

TO: Workforce Investment Board (WIB)

DATE: 07/08/10

FROM: WIB Staff

For Discussion

For Action

For Information

SUBJECT: WIB Member Resignations – Ms. Amalee Jayasinghe and Ms. Nancy Ugarte

PROPOSED MOTION(S): For Information Only

DISCUSSION: On June 11, 2010, the Department of Workforce Investment received notification from Ms. Amalee Jayasinghe of her resignation from the Workforce Investment Board. Ms. Jayasinghe's resignation is effective June 30, 2010. Ms. Jayasinghe cited increasing (work and home) responsibilities prohibiting her from effectively serving as a board member on the WIB as the reason for her resignation.

On June 25, 2010, The Department of Workforce Investment received notification from Ms. Nancy Ugarte of her resignation from the Workforce Investment Board. Ms. Ugarte's resignation is effective June 30, 2010. Ms. Ugarte cited new employment outside of Merced County which precluded her from serving as a board member on the WIB as the reason for her resignation.

Section 117 (b)(2)(iv) of the Workforce Investment Act outlines criteria for membership on the local Workforce Investment Board. One of the membership requirements is to have 50% plus one individual (more than 50%) of its members representing the Business/Private Sector.

Ms. Jayasinghe and Ms. Ugarte were providing Business/Private Sector representation on the WIB.

ATTACHMENT(S): Letters from Ms. Jayasinghe and Mrs. Ugarte.

Grocery Plant



SAFeway INC.

2761 COOPER AVENUE
MERCED, CA 95340

May 19, 2010

Andrea Baker
Director
Merced County Department of Workforce Investment
1880 Wardrobe Avenue
Merced, CA 95341
Greater Merced Chamber of Commerce

Dear Andrea,

Resignation from the Board of Directors of the Merced County Workforce Investment Board

I hereby tender my resignation as a Director on the Merced County Workforce Investment Board effective immediately.

Increasing responsibilities at work and my impending maternity leave of 16 weeks prohibit me from attending board meetings and serving as effectively on the board as the position requires. So in all fairness to the WIB, it is best that I move aside and give the opportunity to someone else who may volunteer and serve to their fullest.

I thank everyone for their support and wish the Workforce Investment Board every success in the future.

Sincerely,

Amalee Jayasinghe
Plant Manager
Safeway Merced Grocery Plant

Dear Andrea,

This letter is to inform you of my resignation from the Board of Directors, for the WIB, effective today. This decision comes about as I no longer work in Merced County having moved on from employment with Hilmar Cheese Company.

It has been my pleasure to serve on the Workforce Investment Board for the past two years. The Board is composed of a dedicated group of people who have accomplished many important goals to support, develop and advance Merced's youth and adult workforce. It's been an honor to contribute and participate in these efforts.

I wish the WIB all the best in the future, and regret any inconvenience my resignation has caused.

Sincerely,

Nancy Ugarte