

TO: Executive Committee

DATE: 6/01/09

FROM: WIB Staff

For Action

For Information

For Discussion

**SUBJECT: Update on Payroll Services for Older Youth in Empower Summer Youth
Employment (stand alone)**

PROPOSED MOTION(S): For Information Only.

DISCUSSION: After further negotiations with the Merced County Office of Education, payroll services will be provided by the Department of Workforce Investment for youth enrolled and employed under the Older Youth contract (No. 2008149) between May 1, 2009, and September 30, 2009. On April 6, 2009, the Executive Committee approved the addition of ARRA funds be added to the Older Youth Contract for recruitment, enrollment, case management and placement of youth on worksites in the summer of 2009. Staff was asked to negotiate expeditious payroll services for older youth.

The negotiations revolved around the contractor ensuring youth are provided with paychecks in a timely manner. The contractor was not able to modify current payroll procedures to accommodate expeditious payroll processes as prescribed by the Executive Committee. A system has been developed to ensure time cards are provided to the Department by the contractor in order to process payroll for eligible youth.

ATTACHMENT(S): N/A