

**Workforce Investment Board
 Executive Committee
 1880 Wardrobe Ave, Merced, CA 95341
 June 1, 2009, 7:30-8:30 a.m.
 Meeting Agenda**



<http://www.co.merced.ca.us/wi/wib/wib.html>

1. Call to Order/Roll Call.....
2. Approval of Agenda
3. Approval of May 4, 2009 Minutes.....
4. Public Opportunity to Speak.....
5. Action Agenda
- a. Chair Appointment to Executive Committee – Vann (Mike) SmithBrian Cutler
- b. Revised Supportive Service Policy Alfredo Mendoza
- c. Overall Policy for WIA Formula and ARRA Funding..... Alfredo Mendoza
6. Discussion.....
- a. Private Sector Membership.....Brian Cutler
- b. Summer Youth UpdateJoanne Presnell
- c. Strategic Scorecard Alfredo Mendoza
7. Reports.....
- a. Youth Council..... Debbie Glass
8. Information
- a. Fiscal Reports Jackie Walther-Parnell
- b. Participant Report Alfredo Mendoza
- c. Update on Payroll Services for Summer Youth in Empower..... Alfredo Mendoza
- d. Youth Report Empower (Older Youth – 3rd Quarter)..... Alfredo Mendoza
- e. Youth Report YOP (Younger Youth – 3rd Quarter)..... Alfredo Mendoza
9. Director Comments.....(5 min)
10. Chair Comments(5 min)
11. Next Meeting – July 6, 2009.....
12. Adjourn.....

**Workforce Investment Board
Executive Committee
1880 Wardrobe Ave
May 4, 2009, 7:30-8:30 a.m.
Meeting Minutes**



<http://www.co.merced.ca.us/wi/wib/wib.html>

Members Present:

Rennise Ferrario	Albert Montejano (Chair)	Alfonse Peterson	Al Romero
Vann (Mike) Smith	Hubert (Hub) Walsh		

Members Absent:

Edward Dietz	Steve Newvine
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Others Present:

Andrea Baker	Brian Cutler	Debra Glass	Dee Knight
Alfredo Mendoza	Joanne Presnell	Jackie Walther-Parnell	

1. Call to Order/Roll Call: The Chair, Mr. Albert Montejano, called the meeting to order at 7:33 a.m. Roll call was taken.
2. Approval of Agenda: It was *M/S/C Smith/Romero* to approve the agenda as published.
3. Approval of Minutes: It was *M/S/C Walsh/Smith* to approve the April 6, 2009 minutes with the following changes:
 - Item 5.a. – PLATO Lab Amendment (Merced Adult School): Change motion to read ... “to approve adding \$11,563 to the contract for afternoon basic skills instruction, and forward”.
 - Item 5.b. – PLATO Lab Amendment (Merced College): Change motion to read ... “to approve adding additional evening classes in the PLATO Lab, and forward ...”.
4. Public Opportunity to Speak: None.
5. Action Agenda:
 - a. Work Readiness Definition Recommendation: It was *M/S/C Walsh/Romero* to approve the Work Readiness definition using any composition of the recommendations from the Youth Council Workgroup and added pre- and post-assessment testing, and forward to the Workforce Investment Board (WIB) for ratification.
 - b. Approve Younger Youth Contract with ARRA Augmentation (MCOE) 2009/2010: It was *M/S/C Ferrario/Peterson* to approve the contract of \$697,493 and adding ARRA funds in the amount of \$175,000, making a total of \$872,493 (for ages 14-18), and forward to the Board of Supervisors (BOS) for approval.
 - c. Approve Older Youth Contract with ARRA Augmentation (MCOE) 2009/2010: It was *M/S/C Peterson/Smith* to approve the contract of \$697,493 and adding ARRA funds in the amount of \$175,000, making a total of \$872,493 (for ages 17-21), and forward to the BOS for approval.
 - d. PLATO Lab New Contract 2009/2010 (Merced College): It was *M/S/C Smith/Peterson* to approve the contract with Merced College in the amount not to exceed \$84,401 to provide basic skills instruction in the Worknet Los Banos PLATO Lab, and forward to the WIB for ratification.
 - e. PLATO Lab New Contract 2009/2010 (Merced Adult School): It was *MS/C Smith/Romero* to approve the contract with Merced Adult School in the amount not to exceed \$70,628 to provide basic skills instruction in the Worknet Merced PLATO Lab, and forward to the WIB for ratification.

- f. Summer Youth Training Activities (Merced College): It was *M/S/C Ferrario/Peterson* to approve negotiation of the Summer Youth Training contract with Merced College, and forward to the WIB for ratification.
- g. Employment Skills Lab (Merced Adult School): It was *M/S/C Peterson/Ferrario* to approve negotiating with Merced Adult School for employment skills labs at Castle Learning Center and East Campus to serve WIA-eligible participants, and forward to the WIB for ratification.
- h. Business Retention Classes (Commerce, Aviation and Economic Development): It was *M/S/C Smith/Ferrario (abstain Peterson)* to approve contract negotiations with Commerce, Aviation and Economic Development to provide Business Retention Training to employers/employees from local businesses, and forward to the WIB for ratification.
- i. Approve Older Youth Contract Amendment (MCOE) 2008/2009: It was *M/S/C Walsh/Peterson* to approve negotiating the addition of \$155,366 of ARRA funds to the 2008/09 contract to take care of payroll services of MCOE for summer youth participants provided MCOE can issue the paychecks every two weeks, and forward to the BOS for approval.

6. Discussion:

- a. Regional Collaboration – Sector Training: Ms. Andrea Baker noted the San Joaquin Valley Partnership has met several times to compile a list of trainings that would be provided by the various community colleges to participants in the valley. This would allow the community colleges to specialize in specific trainings that match the regional demand industries. They want a regional process that would maximize the ARRA dollars.
- b. ARRA Projects: Staff went over the following suggested projects and services the Department would like to implement with the stimulus funds—1) An Additional Cohort for LVNs at Merced College, 2) An On-site Programmable Logic Controller Training for Employer Staff; and 3) Implementation of a Medical Assistant (MA) Career Lattice Project. The Executive Committee was asked for other suggestions.

It was suggested that staff check into van pooling for participants. Regarding MAs, it was suggested to create the lattice at another college if Merced College didn't want to change its program to a transferable program, or add the MA program to the Regional Collaboration list. Staff was also asked to check with Human Services Agency on the number of WIA graduates from the MA program.

7. Reports:

- a. CA Workforce Association Conference: Mr. Alfredo Mendoza and Ms. Jackie Walther-Parnell gave an overview of some of the items discussed at the conference—Summer Youth Program and the rules, Use of WorkKeys at the One-Stops, and emphasis was put on spending the ARRA funds, but more importantly how the funds are spent.
- b. Results from Recent Monitoring and Audits: Staff noted the \$1.8 million LVN grant monitoring report from the Dept of Labor had no findings. The committee was also told the difference between “monitoring” and “auditing”, and what times during the year each is done.
- c. Meeting with Commerce, Aviation and Economic Development (CAED): Ms. Andrea Baker noted she and Mr. Steve Newvine met with the new Director Mark Hendrickson and discussed things the two Departments could collaborate on for business retention and expansion. CAED wants to partner with the WIB in bringing Mr. Ed Morrison here sometime in the fall, and maybe having the Merced Chamber of Commerce also help in supporting this community event. They also discussed having the Dept's Business Resource Team work more closely with CAED's Team for Business Retention and Expansion.

8. Information:

- a. Fiscal Reports.

WIB Executive Committee

May 4, 2009

Page 3

- b. Workforce Investment Board Recruitment Update.
- c. Participant Report.

9. Director Comments: Ms. Baker noted the prospective WIB members are representatives of the Laborers, Brick Laying and Carpenters Unions. The Governor just put out a Request for Proposal for CA Green Jobs Corps, and Ms. Evelyn Eagleton will be employed as a consultant to help submit a grant for regional collaboration on Green Jobs. The grant must be submitted by May 26, 2009.

10. Chair Comments: Since this was her last meeting, the Chair again thanked Ms. Rennise Ferrario for her service as Chair on the Youth Council. The Chair welcomed Ms. Debra Glass to the committee and as the new Chair of the Youth Council. He thanked everyone who attended the joint meeting with the Board of Supervisors last month.

11. Next Meeting: June 1, 2009, Dept of Workforce Investment Large Conference Room, 1880 Wardrobe Ave.

12. Adjourn: The meeting adjourned at 9:02 a.m.

TO: Executive Committee

DATE: 06/01/09

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Chairperson At-Large Selection for Executive Committee

PROPOSED MOTION(S): Ratify the appointment of Mr. Vann (Mike) Smith to the Executive Committee.

DISCUSSION: The WIB bylaws state: “Members of the Executive Committee shall be the Chairperson, Vice-Chairperson, the immediate past Chairperson of the Board, the member representing the Merced County Board of Supervisors, the chairperson of the Youth Council and two private sector WIB members elected at large. The Chairperson of the Board may, subject to ratification by the affirmative vote of two-thirds (2/3) of the Executive Committee, appoint a Board member to the Executive Committee based on background/expertise considered necessary for the committee.”

Mr. Vann (Mike) Smith has background/expertise in the fiscal arena.

ATTACHMENT(S): N/A

TO: Executive Committee

DATE: 06/01/09

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Supportive Services Policy

PROPOSED MOTION(S): Approve revised Supportive Services Policy.

DISCUSSION: The Supportive Services Policy was last modified April 6, 2009. Due to funding increases and requirements provided by the American Recovery and Reinvestment Act of 2009 (ARRA), there is a need to update the Supportive Services Policy in order to provide guidance for adults, dislocated workers and youth being provided supportive services and served with ARRA funding. The policy has been updated to include information regarding stipends (allowable to youth participants only) and includes a “sunset clause” for ARRA youth. Also included in the revision are increases in the amount of money being made available to participants for core, intensive and training supportive services.

**ATTACHMENT(S):
Revised Supportive Services Policy**



**DEPARTMENT OF
WORKFORCE INVESTMENT**

**Policy/Procedure
For
Supportive Services**

Andrea T. Baker
Director

Joanne Presnell
Assistant Director

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Equal Opportunity Employer

Policy: Effective April 6, 2009, customers may be provided supportive services using the criteria stated in this policy.

Section 1 – General Provisions

The Merced County Workforce Investment Board (WIB), through the Merced County Department of Workforce Investment (WI), will make available supportive services to appropriate Workforce Investment Act (WIA) customers dependent upon WIA funding. All requests for customer supportive services and all collaborating information detailing the need will be documented in the Individual Employment Plan and/or in the customer's diary. Provisions of supportive services under this policy are contingent upon the availability of WIA funds. Additionally, at the discretion of the local WIB, this Supportive Services Policy is subject to review and change. The Department of WI will ensure:

- Services provided under this policy are based on the needs of the customer;
- Services provided under this policy are available after all other resources have been exhausted;
- Services provided under this policy are necessary to enable customers to participate in activities authorized under Title I of WIA and adults, dislocated workers and youth participants served under the American Recovery and Reinvestment Act of 2009;
- Services provided do not duplicate services available from other sources, and are coordinated with the services and resources of the One-Stop partners and other community service partners;
- Financial assistance does not include post-exit services;
- Bonus and incentive payments, when allowable by law and if provided, are based on the attendance and performance by the customers receiving them;
- To the extent possible, similarly situated customers receive similar services;
- The Workforce Investment Area will meet applicable Internal Revenue Service and Fair Labor Standards Act requirements; and
- Needs-based/related supportive services are based on the program activity in which an individual is enrolled and the ongoing assessment related to the customer. Such information to be documented in the Individual Employment Plan.

Supportive services will be provided through a Flexible Benefit Account for each eligible customer. The Flexible Benefit Account is a maximum amount of dollars available to each eligible customer, based on the daily allowance for transportation and childcare and/or the actual cost of other services provided, to offset any authorized supportive service needs for which the customer is eligible, as agreed to, and documented, by an Employment and Training Specialist. Each eligible customer may select how their allocation will be used to assist them during training and/or job search activities. At no time, will a customer's use of any one service, or a combination of services, exceed the total amount of money available in his or her Flexible Benefit Account.

Core B Services:

- Enrollment in Core B Intensive Job Search, Pre-employment Related Services or Employment Specific Services - \$250. Employment and Training Specialists are authorized to spend up to \$250 without a manager's approval. For purchases that exceed \$250, a supervisor/manager's authorization is needed. This includes the Customer Reimbursement Form and Vendor Notification of Authorization to Purchase.

Intensive and Training Services:

- Enrollment in a full-time training activity(as defined by the training provider), and is listed on the State Eligible Training Provider List:
 - Up to \$4680, this may include transportation and childcare, dependent on the need of the customer and WIA funding availability.
 - This allowance may not be authorized for customers receiving supportive services through the LVN Program that is sponsored by the Department of Labor grant.
- Enrollment in a full-time training activity with a training provider not on the Eligible Training Provider List:
 - Up to \$6,000, this may include transportation and childcare dependent on the need of the customer and WIA funding availability.
 - To include actual costs associated with the training such as books, uniforms, supplies and fees such as health and parking.
 - In no instance may any portion of this money be used for registration or tuition costs.
 - This allowance may not be authorized for customers receiving supportive services through the LVN Program that is sponsored by the Department of Labor grant.

Youth

- The policy for Supportive Services will be extended to Youth participants from May 1, 2009 through September 30, 2009, or if a waiver is approved, until March 31, 2010.
 - Stipends - May be paid to youth who are in an educational, paid work experience, training or classroom setting (except such allowances may not be provided to participants in OJT) and may not exceed the Federal or State minimum wage, whichever is higher.

Exceptions may be made to this policy on a case-by-case basis should individual circumstances warrant exception, and are to be documented in the case diary by an Employment and Training Specialist and approved by a supervisor/manager.

Section 2- Supportive Services

The Dept of WI, in accordance with the Workforce Investment Act and its implementing regulations, will provide supportive services deemed appropriate for payment or reimbursement to customers and/or other agencies or businesses for preapproved necessary services, equipment and/or materials provided to the customer. Such services, equipment and/or materials may include, but are not limited to, the following:

- DMV printouts.
- Physicals when required for training or employment.
- One-time GED Testing Fee as part of the Individual Employment Plan.
- Transportation¹ maximum of \$1560.

¹ Customers attending training are eligible based on need for mileage reimbursement. Mileage must be verified by Map Quest or a similar website (including to and from childcare provider to attend in-county full-time training) daily attendance will be verified by the training provider. The rate of reimbursement varies: 10-19 miles roundtrip, \$5.00 per day; 20-49 miles

- Childcare² maximum of \$2080.
- One-time Emergency Assistance for training or employment
- Needs Based/Related Incidental Payments up to \$10 per day³, a maximum \$1,000.

Customers who obtain unsubsidized employment may have their supportive services (Flexible Benefit Account) reduced or terminated. The needs of the customer will be reassessed to determine if further assistance from WIA funding is required.

An Employment and Training Specialist, in collaboration with the customer, will develop a plan for services, equipment and/or materials that are typical for a customer's area of training, job search, and/or program activity.

Section 3-Pell Grants

Customers enrolled or accepted for enrollment at an accredited college in a course of study eligible for Federal or State financial aid must apply for a Federal Pell Grant. No supportive services will be provided until this action is accomplished, as verified by a copy of the Pell Grant Application or award letter. Pell Grant recipients must reapply each year to continue supportive services. Any other grants that the customer has applied for must also be verified. Copies of the verification documents will be maintained in the customer's file.

Note: Preliminary Pell Grant eligibility can be established prior to enrollment into a training program. The Free Application for Federal Student Aid (FAFSA) form is used to determine eligibility, and is available through the Internet or the financial-aid offices of accredited colleges. Applications can be submitted on-line through the One-Stop. One-Stop specialists will be familiar with the proper completion procedures for these forms, and be able to assist customers in the filing process. Pell Grants are awarded only once in a program year, and only for one academic institution. The maximum amount for the Pell Grant will vary from year to year.

roundtrip, \$7.50 per day; 50-74 miles roundtrip, \$15 per day; 75-99 miles roundtrip, \$17.50 per day; 100+ roundtrip, \$20.00 per day. Bus passes are available to those customers whose schedule and childcare arrangements can be accommodated by public transportation. Also, customers who are eligible to receive a transportation allowance must provide proof of driver's license, vehicle registration and insurance.

² Customers with a child 12 years of age or younger may be eligible for childcare. Customers with a child 13 through 18 years of age may be eligible for childcare if the child is physically or mentally incapable of caring for him or herself, as determined by a legally qualified professional, or, if the child is under court supervision. If the customer's spouse or significant other is either not working nor looking for work, nor participating in a training program, and is not incapacitated or does not have special needs, childcare will not be authorized. Customers qualifying for childcare will be reimbursed for childcare at the rate of up to \$20.00 per day, regardless of the number of qualifying children. Documentation for reimbursement for childcare is the customer's time and attendance for days in training, to be furnished by the training provider. When childcare is provided, the length and number of days of training, number of children, age(s), hours per day childcare is required, and the childcare provider need to be documented in the Individual Employment Plan/Diary.

³ Needs-related payments provide financial assistance to participants for the purpose of enabling individuals to participate in training and are one of the supportive services authorized by WIA section 134(e)(3). Adult/DW must be (a)unemployed, (b)not qualify for, or have ceased qualifying for, unemployment compensation and enrolled in training services under WIA by the end of the 13th week. For Adults the amount of funds cannot exceed the poverty levels for the equivalent period. For DW the amounts can not exceed the weekly level of UI benefits. The amount of \$10 a day times the number of days in training can be determined by the Employment & Training Specialist. Any additional Needs Based/Related Incidental Payments or One-time Emergency Assistance needs to be authorized by a supervisor or manager.

For WIA customers enrolled in programs at a College, supportive services may be provided while a Pell Grant application is pending. Expenditures for supportive services will be tracked through the Department's fiscal client database.

One-Stop Specialists will utilize their monthly contact with the customer to verify the status of the PELL Grant application. Note: Merced College publishes a Student Financial Aid Report that documents the status of Pell and other grant applications. The report also details the amounts and disposition of any grants awarded. These reports are provided to the One-Stop (Employment Resource Center) on a semester basis.

Upon award of a Pell Grant, full or partial, the customer's supportive services (Flexible Benefit Account) may be reduced or terminated. The customer's needs will be reassessed and documented to determine appropriate level of assistance from WIA funding.

Section 4 – ITAs, Limitations of Financial Support

For those customers who elect to attend occupation classroom training within the local labor market area (defined as from Fresno County to the South and Stanislaus County to the North), the maximum amount of funds available will be limited by the needs identified in the Individual Employment Plan, and be consistent with the criteria put forth in this policy.

The Dept of WI will make no supportive services available to customers who elect to attend occupational classroom training outside of the defined labor market area, unless there are no training providers within the local Labor market Area.

Procedure: The Employment and Training Specialist will thoroughly interview each customer and ask appropriate questions relevant to the level of assistance the customer requires. The Employment and Training Specialist will prepare a plan of services that will be based on the individual's needs and what he/she is eligible for to successfully complete training. The Employment and Training Specialist, in collaboration with the customer, will prepare all supportive services obligations. Backup documentation is required in the file to support the need for the supportive services and the exact amount and type of services(s) provided. For example:

When mileage is provided, the following must be kept in the customer's file: 1) a copy of the customer's valid CA Driver's License, 2) proof of insurance for the vehicle to be driven, 3) vehicle registration, and 4) a map, from a known source; i.e., Mapquest, of the commute to and from training.

Employment and Training Specialists will review the plan of customer services with their supervisor, either individually or during a staffing session, at which time verbal approval/denial/-modification will be given by the supervisor/manager. The Employment and Training Specialist will complete the Customer Financial Form (CFF) and submit it electronically to MIS, and a copy of the CCF will be forwarded to the supervisor/manager. Upon acceptance by MIS, the client obligation (or CFF) will be logged into the web-based obligations database used to manage funding resources in the various grants.

Procedure for Approving Exceptions to Supportive Service Limits:

Employment and Training Specialists will prepare the file to request an exception to the ITA or supportive services limits, and present the file with all supporting documentation of need to the Supervising Employment Training Specialist/Manager for review and concurrence. Upon approval by the Supervising Employment Training Specialist/Manager the request will be sent forward to

MIS with supporting documentation for processing according to the CFF. Supervising Employment Training Specialist/Manager will review and ensure that funds are available prior to approval.

Responsible Official: Training Supervisor/Manager

Reviewed Date: March 1, 2009

Revised Date: March 1, 2009

TO: Executive Committee

DATE: 06/01/09

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: American Recovery and Reinvestment Act Policies

PROPOSED MOTION(S): That the Executive Committee approve the American Recovery and Reinvestment Act Policy.

DISCUSSION: It is recommended that the Workforce Investment Board approve a policy linking Workforce Investment Act (WIA) policies with the American Recovery and Reinvestment Act (ARRA) activities. This policy will provide the same level of established guidance pertaining to WIA activities to all ARRA activities unless exempted by law. An example of an exemption is ARRA allowing direct procurement with institutions of higher education. If approved, the policy shall be retroactive to the date ARRA was signed into law – February 17, 2009.

**ATTACHMENT(S):
American Recovery and Reinvestment Act Policy**



**DEPARTMENT OF
WORKFORCE INVESTMENT**

**Policy/Procedure
For**

American Recovery and Reinvestment Act Policies

Policy: Effective February 17, 2009.

Section 1 – General Provisions

All policies for the Workforce Investment Act are extended to the American Recovery and Reinvestment Act (ARRA) unless exempted by ARRA, including but not limited to: the Supportive Service Policy, Individual Training Account Policy, Limited Funds, Priority of Services to Veterans and Self-Sufficiency Wage Policy.

Responsible Official: Assistant Director

Reviewed Date: June 1, 2009

Revised Date: June 1, 2009

Andrea T. Baker
Director

Joanne Presnell
Assistant Director

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TO: Executive Committee

DATE: 06/01/09

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Recruitment of Private Sector Workforce Investment Board (WIB) Members

PROPOSED MOTION(S): For discussion only.

DISCUSSION: Section 117 of the Workforce Investment Act of 1998 states that a majority of the members of the local board shall be representatives of business in the local area who:

- are owners of businesses, chief executives or operating officers of businesses, and other business executives or employers with optimum policy-making or hiring authority;
- represent businesses with employment opportunities that reflect the employment opportunities of the local area; and
- are appointed from among individuals nominated by local business organizations and business trade associations.

Potential WIB member candidates were invited to a breakfast meeting on February 2, 2009. On May 14, 2009, the WIB approved membership of Mr. Agustin Beltran and Mr. James Woods, both individuals will be representatives for Labor. Although it is anticipated that Mr. Cordell (Corky) Price's application (private sector–Manufacturing) will be on the July WIB meeting agenda for membership, the need for more representation from the private sector is still required.

It is recommended that the Executive Committee discuss strategies to increase private sector membership on the WIB from the following industry clusters: Agribusiness, including Food Processing, Agricultural Technology, and Biotechnology; Manufacturing; Supply Chain Management and Logistics; Health and Medical Care; and Renewable Energy.

The following are recommendations to achieve this goal:

- Add this goal to an existing ad-hoc committee (Economic Development or Employment Development);
- Create a new ad-hoc committee and request volunteers (minimum 3-5) at the next WIB meeting (Zoomerang Survey to WIB members requesting volunteers).

ATTACHMENT(S): N/A

TO: Executive Committee

DATE: 6/01/09

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Workforce Investment Board (WIB) Strategic Scorecard

PROPOSED MOTION(S): Review and discuss applicable Measure/Indicators from the WIB Strategic Scorecard.

DISCUSSION: The WIB Strategic Scorecard is to be used to manage the attainment of the WIB's efforts. The Scorecard is divided into four Measurement Categories:

A) Customer Perspective, B) Internal Operations/Organizational Effectiveness, C) Financial/Market Perspective, and D) Learning & Innovation.

The areas that require discussion/review:

Internal Operations/Organizational Effectiveness

1.a. Numbers - Planned vs. Actual – *See Participant Reports*

1.b. Report Results

Youth Quarterly Program Reports – *See Attached Out-of-School (Empower) and Younger Youth (YOP) Reports.*

Financial/Market Perspective

1. *See Financial Report*

ATTACHMENT(S):




Strategic Scorecard, Customer Service and Satisfaction Report for All Locations

MERCED COUNTY WORKFORCE INVESTMENT BOARD STRATEGIC SCORECARD


WIB GOALS

- Goal 1:** Clarified roles & responsibilities & improved communication in economic development.
- Goal 2:** Increased private sector involvement & ownership of the WIB.
- Goal 3:** Increased visibility with clear, consistent message focused on business.
- Goal 4:** More diverse resources & efficiency / effectiveness measures.
- Goal 5:** Identify & deliver services needed by business.
- Goal 6:** Implement one additional industry cluster.
- Goal 7:** Increased support for K-12 improvement.

Measurement Category: Customer Perspective

Measure/Indicator	Metrics	Method	How Often Review	Responsible WIB Committee
 1. Business Customer Satisfaction a. Employer Needs Are Being Met	80% Satisfaction Rate & Increase in the # of Employers using Worknet Services	Face to face 10 Question Survey of 30 Employers	Annually (July)	Exec
 b. Are the Right Industries Targeted • Economic Development Targeted Industries • Growth Industries	Compare targets and adjust industry focus, if necessary	Review LMI (Growth Industries & Early Warning Data)	Annually (July)	Exec
2. Job Seeker Customer Satisfaction a. Job Seeker Needs Are Being Met	90%	Customer Satisfaction Surveys One Stop Management	Biannually (Jan/July)	Exec
b. Input from Customers Is Used To Improve Services	Rating to meet or exceed		Biannually (Jan/July)	Exec
 3. Workforce Development Advocacy/Awareness	# Of Face to Face Meetings # Of Written	Meetings with Legislators	Annually (April)	Exec

MERCED COUNTY WORKFORCE INVESTMENT BOARD STRATEGIC SCORECARD

	<p>Communications</p> <p>Voting record of Legislators</p> <p>Positive impact to Support Local Control</p> <p>Stable or increased WIA Funding</p>	<p>Written Communication with Legislators (requesting a response)</p> <p>Invitations to WIB Meetings</p> <p>Invitations to Worknet, i.e., for a tour, Chamber Mixer, etc.</p>		
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Measurement Category: Internal Operations/Organizational Effectiveness

Measure/Indicator	Metrics	Method	How Often Review	Responsible WIB Committee
<p>1. Program Accountability:</p> <p>a. Plan vs. Actual Participant Activity</p> <p>Numbers</p> <p>Merced County Population Demographics</p> <ul style="list-style-type: none"> • White – 40.6% • Hispanic – 45.3% • Asian – 6.8% • African Amer – 3.8% • Amer Indian – 1.2% • Others – 2.3% <p>• Performance Measures</p> <p>b. Report Results:</p> <ul style="list-style-type: none"> • Audits 	<p>Planned vs. Actual</p> <p>Participants vs. Merced Co. Demographics</p> <p>Attain 80% level on Goals</p> <p>Zero Findings</p>	<p>Participant Reports</p> <p>Participant Reports</p> <p>Performance Reports</p> <p>Single Audit</p>	<p>Quarterly (Oct/Jan/Apr/Jul)</p> <p>Biannually (Jul/Jan)</p> <p>Quarterly (Nov/Feb/May/Oct)</p> <p>Annually (May)</p>	<p>Exec</p> <p>Exec</p> <p>Exec</p> <p>Exec</p>

MERCED COUNTY WORKFORCE INVESTMENT BOARD STRATEGIC SCORECARD

<ul style="list-style-type: none"> • Monitoring • Youth Quarterly Program Reports Out-of-School Youth Younger Youth <p>c. Resources are Allocated Appropriately:</p> <ul style="list-style-type: none"> • The Selected Industry Cluster and Occupations Within The Cluster Are Being Supported • Quality Controls • Productivity 	Acceptable Progress	EDD Monitoring	Annually (Feb)	Exec
	Acceptable Progress	WI Monitoring	Biannually (Jan/Jul)	
		Report from MCOE	Quarterly	YC
		Report from MCOE	Quarterly	YC
	Review results of training and job placements in the industry	Identify and select industry cluster	Annually (July)	Exec
	Improved Scores	Customer Satisfaction Data	Annually (July)	Exec
Attainment	Performance Measures	Annually (July)	Exec	



Measurement Category: Financial/Market Perspective

Measure/Indicator	Metric	Method	How Often Review	Responsible WIB Committee
1. Expenditures including: <ul style="list-style-type: none"> • Obligations • Accruals (Expenses) • Encumbrances • By funding source • By service • Plan vs. Actual 	80% Expended by End of Year	Fiscal Reports	Monthly	Exec
2. Revenue & Resources: <p>a. Grants</p>	#s Received	WI Report	Quarterly	Exec

MERCED COUNTY WORKFORCE INVESTMENT BOARD STRATEGIC SCORECARD

b. Revenue Generation	#s Applied for Sources # of Sources Amount of \$\$	WI Report	(Oct/Jan/Apr/Jul) Quarterly (Oct/Jan/Apr/Jul)	Exec
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Measurement Category: Learning and Innovation

Measure/Indicator	Metric	Method	How Often Review	Responsible WIB Committee
1. Influence the Workforce Investment System				
 a. Education	Report on Activity	Participate on the P-16 Council	Quarterly	Exec
 b. Economic Development Adhoc Committee	New Jobs Created Jobs Retained or Jobs Lost	Reports by MCEDCO, and CAED	Quarterly	Exec

Glossary

Exec - WIB Executive Committee

YC - Youth Council

Revision Date: July 10, 2008

Worknet Customer Service & Satisfaction Report For All Locations March 2009

Merced County Department of Workforce Investment

Daily Sign-ins

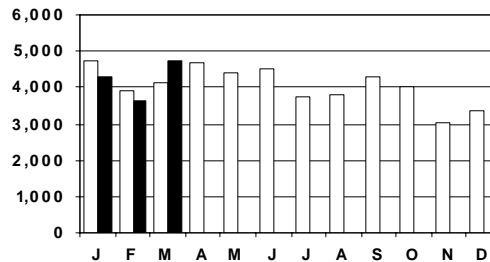
Daily sign-ins for March totaled 4,743, up 1,131 from the previous month and up 602 from March 2008. Daily sign-ins for the month of March are below the 6 year average.

March's 6 year average: 4,795

2008 annual average: 4,058

Daily Sign-ins
2008 & 2009

□ Daily Sign-ins(2008)
■ Daily Sign-ins(2009)



Return Visits

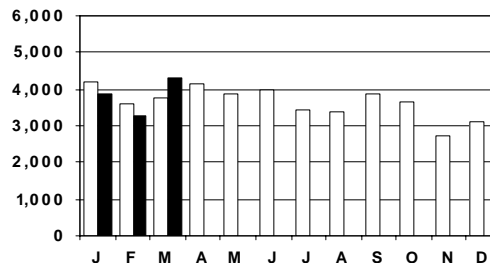
Return visits for March totaled 4,320, up 1,055 from the previous month and up 532 from March 2008. Return visits for the month of March are below the 6 year average.

March's 6 year average: 4,443

2008 annual average: 3,647

Returning Visitors
2008 & 2009

□ Returning Visitors(2008)
■ Returning Visitors(2009)



First Visits

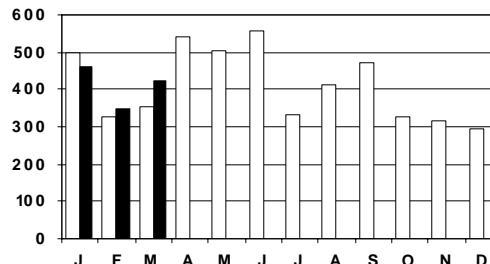
First Visits for March totaled 423, up 76 from the previous month and up 70 from March 2008. First Visits for the month of March are above the 6 year average.

March's 6 year average: 370

2008 annual average: 411

First Visits
2008 & 2009

□ First Visits(2008)
■ First Visits(2009)



Contents

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<i>Would you refer our services to others?</i>	2
<i>Customer Satisfaction</i>	3
<i>How our customers used our services</i>	3
<i>Summary Data - All Locations</i>	4
<i>Summary Data - Individual Locations</i>	5
<i>Suggestions</i>	6
<i>Concerns</i>	7

Customer Flow for March 2009

Both Locations

- On average, Mondays were the busiest days of the week, averaging 244 customers per day. (Weekly Average: 1,078 customers)

Merced

- Mondays were the busiest day of the week, with an average of 135 customers per day. (Weekly Average: 580 customers).

Los Banos

- Mondays were the busiest day of the week, with an average of 109 customers per day. (Weekly Average: 498 customers).

Note:

- As of March, 2008, we are tracking new metrics: Total Visitors, Staff Appointments, EDD/Unemployment visits and Certificate Tests.



**Worknet
Customer Service & Satisfaction Report
For All Locations
March 2009**

Merced County Department of Workforce Investment

**Marketing advertisements for
March 2009**

** The Bus*

Worknet signs inside buses

** Merced Sun-Star*

*Worknet Ads in Wednesday, Friday,
and Saturday editions*

How did you hear about us?

Responses from first-time visitors

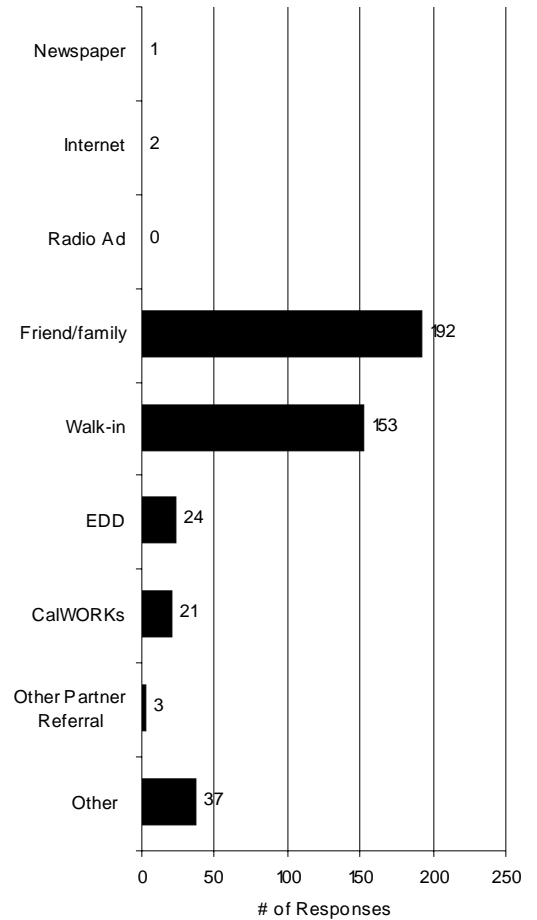
In March, our first time visitors responded most often that they heard about Worknet from friends or family, with 192 customers providing this response.

An additional 153 visitors responded that they were walk-in visitors to Worknet offices.

Of the 37 visitors whose responses were classed as "Other," most visiting the Los Banos Worknet Offices wrote "Census" on the response form. Other Los Banos visitors wrote "IAW" or "National Guard." Most visiting the Merced Worknet Office wrote "HSA" or "Merced College" on the response form. Other Merced visitors wrote "Quebecor", "CVOC", or "County Bank" on the response form.

How Did You Hear About Us?

■ Mar-09



*In March, 99.07 percent of our
customers responding would refer
our services to others*

Would you refer our services to others?

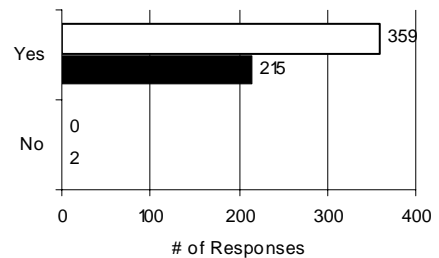
Of those responding to this question, 99.07 percent of our customers would refer our services to others.

PY 06/07 annual average: 98.36%

PY 07/08 annual average: 98.79%

Would you refer our services to others?

□ Mar-08
■ Mar-09



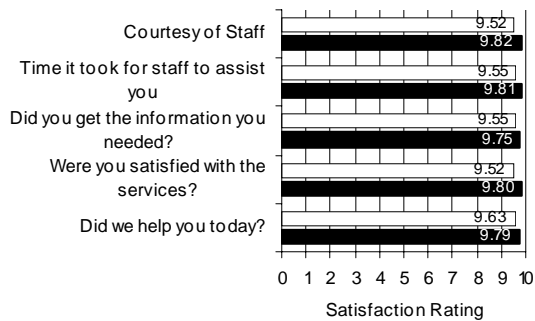


**Worknet
Customer Service & Satisfaction Report
For All Locations
March 2009**

Merced County Department of Workforce Investment

Customer Satisfaction

□ Mar-08
■ Mar-09



Customer Satisfaction Ratings

We received 224 surveys with responses to customer satisfaction questions in the month of March.

Consistently we see overall ratings for all questions in this category to be greater than 9.75 out of 10.

One questionnaire contained a response of 5 or less.

“Consistently we see overall ratings for all questions in this category to be greater than 9.75 out of 10.”

Return Rate For Customer Satisfaction Survey

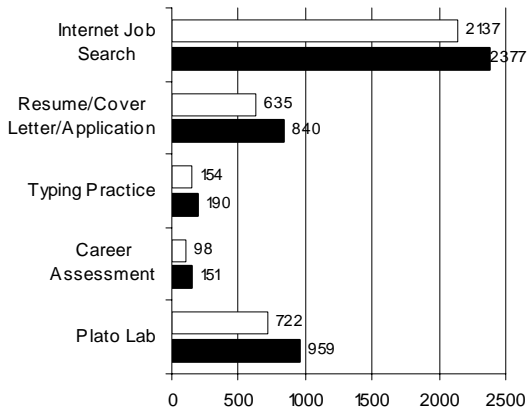
Both Locations: 4.72%

Merced: 4.54%

Los Banos: 4.93%

**What Did Our Customer Use?
Computer Services**

□ Mar-08
■ Mar-09



How our customers use our services

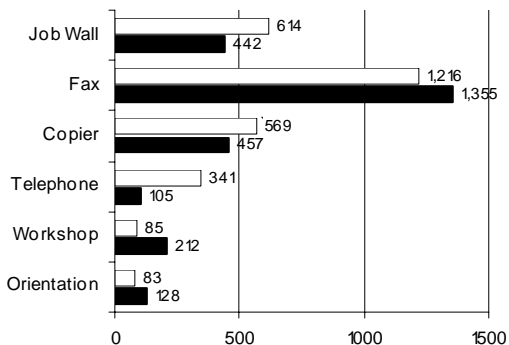
Computer related services are always the ones most used by our customers, with customers using one or more such services 4,517 times in March.

Internet Job Search and the PLATO Lab were our most accessed computer services.

1,355 customers used our Fax service at Worknet in the month of March.

**What Did Our Customer Use?
Non-Computer Services**

□ Mar-08
■ Mar-09



Fax and Copier were the most used non-computer related services. Job Wall, Workshop and Orientation were the next most used services under this category.



Worknet
 Customer Service & Satisfaction Report
 For All Locations
 March 2009

Merced County Department of Workforce Investment

Customer Service/Satisfaction Summary Data - Both Locations

	Mar-08	Jan-09	Feb-09	Mar-09
Return Visits	3,788	3,856	3,265	4,320
First Visits	353	462	347	423
Total Visits	4,141	4,318	3,612	4,743
Total Visitors	1,794	1,932	1,654	1,923
How did you hear about us?				
Newspaper	4	0	0	1
Internet	0	3	3	2
Radio Ad	0	0	0	0
Friend/family	111	203	157	192
Walk-in	186	141	137	153
EDD	10	18	14	24
CalWORKs	8	9	8	21
Other Partner Referral	12	5	1	3
Other	15	95	23	37
What did our customers use?				
Internet Job Search	2,137	2,408	1,838	2,377
Resume/Cover Letter/Application	635	832	633	840
Typing Practice	154	179	196	190
Career Assessment	98	99	78	151
Job Wall	614	461	326	442
Fax	1,216	1,304	1,084	1,355
Copier	569	425	343	457
Telephone	341	86	78	105
Plato Lab	722	775	782	959
Workshop	85	86	102	212
Orientation	83	50	77	128
Staff Appointment	182	138	249	328
Special Class	97	326	80	107
EDD/Unemployment	124	169	140	143
Certificate Test	56	68	85	51
Customer Satisfaction				
Courtesy of Staff	9.52	9.65	9.81	9.82
Time it took for staff to assist you	9.55	9.65	9.81	9.81
Did you get the information you needed?	9.55	9.58	9.78	9.75
Were you satisfied with the services?	9.52	9.64	9.89	9.80
Did we help you today?	9.63	9.62	9.86	9.79
Would you refer our services to others?				
Yes	359	150	137	215
No	0	1	0	2



Worknet
Customer Service & Satisfaction Report
For All Locations
March 2009

Merced County Department of Workforce Investment

Customer Service/Satisfaction Summary Data - Individual Locations

Who were our visitors	Merced	Los Banos	Both Locations
Return Visits	2,332	1,988	4,320
First Visits	222	201	423
Total Visits	2,554	2,189	4,743
Total Visitors	1,144	779	1,923
How did you hear about us?			
Newspaper	1	0	1
Internet	2	0	2
Radio Ad	0	0	0
Friend/family	36	156	192
Walk-in	153	0	153
EDD	11	13	24
CalWORKs	2	19	21
Other Partner Referral	1	2	3
Other	18	19	37
What did our customers use?			
Internet Job Search	1,479	898	2,377
Resume / Cover Letter / Application	444	396	840
Typing Practice	108	82	190
Career Assessment	98	53	151
Job Wall	298	144	442
Fax	863	492	1,355
Copier	364	93	457
Telephone	5	100	105
Plato Lab	220	739	959
Workshop	122	90	212
Orientation	90	38	128
Staff Appointment	111	217	328
Special Class	22	85	107
EDD/Unemployment	82	61	143
Certificate Test	43	8	51
Customer Satisfaction			
Courtesy of Staff	9.72	9.93	9.82
Time it took for staff to assist you	9.72	9.90	9.81
Did you get the information you needed?	9.60	9.91	9.75
Were you satisfied with the services?	9.70	9.92	9.80
Did we help you today?	9.66	9.93	9.79
Would you refer our services to others?			
Yes	110	105	215
No	2	0	2



Worknet
Customer Service & Satisfaction Report
For All Locations
March 2009

Merced County Department of Workforce Investment

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Suggestions

Yes, more computers for job search. because these people looking for work do to the bad economy.
Need VA rep on site.
Everythings great, you guys are there if we need help.
More job training.
Pull together and complete this small mission of employment.
No, you guys are doing a great job.
I like the way its going
Keep up the good work!
more computers
more computers
Todo esta muy bien.
u guys are great!
No, I think you did perfect on your services
Your services today was good
Muy vien tratos
More jobs.
Keep being helpful and friendly, thank you.
Offer classes for computer training at worknet
Many more happy smiles in the morning.
I started working on my stuff for a while before anyone told me to do the "job seekers' Orientation.
Keep the smiles on the job!
Keep up the good work.
You guys are doing a great job.
Service is great!
more staff in computer area to help
more space
more computers
one more plato evening class at night
you guys are great!!
bigger area



Worknet
Customer Service & Satisfaction Report
For All Locations
March 2009

Merced County Department of Workforce Investment

Page 7

Concerns

Urgency of employment is important.
No, I was satisfied with your service. Keep up the work!
Every is good.
Find a job.
Walk me through everything.
I have been coming here for over 5 months and my workers has not referred me to a job.
a job! (I'm sure you get this answer all the time)
No, not at this time . you guys do an excellent job already.
Funding for the police academy in Fresno.
I need to find a job asap.
It sounds good.
None everyone is very helpful and helped me find what I needed.
When it's busy in front, have more workers to help assist customers.
would like to go back to school
no, you have done good

TO: Executive Committee

DATE: 06/01/09

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: WIA Fiscal Reports

PROPOSED MOTION(S): None. Information Only.

DISCUSSION: Attached is the Fiscal Report for Fiscal Year 2008/09 covering July 1, 2008 through April 30, 2009. This report shows all WIA funds available for Fiscal Year 2008/09, accrued expenditures through April 30, 2009, and obligations as of April 30, 2009. Target for expenditures is approximately 83%, and as of March 31st we were at 58.71% of available Adult Funds, 72.61% of Dislocated Worker Funds, and 50.08% of Youth Formula Funds. This is within expectations based on planned expenditures for the remainder of the fiscal year and information received from our youth program provider of planned expenditures for the remainder of the contract. Other grants are at different percentages due to different grant timelines.

Also included is the Fiscal Report for the Recovery Act Funds (ARRA). These funds were accepted by the Board of Supervisors at their meeting on May 12, 2009.

Also attached is the Contracts Report showing FY 08/09 accounts receivable contracts, with invoices received and payments made through May 25, 2009. This report shows the total contract amounts, payments made, and includes the date of the most recent invoices received.

Included is an Enterprise Zone report showing amounts received from July 1, 2008 through May 24, 2009 of \$76,320, plus an additional \$12,720 collected on behalf of the State for their fees.

Staff will be present at the meeting to answer questions.

ATTACHMENT(S):

FY 2008/09 WIA Fiscal Report

Contracts Report

Enterprise Zone Report

**MERCED COUNTY DEPARTMENT OF WORKFORCE INVESTMENT
FISCAL REPORT FOR FINANCE COMMITTEE
For Fiscal Year 2008/2009
July 1, 2008 - June 30, 2009
Through 04/30/09**

Target 83.33%

AVAILABLE FUNDS			BUDGET				ACTUAL			OBLIGATIONS			COMMITTED - AVAILABLE		
	Carryover Funds From 07/08	Appropriation FY 08/09	Planned for New Funds Per Estimated Plan Mod 7/1/08 to 6/30/09	Budget for Available Funds	Budget Adjustments	Revised Budget	Accrued Expense	Available	Percent Expended	Total Obligated Funds	Available after Obligations	Percent Spent + Obligated	Total Committed Funds	Available after Committed	Pct Spent + Obligated + Committed
							FY to Date		to Date						
ADULT			Core A \$ 351,716	\$ 418,161	\$ -	\$ 418,161	\$ 229,756	\$ 188,405	54.94%	\$ 3,778	\$ 184,627	55.85%	\$ 121,607	\$ 63,021	84.93%
08/09 Allocation		\$ 1,648,103	Core B \$ 485,623	\$ 577,365	\$ -	\$ 577,365	\$ 443,799	\$ 133,566	76.87%	\$ 7,476	\$ 126,090	78.16%	\$ 83,051	\$ 43,040	92.55%
			Intensive \$ 131,173	\$ 155,954	\$ -	\$ 155,954	\$ 82,651	\$ 73,303	53.00%	\$ 1,230	\$ 72,073	53.79%	\$ 47,472	\$ 24,602	84.22%
PY Cash Balances 6/30/08	\$ 303,620		Training \$ 514,781	\$ 612,031	\$ -	\$ 612,031	\$ 279,236	\$ 332,795	45.62%	\$ 101,510	\$ 231,285	62.21%	\$ 152,338	\$ 78,947	87.10%
	\$ 303,620	\$ 1,648,103	Total \$ 1,483,293	\$ 1,763,510	\$ -	\$ 1,763,510	\$ 1,035,441	\$ 728,069	58.71%	\$ 113,993	\$ 614,076	65.18%	\$ 404,467	\$ 209,610	88.11%
DISPLACED WORKER			Core A \$ 441,622	\$ 506,955	\$ (125,000)	\$ 381,955	\$ 286,644	\$ 95,311	75.05%	\$ 6,592	\$ 88,719	76.77%	\$ 58,436	\$ 30,284	92.07%
08/09 Allocation		\$ 1,380,143	Core B \$ 399,429	\$ 458,520	\$ 125,000	\$ 583,520	\$ 523,234	\$ 60,286	89.67%	\$ 10,252	\$ 50,035	91.43%	\$ 32,956	\$ 17,079	97.07%
DW Budgeted Portion of 25% DW AUG			Intensive \$ 120,619	\$ 138,463	\$ -	\$ 138,463	\$ 99,660	\$ 38,803	71.98%	\$ 3,054	\$ 35,749	74.18%	\$ 23,546	\$ 12,203	91.19%
PY Cash Balances 6/30/08	\$ 208,106		Training \$ 280,459	\$ 321,950	\$ -	\$ 321,950	\$ 125,867	\$ 196,083	39.10%	\$ 58,869	\$ 137,214	57.38%	\$ 90,377	\$ 46,836	85.45%
	\$ 208,106	\$ 1,380,143	Total \$ 1,242,129	\$ 1,425,888	\$ -	\$ 1,425,888	\$ 1,035,405	\$ 390,483	72.61%	\$ 78,766	\$ 311,717	78.14%	\$ 205,316	\$ 106,402	92.54%
YOUTH			In School \$ 950,573	\$ 1,434,320	\$ -	\$ 1,434,320	\$ 585,507	\$ 848,813	40.82%	\$ 458,038	\$ 390,776	72.76%	\$ 257,389	\$ 133,387	90.70%
08/09 Allocation		\$ 1,760,318	Out of School \$ 633,714	\$ 956,213	\$ -	\$ 956,213	\$ 611,608	\$ 344,605	63.96%	\$ 207,465	\$ 137,139	85.66%	\$ 90,328	\$ 46,811	95.10%
PY Cash Balances 6/30/08	\$ 911,140		Total \$ 1,584,287	\$ 2,390,533	\$ -	\$ 2,390,533	\$ 1,197,115	\$ 1,193,418	50.08%	\$ 665,503	\$ 527,915	77.92%	\$ 347,717	\$ 180,198	92.46%
	\$ 911,140	\$ 1,760,318													
ADMINISTRATIVE			Total Admin \$ 478,855	\$ 631,499	\$ -	\$ 631,499	\$ 364,439	\$ 267,060	57.71%	\$ 5,457	\$ 261,603	58.57%	\$ 172,308	\$ 89,295	85.86%
All Formula Grants	\$ 1,422,866	\$ 4,788,564	Total \$ 4,788,564	\$ 6,211,430	\$ -	\$ 6,211,430	\$ 3,632,400	\$ 2,579,030	58.48%	\$ 863,719	\$ 1,715,311	72.38%	\$ 1,129,807	\$ 585,505	90.57%
RAPID RESPONSE/15%/25%			Rapid Resp. \$ 156,472	\$ 158,525	\$ -	\$ 158,525	\$ 144,221	\$ 14,305	90.98%	\$ 3,014	\$ 11,290	92.88%	\$ 7,436	\$ 3,854	97.57%
Formula Rapid Response (541)**	\$ 2,053	\$ 156,472	25% RR Aug \$ 100,000	\$ 100,000	\$ -	\$ 100,000	\$ 34,974	\$ 65,026	34.97%	\$ -	\$ 65,026	34.97%	\$ 42,830	\$ 22,196	77.80%
Stimulus Rapid Response (p/o 307)		\$ 100,000	25% DW Aug \$ 133,160	\$ 133,160	\$ -	\$ 133,160	\$ 2,928	\$ 130,232	2.20%	\$ 19,083	\$ 111,149	16.53%	\$ 73,209	\$ 37,940	71.51%
Stimulus DW Augmentation (p/o 307)		\$ 133,160	CalGRIP \$ -	\$ 390,227	\$ -	\$ 390,227	\$ 167,000	\$ 223,227	42.80%	\$ 211,354	\$ 11,873	96.96%	\$ 7,821	\$ 4,052	98.96%
CalGRIP*	\$ 390,227		Total \$ 389,632	\$ 781,912	\$ -	\$ 781,912	\$ 349,123	\$ 432,789	44.65%	\$ 233,451	\$ 199,339	74.51%	\$ 131,297	\$ 68,042	91.30%
	\$ 392,280	\$ 389,632													
INCENTIVE AWARDS			Incentive \$ -	\$ 12,646	\$ -	\$ 12,646	\$ 5,370	\$ 7,276	42.46%	\$ -	\$ 7,276	42.46%	\$ 4,793	\$ 2,483	80.37%
08/09 Award (Amount TBD)		\$ 12,646	Total \$ -	\$ 12,646	\$ -	\$ 12,646	\$ 5,370	\$ 7,276	42.46%	\$ -	\$ 7,276	42.46%	\$ 4,793	\$ 2,483	80.37%
PY Cash Balances 6/30/08	\$ 12,646														
	\$ 12,646	\$ -													
OTHER (DoL, Contract, etc.)			LVN Project \$ -	\$ 1,306,782	\$ -	\$ 1,306,782	\$ 682,847	\$ 623,935	52.25%	\$ 513,463	\$ 110,472	91.55%	\$ 72,764	\$ 37,708	97.11%
Federal LVN Grant*	\$ 1,306,782		SA Biotech \$ 19,453	\$ 19,453	\$ -	\$ 19,453	\$ 9,285	\$ 10,168	47.73%	\$ 110	\$ 10,058	48.30%	\$ 13,092	\$ (3,035)	115.60%
Stan Alliance Biotech Contract		\$ 19,453	MCCAdvnc \$ 20,000	\$ 20,000	\$ -	\$ 20,000	\$ 16,017	\$ 3,983	80.08%	\$ 270	\$ 3,713	81.43%	\$ 2,447	\$ 1,267	93.67%
MC Career Advancement Academy		\$ 20,000	Total \$ 39,453	\$ 1,346,235	\$ -	\$ 1,346,235	\$ 708,149	\$ 638,086	52.60%	\$ 513,843	\$ 124,242	90.77%	\$ 88,302	\$ 35,940	97.33%
	\$ 1,306,782	\$ 39,453													

* Amounts represent cash balances remaining from entire multi-year award amounts, which are immediately available. **Rapid Response "carry in" is realized accruals claimed as cash for prior year closeout.

BUDGET:	Includes all funds available for fiscal year based on Plan to be submitted to EDD on request, revised in accordance with latest appropriations information received from Chief, Workforce Services Division, as required. Formula Administrative Funds lose their identity upon appropriation. Federal LVN Grant appropriation reduced \$18,504 by Modification #3 IAW PL 110-5. Dislocated Worker and Rapid Response funds augmented beginning in January 2009 by R970546-307 cash code. Stanislaus Alliance BioTech Contract amount reduced by \$9,819 in pending amendment.	In-School Youth	48.91%
OBLIGATIONS:	Includes funds obligated in contracts and ITA's. Does NOT include funds committed for operations.	Out-of-School Youth	51.09%
COMMITTED:	Includes projected staff personnel and overhead costs		
AVAILABLE:	Balance after expenditures and obligations		

**MERCED COUNTY DEPARTMENT OF WORKFORCE INVESTMENT
FISCAL REPORT FOR FINANCE COMMITTEE (ARRA FUNDS)
For Fiscal Years 2008/2009 and 2009/2010
February 17, 2009 - June 30, 2010
Through 04/30/09**

RECOVERY ACT FUNDS

Target* 14.46%

AVAILABLE FUNDS			BUDGET				ACTUAL			OBLIGATIONS			COMMITTED - AVAILABLE		
	Carryover Funds From 07/08	Appropriation FY 08/09	Planned for New Funds Per Estimated Plan Mod 2/17/09 to 6/30/10	Budget for Available Funds	Budget Adjustments	Revised Budget	Accrued Expense	Available	Percent Expended to Date	Total Obligated Funds	Available after Obligations	Percent Spent + Obligated	Total Committed Funds	Available after Committed	Pct Spent + Obligated + Committed
							FY to Date								
ADULT			Core A \$ 199,775	\$ 199,775	\$ -	\$ 199,775	\$ 20	\$ 199,755	0.01%	\$ 3	\$ 199,752	0.01%	\$ -	\$ 199,752	0.01%
08/09 Allocation		\$ 936,125	Core B \$ 275,835	\$ 275,835	\$ -	\$ 275,835	\$ -	\$ 275,835	0.00%	\$ -	\$ 275,835	0.00%	\$ -	\$ 275,835	0.00%
			Intensive \$ 74,507	\$ 74,507	\$ -	\$ 74,507	\$ -	\$ 74,507	0.00%	\$ -	\$ 74,507	0.00%	\$ -	\$ 74,507	0.00%
			Training \$ 292,396	\$ 292,396	\$ -	\$ 292,396	\$ -	\$ 292,396	0.00%	\$ -	\$ 292,396	0.00%	\$ -	\$ 292,396	0.00%
	\$ -	\$ 936,125	Total \$ 842,513	\$ 842,513	\$ -	\$ 842,513	\$ 20	\$ 842,493	0.00%	\$ 3	\$ 842,490	0.00%	\$ -	\$ 842,490	0.00%
DISPLACED WORKER			Core A \$ 573,858	\$ 573,858	\$ -	\$ 573,858	\$ 395	\$ 573,463	0.07%	\$ 58	\$ 573,405	0.08%	\$ -	\$ 573,405	0.08%
08/09 Allocation		\$ 1,793,404	Core B \$ 519,031	\$ 519,031	\$ -	\$ 519,031	\$ 4,200	\$ 514,831	0.81%	\$ 727	\$ 514,104	0.95%	\$ -	\$ 514,104	0.95%
			Intensive \$ 156,737	\$ 156,737	\$ -	\$ 156,737	\$ -	\$ 156,737	0.00%	\$ -	\$ 156,737	0.00%	\$ -	\$ 156,737	0.00%
			Training \$ 364,438	\$ 364,438	\$ -	\$ 364,438	\$ -	\$ 364,438	0.00%	\$ -	\$ 364,438	0.00%	\$ -	\$ 364,438	0.00%
	\$ -	\$ 1,793,404	Total \$ 1,614,064	\$ 1,614,064	\$ -	\$ 1,614,064	\$ 4,594	\$ 1,609,470	0.28%	\$ 785	\$ 1,608,684	0.33%	\$ -	\$ 1,608,684	0.33%
YOUTH			In School \$ 1,011,942	\$ 1,011,942	\$ -	\$ 1,011,942	\$ 9,847	\$ 1,002,095	0.97%	\$ 1,291	\$ 1,000,804	1.10%	\$ -	\$ 1,000,804	1.10%
08/09 Allocation		\$ 2,248,759	Out of School \$ 1,011,942	\$ 1,011,942	\$ -	\$ 1,011,942	\$ 54,980	\$ 956,962	5.43%	\$ 8,004	\$ 948,958	6.22%	\$ -	\$ 948,958	6.22%
	\$ -	\$ 2,248,759	Total \$ 2,023,884	\$ 2,023,884	\$ -	\$ 2,023,884	\$ 64,826	\$ 1,959,058	3.20%	\$ 9,295	\$ 1,949,762	3.66%	\$ -	\$ 1,949,762	3.66%
ADMINISTRATIVE			Total Admin \$ 497,827	\$ 497,827	\$ -	\$ 497,827	\$ 11,503	\$ 486,324	2.31%	\$ 1,287	\$ 485,037	2.57%	\$ -	\$ 485,037	2.57%
All ARRA Grants	\$ -	\$ 4,978,288	Total \$ 4,978,288	\$ 4,978,288	\$ -	\$ 4,978,288	\$ 80,944	\$ 4,897,344	1.63%	\$ 11,371	\$ 4,885,973	1.85%	\$ -	\$ 4,885,973	1.85%
RAPID RESPONSE/15%/25%			ARRA RR \$ 278,354	\$ 278,354	\$ -	\$ 278,354	\$ -	\$ 278,354	0.00%	\$ -	\$ 278,354	0.00%	\$ -	\$ 278,354	0.00%
ARRA Rapid Response (106)		\$ 278,354	Total \$ 278,354	\$ 278,354	\$ -	\$ 278,354	\$ -	\$ 278,354	0.00%	\$ -	\$ 278,354	0.00%	\$ -	\$ 278,354	0.00%
	\$ -	\$ 278,354													

* Target is defined as days expended at end of accounting period divided by total days in grant term.

- BUDGET:** Includes all Recovery Act funds available for life of grant, based on Plan to be submitted to EDD, revised in accordance with latest appropriations information received from Chief, Workforce Services Division, as required. Formula Administrative Funds lose their identity upon appropriation. Term of all cash codes is currently set at 06/30/2010.
 - In-School Youth 15.19%
 - Out-of-School Youth 84.81%
- OBLIGATIONS:** Includes funds obligated in contracts and ITA's. Does NOT include funds committed for operations.
- COMMITTED:** Includes projected staff personnel and overhead costs
- AVAILABLE:** Balance after expenditures and obligations

**MERCED COUNTY DEPARTMENT OF WORKFORCE INVESTMENT
WIA CONTRACTS**

Contract/Vendor Name	Contract Number	Total Contract Amt	Start Date	End Date	Contract Balance	Budget 2008/09 Only	* Expenditures To-Date	** Inv's Rec'd Not Yet Pd	*** Inv Through	**** % Billed	Comments
HSA CalGrip	2008145	\$ 180,000	03/01/08	03/31/10	\$ 96,835.26		\$ 83,164.74		Mar '09	46%	
Merced Adult School, PLATO Lab (ERC)	2008087	\$ 27,072	07/01/08	06/30/09	\$ 18,056.89	\$ 27,072.00	\$ 9,015.11		Apr '09	33%	
Merced College-LB Campus PLATO Lab	2008086	\$ 66,584	07/01/08	06/30/09	\$ 23,491.92	\$ 66,584.00	\$ 43,092.08		Apr '09	65%	
Merced County Office of Education-ISY	2008148	\$ 817,388	07/01/08	06/30/09	\$ 455,659.49	\$ 817,388.00	\$ 361,728.51		Apr '09	44%	
Merced County Office of Education-OSY	2008149	\$ 577,597	07/01/08	06/30/09	\$ 202,150.12	\$ 577,597.00	\$ 375,446.88		Apr '09	65%	
Merced County Office of Education-CalGrip	2008146	\$ 180,000	03/01/08	03/31/10	\$ 123,565.71		\$ 56,434.29		Apr '09	31%	
Madera Co. Workforce Development (CB)	2007108	\$ 139,083	01/01/07	12/31/09	\$ 32,929.17		\$ 106,153.83		Apr '09	76%	
Merced College-LVN (CB)	2007120	\$ 325,594	01/01/07	12/31/09	\$ 96,428.87		\$ 229,165.13		Mar '09	70%	
Stanislaus County (CB)	2007121	\$ 208,168	01/01/07	12/31/09	\$ 141,955.57		\$ 65,827.78	\$ 384.65	Mar '09	32%	Mar 09 original invoice pending
State Center Community College District (CB)	2007104	\$ 362,032	01/01/07	12/31/09	\$ 147,744.01		\$ 214,287.99		Mar '09	59%	
SCCCD-Fresno City College-Mfg Course	2008071	\$ 62,500	04/02/08	10/31/08	\$ -		\$ 62,500.00		Sept '08	100%	
Yosemite Community College (CB)	2007107	\$ 290,526	01/01/07	12/31/09	\$ 97,236.43		\$ 164,342.38	\$ 28,947.19	Apr '09	67%	Mar/Apr '09 original invoice pending

\$ 3,236,544.00	\$ 1,436,053.44	\$ 1,488,641.00	\$ 1,771,158.72	\$ 29,331.84
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- * Expenditures To-Date include entire contract period.
- ** Inv's Rec'd Not Yet Pd include invoices recently received and invoices requiring corrections/backup.
- *** Invoiced Through shows latest dates of service covered by invoices.
- **** % Billed is of entire contract, not just current year.

Updated 05/25/2009

Enterprise Zone Deposits from 07/01/2008 to 05/24/2009

Company Consultant	Received Date	DWI Fee	State Fee	Total
Trumbull, Robin M.D. None	7/2/2008	\$60.00	\$10.00	\$70.00
Kagome, USA None	7/2/2008	\$300.00	\$50.00	\$350.00
O'Keeffe's, Inc. California Enterprise Zone Tax Savings Group LLC	7/3/2008	\$60.00	\$10.00	\$70.00
Home Depot First Advantage	7/3/2008	\$60.00	\$10.00	\$70.00
Home Depot (LB) First Advantage	7/3/2008	\$60.00	\$10.00	\$70.00
SBC Pacific Bell Telephone TALX Corporation	7/10/2008	\$60.00	\$10.00	\$70.00
Kagome, USA None	7/14/2008	\$540.00	\$90.00	\$630.00
Greg Opinski Construction None	7/15/2008	\$60.00	\$10.00	\$70.00
Save Mart Supermarket(LB) First Advantage	7/16/2008	\$60.00	\$10.00	\$70.00
Wal*Mart WL-2039 ADP Tax Credit Services	7/16/2008	\$120.00	\$20.00	\$140.00
Wal*Mart WL 2039 (LB) ADP Tax Credit Services	7/16/2008	\$60.00	\$10.00	\$70.00
Ocat, Inc dba Taco Bell #22389(LB) Hromiko & Associates, LLC	7/16/2008	\$60.00	\$10.00	\$70.00
Ocat, Inc dba Taco Bell #22389(LB) Hromiko & Associates, LLC	7/17/2008	\$60.00	\$10.00	\$70.00
West-Mark None	7/18/2008	\$240.00	\$40.00	\$280.00
Auto Zone # 5508 ADP Tax Credit Services	7/22/2008	\$60.00	\$10.00	\$70.00
Kagome, USA None	7/23/2008	\$120.00	\$20.00	\$140.00
McLane Company, Inc #3804 TALX Corporation	7/23/2008	\$360.00	\$60.00	\$420.00
Cingular Wireless # CA0001 TALX Corporation	7/23/2008	\$1,260.00	\$210.00	\$1,470.00
Smith & Stapp CPA's None	7/25/2008	\$120.00	\$20.00	\$140.00
Gateway Air Center, Inc. dba TDL Aero Enterprises Smith & Stapp, CPA's	7/25/2008	\$180.00	\$30.00	\$210.00
E & J Gallo Winery Romo & Associates	7/28/2008	\$300.00	\$50.00	\$350.00
O'Keeffe's, Inc. California Enterprise Zone Tax Savings Group LLC	7/29/2008	\$60.00	\$10.00	\$70.00
Canelo, Wilson, Wallace & Padron Professional Corporation None	7/29/2008	\$60.00	\$10.00	\$70.00
Canelo, Wilson, Wallace & Padron Professional Corporation None	7/30/2008	\$60.00	\$10.00	\$70.00

Enterprise Zone Deposits from 07/01/2008 to 05/24/2009

Company Consultant	Received Date	DWI Fee	State Fee	Total
JSA Restaurant Inc dba McDonald's #4235 California Enterprise Zone Tax Savings Group, LLC O'Keeffe's, Inc.	8/1/2008	\$180.00	\$30.00	\$210.00
California Enterprise Zone Tax Savings Group LLC In-N-Out Burger First Advantage	8/1/2008	\$60.00	\$10.00	\$70.00
E & J Gallo Winery Romo & Associates	8/1/2008	\$60.00	\$10.00	\$70.00
Mclane Company, Inc #GR500100 TALX Corporation	8/1/2008	\$420.00	\$70.00	\$490.00
Anthony Abbate dba McDonald's #10150 California Enterprise Zone Tax Savings Group, LLC Waste Management Inc.	8/5/2008	\$60.00	\$10.00	\$70.00
KPMG LLP, cm	8/5/2008	\$420.00	\$70.00	\$490.00
Country Villa Merced Behavioral Center C & I Tax Consultants	8/6/2008	\$360.00	\$60.00	\$420.00
Salmeri Insurance Agency, Inc Moss Adams, LLP	8/11/2008	\$60.00	\$10.00	\$70.00
N & S Tractor Company None	8/11/2008	\$120.00	\$20.00	\$140.00
E & J Gallo Winery Romo & Associates Inc	8/11/2008	\$360.00	\$60.00	\$420.00
MFA Medical Group, Inc (3365 g street) None	8/12/2008	\$180.00	\$30.00	\$210.00
MFA Medical Group, Inc (3385 g street) None	8/12/2008	\$120.00	\$20.00	\$140.00
MFA Medical Group, Inc (378 W Olive) None	8/12/2008	\$60.00	\$10.00	\$70.00
MFA Medical Group, Inc (castle) None	8/12/2008	\$660.00	\$110.00	\$770.00
MFA Medical Group, Inc (d street) None	8/12/2008	\$120.00	\$20.00	\$140.00
MFA Medical Group, Inc (delhi) None	8/12/2008	\$60.00	\$10.00	\$70.00
MFA Medical Group, Inc (w 25th) None	8/12/2008	\$120.00	\$20.00	\$140.00
MFA Medical Group, Inc(374 w olive) None	8/12/2008	\$60.00	\$10.00	\$70.00
MFA Medical Group, Inc(grogan) None	8/12/2008	\$540.00	\$90.00	\$630.00
MFA Medical Group, Inc(olivewood) None	8/12/2008	\$240.00	\$40.00	\$280.00
MFA Medical Group, Inc. (e 13th) None	8/12/2008	\$180.00	\$30.00	\$210.00
Branding Iron Smith & Stapp, CPA's	8/12/2008	\$900.00	\$150.00	\$1,050.00
Panda Restaurant Group, Inc 00216 ADP Tax Credit Services	8/18/2008	\$300.00	\$50.00	\$350.00
	8/19/2008	\$240.00	\$40.00	\$280.00

Enterprise Zone Deposits from 07/01/2008 to 05/24/2009

Company Consultant	Received Date	DWI Fee	State Fee	Total
Apria Healthcare Morris & Co., CPA's	8/25/2008	\$60.00	\$10.00	\$70.00
O'Keeffe's, Inc. California Enterprise Zone Tax Savings Group LLC	8/25/2008	\$60.00	\$10.00	\$70.00
Tim Razzari Dodge None	8/25/2008	\$240.00	\$40.00	\$280.00
Tim Razzari Ford None	8/25/2008	\$300.00	\$50.00	\$350.00
Home Depot First Advantage	8/25/2008	\$180.00	\$30.00	\$210.00
Home Depot (LB) First Advantage	8/25/2008	\$60.00	\$10.00	\$70.00
Staples 268 ADP Tax Credit Services	8/26/2008	\$60.00	\$10.00	\$70.00
Zumiez Inc. #246 TALX Corporation	8/27/2008	\$60.00	\$10.00	\$70.00
Hilmar Cheese Company None	8/27/2008	\$5,940.00	\$990.00	\$6,930.00
Gateway Air Center, Inc. dba TDL Aero Enterprises Smith & Stapp, CPA's	8/29/2008	\$480.00	\$80.00	\$560.00
Branding Iron Smith & Stapp, CPA's	8/29/2008	\$1,680.00	\$280.00	\$1,960.00
Home Depot First Advantage	8/29/2008	\$120.00	\$20.00	\$140.00
Home Depot (LB) First Advantage	8/29/2008	\$60.00	\$10.00	\$70.00
Benjamin J. Seaton, DDS John, Rich & Company	9/2/2008	\$60.00	\$10.00	\$70.00
Regal Cinemas, Inc Corporate Tax Incentives	9/4/2008	\$60.00	\$10.00	\$70.00
CNG Financial Corp. 060184 ADP Tax Credit Services	9/11/2008	\$60.00	\$10.00	\$70.00
Safeway #8245 The Tax Credit Company	9/11/2008	\$360.00	\$60.00	\$420.00
Merced VW Kia Daewoo None	9/12/2008	\$60.00	\$10.00	\$70.00
Tim Razzari Ford None	9/15/2008	\$120.00	\$20.00	\$140.00
Tim Razzari Nissan None	9/15/2008	\$120.00	\$20.00	\$140.00
Gallo Cattle Company None	9/17/2008	\$600.00	\$100.00	\$700.00
Branding Iron Smith & Stapp, CPA's	9/22/2008	\$60.00	\$10.00	\$70.00
Taylor Renovation & Construction Kuhler & Associates	9/23/2008	\$60.00	\$10.00	\$70.00
Westamerica Bancorporation None	9/24/2008	\$60.00	\$10.00	\$70.00

Enterprise Zone Deposits from 07/01/2008 to 05/24/2009

Company Consultant	Received Date	DWI Fee	State Fee	Total
Tim Razzari Dodge <i>None</i>	9/24/2008	\$60.00	\$10.00	\$70.00
Tim Razzari Ford <i>None</i>	9/24/2008	\$240.00	\$40.00	\$280.00
MFA Medical Group, Inc. (e 13th) <i>None</i>	10/3/2008	\$120.00	\$20.00	\$140.00
MFA Medical Group, Inc. (Stephens, Delhi) <i>None</i>	10/3/2008	\$60.00	\$10.00	\$70.00
MFA Medical Group, Inc(374 w olive) <i>None</i>	10/3/2008	\$180.00	\$30.00	\$210.00
MFA Medical Group (Olive, Suite A) <i>None</i>	10/3/2008	\$120.00	\$20.00	\$140.00
MFA Medical Group, Inc (castle) <i>None</i>	10/3/2008	\$60.00	\$10.00	\$70.00
Bonander Pontiac Inc., dba Merced Truck & Trailer <i>Corporate Tax Incentives</i>	10/7/2008	\$60.00	\$10.00	\$70.00
Tire World <i>DS & Associates, LLC dba Downey, Smith & Fier</i>	10/9/2008	\$180.00	\$30.00	\$210.00
Target #641 (Merced) <i>None</i>	10/14/2008	\$300.00	\$50.00	\$350.00
Target #2359 (Los Banos) <i>None</i>	10/14/2008	\$7,860.00	\$1,310.00	\$9,170.00
Hilmar Cheese Company <i>None</i>	10/15/2008	\$4,920.00	\$820.00	\$5,740.00
Wells Fargo Bank 4330 <i>ADP Tax Credit Services</i>	10/15/2008	\$120.00	\$20.00	\$140.00
Wal*Mart WL-2039 <i>ADP Tax Credit Services</i>	10/15/2008	\$300.00	\$50.00	\$350.00
Gamestop, INC #5280 <i>TALX Corporation</i>	10/16/2008	\$60.00	\$10.00	\$70.00
Circle K Stores, Shaffer <i>First Advantage</i>	10/16/2008	\$180.00	\$30.00	\$210.00
Circle K Stores, D.P. <i>First Advantage</i>	10/16/2008	\$480.00	\$80.00	\$560.00
R-N Market <i>None</i>	10/23/2008	\$120.00	\$20.00	\$140.00
Circle K Stores, Los Banos <i>First Advantage</i>	10/24/2008	\$60.00	\$10.00	\$70.00
County Bank (550 W Main) <i>Perry-Smith, LLP</i>	10/27/2008	\$60.00	\$10.00	\$70.00
County Bank (1235 W Main) <i>Perry-Smith, LLP</i>	10/27/2008	\$120.00	\$20.00	\$140.00
Linen-N-Things #416 <i>TALX Corporation</i>	10/30/2008	\$120.00	\$20.00	\$140.00
Limited Brands, Inc. #BBW01106 <i>TALX Corporation</i>	10/30/2008	\$60.00	\$10.00	\$70.00
Tim Razzari Nissan <i>None</i>	11/3/2008	\$60.00	\$10.00	\$70.00

Enterprise Zone Deposits from 07/01/2008 to 05/24/2009

Company Consultant	Received Date	DWI Fee	State Fee	Total
Tim Razzari Ford None	11/3/2008	\$120.00	\$20.00	\$140.00
Lowe's Home Improvement Warehouse # 1672 ADP Tax Credit Services	11/4/2008	\$240.00	\$40.00	\$280.00
Pacific Supply Romo & Associates Inc	11/5/2008	\$180.00	\$30.00	\$210.00
New York & Company ADP Tax Credit Services	11/13/2008	\$60.00	\$10.00	\$70.00
Valley Farm Supplies Professional Solutions Group, LLC	11/13/2008	\$60.00	\$10.00	\$70.00
Ingomar Packing Co. None	11/21/2008	\$3,480.00	\$580.00	\$4,060.00
Aeropostale Inc First Advantage	11/25/2008	\$180.00	\$30.00	\$210.00
Morgan Brothers, Inc. dba San Joaquin Pest Control John, Rich & Company (D.Rich)	11/26/2008	\$60.00	\$10.00	\$70.00
Target #641 (Merced) None	12/1/2008	\$1,800.00	\$300.00	\$2,100.00
Target, Super (Atwater) None	12/1/2008	\$1,140.00	\$190.00	\$1,330.00
Target #2359 (Los Banos) None	12/1/2008	\$120.00	\$20.00	\$140.00
Sensient Technologies Corp. Jefferson Wells International, Inc.	12/4/2008	\$840.00	\$140.00	\$980.00
Merced Toyota Alliantgroup, LP	12/5/2008	\$120.00	\$20.00	\$140.00
Dollar Tree Stores, Inc. (Atwater) The Tax Credit Company	12/8/2008	\$60.00	\$10.00	\$70.00
Dollar Tree Stores, Inc. (Los Banos) The Tax Credit Company	12/9/2008	\$60.00	\$10.00	\$70.00
Dollar Tree Store, Inc. (Merced) The Tax Credit Company	12/9/2008	\$120.00	\$20.00	\$140.00
Dollar Tree Stores, Inc. (Atwater) The Tax Credit Company	12/9/2008	\$240.00	\$40.00	\$280.00
Lowe's Home Improvement Warehouse # 1672 ADP Tax Credit Services	12/10/2008	\$60.00	\$10.00	\$70.00
Circle K Stores, Shaffer First Advantage	12/11/2008	\$60.00	\$10.00	\$70.00
Dollar Tree Store, Inc. (Merced) The Tax Credit Company	12/11/2008	\$240.00	\$40.00	\$280.00
Dollar Tree Stores, Inc. (Los Banos) The Tax Credit Company	12/11/2008	\$60.00	\$10.00	\$70.00
Dollar Tree Stores, Inc. (Atwater) The Tax Credit Company	12/11/2008	\$120.00	\$20.00	\$140.00
G & H Pizza, Inc. dba Little Caesars Pizza First Capitol Consulting, Inc.	12/15/2008	\$960.00	\$160.00	\$1,120.00
Tim Razzari Nissan None	12/17/2008	\$180.00	\$30.00	\$210.00

Enterprise Zone Deposits from 07/01/2008 to 05/24/2009

Company Consultant	Received Date	DWI Fee	State Fee	Total
Gamestop, Inc. #3980 <i>TALX Corporation</i>	12/18/2008	\$60.00	\$10.00	\$70.00
Branding Iron <i>Smith & Stapp, CPA's</i>	12/19/2008	\$60.00	\$10.00	\$70.00
Target #2359 (Los Banos) <i>None</i>	12/22/2008	\$60.00	\$10.00	\$70.00
Home Depot <i>First Advantage</i>	12/22/2008	\$60.00	\$10.00	\$70.00
Panda Restaurant Group, Inc 00216 <i>ADP Tax Credit Services</i>	12/22/2008	\$60.00	\$10.00	\$70.00
Guardco Security Services <i>None</i>	1/2/2009	\$360.00	\$60.00	\$420.00
Wal*Mart WL-2039 <i>ADP Tax Credit Services</i>	1/2/2009	\$360.00	\$60.00	\$420.00
Hilmar Cheese Company <i>None</i>	1/6/2009	\$1,680.00	\$280.00	\$1,960.00
Home Depot <i>First Advantage</i>	1/8/2009	\$60.00	\$10.00	\$70.00
Save Mart Supermarket(LB) <i>First Advantage</i>	1/8/2009	\$60.00	\$10.00	\$70.00
Mclane Company, Inc #GR500100 <i>TALX Corporation</i>	1/13/2009	\$360.00	\$60.00	\$420.00
JCPenney Co. #4945 <i>TALX Corporation</i>	1/13/2009	\$60.00	\$10.00	\$70.00
Smith & Stapp CPA's <i>None</i>	1/20/2009	\$180.00	\$30.00	\$210.00
Brinker International #10051327 <i>TALX Corporation</i>	2/2/2009	\$60.00	\$10.00	\$70.00
Mclane Company, Inc #GR500100 <i>TALX Corporation</i>	2/2/2009	\$180.00	\$30.00	\$210.00
Target #2359 (Los Banos) <i>None</i>	2/2/2009	\$120.00	\$20.00	\$140.00
Target, Super (Atwater) <i>None</i>	2/2/2009	\$60.00	\$10.00	\$70.00
Target #641 (Merced) <i>None</i>	2/2/2009	\$180.00	\$30.00	\$210.00
Label Technology Inc <i>None</i>	2/2/2009	\$660.00	\$110.00	\$770.00
West-Mark <i>None</i>	2/4/2009	\$60.00	\$10.00	\$70.00
Dollar Tree Stores, Inc. (Los Banos) <i>The Tax Credit Company</i>	2/4/2009	\$60.00	\$10.00	\$70.00
Wal*Mart WL-2039 <i>ADP Tax Credit Services</i>	2/5/2009	\$60.00	\$10.00	\$70.00
Wells Fargo Bank 60138 <i>ADP Tax Credit Services</i>	2/5/2009	\$60.00	\$10.00	\$70.00
Wells Fargo Bank 20861 <i>ADP Tax Credit Services</i>	2/5/2009	\$60.00	\$10.00	\$70.00

Enterprise Zone Deposits from 07/01/2008 to 05/24/2009

Company Consultant	Received Date	DWI Fee	State Fee	Total
Wells Fargo Bank 3221 ADP Tax Credit Services	2/5/2009	\$60.00	\$10.00	\$70.00
Wells Fargo Bank 4668 ADP Tax Credit Services	2/5/2009	\$60.00	\$10.00	\$70.00
County Bank (735 Bellevue) Boos & Associates	2/6/2009	\$120.00	\$20.00	\$140.00
County Bank (16491 Schendel) Boos & Associates	2/6/2009	\$120.00	\$20.00	\$140.00
County Bank (Livingston) Boos & Associates	2/6/2009	\$240.00	\$40.00	\$280.00
County Bank (2936 G Street) Boos & Associates	2/6/2009	\$180.00	\$30.00	\$210.00
County Bank (501 Main Street) Boos & Associates	2/6/2009	\$60.00	\$10.00	\$70.00
County Bank (550 W Main) Boos & Associates	2/6/2009	\$1,320.00	\$220.00	\$1,540.00
County Bank (1235 W Main) Boos & Associates	2/6/2009	\$900.00	\$150.00	\$1,050.00
County Bank (490 West Olive) Boos & Associates	2/11/2009	\$300.00	\$50.00	\$350.00
County Bank (550 W Main) Boos & Associates	2/11/2009	\$540.00	\$90.00	\$630.00
County Bank (1235 W Main) Boos & Associates	2/11/2009	\$660.00	\$110.00	\$770.00
County Bank (735 Bellevue) Boos & Associates	2/11/2009	\$60.00	\$10.00	\$70.00
County Bank (Livingston) Boos & Associates	2/11/2009	\$180.00	\$30.00	\$210.00
County Bank (16491 Schendel) Boos & Associates	2/11/2009	\$240.00	\$40.00	\$280.00
Regis Salon 538 ADP Tax Credit Services	2/11/2009	\$120.00	\$20.00	\$140.00
Sizzler (BMW Management) Advantage Tax Consultants	2/17/2009	\$60.00	\$10.00	\$70.00
Chevron Stations, Inc (Livingston) First Advantage	2/19/2009	\$60.00	\$10.00	\$70.00
Target #641 (Merced) None	2/19/2009	\$60.00	\$10.00	\$70.00
N & S Tractor Company None	2/23/2009	\$2,460.00	\$410.00	\$2,870.00
Foot Locker, Inc #7588 TALX Corporation	2/23/2009	\$60.00	\$10.00	\$70.00
Limited Brands, Inc. #BBW01106 TALX Corporation	2/23/2009	\$60.00	\$10.00	\$70.00
Cingular Wireless # CA0001 TALX Corporation	2/23/2009	\$240.00	\$40.00	\$280.00
BNL Mortgage None	2/23/2009	\$840.00	\$140.00	\$980.00

Enterprise Zone Deposits from 07/01/2008 to 05/24/2009

Company Consultant	Received Date	DWI Fee	State Fee	Total
Leap-Carpenter-Kemps Insurance <i>None</i>	3/6/2009	\$1,020.00	\$170.00	\$1,190.00
Richwood Meat Company Inc <i>None</i>	3/6/2009	\$900.00	\$150.00	\$1,050.00
Richwood Meat Company Inc <i>None</i>	3/9/2009	\$120.00	\$20.00	\$140.00
Certified Laboratories of Northern California <i>None</i>	3/9/2009	\$60.00	\$10.00	\$70.00
County Bank (550 W Main) <i>Boos & Associates</i>	3/10/2009	\$60.00	\$10.00	\$70.00
G & H Pizza, Inc. dba Little Caesars Pizza <i>First Capitol Consulting, Inc.</i>	3/17/2009	\$360.00	\$60.00	\$420.00
JCPenney Co. #4945 <i>TALX Corporation</i>	3/17/2009	\$240.00	\$40.00	\$280.00
Lowe's Home Improvement Warehouse # 1672 <i>ADP Tax Credit Services</i>	3/17/2009	\$60.00	\$10.00	\$70.00
Scholle Corporation <i>None</i>	3/17/2009	\$1,380.00	\$230.00	\$1,610.00
Nutcher Farm Equipment, Inc <i>None</i>	3/18/2009	\$360.00	\$60.00	\$420.00
Walgreens <i>Maximus</i>	3/20/2009	\$120.00	\$20.00	\$140.00
Merced Grocery Outlet <i>The Tax Solutions Group</i>	3/25/2009	\$420.00	\$70.00	\$490.00
Rose & Ybarra Restaurant, Inc. <i>California Credits Group, LLC</i>	3/26/2009	\$60.00	\$10.00	\$70.00
NCI Group, Inc. #108 <i>Walton Management Services, Inc.</i>	3/27/2009	\$240.00	\$40.00	\$280.00
Tim Razzari Nissan <i>None</i>	3/30/2009	\$120.00	\$20.00	\$140.00
Tim Razzari Ford <i>None</i>	3/30/2009	\$360.00	\$60.00	\$420.00
Tim Razzari Dodge <i>None</i>	3/30/2009	\$300.00	\$50.00	\$350.00
Target #641 (Merced) <i>None</i>	4/1/2009	\$180.00	\$30.00	\$210.00
Target #2359 (Los Banos) <i>None</i>	4/1/2009	\$120.00	\$20.00	\$140.00
Foot Locker, Inc #7588 <i>TALX Corporation</i>	4/1/2009	\$60.00	\$10.00	\$70.00
JCPenney Co. #4945 <i>TALX Corporation</i>	4/1/2009	\$120.00	\$20.00	\$140.00
Cingular Wireless # CA0001 <i>TALX Corporation</i>	4/1/2009	\$60.00	\$10.00	\$70.00
Michael's Stores, Inc #9509 <i>TALX Corporation</i>	4/1/2009	\$60.00	\$10.00	\$70.00
Brinker International #10051327 <i>TALX Corporation</i>	4/1/2009	\$120.00	\$20.00	\$140.00

Enterprise Zone Deposits from 07/01/2008 to 05/24/2009

Company Consultant	Received Date	DWI Fee	State Fee	Total
Wal*Mart WL-2039 ADP Tax Credit Services	4/2/2009	\$420.00	\$70.00	\$490.00
Wal*Mart 2117 (Los Banos) ADP Tax Credit Services	4/2/2009	\$180.00	\$30.00	\$210.00
Universal Service Recycling Merced, Inc Wincentive Corporation	4/3/2009	\$60.00	\$10.00	\$70.00
Wal*Mart WL-2039 ADP Tax Credit Services	4/8/2009	\$60.00	\$10.00	\$70.00
Cingular Wireless TALX Corporation	4/13/2009	\$120.00	\$20.00	\$140.00
County Bank (550 W Main) Boos & Associates	4/15/2009	\$60.00	\$10.00	\$70.00
Universal Service Recycling Merced, Inc Wincentive Corporation	4/16/2009	\$240.00	\$40.00	\$280.00
Graspointer-West Main, Inc. (McDonald's #17470) First Capitol Consulting, Inc.	4/20/2009	\$120.00	\$20.00	\$140.00
Wal*Mart WL-2039 ADP Tax Credit Services	4/23/2009	\$720.00	\$120.00	\$840.00
McLane Company, Inc #3804 TALX Corporation	4/23/2009	\$60.00	\$10.00	\$70.00
JCPenney Co. #4945 TALX Corporation	4/23/2009	\$120.00	\$20.00	\$140.00
Richwood Meat Company Inc None	4/27/2009	\$780.00	\$130.00	\$910.00
Ross Dress for Less Ernst & Young, Roseville	5/6/2009	\$540.00	\$90.00	\$630.00
BMC West Corporation(Merced) C & I Tax Consultants	5/8/2009	\$1,200.00	\$200.00	\$1,400.00
Starbuck's Coffee Inc #5919 First Advantage	5/8/2009	\$60.00	\$10.00	\$70.00
Starbuck's Coffee Inc #5919 The Tax Credit Company	5/11/2009	\$360.00	\$60.00	\$420.00
Starbucks Corporation(livingston 1) The Tax Credit Company	5/11/2009	\$540.00	\$90.00	\$630.00
Starbucks Corporation (Olive Merced) The Tax Credit Company	5/11/2009	\$120.00	\$20.00	\$140.00
Starbucks Corporation (Bellevue Atwater) The Tax Credit Company	5/11/2009	\$60.00	\$10.00	\$70.00
Starbucks (Pacheco) The Tax Credit Company	5/11/2009	\$420.00	\$70.00	\$490.00
Starbucks Corporation (Carol Merced) The Tax Credit Company	5/11/2009	\$780.00	\$130.00	\$910.00
Starbuck's Coffee Inc #5919 The Tax Credit Company	5/12/2009	\$120.00	\$20.00	\$140.00
Starbucks Corporation (Pacheco 2) First Advantage	5/19/2009	\$60.00	\$10.00	\$70.00
Starbucks Corporation (Santa Nella) First Advantage	5/19/2009	\$60.00	\$10.00	\$70.00

Enterprise Zone Deposits from 07/01/2008 to 05/24/2009

Company Consultant	Received Date	DWI Fee	State Fee	Total
Circle K Stores (Los Banos 2) <i>First Advantage</i>	5/19/2009	\$60.00	\$10.00	\$70.00
Panda Restaurant Group, Inc 00216 <i>ADP Tax Credit Services</i>	5/21/2009	\$60.00	\$10.00	\$70.00
Wal*Mart WL-2039 <i>ADP Tax Credit Services</i>	5/21/2009	\$120.00	\$20.00	\$140.00
Panda Restaurant Group, Inc 832 <i>ADP Tax Credit Services</i>	5/21/2009	\$300.00	\$50.00	\$350.00
TOTALS		\$76,320.00	\$12,720.00	\$89,040.00

TO: Executive Committee

DATE: 06/01/09

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Participant Report

PROPOSED MOTION(S): Information only.

DISCUSSION: Attached is a participant report for the time period July 2008 to March 2009, which reflects the number of participants enrolled and exited (and how they entered and exited the programs) within specific grant codes. Each year a modification to the Workforce Investment Board 5-Year Strategic Plan is submitted with projected participant numbers. The attached report is a comparison of the actual participant numbers with the projected numbers submitted in the yearly plan with 83.33% of the program year expended.

This report is a monthly “snapshot” of the Workforce Investment Act (WIA) programs. We noticed that under the Older Youth (301) Other Exits is at 220.0% (page 1). After further inquiry, we found the method of exiting was incorrect, immediately informed them to change their exiting strategy (and explained why), and solved the spike in this exit area. On page 2, the number of CalGRIP enrollments total 36 participants. The CalGRIP grant will end in March 2010, and should serve 40 participants. This report shows the program needs 4 more participants (WIA 15% CalGRIP 414) and is one over on Younger Youth enrollments (total should be 20 in each CalGRIP column).

ATTACHMENT(S): Participant Report

WIA PARTICIPANT SUMMARY REPORT - FORMULA GRANTS

PY 2008/09 - April 2009

Report Range 07/2008 to 04/2009

83.33% of Plan Year Expended

	Adult (201)			Dislocated Worker (501)		
	Actual	Planned	Per Cent	Actual	Planned	Per Cent
Total Participants	457	523	87.4%	149	208	71.6%
Participants Carried In	310	271	114.4%	69	70	98.6%
New Participants Entering Grant	147	252	58.3%	80	138	58.0%
Total Participants Exiting WI	276	318	86.8%	62	161	38.5%
Entered Unsubsidized Employment	169	299	56.5%	47	140	33.6%
Training Related	48	85	56.5%	3	53	5.7%
Other Exits*	21	19	110.5%	7	21	33.3%
Program Activities/Services Summary						
Core Services (Registered)	457	466	98.1%	149	135	110.4%
Intensive Services	241	216	111.6%	108	122	88.5%
Training Services**	34	110	30.9%	29	93	31.2%
Non-WIA Funded Services	158			24		
Supportive Services	206			58		

	Older Youth (301)				
	Older Youth	Younger Youth	Actual Total	Planned	Per Cent
Total Participants	148	313	461	490	94.1%
Participants Carried In	104	203	307	310	99.0%
New Participants Entering Grant	44	110	154	180	85.6%
Total Participants Exiting WI	37	67	104	102	102.0%
Entered Unsubsidized Employment	11	9	20	35	57.1%
Training Related	2	1	3	15	20.0%
Entered Post-Secondary Education	10	40	50	40	125.0%
Entered Advanced Training	3		3	7	42.9%
Attained High School Diploma/GED	3	40	43	55	78.2%
Other Exits	5	6	11	5	220.0%
Program Activities/Services Summary					
Goals Set (Younger Youth Only)**		195	195		

*Other Exits includes Exit Code 02 "Remained With Layoff Employer" for Dislocated Workers.

**Training Services totals exclude Non-WIA Funded Training Services

***Goals Set is no longer a Participant Plan data point. Results listed for informational purposes only.

WIA PARTICIPANT SUMMARY REPORT - OTHER GRANTS AND CONTRACTS

PY 2008/09 - April 2009

Report Range 07/2008 to 04/2009

	Federal LVN Grant (907)	SJC Manufacturing (914)	WIA 15% CalGRIP (414)	CalGRIP Younger Youth (417)
Total Participants	85	19	14	21
Participants Carried In				
New Participants Entering Grant	85	19	14	21
Total Participants Exiting WI	33	16		
Entered Unsubsidized Employment	14	12		
Training Related	25	8		
Entered Military Service				
Entered Qualified Apprenticeship Program				
Entered Post-Secondary Education				
Entered Advanced Training				
Attained Recognized Certificate/Diploma/Degree	23	14		
Attained High School Diploma/GED				
Returned to Secondary School (Youth Only)				
Exits Excluded from Performance				
Other Exits	4	4		
Program Activities/Services Summary				
Core Services (Registered)	83	19		
Intensive Services	80	19	14	21
Training Services*		8		
Non-WIA Funded Services	79	10	2	
Supportive Services	85	19	4	1
Youth Services			12	21
Concurrent Program Participants	12	4	3	1
Individual Training Accounts				
Goals Set (Younger Youth Only)				

***Training Services totals exclude Non-WIA Funded Training Services**

WIA PARTICIPANT CHARACTERISTICS SUMMARY
Report Period: 7/2008 to 4/2009
FORMULA GRANTS

	ADULT		DISLOCATED WORKER		301 OLDER YOUTH		301 YOUNGER YOUTH		TOTAL (ALL GRANT CODES)	
	#	%	#	%	#	%	#	%	#	%
Total	457	100.0%	149	100.0%	160	100.0%	313	100.0%	1,079	100.0%
Female	338	74.0%	86	57.7%	94	58.8%	157	50.2%	675	62.6%
Male	119	26.0%	63	42.3%	66	41.3%	156	49.8%	404	37.4%
Age										
14-18	41	9.0%			16	10.0%	313	100.0%	370	34.3%
19-21	50	10.9%	4	2.7%	144	90.0%			198	18.4%
22-29	142	31.1%	16	10.7%					158	14.6%
30-44	162	35.4%	58	38.9%					220	20.4%
45-54	46	10.1%	45	30.2%					91	8.4%
55-61	14	3.1%	25	16.8%					39	3.6%
62-64	1	0.2%							1	0.1%
65 and over	1	0.2%	1	0.7%					2	0.2%
Race/Ethnicity										
American Indian / Alaskan Native	5	1.1%	2	1.3%	1	0.6%	5	1.6%	13	1.2%
Asian	45	9.8%	5	3.4%	12	7.5%	61	19.5%	123	11.4%
Black / African American	22	4.8%	3	2.0%	9	5.6%	22	7.0%	56	5.2%
Hawaiian Native/Other Pacific Islander	12	2.6%	2	1.3%	2	1.3%	1	0.3%	17	1.6%
White	172	37.6%	63	42.3%	18	11.3%	37	11.8%	290	26.9%
Ethnicity Hispanic or Latino	224	49.0%	78	52.3%	120	75.0%	202	64.5%	624	57.8%
Labor Force Status										
Employed	172	37.6%	5	3.4%	15	9.4%	5	1.6%	197	18.3%
Unemployed	285	62.4%	143	96.0%	145	90.6%	308	98.4%	881	81.6%
UI Claimant	25	5.5%	125	83.9%	5	3.1%	1	0.3%	156	14.5%
UI Exhaustee	15	3.3%	18	12.1%					33	3.1%
Barriers to Employment										
Disabled	12	2.6%			8	5.0%	28	8.9%	48	4.4%
Limited English Proficiency	4	0.9%	3	2.0%	7	4.4%	8	2.6%	22	2.0%
Single Parent	96	21.0%	21	14.1%	27	16.9%	12	3.8%	156	14.5%
Work Profiling Reempl. Services Referral	1	0.2%	12	8.1%					13	1.2%
Low Income	292	63.9%	69	46.3%	144	90.0%	297	94.9%	802	74.3%
Displaced Homemaker										
Offender	6	1.3%	3	2.0%	17	10.6%	22	7.0%	48	4.4%
Homeless	2	0.4%	1	0.7%	4	2.5%	2	0.6%	9	0.8%
Runaway Youth					2	1.3%	5	1.6%	7	0.6%
Pregnant Parenting Youth					46	28.8%	24	7.7%	70	6.5%
Youth Needing Additional Assistance					160	100.0%	311	99.4%	471	43.7%
Basic Literacy Skills Deficient	64	14.0%	59	39.6%	140	87.5%	253	80.8%	516	47.8%
Substance Abuse	2	0.4%			6	3.8%	12	3.8%	20	1.9%
Foster Youth					2	1.3%	7	2.2%	9	0.8%

WIA PARTICIPANT CHARACTERISTICS SUMMARY

Report Period: 7/2008 to 4/2009

OTHER GRANTS AND CONTRACTS

	FEDERAL LVN GRANT (907)		SJC MANUFACTURING CONTRACT (914)		WIA 15% CALGRIP (414)		WIA 15% CALGRIP YOUNGER YOUTH (417)		TOTAL (ALL GRANT CODES)	
	#	%	#	%	#	%	#	%	#	%
Total	85	100.0%	19	100.0%	14	100.0%	21	100.0%	139	100.0%
Female	80	94.1%			6	42.9%	3	14.3%	89	64.0%
Male	5	5.9%	19	100.0%	8	57.1%	18	85.7%	50	36.0%
Age										
14-18					4	28.6%	21	100.0%	25	18.0%
19-21	2	2.4%	1	5.3%	8	57.1%			11	7.9%
22-29	39	45.9%	2	10.5%	2	14.3%			43	30.9%
30-44	32	37.6%	13	68.4%					45	32.4%
45-54	10	11.8%	2	10.5%					12	8.6%
55-61	2	2.4%	1	5.3%					3	2.2%
62-64										
65 and over										
Race/Ethnicity										
American Indian / Alaskan Native										
Asian	28	32.9%					1	4.8%	29	20.9%
Black / African American	5	5.9%			1	7.1%	4	19.0%	10	7.2%
Hawaiian Native/Other Pacific Islander	4	4.7%							4	2.9%
White	26	30.6%	7	36.8%	2	14.3%	1	4.8%	36	25.9%
Ethnicity Hispanic or Latino	27	31.8%	12	63.2%	11	78.6%	15	71.4%	65	46.8%
Labor Force Status										
Employed	63	74.1%			1	7.1%			64	46.0%
Unemployed	22	25.9%	19	100.0%	13	92.9%	21	100.0%	75	54.0%
UI Claimant			8	42.1%					8	5.8%
UI Exhaustee	1	1.2%							1	0.7%
Barriers to Employment										
Disabled	1	1.2%	1	5.3%	1	7.1%	1	4.8%	4	2.9%
Limited English Proficiency	1	1.2%					3	14.3%	4	2.9%
Single Parent	23	27.1%			4	28.6%	1	4.8%	28	20.1%
Work Profiling Reempl. Services Referral										
Low Income	36	42.4%	12	63.2%	14	100.0%	20	95.2%	82	59.0%
Displaced Homemaker										
Offender			5	26.3%	6	42.9%	19	90.5%	30	21.6%
Homeless			1	5.3%					1	0.7%
Runaway Youth							4	19.0%	4	2.9%
Pregnant Parenting Youth					5	35.7%	3	14.3%	8	5.8%
Youth Needing Additional Assistance					12	85.7%	20	95.2%	32	23.0%
Basic Literacy Skills Deficient	11	12.9%	4	21.1%	13	92.9%	16	76.2%	44	31.7%
Substance Abuse			1	5.3%			4	19.0%	5	3.6%
Foster Youth					1	7.1%			1	0.7%

TO: Executive Committee

DATE: 6/01/09

FROM: WIB Staff

For Action

For Information

For Discussion

**SUBJECT: Update on Payroll Services for Older Youth in Empower Summer Youth
Employment (stand alone)**

PROPOSED MOTION(S): For Information Only.

DISCUSSION: After further negotiations with the Merced County Office of Education, payroll services will be provided by the Department of Workforce Investment for youth enrolled and employed under the Older Youth contract (No. 2008149) between May 1, 2009, and September 30, 2009. On April 6, 2009, the Executive Committee approved the addition of ARRA funds be added to the Older Youth Contract for recruitment, enrollment, case management and placement of youth on worksites in the summer of 2009. Staff was asked to negotiate expeditious payroll services for older youth.

The negotiations revolved around the contractor ensuring youth are provided with paychecks in a timely manner. The contractor was not able to modify current payroll procedures to accommodate expeditious payroll processes as prescribed by the Executive Committee. A system has been developed to ensure time cards are provided to the Department by the contractor in order to process payroll for eligible youth.

ATTACHMENT(S): N/A

To: **Alfredo Mendoza:** Staff Services Analyst, Department of Workforce Investment
From: **Rebecca Lincoln:** Career Educator, Merced County Office of Education
Re: **Merced County Youth Council Quarterly Report-** Empower Program
Date: **May 2009** (January, February & March 09)

A. Overall status of the program:

The EMPOWER program enrolled 23 new participants this quarter; this brings the total active to one-hundred and thirty-four (134) EMPOWER participants. The Empower advisors continue to track the number of participants enrolled in structured program activities to ensure that the majority of youth are receiving intensive services (as opposed to case management services). The status on all WIA-Client action reports for goals, activities, exits and follow-ups (phase II) remain up to date.

B. Past Quarter Highlights:

- 1) **EMPOWER Workshops:** The EMPOWER Workshops were provided to youth in the months of January and March this quarter. The following is an accounting of workshops offered and number attended:
 - a) **EMPOWER Orientation:** Conducted on Friday January 9 and March 13, with an average of 25-40 attendees per session;
 - b) **EMPOWER Workshop I:** ‘*Gettin’ Ready for the Job*’ conducted on Friday, January 15, and March 20 with an average of thirty youth in attendance;
 - c) **EMPOWER Workshop II:** ‘*The Real Game California*’ was conducted on January 26, 28, and 30 and on March 23rd and 24th with an average attendance of twenty participants in attendance per session;
 - d) **EMPOWER Workshop III:** ‘*Gettin’ a Job*’ was conducted on February 2, 4 & 6 and on March 25, 26 & 27 with an average attendance of 25 participants per session.

- 2) **Bldg K-Computer Lab** is available to EMPOWER participants at the Merced County Office of Education Campus in Bldg K to work on résumés, portfolios, and conduct job search. *PLATO* is educational software designed to increase math and reading skills, it is also available for the participants use in the computer lab. Sign-in sheets are used to track the number of participants using the computer lab daily.

3) California Workforce Association Ninth Annual Youth Conference “Smart Moves in Turbulent Times” was held on January 20-22, 2009 at the Renaissance Long Beach Hotel, in Long Beach, CA. YOP and EMPOWER staff attended the three-day conference that was designed to help local Youth Providers, Youth Councils members and policy makers run better programs, connect to other systems, and learn about the latest innovative strategies on youth development.

On Tuesday afternoon, DWI Grant Coordinator, Alfredo Mendoza; MCOE Career Educator, Rebecca Garcia; Merced County Probation Officer, Nancy Silva and Gabriel Morales from the Center of Employment Training in Santa Marie provided an interactive session titled *CalGRIP Project- Increasing Opportunities for Gang Involved Youth*. This presentation was an overview on the Merced County CalGRIP Project, current gang statistics were provided; insights were shared from other counties in this session along with short video of current Merced County Cal-Grip participant’s experiences.

4) EMPOWER Success Story: Dean Harmon

Dean Harmon enrolled into the EMPOWER program on 12/10/04. When Dean was approached by Toula Moua, a Career Educator with EMPOWER; he was walking the streets on his way to Merced College. Toula stopped him to explain the benefits of Empower Program and gave him her business card. Dean called back and was invited to attend the EMPOWER workshops where he completed an employability portfolio. Dean was provided monthly bus passes so he continued to attend Merced College, but unable to maintain a satisfactory GPA. Dean had many barriers and challenges to overcome. He floated around his circle of friends and due to his physical limitations; many times he was left homeless.

Dean soon quit Merced College; so he was immediately placed on a work experience site at Annberry Rehabilitation Center as a cafeteria assistant to help him financially. He quickly learned the job duties that was required of him and got along well with the staff. Dean quickly learned from his work experience that he wanted to get into a culinary school.

In September 2008, Dean was introduced to Job Corps. It was explained to him that Job Corps can provide housing and training for him and they also have a culinary program. Dean was very excited to hear about the program; his advisor assisted him in-filing out his application to Job Corps and faxed it over to the recruiter. His application was approved, and within three months,

Job Corps sent Dean a ticket to Utah. Dean is attending training in Job Corp's culinary program and will be earning his culinary certificate within the year.

5) EMPOWER Success Story: Bricela Romero



Bricela enrolled into the EMPOWER program in September 12th 2008. When Bricela first enrolled in the program she had very little work experience and uncertain about her future. Then in November 2008, she enrolled in the Customer Service course through MCOE Adult ROP where she gain more skills and was placed on work experience at

J.C. Penney as a sales associate. Bricela found this to be the perfect fit with her social skills. She enjoys working with people and became an excellent employee; she applied for a position and was hired to begin on March 30th 2009. Bricela is currently finishing the Customer Service training, and planning to continue her education.

6) EMPOWER Success Story: Yarid Arellanes



Yarid Arellanes enrolled into EMPOWER on September 7, 2007. She attended and completed the all the EMPOWER workshops and immediately decided that she wanted to enroll into the Medical Assistant Program offered through the Merced College Extension. She attended the college orientation and began the Medical Assisting Program in October 2007. Throughout the program she faced several barriers but overcame them; completed the class hours and completed her externship on July 2008. Yarid made such a good impression at her externship site that she was call back and on September 4, 2008 she was offered a position with Dr. Georgiou in Los Banos.

C. Past Quarter Deficiencies: none

D. Past Quarter recruiting and marketing efforts:

Recruiting efforts for EMPOWER are limited. The contract specified that as participants exit, new participants will be enrolled in the following quarter after exits, upon availability of funds.

However, Lizcett Romero Career Educator from the EMPOWER Westside attended an Open House at the Dos Palos High School on February 2, 2009. A table with EMPOWER Brochures, flyers and MCOE maps were passed out to students to advise them on the next available EMPOWER Orientation workshop. A sign-in sheet was available for interested students and they were sent an invitation in the mail to advise them of the next EMPOWER Orientation date.

E. Next quarter challenges: none

F. Technical assistance needed:

G. Number of clients receiving social services and examples of services received.

Numerous referrals were made to agencies to assist with food, clothing, housing and transportation.

To: **Alfredo Mendoza**: Staff Services Analyst, Department of Workforce Investment
From: **Rebecca Lincoln**: Career Educator, Merced County Office of Education
Re: **Merced County Youth Council Quarterly Report- Younger Youth Program**
Date: **May 2009** (January, February, and March 2009)

A. Overall status of the program:

There are presently 187 active participants in the Youth Opportunity Program at the end of the third quarter; there were fifty-eight (58) new enrollments and one participant exited. The YOP Mentors continue to track the number of participants enrolled in structured program activities to ensure that the majority of youth are receiving intensive services (as opposed to case management services). The status on all WIA-Client action reports on goals, activities, exits and follow-ups (phase II) remain up to date.

B. Past quarter highlights:

1) Career Industry Day Events in 2008-2009: These ROP sponsored events provide youth with detailed information and exploration of specific career pathways. Career Industry Days include tours of local businesses, guest speaker presentations, and hands-on activities related to various careers within a pathway. Career Industry Days are held from 8:30 am to 2:00 pm at the Merced County Fair Grounds in the Exhibit Building. The YOP Mentors are encouraged to invite those participants whose career goals or technical training aligned with these pathways. The following career days are as follows:

- c) Careers in Education held on Wednesday, January 15, 2009
- d) Careers in Automotive Transportation Services was held on February 12, 09
- e) Careers in Health held on Tuesday, March 10, 2009

2) California Workforce Association Ninth Annual Youth Conference “Smart Moves in Turbulent Times” was held on January 20-22, 2009 at the Renaissance Long Beach Hotel, in Long Beach, CA. YOP and EMPOWER staff attended the three-day conference that was designed to help local Youth Providers, Youth Councils members and policy makers run better programs, connect to other systems, and learn about the latest innovative strategies on youth development.

On Tuesday afternoon, DWI Grant Coordinator, Alfredo Mendoza; MCOE Career Educator, Rebecca Garcia; Merced County Probation Officer, Nancy Silva and Gabriel Morales from the

Center of Employment Training in Santa Marie provided an interactive session titled *CalGRIP Project- Increasing Opportunities for Gang Involved Youth*. This presentation was an overview on the Merced County CalGRIP Project, current gang statistics were provided; insights were shared from other counties in this session along with short video of current Merced County Cal-Grip participant's experiences.

3) YOP Success Story :

Ishmael Escalante enrolled in YOP in December 2007. Ishmael participated in meetings, events and community service and in the summer of 2008 he worked with the Dos Palos Elementary Maintenance Department. Ishmael did not graduate with the class of 2008 ; with encouragement from his mother and family he enrolled in Dos Palos Adult School. Ishmael came to class each week and worked on his English and U.S. History. Ishmael accomplished the goal of earning his high school diploma in December 2008. Ishmael will be on a job site this summer. He is ultimate goal is to become a chef.

C. Past quarter deficiencies: none

D. Past quarter recruiting/marketing efforts:

Marketing and recruiting efforts for the YOP program were on-going this past quarter. YOP orientations were conducted in February and March through-out the county, and fifty-eight new participants were enrolled into the program.

E. Next quarter challenges:

F. Technical assistance needed: