

**Workforce Investment Board
Executive Committee
1880 Wardrobe Ave
April 6, 2009, 7:30-8:30 a.m.
Meeting Minutes**



<http://www.co.merced.ca.us/wi/wib/wib.html>

Members Present:

Edward Dietz	Rennise Ferrario	Albert Montejano (Chair)	Steve Newvine
Alfonse Peterson	Vann (Mike) Smith	Hubert (Hub) Walsh	

Members Absent:

Al Romero

Others Present:

Andrea Baker	Brian Cutler	Dee Knight	Alfredo Mendoza
Joanne Presnell	Jackie Walther-Parnell		

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1. Call to Order/Roll Call: The Chair, Mr. Albert Montejano, called the meeting to order at 7:33 a.m. Roll call was taken.
 2. Approval of Agenda: It was *M/S/C Smith/Romero* to approve the agenda as published.
 3. Approval of Minutes: It was *M/S/C Ferrario/Smith* to approve the March 2, 2009 minutes.
 4. Public Opportunity to Speak: None.
 5. Action Agenda:
 - a. PLATO Lab Amendment (Merced Adult School): It was *M/S/C Peterson/Newvine* to approve the changes to the Self-Sufficiency Wage Policy, and forward to the Workforce Investment Board (WIB) for ratification.
 - b. PLATO Lab amendment (Merced College): It was *M/S/C Ferrario/Smith* to approve adding additional afternoon classes each day (12:00-4:00 p.m.) in the PLATO Lab, and forward to the WIB for ratification.
 - c. Supportive Services Policy: It was *M/S/C Deitz/Peterson* to approve the revised Supportive Services Policy, and forward to the WIB for ratification.
 - d. Younger Youth ARRA Contract Amendment for Summer Youth: It was *M/S/C Smith/Walsh* to approve the addition of \$142,185 ARRA funds to the existing contract (#2008148), extend the contract to Sept 30, 2009, and forward to the WIB for ratification.
 - e. Older Youth ARRA Contract Amendment for Summer Youth: It was *MS/C Ferrario/Dietz* to approve the addition of \$19,634 ARRA funds to the existing contract (#2008149), extend the contract to Sept 30, 2009, and forward to the WIB for ratification.
 6. Discussion:
 - a. Disposition of Incentive Funds – Possible Action: Staff noted Mr. Ed. Morrison is unavailable for the presentation on Open Source Economic Development; therefore, the incentive funds (\$4000) approved for his visit must be spent by June 30, 2009. Staff recommended the funds be used to print the updated Youth Resource Directory (\$1,500-\$2,000), and the remaining funds (approximately \$2,000) be used for training and/or supportive services.

It was *M/S/C Ferrario/Peterson* to use the \$4,000 incentive funds for printing the Youth Resource Directory, training and/or supportive services.

b. Economic Stimulus: Staff went over a suggested list of projects and services the Department would like to implement with the stimulus funds, and asked Executive Committee members for suggestions.

c. Workforce Investment Board Strategic Scorecard: Staff reviewed the applicable measurement categories.

d. Workforce Investment Board Goals (Ad Hoc Committees): It was the consensus of the Executive Committee to broaden the scope of the existing committees for the following goals:

- o Comprehensive programs for employment and Life skills for youth and adults (Youth Council and One-Stop Recertification Committee)
- o Facilitating resources and networks to help business succeed (Economic Development Ad Hoc Committee)
- o Influence Workforce Legislation and regulations (Executive Committee)
- o Improve One-Stop effectiveness and quality (One-Stop Recertification Committee)

e. Nomination Committee: The Chair appointed Ms. Karen Wiens, Ms. Debra Glass and Mr. Mike Sullivan to be members of the Nomination Committee. They will meet April 23, 2009, at 3:30 p.m., in the Wardrobe Small Conference Room.

7. Reports:

a. Youth Council: The Chair noted Ms. Debra Glass would be the new Chair of the Youth Council. Staff noted at the next meeting, the Youth Council would be defining “Work Readiness”, which is the only performance measurement for summer youth employment participants. Ms. Becky Lincoln resigned from the Youth Council. She has been a member since 2001, and they would like to present her with a Certificate of Appreciation. Membership applications have been received from Mr. John Fowler, Ms. Nellie McGarry and Mr. Atenas Vallejo.

8. Information:

- a. Fiscal Reports.
- b. Joint Board of Supervisors/Workforce Investment Board Meeting
- c. Workforce Investment Board Recruitment Update
- d. Participant Report

9. Director Comments: Ms. Baker noted the CA Workforce Collaborative is trying to obtain some of the Governor’s Discretionary Funds to continue the partnership. They have defined four areas that are very needed in the Valley—1) Basic Sector Articulation (between the high schools, community colleges and universities), 2) Basic Skills Proficiency in Digital Literacy, 3) A Green Economy in Agribusiness, Water Technology, Renewable Energy, Manufacturing and Supply Chain Management, and 4) A Business Incubation and Entrepreneurial Development (an eight-county region network of incubators). The collaborative is asking the WIBs to be co-applicants to show support.

10. Chair Comments: The Chair thanked Ms. Rennise Ferrario for her service on the Youth Council. The Worknet Merced walk-through is April 21, 2009, at 11:45 a.m. He thanked everyone for their input.

11. Next Meeting: May 4, 2009, Dept of Workforce Investment Large Conference Room, 1880 Wardrobe Ave.

12. Adjourn: The meeting adjourned at 8:46 a.m.