

TO: Workforce Investment Board

DATE: 07/14/11

FROM: WIB Staff

For Discussion

For Action

For Information

SUBJECT: State Fiscal/Procurement Monitoring

PROPOSED MOTION(S): For Information Only.

DISCUSSION: On June 20, 2011, a monitor from the State of California performed a review of fiscal and procurement operations to ensure compliance with applicable federal and state laws, regulations, and policies related to the Workforce Investment Act (WIA) and the American Recovery and Reinvestment Act (ARRA). The Fiscal and Procurement On-Site Monitoring consisted of the following:

1. Expenditure Reporting
2. Program and Administration Costs
3. Salary and Bonus Limitations
4. Case Management and Cash Management
5. Internal Controls
6. Cost Allocation
7. Cost/Resource Sharing at the One Stop
8. Oversight of One Stop
9. Single Audit of Subrecipients
10. Debt Collection
11. Methods of Procurement (Small Purchases, Contracts, Sealed Bid), and
12. Property Management

The State Monitor held an exit conference with key staff to go over any findings and stated that his report will show zero findings for the Merced Local Workforce Investment Areas in the area of Fiscal and Procurement for Program Year 2010/11.

ATTACHMENT(S): N/A