



**WORKFORCE
INVESTMENT BOARD**
MERCED COUNTY

Workforce Investment Board

2222 M Street, Merced, CA

July 14, 2011, 3:00-4:00 p.m.

Meeting Minutes

<http://www.mercedwib.com/>

Members Present:

Steve Newvine (Chair)
Edward Dietz
Debra Glass
Joanne Presnell

Michael Altomare
Karen Dower
Darren Hughes
Cordell "Corky" Price

Brenda Callahan-Johnson
Rennise Ferrario
Richard Liszewski
Supervisor Hubert "Hub" Walsh

Members Absent:

Henry Ildefonso
Terry Nichols
James Wood Jr.

Chuck Falkenstein
David Spaur

Steve Gomes
Greg Vincelet

Others Present:

Andrea Baker
Alfredo Mendoza
Pedro Vargas

Brian Cutler
Jackie Walther-Parnell
Jerry Sterner

Nancy Havens
Cynthia Mount
Jean Haskell

1. Call to Order/Roll Call: The Chair called the meeting to order at 3:00 pm and roll call was taken.
2. Approval of Agenda: It was *M/S/C Liszewski/Altomare* to approve the Agenda as published.
3. Approval of Minutes: It was *M/S/C Dietz/ Ferrario* to approve the March 17, 2011 minutes. Meeting Notes from the work session on May 12, 2011 were handed out at the meeting.
4. Public Opportunity to Speak: None. The Chair presented prospective new members and asked them to give a brief introduction and state why they are interested in serving on the WIB: Jerry Sterner of Sintex Security Services, Inc. & Investigation Services and Jean Haskell of Hilmar Cheese Company introduced themselves.
5. Public Hearing on Five-Year Strategic Plan Modification 11: It was *M/S/C Glass/Price* to open the public hearing on Five-Year Strategic Plan Modification 11. Hearing no comments, it was *M/S/C Liszewski/Glass* to close the Public Hearing.
6. Consent Agenda: It was *M/S/C Callahan/Altomare; Dower Abstained on 6b;* to approve the Consent Agenda as submitted:
 - a. Youth Programs Provider(s) Selection for 2011/12: That the WIB accept the Executive Committee and Youth Council's recommendation for 2011/12 Youth Programs and direct Workforce Investment to bring the negotiated Agreements to the Board of Supervisors for approval.
 - b. Eligible Training Provider List Additions – Merced College: Ratify the Executive Committee's decision to approve ed2go online course available through Merced College for inclusion on the ETPL.
 - c. Eligible Training Provider List Additions – Horisons Unlimited: Concur with the Executive Committee's decision to approve Horisons Unlimited Healthcare Training Programs for inclusion to the State of California's ETPL.

- d. Eligible Training Provider List Addition – Performance Training Institute: Ratify the Executive Committee’s decision to approve Performance Training Institute’s Online Training Program for inclusion to the State of California’s ETPL.
 - e. WIB Nomination for Membership – Ms. Jean Haskell: Ratify the Executive Committee’s decision to accept the nomination of Ms. Jean Haskell, Director of Human Resources for Hilmar Cheese, and forward to the Board of Supervisors for final approval.
 - f. WIB Nomination for Membership – Mr. Jerry Sterner: Ratify the Executive Committee’s decision to accept the nomination of Mr. Jerry Sterner, President/CEO of Sintex Security Services Inc., and forward to the Board of Supervisors for final approval.
 - g. WIB and WIB Committee Meeting Schedule for Program Year 2011/12: Ratify the Executive Committee’s decision to approve the Program Year (PY) 2011/12 meeting schedules for the WIB and WIB Committees.
 - h. Central California Workforce Collaborative (CCWC) Healthcare Industry Support: Ratify the Executive Committee’s decision to support the CCWC Healthcare Industry in the Central California San Joaquin Valley Region, direct the Executive Director to sign the support letter, and forward to the Workforce Investment Board.
7. Action/Discussion Agenda
- a. Workforce Investment Board Election: The Workforce Investment Board held elections in order to secure the positions of Chairperson, Vice Chairperson, Second Vice Chairperson, and Member at Large (to serve on the Executive Committee) for the 2011/12 Program year. The Chair asked for nominations from the floor for each position individually. No additional nominations were provided from the members for the positions listed. It was *M/S/C Dower/Ferrario* to elect the following members to serve in the positions listed for the Program Year 2011/12:

WIB Chairperson	Steve Newvine
1 st Vice Chairperson	Rick Liszewski
2 nd Vice Chairperson	Ed Dietz
Member at Large	Joanne Presnell
 - b. Modification 11 to Five-Year Strategic Plan: No comments have been received since the public posting: It was *M/S/C Ferrario/Price* to ratify the Executive Committee’s recommendation to approve Modification 11 to the Five-Year Strategic Plan, hold Public Hearing, and forward the plan to the State.
 - c. WIB Membership – Dave Sharafian: It was *M/S/C Liszewski/Dietz* to accept the nomination of Mr. Dave Sharafian, Area Manager for AT&T for Private/Business Sector representation, and forward to the Board of Supervisors for final approval.
 - d. High Concentration of Youth – Merced County Office of Education: It was *M/S/C Callahan-Johnson/Price* to approve a High Concentration of Youth contract with the Merced County Office of Education (MCOE) to serve 30 additional youth with disabilities for the duration of 7/1/11 through 5/31/12 (11 months) for an amount not to exceed \$87,652.00 and forward to the Board of Supervisors for final approval.
 - e. AB 1234 Ethics Training – WIB members are required to complete two (2) hours of ethics training every two (2) years. Three suggestions were shared with the WIB as to how to meet this requirement. It was requested that confirmation of training be sent to Cynthia Mount via email to forward to the County showing the WIB members who meet this requirement.
8. Reports
- a. Youth Council
 - i. Youth Resource Directory – Debbie Glass reported that the next meeting is scheduled for August 17th, 2011, at 3:30 pm. The Youth Resource Directory has been printed and distributed. Ms. Glass acknowledged Gloria Martinez for her work in updating the directory.

- ii. Bridges to Success (BTS) Success Story – the Merced County Bridges to Success Story was chosen for inclusion in the State of California Employment Development Department’s Summer Edition, June 2011, *Workforce 411*.
9. Information
 - a. Fiscal Report
 - b. Customer Satisfaction Report (June 2011)
 - c. Customer Service Report (June 2011)
 - d. WIB Member Resignation – Agustin “Augie” Beltran
 - e. Advocacy Letters
 - f. Grants Update
 - g. Disposition of Large Vans
 - h. Monitoring Update
 - i. New WIB Member Orientation: Staff was requested to inform all WIB members of the orientation dates as they may wish to attend. Mr. Liszewski requested Staff to bring any new legislation of any interest and impact to the WIB meetings.
10. Director Comments: Andrea Baker mentioned it is time to plan for next year to include advocacy and meeting with legislators during August recess. Ms. Baker will present to the WIB Executive Committee the idea of a strategic/planning session. The California Workforce Association (CWA) Conference – Meeting of the Minds – is scheduled for September 6-8, 2011 in Monterey. Members interested in attending should inform staff.
11. Chair Comments: The Chair expressed his pleasure in being able to serve the WIB as chairman this year and thanked staff for their excellent service. The Chair requested members to keep Linda Lopez, who worked for Congressman Cardoza and recently passed away, in their thoughts.
12. Next Meeting – September 15, 2011 – Room 310, Merced County Administration Office, 2222 M Street
13. Adjourn: Meeting was adjourned at 3:45 pm.