ms. Andrea Baker noted several agencies are submitting an application to become an Innovation Hub (iHub)—Commerce, Aviation and Economic Development in conjunction with UC Merced (for renewable energy); Alliance Worknet, Stanislaus County (for bio-tech and agribusiness); and the San Joaquin Valley Partnership of which Fresno is the lead (focusing on a broader array of sectors including the Cities of Merced, Atwater, Los Banos and the County of Merced). Each is asking the WIB for a letter of support. There are no dollars involved, but it comes with a designation that will be helpful in future opportunities.

**11.** Chair Comments: The Chair commented favorably on the statewide study, and noted copies of the Ed Morrison presentation were located on the front table and available to those who were unable to attend. He wished everyone a Happy Thanksgiving, a Merry Christmas and Happy New Year, and he hoped everyone would spend the holidays with those who are dear and close to them.

**12.** Next Meeting – January 14, 2010, Dept of Workforce Investment, 1880 Wardrobe Ave, Merced.

**13.** Adjourn – Meeting was adjourned 4:07 p.m.

**TO: Workforce Investment Board**

**DATE: 01/14/10**

**FROM: Executive Committee**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Request for Proposal (RFP) for Basic Education Services for the Worknet Employment Resource Center Labs to begin July 1, 2010.**

**PROPOSED MOTION(S): Ratify the Executive Committee’s January 4, 2010 decision to approve a Request For Proposal (RFP) for Basic Education Services at the Worknet Employment Resource Centers in Merced and/or Los Baños and forward request to the Board of Supervisors.**

**DISCUSSION: The Worknet Employment Resource Centers in Merced and Los Banos have PLATO Laboratories to provide basic education services to Workforce Investment Act participants. Presently, and since 1994, the Merced Adult School provides these services in the Merced One-Stop. In Los Banos, since 1997, Merced College has been the program provider. Both contracts are due to expire June 30, 2010. The last RFP process for these services was in 2005 and have had the maximum allowed 4 annual extensions.**

**The Workforce Investment Act and Merced County’s Procurement Procedures dictate that all contracts should be competitively bid. The current PLATO contracts were negotiated under an RFP Process in 2005 and continued as sole source agreements as allowed by County Procedures.**

**Bidders will be asked to bid on services at either or both Labs. Currently, the Merced Lab requires an instructor 35 hours per week. The Los Banos Lab currently requires an instructor(s) 47.5 hours per week (includes additional evening hours).**

**It is anticipated that the RFP will be let in March 2010 and close April 2010. The WIB may approve the contract May 13<sup>th</sup> with the Board of Supervisors signing during June 2010. The new contracts will begin July 1, 2010.**

**ATTACHMENT(S): Draft “Scope of Work” for Basic Educational Labs at Worknet Employment Resource Centers**

**SECTION 2  
(DRAFT)  
SCOPE OF WORK**

**2.1. PROGRAM OVERVIEW**

1.1.1 Program Goals

The Workforce Investment Act of 1998 (WIA) authorizes intensive employment and education services to adults and dislocated workers who are unemployed and are unable to obtain employment by themselves, or who have been properly assessed and deemed to be in need of basic education services, or, who are employed, but need basic education services to obtain or retain employment that allows for self-sufficiency. It is the goal of the program that basic education services will lead to employment that will lead to self-sufficiency.

1.1.2 Program Objectives

The Merced County Workforce Investment Board is seeking programs that demonstrate consistency with the requirements of WIA that will provide at a minimum, the following basic education services through the One-Stop PLATO Labs:

- Mathematics: Basic Math, Algebra, Geometry, Trigonometry.
- Science: Chemistry, Biology, Earth Science.
- Communications: Language Arts, Writing, Reading.
- Social Studies: Geography, Economics, Behavioral Science, Political Science, History.
- Quality Control Measures: Data Collection, Charting & Graphing, Control Charts.
- Life & Job Skills
- Pre-employment Competencies
- The Employment Partnership
- Assessment

1.1.3 Geographic Area

PLATO basic education services and /or other basic educational services will be provided from the Worknet Employment Resource Centers in Merced and Los Banos. Services may be provided at either or both of the Labs.

2.1.4. Target Groups

Eligibility for services funded under this RFP are limited to enrolled and referred WIA participants at both the Merced and Los Banos locations.

2.1.5 Program Design

The program should be designed to provide the following for the Merced PLATO Lab location:

- To provide a qualified certificated instructor(s), proficient in the most current

Version of PLATO Pathways and/or other software as appropriate, who will be stationed in the Merced PLATO Lab for up to 35 hours per week, 7 hours per day between 8:00 a.m. – 5:00 p.m., for a total of 52 weeks.

- To provide training materials and supplies to students utilizing the PLATO Basic Education Laboratory.
- To maintain records of time and attendance of students.
- To keep track of Average Daily Attendance (ADA) or its equivalent, and apply it to all applicable invoices submitted for payment.

The program should be designed to provide the following for the Los Banos PLATO Lab location:

- To provide a qualified certificated instructor(s), proficient in the most current Version of PLATO Pathways and other software as appropriate, who will be stationed in the Los Banos PLATO Lab to work for a period of up to 52 weeks, up to 47.5 hours per week. The Los Baños PLATO Lab will be open from 8:00am to include evening hours of operation.
- To provide training materials and supplies to students utilizing the PLATO Basic Education Laboratory.
- To maintain records of time and attendance, preparing time cards according to schedules required by the Department of Workforce Investment.
- Keep track of Average Daily Attendance (ADA) or its equivalent and apply it to all applicable invoices submitted for payment.

#### 2.1.6 Periodic Reporting

A monthly report on program status will developed by the Provider and furnished to the County. This report will include total number of clients served each day.

#### 2.1.7 Requirements of Proposal Content

Every Bidder will be required to submit a written proposal that describes the costs and basic education services to be provided by their instructor (s) in the PLATO Basic Education Labs.

At a minimum, each proposal will describe the following:

- A detailed budget
- A description of your Project Management Plan
  - Fiscal management: Describe fiscal management systems you have in place.
  - Project Administrator: Who will administer the contract? What are the qualifications of the Project Administrator?
  - Staffing Plan: Provide an organizational chart and biographical information of instructor(s).

## 2.2. **SPECIFIC COMPLIANCE**

- The Workforce Investment Act of 1998 (WIA)
- The Family Economics Security Act (FESA), California Unemployment Insurance Code, Section 15000
- Title 20 CFR Section 667.630
- Executive Order No.11246 “Equal Employment Opportunity” as amended by

E.O. 11375

- Nontraditional Employment for Women Act of 1992
- The Age Discrimination Act of 1975 (as amended)
- The Americans with Disabilities Act of 1990
- The Byrd Anti-Lobbying Amendment
- Executive Order 12549, Debarment and Suspension, as amended by E.O. 12689
- California Energy Policy and Conservation Act (PL 96-163, 89 Stat 871)
- California Drug-Free Workplace Act of 1990
- The American Recovery and Reinvestment Act of 2009 (ARRA).



**TO: Workforce Investment Board**

**DATE: 01/14/10**

**FROM: Executive Committee**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Changes to Incumbent Worker Policy**

**PROPOSED MOTION(S): That the WIB ratify the Executive Committee's January 4, 2010 decision to approve changes to the Incumbent Worker Policy contained in the attached Incumbent Worker Policy Document.**

**DISCUSSION: In response to a Department of Labor letter to the Governor allowing for requested Waivers, additional language needs to be added to the policy last approved in October of 2009. The policy needs to stipulate that funds for incumbent worker trainings are to be used as part of a layoff aversion strategy and adults served under the policy need to meet the low income criteria established by the State. In addition, a provision for the upgrading of skills needs assist in employee retention rather than for promotional opportunities as stated in the earlier version of the policy.**

**These changes have been incorporated in the Incumbent Worker Policy.**

**ATTACHMENT(S):  
Incumbent Worker Policy**



**DEPARTMENT OF  
WORKFORCE INVESTMENT**

**Policy  
For**

**Incumbent Worker Training**

**Andrea T. Baker**  
*Director*

**Joanne Presnell**  
*Assistant Director*

1880 Wardrobe Avenue  
Merced, CA 95341-6407  
(209) 724-2000  
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[www.co.merced.ca.us/index.asp?NID=92](http://www.co.merced.ca.us/index.asp?NID=92)

Equal Opportunity Employer

**Policy:** In accordance with Section 134 (a)(3)(A)(iv)(I) of the Workforce Investment Act (WIA) of 1998, the implementing regulations and subsequent Dept of Labor (DOL) guidance and waivers, the local Workforce Investment Board determined Workforce Investment Areas are allowed to request approval for expenditure of a percentage of their local Adult and Dislocated Worker funds to provide training to incumbent workers. Training to incumbent workers may be provided using up to the maximum currently allowed percentage of formula funds in accordance with State guidance and/or DOL waivers to meet the needs of Merced County employers with incumbent workers in need of training. These individuals do not necessarily have to meet the eligibility criteria for dislocated workers contained in WIA Section 101(9), nor do they have to meet the criteria for employed adults and dislocated workers contained in WIA Section 134(d)(4)(A), **except adults must meet the low income criteria.**

Incumbent worker training is intended to assist Merced County employers **as part of a layoff aversion strategy** and with the development of a highly skilled workforce. The provision of such training should result in:

1. Enhancing the skills of current employees to allow them to retain employment during periods of significant economical, technological or procedural changes in the employing organization, or
2. Upgrading the skills of current employees to assist in **employee retention**, or
3. Allow the business to avert potential layoffs by improving the skills of their current workforce.

All requests for incumbent worker training must be submitted by the employer requesting the training. The request must include justification for the training need based on the layoff aversion strategy and at least one of the above-listed criteria will be met through the provision of the training. Requests from employers will be submitted to the Director or designee in a standardized format developed for that purpose.

**REFERENCES:**

EDD Directive WSD07-8  
WIA Section 134(a)(3)(A)(iv)(I)  
29 CFR 667.130

**Incumbent Worker Training Request (Need Link)**

**Responsible Official:** Assistant Director

**Revised/Reviewed:** December 22, 2009

**TO: Workforce Investment Board**

**DATE: 01/14/10**

**FROM: Executive Committee**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: WIB and WIB Executive Committee Meeting Schedules**

**PROPOSED MOTION(S): That the Workforce Investment Board ratify the January 4, 2010 Executive Committee’s approval for the PY 2009/2010 meeting schedule for the WIB and the Executive Committee Meetings.**

**DISCUSSION: Following is the meeting schedule for the WIB and WIB Executive**

| <b>WIB and WIB Committees</b>        | <b>Interval</b> |                          | <b>Meeting Dates</b>  |  |
|--------------------------------------|-----------------|--------------------------|---|--|
| WIB<br>3:00-5:00 p.m.                | Bimonthly       | 2 <sup>nd</sup> Thursday | Jan. 14, 2010<br>Mar. 11, 2010<br>May 13, 2010<br>July 08, 2010<br>Sep. 16, 2010*<br>Nov. 18, 2010* |  |
| WIB Exec Committee<br>7:30-9:00 a.m. | Monthly         | 1 <sup>st</sup> Monday   | Jan 04, 2010<br>Feb 01, 2010<br>Mar 01, 2010<br>April 05 , 2010<br>May 03, 2010<br>June 07, 2010    | July 12, 2010*<br>Aug. 02, 2010<br>Sep. 13, 2010*<br>Oct. 04, 2010<br>Nov. 01, 2010<br>Dec. 06, 2010 |

**Committee Meetings for PY 2010.**

*\*Interval date changed due to holiday*

**ATTACHMENT(S): N/A**

**TO: Workforce Investment Board**

**DATE: 01/14/2010**

**FROM: Executive Committee**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: National Association of Workforce Boards (NAWB) Recommendations**

**PROPOSED MOTION(S): Ratify the Executive Committee's decision from January 4, 2010 to approve to have the WIB participate in a systems innovation process consisting of 4 sessions in 2010 to help confirm or redevelop strategic initiatives to enhance performance in the workforce system for a cost of \$1,500.**

**DISCUSSION: NAWB is looking for 3-5 WIBs who will help them learn how a new technical assistance offering "System Innovation" can help WIBs nationwide.**

**The project would use the application of the "U" process to determine the best ways to innovate Workforce Development for the Merced WIB which could lead to the establishment of new goals, projects and language for performing at new levels. This process will take 6-12 months with meetings every 2-3 months.**

**The secondary purpose is to inform the policy dialogue as to the best innovations to recommend for WIA reauthorization.**

**There is a cost of \$1,500 to cover the cost of travel, lodging and documenter fees for the time spent on preparation and follow-up. NAWB also asks that the WIB participate in their annual conference in March to describe the WIB's experience in the seminar. WIB members will report findings/outcomes to the Executive Committee and/or the WIB.**

**ATTACHMENT(S):  
Letter from NAWB**



## **Merced WIB Systems Innovation**

As WIA reauthorization discussion begins in Washington, the National Association of Workforce Boards (NAWB) is shaping the debate through representing and serving its member WIBs. A critical piece of this work is the development and implementation of innovative strategies to meet the extraordinary challenges of this economy and strengthen the capacity of WIBs to address them.

WIBs are uniquely positioned to respond to these challenges in a systemic manner. One promising approach is to collaboratively assess and transform system performance through a social technology known as the "U Process". This technique developed out of the work of MIT researchers Otto Scharmer, Peter Senge and others, who conducted over 150 interviews with some of the world's leading entrepreneurs, scientists, and artists. The U Process has typically been applied in organizational and multi-stakeholder settings, including: Shell, Synergos, Unilever, Rabobank, General Mills, Oxfam, World Wildlife Fund, Starbucks and Sysco.

NAWB is currently prototyping the application of the U Process at several CA WIBs to refine its approach to innovating in the workforce and economic development spaces. The U Process is being offered at cost for these initial CA WIBs. Expenses will be \$1,500. Based on these initial results, NAWB will then offer the U Process at a national level.

The secondary purpose of this project is to inform the policy dialog in Washington. NAWB's director, Ron Painter, will use the insights created by the U Process to develop the best recommendations for WIA Reauthorization.

Based on initial conversations with Andrea Baker about the unique challenges facing Merced, several possibilities for the application of the U Process arose at both the organizational level and the workforce systems level. We would appreciate the opportunity to discuss the U Process further with Board members. In this conversation, we would establish a shared understanding of the U Process and determine the best methodology for the Merced WIB. Regardless of whether the U Process is applied at the systems or organizational level, the process will take 6-12 months with meetings every 2-3 months. Upon completion, the stakeholders will have new goals, projects and language for performing at new levels.

We look forward to working with you and building upon the strong tradition of the workforce development system in Merced.

Sincerely,

Tim Aldinger and Julian Roberts

**TO: Workforce Investment Board**

**DATE: 01/14/10**

**FROM: Executive Committee**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Elevate America Program**

**PROPOSED MOTION(S): Ratify the Executive Committee's January 4, 2010 decision to allow the Department of Workforce Investment to accept 2,250 vouchers for no-cost access to Microsoft training and certification.**

**DISCUSSION: Elevate America is a national program in which the Microsoft Corporation will provide 1 million training vouchers to the states for no-cost access to Microsoft E-Learning courses and selected Microsoft Certification exams.**

**The Microsoft Corporation is entering into a voucher donation agreement with the California Employment Development Department (EDD) to provide citizens of California with 166,500 training vouchers. The EDD will make the vouchers available to the Local Workforce Investment Areas once announced by the Governor, which is anticipated to be in January 2010. All vouchers must be allocated to customers and activated by the customer within 90 days of program initiation.**

**A total of 2,250 vouchers will be made available to the Department of Workforce Investment.**

**ATTACHMENT(S): N/A**

**TO: Workforce Investment Board**

**DATE: 01/14/10**

**FROM: Executive Committee**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Centers of Excellence- Merced County Green Job Workforce Study Proposal**

**PROPOSED MOTION(S): Ratify the Executive Committee's January 4, 2010 decision to approve contracting with the community colleges regional Center of Excellence (COE) at Modesto Junior College (MJC) to conduct a green study in Merced County at a cost not to exceed \$9,500 and forward to the Merced County Board of Supervisors for approval.**

**DISCUSSION: The WIB, at past meetings, has requested staff to define and identify green jobs in Merced County. Further, the WIB expressed interest in pinpointing jobs within the county that could be targeted for green job workforce development action once businesses begin to recover from current economic conditions. Subsequently, staff received a proposal from the Center of Excellence (located at the Modesto Junior College Campus) to collect and analyze data on green jobs within the County (70 mile radius), including the GIS mapping of those jobs for cluster analysis purposes. In addition, COE will seek to identify the 6-8 top green occupations in the county with 1 and 3-year opportunity projections.**

**Total cost for the study is \$9,500, will include a WIB Final Study Report Briefing and is expected to be completed in March 2010.**

**ATTACHMENT(S): N/A**

**TO: Workforce Investment Board**

**DATE: 01/14/10**

**FROM: Youth Council Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Youth Council Membership – Ms. Julieanne Brantley**

**PROPOSED MOTION(S): That the Workforce Investment Board ratify the Youth Council’s decision to approve Ms. Julieanne Brantley, Merced County ILP Foster Youth Coordinator/Instructor for membership on the Youth Council and forward to the Board of Supervisors for approval.**

**DISCUSSION: Ms. Brantley applied for membership on the Youth Council. Ms. Brantley serves as coordinator with foster youth ages 16-21 assisting them with developing positive relationships with family and adults; increasing daily living skills; obtaining education goals; developing career goals, job skills, obtaining work experience; financial assistance to secure housing, education, health/dental care and mental health services. Community related activities; Foster Parent, Volunteer Instructor, Chamber of Commerce Leadership Merced graduate, Chamber of Commerce Workforce 2020 Facilitator, Girl Scout Leader/Camp Director- 7 years; participated in Summer Youth employment program. Hired and supervised youth while serving in USAF and at HSA; supports California Youth Connection (CYC) youth event planning, transportation and fund raising.**

**ATTACHMENT(S): N/A**



**TO: Workforce Investment Board**

**DATE: 01/14/10**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Modification to Five-Year Strategic Plan**

**PROPOSED MOTION(S):** Approve the time line of events below to expedite the modification of the Merced Workforce Investment Area Plan and its submission to the State.

**DISCUSSION:** On September 20, 2000, the Merced County Board of Supervisors approved the local Five-Year Strategic Plan required by the Workforce Investment Act of 1998. Pursuant to Title 20 of the Code of Federal Regulations, Part 661.355, the Governor has published procedures governing the modifications of the local Five-Year Strategic Plan.

The Department of Workforce Investment (WI) received State Draft Directive - WSDD-29 dated December 22, 2009. The directive announces a one-year extension to existing Local Workforce Investment Area (LWIA) Strategic Five-Year Local Plans via the local plan modification process. In addition, it provides instructions and forms to submit Program Year 2009/2010 local plan modifications. The Directive also includes questions specific to the use of American Recovery and Reinvestment Act (ARRA) funds by LWIAs. WI has also received a template to develop the Strategic Plan for fiscal year 2009/2010.

The Workforce Investment Board last modified the plan (Modification 9) on November 3, 2008.

The following timeline of events is recommended in order to get the plan to the State as required by February 26, 2010.

- ❖ 1/22/2010 - Document completed and reviewed internally
- ❖ 2/01/2010 - Document to WIB Executive Committee
- ❖ 2/01/2010 - 30-Day Public Comments period begins
- ❖ 2/26/2010 – Send final draft document to State
- ❖ 3/01/2010 - Document to WIB Executive Committee for final approval
- ❖ 3/11/2010 – Document to WIB for approval
- ❖ 3/16/2010 - Merced County Board of Supervisors (BOS) for approval
- ❖ 3/26/2010 – Signed document to the State

The plan will be a projection of the number of participants to be served as well as budget, projections, and other pertinent information. The plan is then used to compare actual numbers to the projected numbers which were submitted to the State. These comparisons are used by program staff and shared with the WIB on a regular basis.

The Quality Employment Development Committee will be looking over the plan during its various stages of development.

**ATTACHMENT(S):** None

**TO: Workforce Investment Board**

**DATE: 01/14/10**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: WIA Fiscal Report**

**PROPOSED MOTION(S):** None. Information Only.

**DISCUSSION:** Attached is the Fiscal Report for Fiscal Year 2009/10 covering July 1, 2009 through November 30, 2009. This report shows all WIA funds available for Fiscal Year 2009/10, accrued expenditures through November 30, 2009, and obligations as of November 30, 2009.

Also included is the Fiscal Report for the Recovery Act Funds (ARRA). This report shows all funds available since the beginning of the ARRA funding and all expenditures against these funds.

Staff will be at your meeting to answer questions.

**ATTACHMENT(S):**

FY 2009/10 WIA Fiscal Report

**MERCED COUNTY DEPARTMENT OF WORKFORCE INVESTMENT  
FISCAL REPORT FOR FINANCE COMMITTEE  
For Fiscal Year 2009/2010  
July 1, 2009 - June 30, 2010  
Through 11/30/09**

**Target 41.67%**

| AVAILABLE FUNDS                    |                            |                        | BUDGET   |                            |                    |                |                 | ACTUAL       |                  |                       | OBLIGATIONS                 |                           |                       | COMMITTED - AVAILABLE     |                                   |  |
|------------------------------------|----------------------------|------------------------|--|----------------------------|--------------------|----------------|-----------------|--------------|------------------|-----------------------|-----------------------------|---------------------------|-----------------------|---------------------------|-----------------------------------|--|
|                                    | Carryover Funds From 08/09 | Appropriation FY 09/10 | Planned for New Funds Per Estimated Plan Mod 7/1/09 to 6/30/10 | Budget for Available Funds | Budget Adjustments | Revised Budget | Accrued Expense | Available    | Percent Expended | Total Obligated Funds | Available after Obligations | Percent Spent + Obligated | Total Committed Funds | Available after Committed | Pct Spent + Obligated + Committed |  |
|                                    |                            |                        |  |                            |                    |                | FY to Date      |              | To Date          |                       |                             |                           |                       |                           |                                   |  |
| <b>ADULT</b>                       |                            |                        | Core A \$ 341,755  | \$ 492,316                 | \$ -               | \$ 492,316     | \$ 39,711       | \$ 452,605   | 8.07%            | \$ 2,658              | \$ 449,948                  | 8.61%                     | \$ 291,195            | \$ 158,753                | 67.75%                            |  |
| 09/10 Allocation                   |                            | \$ 1,601,426           | Core B \$ 471,869  | \$ 679,752                 | \$ -               | \$ 679,752     | \$ 103,880      | \$ 575,872   | 15.28%           | \$ 5,863              | \$ 570,009                  | 16.14%                    | \$ 368,895            | \$ 201,113                | 70.41%                            |  |
| PY Cash Balances 6/30/08           | \$ 658,365                 |                        | Intensive \$ 127,458   | \$ 183,610                 | \$ -               | \$ 183,610     | \$ 74,162       | \$ 109,448   | 40.39%           | \$ 3,615              | \$ 105,833                  | 42.36%                    | \$ 68,492             | \$ 37,340                 | 79.66%                            |  |
|                                    |                            |                        | Training \$ 500,202  | \$ 720,567                 | \$ -               | \$ 720,567     | \$ 281,767      | \$ 438,800   | 39.10%           | \$ 223,884            | \$ 214,916                  | 70.17%                    | \$ 139,088            | \$ 75,828                 | 89.48%                            |  |
|                                    | \$ 658,365                 | \$ 1,601,426           | <b>Total</b> \$ 1,441,284                                      | \$ 2,076,246               | \$ -               | \$ 2,076,246   | \$ 499,521      | \$ 1,576,725 | 24.06%           | \$ 236,020            | \$ 1,340,705                | 35.43%                    | \$ 867,671            | \$ 473,034                | 77.22%                            |  |
| <b>DISPLACED WORKER</b>            |                            |                        | Core A \$ 548,975  | \$ 639,421                 | \$ -               | \$ 639,421     | \$ 53,158       | \$ 586,263   | 8.31%            | \$ 5,679              | \$ 580,584                  | 9.20%                     | \$ 375,739            | \$ 204,845                | 67.96%                            |  |
| 08/09 Allocation                   |                            | \$ 1,715,640           | Core B \$ 496,526  | \$ 578,331                 | \$ -               | \$ 578,331     | \$ 164,564      | \$ 413,767   | 28.45%           | \$ 13,111             | \$ 400,656                  | 30.72%                    | \$ 259,294            | \$ 141,362                | 75.56%                            |  |
| PY Cash Balances 6/30/09           | \$ 278,740                 |                        | Intensive \$ 149,940   | \$ 174,643                 | \$ -               | \$ 174,643     | \$ 118,135      | \$ 56,508    | 67.64%           | \$ 8,086              | \$ 48,423                   | 72.27%                    | \$ 31,338             | \$ 17,084                 | 90.22%                            |  |
|                                    |                            |                        | Training \$ 348,635  | \$ 406,074                 | \$ -               | \$ 406,074     | \$ 138,012      | \$ 268,062   | 33.99%           | \$ 152,560            | \$ 115,502                  | 71.56%                    | \$ 74,750             | \$ 40,752                 | 89.96%                            |  |
|                                    | \$ 278,740                 | \$ 1,715,640           | <b>Total</b> \$ 1,544,076                                      | \$ 1,798,469               | \$ -               | \$ 1,798,469   | \$ 473,869      | \$ 1,324,601 | 26.35%           | \$ 179,436            | \$ 1,145,165                | 36.33%                    | \$ 741,122            | \$ 404,043                | 77.53%                            |  |
| <b>YOUTH</b>                       |                            |                        | In School \$ 927,774   | \$ 1,617,559               | \$ (250,000)       | \$ 1,367,559   | \$ 510,461      | \$ 857,098   | 37.33%           | \$ 623,567            | \$ 233,531                  | 82.92%                    | \$ 151,135            | \$ 82,396                 | 93.97%                            |  |
| 08/09 Allocation                   |                            | \$ 1,718,097           | Out of School \$ 618,514                                       | \$ 1,078,373               | \$ 250,000         | \$ 1,328,373   | \$ 529,414      | \$ 798,958   | 39.85%           | \$ 673,224            | \$ 125,734                  | 90.53%                    | \$ 81,372             | \$ 44,363                 | 96.66%                            |  |
| PY Cash Balances 6/30/08           | \$ 1,254,538               |                        | <b>Total</b> \$ 1,546,288                                      | \$ 2,695,932               | \$ -               | \$ 2,695,932   | \$ 1,039,875    | \$ 1,656,056 | 38.57%           | \$ 1,296,791          | \$ 359,266                  | 86.67%                    | \$ 232,507            | \$ 126,759                | 95.30%                            |  |
|                                    | \$ 1,254,538               | \$ 1,718,097           |  |                            |                    |                |                 |              |                  |                       |                             |                           |                       |                           |                                   |  |
| <b>ADMINISTRATIVE</b>              |                            |                        | <b>Total Admin</b> \$ 503,515                                  | \$ 656,159                 | \$ -               | \$ 656,159     | \$ 139,882      | \$ 516,277   | 21.32%           | \$ 10,716             | \$ 505,561                  | 22.95%                    | \$ 327,186            | \$ 178,375                | 72.82%                            |  |
| <b>All Formula Grants</b>          | \$ 2,191,643               | \$ 5,035,163           | <b>Total</b> \$ 5,035,163                                      | \$ 7,226,806               | \$ -               | \$ 7,226,806   | \$ 2,153,146    | \$ 5,073,659 | 29.79%           | \$ 1,722,962          | \$ 3,350,697                | 53.64%                    | \$ 2,168,486          | \$ 1,182,211              | 83.64%                            |  |
| <b>RAPID RESPONSE/15%/25%</b>      |                            |                        | Rapid Resp. \$ 174,246   | \$ 174,246                 | \$ -               | \$ 174,246     | \$ 15,183       | \$ 159,063   | 8.71%            | \$ 5,856              | \$ 153,207                  | 12.07%                    | \$ 99,152             | \$ 54,055                 | 68.98%                            |  |
| Formula Rapid Response (540,541)   |                            | \$ 174,246             | 25% RR Aug \$ -  | \$ 62,543                  | \$ (24,000)        | \$ 38,543      | \$ 26,745       | \$ 11,799    | 69.39%           | \$ -                  | \$ 11,799                   | 69.39%                    | \$ 7,636              | \$ 4,163                  | 89.20%                            |  |
| Stimulus Rapid Response (p/o 307)  | \$ 62,543                  |                        | 25% DW Aug \$ -  | \$ 127,452                 | \$ 24,000          | \$ 151,452     | \$ 136,078      | \$ 15,374    | 89.85%           | \$ 15,374             | \$ -                        | 100.00%                   | \$ -                  | \$ -                      | 100.00%                           |  |
| Stimulus DW Augmentation (p/o 307) | \$ 127,452                 |                        | 15% CDCR \$ -  | \$ 40,109                  | \$ 60,489          | \$ 100,598     | \$ 3,287        | \$ 97,311    | 3.27%            | \$ 156                | \$ 97,155                   | 3.42%                     | \$ 62,876             | \$ 34,278                 | 65.93%                            |  |
| New Start CDCR 61.60 (442)***      | \$ 40,109                  |                        | CalGRIP \$ -   | \$ 230,179                 | \$ -               | \$ 230,179     | \$ 100,805      | \$ 129,374   | 43.79%           | \$ 126,661            | \$ 2,712                    | 98.82%                    | \$ 1,755              | \$ 957                    | 99.58%                            |  |
| CalGRIP*                           | \$ 230,179                 |                        | <b>Total</b> \$ 174,246  | \$ 634,529                 | \$ 60,489          | \$ 695,018     | \$ 282,098      | \$ 412,920   | 40.59%           | \$ 148,047            | \$ 264,873                  | 61.89%                    | \$ 171,419            | \$ 93,453                 | 86.55%                            |  |
|                                    | \$ 460,283                 | \$ 174,246             |  |                            |                    |                |                 |              |                  |                       |                             |                           |                       |                           |                                   |  |
| <b>INCENTIVE AWARDS</b>            |                            |                        | Incentive \$ -   | \$ -                       | \$ -               | \$ -           | \$ -            | \$ -         | 0.00%            | \$ -                  | \$ -                        | 0.00%                     | \$ -                  | \$ -                      | 100.00%                           |  |
| 09/10 Award (Amount TBD)           |                            |                        | <b>Total</b> \$ -  | \$ -                       | \$ -               | \$ -           | \$ -            | \$ -         | 0.00%            | \$ -                  | \$ -                        | 0.00%                     | \$ -                  | \$ -                      | 100.00%                           |  |
| PY Cash Balances 6/30/08           | \$ -                       |                        |  |                            |                    |                |                 |              |                  |                       |                             |                           |                       |                           |                                   |  |
|                                    | \$ -                       | \$ -                   |  |                            |                    |                |                 |              |                  |                       |                             |                           |                       |                           |                                   |  |
| <b>OTHER (DoL, Contract, etc.)</b> |                            |                        | LVN Project \$ -   | \$ 585,544                 |                    | \$ 585,544     | \$ 315,034      | \$ 270,509   | 53.80%           | \$ 197,062            | \$ 73,447                   | 87.46%                    | \$ 47,533             | \$ 25,914                 | 95.57%                            |  |
| Federal LVN Grant*                 | \$ 585,544                 |                        | SA Biotech \$ 19,453   | \$ 19,453                  |                    | \$ 19,453      | \$ 1,179        | \$ 18,274    | 6.06%            | \$ -                  | \$ 18,274                   | 6.06%                     | \$ 11,826             | \$ 6,448                  | 66.85%                            |  |
| Stan Alliance Biotech Contract     |                            | \$ 19,453              | MCCAdvnc \$ 4,500  | \$ 4,500                   | \$ 15,500          | \$ 20,000      | \$ 12,927       | \$ 7,073     | 64.64%           | \$ 807                | \$ 6,266                    | 68.67%                    | \$ 4,055              | \$ 2,211                  | 88.95%                            |  |
| MC Career Advancement Academy**    |                            | \$ 4,500               | <b>Total</b> \$ 23,953   | \$ 609,497                 | \$ 15,500          | \$ 624,997     | \$ 329,140      | \$ 295,956   | 52.66%           | \$ 197,869            | \$ 97,988                   | 84.32%                    | \$ 63,415             | \$ 34,573                 | 94.47%                            |  |
|                                    | \$ 585,544                 | \$ 23,953              |  |                            |                    |                |                 |              |                  |                       |                             |                           |                       |                           |                                   |  |

\* Amounts represent cash balances remaining from entire multi-year award amounts, which are immediately available. \*\*\$15,500 added by new contract. \*\*\*\$60,489 in YOA 2009 funds added, available October 1.

|                     |   |                     |        |
|---------------------|---|---------------------|--------|
| <b>BUDGET:</b>      | Includes all funds available for fiscal year based on Plan to be submitted to EDD on request, revised in accordance with latest appropriations information received from Chief, Workforce Services Division, as required. Formula Administrative Funds lose their identity upon appropriation. Dislocated Worker and Rapid Response funds augmented beginning in January 2009 by 307 grant. | In-School Youth     | 49.09% |
|                     |   | Out-of-School Youth | 50.91% |
| <b>OBLIGATIONS:</b> | Includes funds obligated in contracts and ITA's. Does NOT include funds committed for operations.   |                     |        |
| <b>COMMITTED:</b>   | Includes projected staff personnel and overhead costs   |                     |        |
| <b>AVAILABLE:</b>   | Balance after expenditures and obligations  |                     |        |

**MERCED COUNTY DEPARTMENT OF WORKFORCE INVESTMENT  
FISCAL REPORT FOR FINANCE COMMITTEE (ARRA FUNDS)  
Through 11/30/09**

**RECOVERY ACT FUNDS**

| AVAILABLE FUNDS               |                                     | BUDGET                               |                            |                    |                |                            | ACTUAL       |                          |                       | OBLIGATIONS                 |                           |                       | COMMITTED - AVAILABLE     |                                   |        |
|-------------------------------|-------------------------------------|--------------------------------------|----------------------------|--------------------|----------------|----------------------------|--------------|--------------------------|-----------------------|-----------------------------|---------------------------|-----------------------|---------------------------|-----------------------------------|--------|
|                               | Appropriation Total (Life of Grant) | Planned for ARRA Funds Life of Grant | Budget for Available Funds | Budget Adjustments | Revised Budget | Accrued Expense FY to Date | Available    | Percent Expended to Date | Total Obligated Funds | Available after Obligations | Percent Spent + Obligated | Total Committed Funds | Available after Committed | Pct Spent + Obligated + Committed |        |
|                               |                                     |                                      |                            |                    |                |                            |              |                          |                       |                             |                           |                       |                           |                                   |        |
| <b>ADULT</b>                  |                                     | Core A                               | \$ 199,775                 | \$ 199,775         | \$ (125,000)   | \$ 74,775                  | \$ 5,510     | \$ 69,265                | 7.37%                 | \$ 559                      | \$ 68,706                 | 8.12%                 | \$ 44,465                 | \$ 24,242                         | 67.58% |
| 08/09 Allocation              | \$ 936,125                          | Core B                               | \$ 275,835                 | \$ 275,835         | \$ (76,000)    | \$ 199,835                 | \$ 83,245    | \$ 116,590               | 41.66%                | \$ 7,170                    | \$ 109,419                | 45.25%                | \$ 70,813                 | \$ 38,606                         | 80.68% |
|                               |                                     | Intensive                            | \$ 74,507                  | \$ 74,507          | \$ 51,000      | \$ 125,507                 | \$ 79,434    | \$ 46,073                | 63.29%                | \$ 6,683                    | \$ 39,390                 | 68.62%                | \$ 25,492                 | \$ 13,898                         | 88.93% |
|                               |                                     | Training                             | \$ 292,396                 | \$ 292,396         | \$ 150,000     | \$ 442,396                 | \$ 202,362   | \$ 240,034               | 45.74%                | \$ 156,664                  | \$ 83,370                 | 81.15%                | \$ 53,955                 | \$ 29,415                         | 93.35% |
|                               | \$ 936,125                          | <b>Total</b>                         | \$ 842,513                 | \$ 842,513         | \$ -           | \$ 842,513                 | \$ 370,551   | \$ 471,962               | 43.98%                | \$ 171,076                  | \$ 300,886                | 64.29%                | \$ 194,725                | \$ 106,161                        | 87.40% |
| <b>DISPLACED WORKER</b>       |                                     | Core A                               | \$ 573,858                 | \$ 573,858         | \$ (138,000)   | \$ 435,858                 | \$ 7,685     | \$ 428,173               | 1.76%                 | \$ 837                      | \$ 427,336                | 1.96%                 | \$ 276,561                | \$ 150,775                        | 65.41% |
| 08/09 Allocation              | \$ 1,793,404                        | Core B                               | \$ 519,031                 | \$ 519,031         | \$ (38,000)    | \$ 481,031                 | \$ 141,177   | \$ 339,854               | 29.35%                | \$ 13,817                   | \$ 326,036                | 32.22%                | \$ 211,002                | \$ 115,034                        | 76.09% |
|                               |                                     | Intensive                            | \$ 156,737                 | \$ 156,737         | \$ -           | \$ 156,737                 | \$ 125,195   | \$ 31,542                | 79.88%                | \$ 11,075                   | \$ 20,467                 | 86.94%                | \$ 13,246                 | \$ 7,221                          | 95.39% |
|                               |                                     | Training                             | \$ 364,438                 | \$ 364,438         | \$ 176,000     | \$ 540,438                 | \$ 215,068   | \$ 325,370               | 39.80%                | \$ 200,284                  | \$ 125,086                | 76.85%                | \$ 80,952                 | \$ 44,134                         | 91.83% |
|                               | \$ 1,793,404                        | <b>Total</b>                         | \$ 1,614,064               | \$ 1,614,064       | \$ -           | \$ 1,614,064               | \$ 489,126   | \$ 1,124,938             | 30.30%                | \$ 226,013                  | \$ 898,925                | 44.31%                | \$ 581,762                | \$ 317,164                        | 80.35% |
| <b>YOUTH</b>                  |                                     | In School                            | \$ 1,011,942               | \$ 1,011,942       | \$ (800,000)   | \$ 211,942                 | \$ 166,251   | \$ 45,691                | 78.44%                | \$ 74                       | \$ 45,617                 | 78.48%                | \$ 29,522                 | \$ 16,095                         | 92.41% |
| 08/09 Allocation              | \$ 2,248,759                        | Out of School                        | \$ 1,011,942               | \$ 1,011,942       | \$ 890,000     | \$ 1,901,942               | \$ 1,747,547 | \$ 154,395               | 91.88%                | \$ 142                      | \$ 154,253                | 91.89%                | \$ 99,829                 | \$ 54,425                         | 97.14% |
|                               | \$ 2,248,759                        | <b>Total</b>                         | \$ 2,023,884               | \$ 2,023,884       | \$ 90,000      | \$ 2,113,884               | \$ 1,913,798 | \$ 200,086               | 90.53%                | \$ 216                      | \$ 199,870                | 90.54%                | \$ 129,351                | \$ 70,520                         | 96.66% |
| <b>ADMINISTRATIVE</b>         |                                     | <b>Total Admin</b>                   | \$ 497,827                 | \$ 497,827         | \$ (90,000)    | \$ 407,827                 | \$ 183,068   | \$ 224,759               | 44.89%                | \$ 6,513                    | \$ 218,246                | 46.49%                | \$ 141,243                | \$ 77,003                         | 81.12% |
| <b>All ARRA Grants</b>        | \$ 4,978,288                        | <b>Total</b>                         | \$ 4,978,288               | \$ 4,978,288       | \$ -           | \$ 4,978,288               | \$ 2,956,543 | \$ 2,021,745             | 59.39%                | \$ 403,818                  | \$ 1,617,927              | 67.50%                | \$ 1,047,081              | \$ 570,848                        | 88.53% |
| <b>RAPID RESPONSE/15%/25%</b> |                                     | ARRA RR                              | \$ 278,354                 | \$ 278,354         | \$ -           | \$ 278,354                 | \$ 43,182    | \$ 235,172               | 15.51%                | \$ 9,330                    | \$ 225,842                | 18.87%                | \$ 146,159                | \$ 79,683                         | 71.37% |
| ARRA Rapid Response (106)     | \$ 278,354                          | GRN JOBS                             | \$ 937,890                 | \$ 937,890         | \$ -           | \$ 937,890                 | \$ 214,813   | \$ 723,077               | 22.90%                | \$ 641,490                  | \$ 81,587                 | 91.30%                | \$ 52,801                 | \$ 28,786                         | 96.93% |
| ARRA Green Jobs 15% (120)     | \$ 937,890                          | <b>Total</b>                         | \$ 1,216,244               | \$ 1,216,244       | \$ -           | \$ 1,216,244               | \$ 257,995   | \$ 958,249               | 21.21%                | \$ 650,820                  | \$ 307,429                | 74.72%                | \$ 198,960                | \$ 108,469                        | 91.08% |
|                               | \$ 1,216,244                        |                                      |                            |                    |                |                            |              |                          |                       |                             |                           |                       |                           |                                   |        |

**BUDGET:** Includes all Recovery Act funds available for life of grant, based on Plan to be submitted to EDD, revised in accordance with latest appropriations information received from Chief, Workforce Services Division, as required. Formula Administrative Funds lose their identity upon appropriation. Term of all cash codes is currently set at 06/30/2010.

In-School Youth 8.69%  
Out-of-School Youth 91.31%

**OBLIGATIONS:** Includes funds obligated in contracts and ITA's. Does NOT include funds committed for operations.

**COMMITTED:** Includes projected staff personnel and overhead costs

**AVAILABLE:** Balance after expenditures and obligations



# The Quick Look

## A Merced County Labor Market Review - November 2009

Welcome to the Merced County labor market review. The Quick Look has been developed by the Department of Workforce Investment staff for the Merced County Local Workforce Investment Board. The data and information is provided by the California Employment Development Department. Questions can be referred to the Department of Workforce Investment, 1880 West Wardrobe Avenue, Merced, CA 95341. Telephone (209) 724-2055. Email: [pitd131@co.merced.ca.us](mailto:pitd131@co.merced.ca.us) or to EDD's Labor Market Information Division at (916) 262-2162.

| Merced County<br>Data not adjusted for Seasonality | Labor Force and Industrial Employment |               |               |               |                |              |
|--|---------------------------------------|---------------|---------------|---------------|----------------|--------------|
|  | March 2006 Benchmark                  |               |               |               | Percent Change |              |
|  | Nov 08                                | Sep 09        | Oct 09        | Nov 09        | Month          | Year         |
| Civilian Labor Force                               | 105,200                               | 107,000       | 106,800       | 107,400       | 0.6%           | 2.1%         |
| Civilian Employment                                | 90,800                                | 90,400        | 89,300        | 87,700        | -1.8%          | -3.4%        |
| Civilian Unemployment                              | 14,300                                | 16,600        | 17,500        | 19,700        | 12.6%          | 37.8%        |
| Civilian Unemployment Rate                         | 13.6%                                 | 15.5%         | 16.4%         | 18.3%         |                |              |
| (CA Unemployment Rate)                             | 8.4%                                  | 12.0%         | 12.3%         | 12.2%         |                |              |
| (U.S. Unemployment Rate)                           | 6.5%                                  | 9.5%          | 9.5%          | 9.4%          |                |              |
| <b>Total, All Industries</b>                       | <b>68,900</b>                         | <b>69,900</b> | <b>69,700</b> | <b>67,900</b> | <b>-2.6%</b>   | <b>-1.5%</b> |
| Total Farm   | 10,900                                | 13,300        | 13,000        | 10,900        | -16.2%         | 0.0%         |
| Total Nonfarm                                      | 58,000                                | 56,800        | 56,700        | 57,000        | 0.5%           | -1.7%        |
| Total Private                                      | 41,900                                | 41,000        | 40,900        | 40,800        | -0.2%          | -2.6%        |
| Goods Producing                                    | 11,200                                | 11,100        | 10,900        | 10,500        | -3.7%          | -6.3%        |
| Natural Resources and Mining and Constuction       | 2,100                                 | 1,900         | 1,800         | 1,800         | 0.0%           | -14.3%       |
| Construction                                       | 2,100                                 | 1,900         | 1,800         | 1,800         | 0.0%           | -14.3%       |
| Manufacturing                                      | 9,100                                 | 9,200         | 9,100         | 8,700         | -4.4%          | -4.4%        |
| Durable Goods                                      | 1,700                                 | 1,700         | 1,700         | 1,700         | 0.0%           | 0.0%         |
| Nondurable Goods                                   | 7,400                                 | 7,500         | 7,400         | 7,000         | -5.4%          | -5.4%        |
| Service Providing                                  | 46,800                                | 45,700        | 45,800        | 46,500        | 1.5%           | -0.6%        |
| Private Service Producing                          | 30,700                                | 29,900        | 30,000        | 30,300        | 1.0%           | -1.3%        |
| Trade, Transportation and Utilities                | 11,900                                | 11,100        | 11,200        | 11,600        | 3.6%           | -2.5%        |
| Wholesale Trade                                    | 1,900                                 | 1,700         | 1,800         | 2,100         | 16.7%          | 10.5%        |
| Retail Trade                                       | 7,600                                 | 7,000         | 7,000         | 7,100         | 1.4%           | -6.6%        |
| Food and Beverage Stores                           | 1,600                                 | 1,600         | 1,600         | 1,600         | 0.0%           | 0.0%         |
| General Merchandise Stores                         | 2,100                                 | 1,900         | 1,900         | 2,000         | 5.3%           | -4.8%        |
| Residual - Miscellaneous Store Retailers           | 3,900                                 | 3,500         | 3,500         | 3,500         | 0.0%           | -10.3%       |
| Transportation, Warehousing and Utilities          | 2,400                                 | 2,400         | 2,400         | 2,400         | 0.0%           | 0.0%         |
| Information  | 1,200                                 | 1,200         | 1,200         | 1,200         | 0.0%           | 0.0%         |
| Financial Activities                               | 1,700                                 | 1,700         | 1,700         | 1,700         | 0.0%           | 0.0%         |
| Finance and Insurance                              | 1,100                                 | 1,100         | 1,100         | 1,100         | 0.0%           | 0.0%         |
| Real Estate and Rental and Leasing                 | 600                                   | 600           | 600           | 600           | 0.0%           | 0.0%         |
| Professional and Business Services                 | 4,100                                 | 4,100         | 4,100         | 4,100         | 0.0%           | 0.0%         |
| Educational and Health Services                    | 5,500                                 | 5,500         | 5,600         | 5,600         | 0.0%           | 1.8%         |
| Leisure and Hospitality                            | 4,900                                 | 4,900         | 4,800         | 4,700         | -2.1%          | -4.1%        |
| Food Services and Drinking Places                  | 1,400                                 | 1,400         | 1,400         | 1,400         | 0.0%           | 0.0%         |
| Residual - Arts, Entertainment, and Recreation     | 16,100                                | 15,800        | 15,800        | 16,200        | 2.5%           | 0.6%         |
| Other Services                                     | 800                                   | 800           | 800           | 800           | 0.0%           | 0.0%         |
| Government   | 15,300                                | 15,000        | 15,000        | 15,400        | 2.7%           | 0.7%         |
| Federal Government                                 | 1,600                                 | 1,900         | 1,800         | 1,800         | 0.0%           | 12.5%        |
| State Government                                   | 600                                   | 600           | 600           | 600           | 0.0%           | 0.0%         |
| Local Government                                   | 0                                     | 0             | 0             | 0             | 0.0%           | 0.0%         |

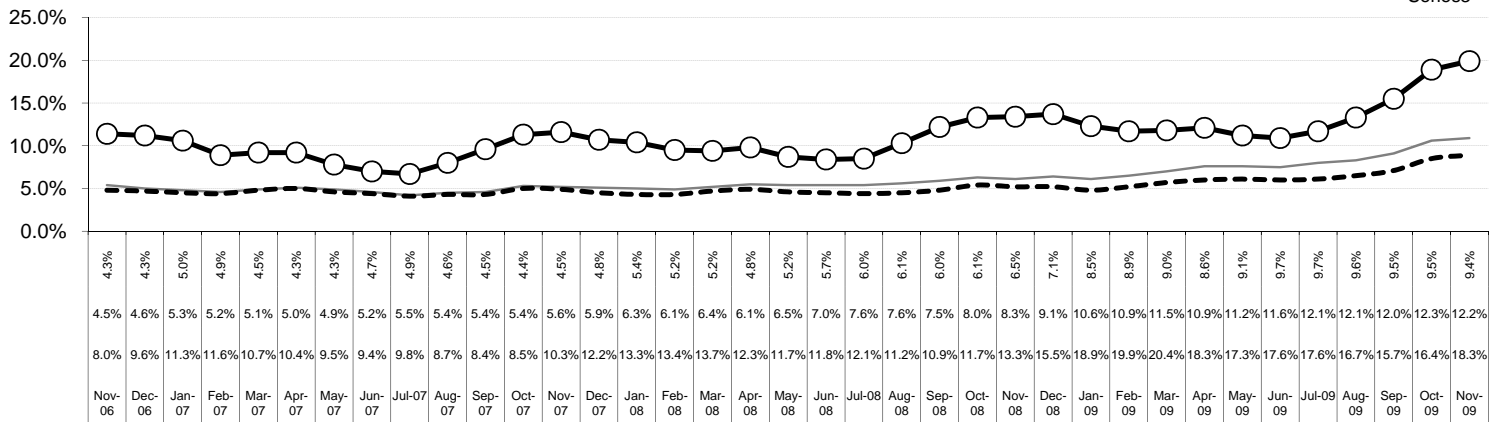
The County continues with one of the highest unemployment rates in the State, ranking 54th out of 58 counties in the month of November. The preliminary result is an increase of 1.9 percentage points in the unemployment rate from the October rate. For year ago data, this preliminary figure is an increase of 4.7 percentage points in the unemployment rate.

Overall, the County's Civilian Labor Force increased by 600 persons over last month's figure and an increase of 2,200 persons over year ago figure. Industrial employment decreased by 1,800 jobs in November over October's figure and an decrease of 1,000 jobs over year ago's figures.

## The Quick Look

Nov 2009

### Merced County, California, and the United States Unemployment Rate November 2006 to November 2009

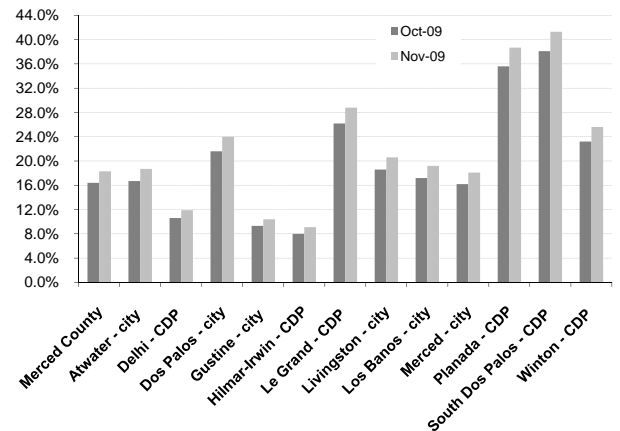


### Sub County average unemployment rates for the county, cities, and municipalities.

| Area Name           | Labor Force | Employment | Unemployment |       |
|---------------------|-------------|------------|--------------|-------|
|                     |             |            | Number       | Rate  |
| Merced County       | 107,400     | 87,700     | 19,700       | 18.3% |
| Atwater city        | 12,600      | 10,300     | 2,400        | 18.7% |
| Delhi CDP           | 4,000       | 3,500      | 500          | 11.9% |
| Dos Palos city      | 2,100       | 1,600      | 500          | 24.0% |
| Gustine city        | 2,500       | 2,200      | 300          | 10.4% |
| Hilmar Irwin CDP    | 2,800       | 2,500      | 300          | 9.1%  |
| Le Grand CDP        | 800         | 600        | 200          | 28.8% |
| Livingston city     | 5,300       | 4,200      | 1,100        | 20.6% |
| Los Banos city      | 13,500      | 10,900     | 2,600        | 19.2% |
| Merced city         | 31,800      | 26,000     | 5,800        | 18.1% |
| Planada CDP         | 2,000       | 1,200      | 800          | 38.7% |
| South Dos Palos CDP | 500         | 300        | 200          | 41.3% |
| Winton CDP          | 4,200       | 3,100      | 1,100        | 25.6% |

CDP - Census Designated Place

### Merced County - Community Unemployment

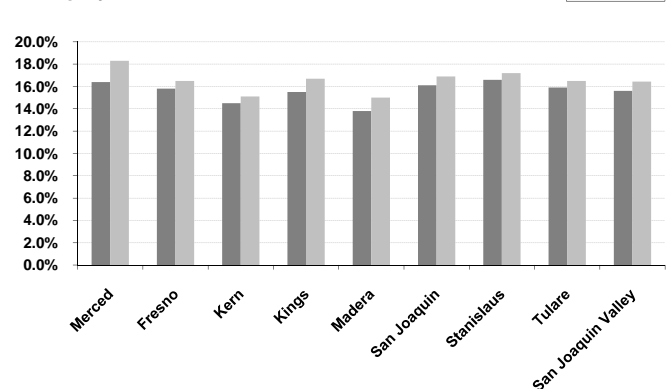


Merced County's workforce has grown over the past 16 years reflecting improvement of the County's economic well being; however, unemployment remains a consistent barrier to greater prosperity. Average unemployment has fluctuated from an annual low of 9.3 percent to an annual high of 17.5 percent.

### Counties in the San Joaquin Valley Quick Look

| County             | Rank | Labor Force | Employ    | Unemployed | Rate  |
|--------------------|------|-------------|-----------|------------|-------|
| Merced             | 54   | 107,400     | 87,700    | 19,700     | 18.3% |
| Fresno             | 44   | 442,400     | 369,300   | 73,100     | 16.5% |
| Kern               | 39   | 375,800     | 319,100   | 56,700     | 15.1% |
| Kings              | 46   | 59,400      | 49,500    | 9,900      | 16.7% |
| Madera             | 38   | 67,500      | 57,400    | 10,200     | 15.0% |
| San Joaquin        | 47   | 302,600     | 251,400   | 51,100     | 16.9% |
| Stanislaus         | 50   | 240,500     | 199,100   | 41,300     | 17.2% |
| Tulare             | 44   | 205,600     | 171,600   | 34,000     | 16.5% |
| San Joaquin Valley |      | 1,801,200   | 1,505,100 | 296,000    | 16.4% |

### Counties in the San Joaquin Valley Unemployment Rates



To: **Alfredo Mendoza:** Department of Workforce Investment  
From: **Rebecca Lincoln:** Merced County Office of Education  
Re: **Merced County Youth Council Quarterly Report:** Empower Program  
Date: **Program Year 0910 first quarter report:** July, August, and September 2009

**A. Overall status of the program:**

There are presently 171 active participants in EMPOWER at the end of the first quarter; this past quarter the program had six new enrollments and 10 exits. The Empower advisors continue to track the number of participants enrolled in structured program activities to ensure that the majority of youth are receiving intensive services, as opposed to case management services. The status on WIA-Client action reports for goals, activities, exits and follow-ups (phase II) remain up to date.

**B. Past Quarter Highlights:**

- 1) **EMPOWER Workshops:** The EMPOWER Workshops were provided to youth only in the month of September this quarter. The following is an accounting of workshops offered and number attended:
  - a) **EMPOWER Orientation:** Conducted on Thursday, September 10 had seventy (70) youth in attendance;
  - b) **EMPOWER Workshop I: ‘Gettin’ Ready for the Job’** conducted on Friday, September 11 had forty-four (44) youth in attendance;
  - c) **EMPOWER Workshop II: ‘The Real Game California’** was conducted on September 14, 16 & 18 had an average attendance of twenty-nine participants per session;
  - d) **EMPOWER Workshop III: ‘Gettin’ a Job’** was conducted on September 21, 23, and 25 with an average attendance of thirty-one participants per session.
  
- 2) **Bldg D-3-Computer Lab:** EMPOWER participants use the computer lab daily to work on résumés, portfolios, and to conduct job search. *PLATO* is educational software designed to increase math and reading skills, it is also available to the participants in the computer lab. Sign-in sheets are used to track the number of participants using the computer lab daily.

### 3) EMPOWER Success Story: David Hedden



On May 8<sup>th</sup>, 09, David Hedden attended the May Empower Orientation and subsequently enrolled into the Empower Program. David is a very focused and serious young man. His interests lie in outdoor physically challenging jobs. His occupation of choice is to become a firefighter in which he has completed career research in the Firefighter field. His ultimate plan is to join a branch of the military force that can offer him firefighting opportunities.

David's most immediate need required work experience to give him some financial security. He requested a worksite near his home and something outdoors. He was placed at The Millennium Sports Club and he loved it there. The sports club found him to be a hard worker and loved his dedication to the summer program and children in his care. David enjoyed working at the club, but did not see an opportunity to be hired once school started, so he approached his advisor and asked to be moved to another site where he had a chance to get hired. The advisor suggested Costco, and he was at the work experience jobsite within a few days. When picking up David's first time sheet, the advisor Cyndie Bray spoke to the assistant manager and he told her that Costco had interviewed David for a full time position. David was immediately hired by Costco and the assistant manager has nothing but great things to say about him. David's work ethics and hard work obtained a great job for him!

**C. Past Quarter Deficiencies:** none

**D. Past Quarter recruiting and marketing efforts:**

Program participants continue to be our greatest source of recruiting and marketing. Seventy youth appeared for program orientation in September based on youth-to-youth referrals.

**E. Next quarter challenges:**

**G. Technical assistance needed:**

**H. Number of clients receiving social services and examples of services received.**

Numerous referrals have been made to agencies to assist with food, clothing, housing and transportation.



To: **Alfredo Mendoza:** Staff Services Analyst, Department of Workforce Investment  
From: **Rebecca Lincoln:** Career Educator  
Re: **Merced County Youth Council Quarterly Report-** Younger Youth Program  
Date: **1<sup>st</sup> quarter report** (July, August and September 09)

**A. Overall status of the program:**

There were 215 active participants in the Youth Opportunity Program (YOP) at the end of the first quarter. The WIA-YOP Client action reports for goals, activities, exits and follow-ups (phase II) remain up to date and YOP Mentors continue to track the number of participants enrolled in structured program activities to ensure that the majority of youth are receiving intensive services, as opposed to case management services.

**B. Past quarter highlights:**

- 1) **The YOP summer employment** component began on June 09 2009 and ended on July, 2009; approximately one-hundred and sixty-seven (167) participants worked this summer with local employers and agencies. The Mentors met with site supervisors to develop training plans for the participants who worked up to 32 hours per week. *The YOP Summer 2009 workshop*; an 18 hour course facilitated to all the participants in three-hour per week segments through-out the six-week summer component focused on “Volunteerism”. It emphasized the importance of volunteering in our communities. Participants were asked to volunteer three unpaid hours to the non-profit of their choice. The participants will earn a certificate, as well as logging hours to earn their community service cords at graduation.
  
- 2) **Career Industry Day Events in 2009-2010:** These ROP sponsored events provide youth with detailed information and exploration of specific career pathways. Career Industry Days include tours of local businesses, guest speaker presentations, and hands-on activities related to various careers within a pathway. Career Industry Days are held from 8:30 am to 2:00 pm at the Merced County Fair Grounds in the Pavilion Building, unless otherwise indicated. The YOP Mentors are encouraged to invite those participants whose career goals or technical training aligned with these pathways. The following is the list and dates for the upcoming **Career Industry Days:**
  - Careers in Business, Marketing and Computer Information Systems on October 22, 2009
  - Careers in Arts and Communications on November 17, 2009
  - Careers in Education held on January 14, 2010

- Careers in Automotive Services (at the Castle Automotive Training Center) on February 11, 2010
- Careers in Health on Tuesday, March 11, 2010

### **3) Field Trip to UC Santa Cruz**

The YOP Summer Youth that completed their 192 work experience hours were invited for a field trip to visit The University of California at Santa Cruz on August 12, 2009. Ms Toulou Moua and Cyndie Bray, YOP Advisors accompanied thirty-three (33) students for a tour of the UC Campus. The YOP participants agreed the trip was exciting, beneficial and they received useful information on enrollment, housing and special programs. Participants were able to get a real look at campus life and learned what The University of California at Santa Cruz has to offer.



**4) YOP Success Story**



Ben Vilayphone enrolled into YOP in January 2008. Ben's first summer worksite was "Starbucks" on Olive Avenue. After he completed his YOP summer work hours, Starbucks hired him on as a regular employee. Ben is still employed with Starbucks and is now making more than \$8.50/hr. Ben also graduated from Merced High School in June 2009. He is currently attending Merced College and working part-time at Starbucks.

**5) YOP Success Story**



La Vang enrolled into YOP on March 16, 2005. When La first enrolled, she was basic skill deficient in both reading and math. She was struggling in school but with the help of YOP, La was able to concentrate on school and was able to bring her grades up. She worked at the Sub- Shop in Atwater during the summer of 2006. La was offered a position by the owner and she happily accepted. La continued to work at the Sub-Shop while attending high school, and even with her busy schedule, she was able to maintain a 3.0 GPA. La graduated from Buhach Colony High School in June 2009 and is currently attending San Jose State University.

**C. Past quarter deficiencies:**

**D. Past quarter recruiting/marketing efforts:**

The program's philosophy is to enroll students in the first semester in order to provide services during the school year and make the summer work opportunity an incentive for year round participation by youth.

**E. Next quarter challenges:**

**F. Technical assistance needed:**

**TO: Workforce Investment Board**

**DATE: 01/14/10**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Regional Allied Health Sector Training Collaborative Grant - Update**

**PROPOSED OUTCOME(S): For Information Only**

**DISCUSSION: The Regional Allied Health Sector Training Collaborative (Madera, Merced, Stanislaus) met the submission deadline and is in direct response to the needs of local employers, health care facilities, and higher education that the allied health care occupations were chosen. The primary partnerships for the purposes of the proposal are with higher education in the corresponding counties, Madera Adult School, Fresno City College Training Institute, Merced College, and Modesto Jr. College. Collectively the educational institutions and local workforce areas will extend their partnerships to collaborate with local hospitals, clinics, pharmacies and allied health care employers to provide the following programs:**

- **The Home Health Aide training program will serve a total of 15 participants.**
- **The Emergency Room Technician program will serve 20 Tech I participants.**
- **The Pharmacy Technician program will provide training for 22 participants.**
- **The Pediatric Sonography program (in Merced) will provide training to 8 participants.**
- **The Computed Tomography program (in Merced) will provide training to 15 participants.**

**The Merced Department of Workforce Investment will receive \$111,300 from the grant and will provide direct and in-kind contributions of \$267,544.**

**ATTACHMENT(S): N/A**

**TO: Workforce Investment Board**

**DATE: 01/14/10**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Merced County and Workforce Investment (WI) Demographics**

**PROPOSED MOTION(S): For Information Only**

**DISCUSSION: The Demographics on this page contain information about Merced County labor force statistics with demographic characteristics available from the US Census Current Population Survey (CPS). The population that the Department of Workforce Investment is serving is proportionate to the Merced County demographics.**

**Numbers – Merced County Demographics**

**Merced County Population**

**(census 2008 estimates\*)**

***Participant Report\* (page 3 of 4)***

|                              |               |                              |               |
|------------------------------|---------------|------------------------------|---------------|
| <b>White (not Hispanic)</b>  | <b>34.9 %</b> | <b>White</b>                 | <b>27.4 %</b> |
| <b>Hispanic</b>              | <b>52.9 %</b> | <b>Hispanic</b>              | <b>51.6 %</b> |
| <b>Asian</b>                 | <b>6.6 %</b>  | <b>Asian</b>                 | <b>14.6 %</b> |
| <b>African American</b>      | <b>4.1 %</b>  | <b>African American</b>      | <b>7.2 %</b>  |
| <b>American Indian</b>       | <b>1.6 %</b>  | <b>American Indian</b>       | <b>1.3 %</b>  |
| <b>Hawaiian Native/Other</b> | <b>.3 %</b>   | <b>Hawaiian Native/Other</b> | <b>1.0 %</b>  |
| <b>Pacific Islander</b>      |               | <b>Pacific Islander</b>      |               |

**\*note: totals will not equal 100%**

**Information retrieved from <http://quickfacts.census.gov/qfd/states/06/06047.html>.**

**ATTACHMENT(S): N/A**

**TO: Workforce Investment Board**

**DATE: 01/14/10**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: California New Start Prison to Employment Sub – Grant Update**

**PROPOSED OUTCOME(S): For Information Only**

**DISCUSSION: The purpose of the New Start funds is to enhance employability of parolees and their access to employment opportunities.**

**The Department of Workforce Investment has met with partners to plan, develop, and implement the New Start Program. An initial planning and an implementation meeting were convened and subsequent meetings are planned with the local and regional parole officers, Life-Line Community Developments and Love, Inc. These are the key entities that participate in the Police and Communities Together (PACT) meetings and they have individuals with experience and expertise in working with the parolee population.**

- **Participants will be provided with an orientation of the program to include expectations of the personal commitment. In addition, they will be provided with an orientation of the program to include expectations of the personal commitment.**
- **Services to be provided: Services that participants may be provided will be as follows: Career Skills and Interest Assessments, Job Search Assistance, Occupational skills training (short term), On-The-Job Training, and skill upgrading may be made available.**
- **The career coaches will assess needs and provide supportive services as they are deemed appropriate; such as DMV printouts, physicals required for training or employment, GED testing fees, expungement of records, referrals for medical physicals or prescribed medications, temporary shelter information, and food bank referrals.**
- **Estimated number of participants that Merced County Department of Workforce will serve is forty (40) participants at an estimated cost per participant of \$2,440.44.**

**ATTACHMENT(S): N/A**