

**Quality Employment and Development
Committee (QUED)
Dept. of Workforce Investment Small Conference Room
1880 Wardrobe Ave, Merced, CA 95341
Thursday, July 16, 2009, 3:30-5:00 p.m.
Meeting Notes**



<http://www.mercedwib.com>

1. Greetings
2. Committee Direction: An explanation was given noting the Quality Employment and Development Committee (QUED) was born out of the Recertification Committee. This new committee will continue the work of the old committee in addition to developing and reviewing policies related to One-Stop operations. It was noted that the agenda items for this meeting are representative of topics that will be covered on a regular basis.
3. Mission Statement: It was agreed that the committee mission statement would be: "Develop, institute and evaluate policies that promote effectiveness, quality and continuous improvement in our One-Stop Career Centers and programs that produce positive employment outcomes."
4. Reports
 - a. Worknet Leadership Team: The committee was informed about the Worknet Leadership Team (WLT) and its functions. It was noted that this committee would be working closely with the WLT as it addresses opportunities for improvement regarding recertification. The committee members were invited to attend a strategic planning meeting on August 11, 2009 from 11:30-4:00 facilitated by Ms. MaryAnn Pranke and hosted by the Worknet Leadership Team. Lunch will be provided. *RSVP to Patricia Hinson at 724-2043 by August 4, if you plan to attend so we can have an accurate count for lunch.*
5. Recruitment for the Quality Employment and Development Committee: The staff solicited ideas on how to recruit more members for the current committee. A suggestion was made: while it would be appropriate to recruit more members, the present membership is sufficient if attendance is maintained for the meetings.
6. California New Start Sub-Grant: Discussion on this topic was postponed as the State budget talks have currently stalled implementation of this grant.
7. American Recovery and Reinvestment Act (ARRA).....
 - a. Regionalization to Increase Training Capacity: Ms. Joanne Presnell provided background on a regional effort by Local Workforce Investment Boards and Community Colleges to provide specialized training in Stanislaus, Madera, San Joaquin, and Merced Counties. The committee was briefed on proposed trainings (7b, 7c, 7d below) at Merced College.
 - b. Computer Literacy Lab – Merced Adult School..... Staff
 - c. Auto Mechanic/Alternative Fuels – Merced College..... Staff
 - d. Water Treatment – Merced College..... Staff
 - e. Department of Labor Grants: Staff updated the committee on grants offered by the Department of Labor under the American Recovery and Reinvestment Act (ARRA) of 2009. While there were 5 grants currently announced, the Pathways Out of Poverty was the most feasible grant to pursue to date. The solicitation for grant application was summarized for the committee.
8. Policy Review..... None
9. Discussion: Staff reviewed the formats of the information documents/reports below so the committee would be aware of what they were looking at and be aware of items that may need to be questioned or action taken. Performance measures were looked at and the committee was informed about a regression formula that the

Department of Labor will be handing down shortly to determine performance measure goals for Local Workforce Investment Areas.

- a. Customer Service/SatisfactionStaff
- b. Participant Reports..... Brian Cutler
- c. Performance (Waiver-Regression Model) Brian Cutler
- d. Future Meetings: It was determined that meetings would be scheduled for the second Wednesday of each month at 3:30. Plenty of notice will be given for meeting cancelations so members can plan accordingly.

10. Recommendations to Executive Committee/WIB:

- a. To accept the new mission statement from number 3 above
- b. To have the Department of Workforce Investment gather regional support for the application process of the Department of Labor Pathways Out of Poverty grant from 7e above.

11. Chair Comments: Mr. Steve Newvine thanked all of the members for coming and noted the value of the committee to the WIB.

12. Next Meeting – Wednesday August 12, 2009 at 3:30

13. Adjourn 4:45