

**Workforce Investment Board
Executive Committee
1880 Wardrobe Ave
March 2, 2009, 8:30-9:00 a.m.
Meeting Minutes**



<http://www.co.merced.ca.us/wi/wib/wib.html>

Members Present:

Edward Dietz	Rennise Ferrario	Albert Montejano (Chair)	Steve Newvine
Alfonse Peterson	Al Romero	Vann (Mike) Smith	Hub Walsh

Others Present:

Andrea Baker	Brian Cutler	Dee Knight	Alfredo Mendoza
Joanne Presnell	Jackie Walther-Parnell		

1. Call to Order/Roll Call: The Chair, Mr. Albert Montejano, called the meeting to order at 7:35 a.m. Roll call was taken.
2. Approval of Agenda: It was *M/S/C Romero/Peterson* to approve the agenda as published.
3. Approval of Minutes: It was *M/S/C Smith/Ferrario* to approve the February 2, 2009 minutes.
4. Public Opportunity to Speak: None.
5. Action Agenda:
 - a. Self-Sufficiency Wage Policy: It was *M/S/C Newvine/Ferrario* to approve the changes to the Self-Sufficiency Wage Policy, and forward to the Workforce Investment Board (WIB) for ratification.
6. Presentations – Workforce Investment Board Accomplishments and Retreat Outcomes: Staff provided a PowerPoint presentation on the WIB’s past goals and accomplishments, the retreat outcomes (new goals), and the connection between the past and current goals. Staff noted this would be presented at the next WIB meeting, and there would be a “dot vote” to determine the starting point and focus of the new goals.
7. Discussion:
 - a. Workforce Investment Board Recruitment Update: Staff noted the breakfast went as planned, and there were 3-4 people who were interested in becoming WIB members. The Form 700 has been mailed to those interested, and follow-up calls have been made. A meeting with a prospective member has been scheduled for Friday. The Chair thanked everyone for the planning and coordination of the breakfast.
 - b. Ed Morrison Update: Staff provided a biography on Mr. Morrison, and noted a location has not yet been secured. It was noted that City Hall would be the most convenient place for this presentation. A flyer would be sent as soon as the location is finalized.
 - c. Economic Stimulus Package Update: Ms. Andrea Baker gave an update on the stimulus allocations, and the projects that would be worked by the Department—infrastructure, energy conservation and transportation. There are strings to all of these dollars, which is a start date and end date (probably an 18-month period), and the dollars are targeted to specific individuals or areas. How much will be allocated for the Summer Youth Program is not yet known. Once the allocation and time frame is known, the Department will consult with the

WIB and Youth Council to determine the type of program that will be run—stand alone or year-round. She noted the Department has met with Merced Adult School, Merced College and Merced County Office of Education (MCOE), and they all are interested in working collaboratively in providing training and their expertise in running the Summer Youth Program.

8. Reports:

a. Youth Council: Ms. Rennise Ferrario noted that due to time constraints, she has been unable to attend the Youth Council meetings, and would defer to staff to give the update. Staff noted the Youth Council has formed an ad hoc committee to update the online portion of the Youth Resource Directory. The Council has lost its former foster youth members, but will be getting a State YEOP participant. Also, Ms. Debra Glass (Merced Adult School Principal and WIB member) has been asked to be a Youth Council member, and she will attend the next meeting.

9. Information:

a. Fiscal Reports

b. Joint Board of Supervisors/Workforce Investment Board Meeting: It was decided the careersinthevalley.com presentation would be given at another time.

c. Quarterly Youth Reports: Staff noted the enrollment numbers on the reports are low, but MCOE has assured the Department the enrollments will be up next quarter.

10. Director Comments: Ms. Baker noted the Department received an official letter from the State stating the number of WIBs that had been certified, and Merced was one of them. She said if anything came up regarding the stimulus package that staff would need a decision from the WIB or Executive Committee, everyone would be notified by e-mail and/or phone, and a meeting would be called if needed.

11. Chair Comments: The Chair welcomed Ms. Baker back. He noted he is excited about the new members. The Chair reminded everyone to put April 14th on their calendar for the Joint BOS/WIB meeting. The Recertification Committee met with staff this past Thursday regarding the Recertification Feedback Report. The report was very enlightening, and showed the areas where we're doing well and those areas that need improvement.

12. Next Meeting: April 6, 2009, Dept of Workforce Investment Large Conference Room, 1880 Wardrobe Ave.

13. Adjourn: The meeting adjourned at 8:34 a.m.