

**Workforce Investment Board
Executive Committee
1880 Wardrobe Ave
November 2, 2009, 7:30-8:30 a.m.
Meeting Minutes**



<http://www.co.merced.ca.us/wi/wib/wib.html>

Members Present:

Edward Dietz	Debra Glass	Albert Montejano (Chair)	Steve Newvine
Alfonse Peterson	Al Romero	Vann (Mike) Smith	Hubert (Hub) Walsh

Others Present:

Andrea Baker	Brian Cutler	Dee Knight	Alfredo Mendoza
Joanne Presnell	Eve Snelling	Jackie Walther-Parnell	

1. Call to Order/Roll Call: The Chair, Mr. Albert Montejano, called the meeting to order at 7:31 a.m. Roll call was taken.
2. Approval of Agenda: It was *M/S/C Romero/Peterson* to approve the agenda as published.
3. Approval of Minutes: It was *M/S/C Walsh/Peterson* to approve the October 5, 2009 minutes.
4. Public Opportunity to Speak: None.
5. Discussion/Possible Action Agenda:
 - a. LVN Program/Participant Support: It was *M/S/C Peterson/Romero* to approve supporting the Merced College LVN Program by providing supportive services to the participants. The above motion was amended by *Walsh/Newvine* to state the amount of supportive services would not exceed \$80,000, and forward to the Workforce Investment Board (WIB) for ratification.
 - b. Green Works Forum: It was *M/S/C Glass/Peterson* to approve acting as a convener along with Merced College for a Green Works Forum, and forward to the WIB for ratification.
 - c. Workforce Investment Board Strategic Scorecard: It was *M/S/C Walsh/Romero* to have both the Economic Development and Quality Employment Development Committees review the Strategic Scorecard to determine which Measurement Category would be applicable to each committee, and bring the recommendations to the Executive Committee for approval.
6. Reports:
 - a. Youth Council: Ms. Debra Glass noted at the last meeting Mr. Richard Mahacek provided information gathered from the 4-H Youth survey. At the next Youth Council meeting, the Council will be deciding how to use the remaining funds.
 - b. Grant Participation Outcomes: Staff noted neither the CA Clean Energy Grant nor the Pathways out of Poverty Grant were submitted. The Department has begun the New Start Grant that is for State parolees. It is a collaboration with several community partners who work with this population.

Ms. Andrea Baker noted the Dept of Corrections would be providing additional funds in the amount of 8.5 million dollars to all One-Stops in the State to help parolees get back into the workforce. Also, the Department is working with Merced College to improve the joint grant application process. There is now a process in place for those grants that will be worked collaboratively.

c. Quality Employment and Development Committee:

1) Workforce Investment Board Recruitment – Business Sector: Mr. Steve Newvine noted the WIB needs over 50% membership from the business sector, and the committee has been identifying potential members for the WIB. A list has been developed, and staff will be contacting those on the list.

d. Economic Development Committee:

1) Ed Morrison/Vaughn Grisham Presentation: Mr. Newvine noted Mr. Bruce Logue attended the Economic Development Committee meeting on Oct 14th to talk about the Vaughn Grisham presentation on Nov 4th, which is close to the same message Ed Morrison presented in September.

2) Business Customer Satisfaction: Mr. Newvine noted staff would be sending a Zoomerang (electronic) survey to the business community, and provided a draft of the questions that would be asked. The Executive Committee was asked to provide input for changes to the survey to staff.

It was suggested the estimated time given to those taking the survey be as accurate as possible.

7. Information:

- a. Fiscal Reports:
- b. Labor Market Information:
- c. High Speed Rail (Comment Letter):
- d. Participant Report:
- e. Final Performance Measures – Program Year 2008/09:
- f. Central Labor Council Letter: Ms. Baker noted she is working with the State AFL-CIO Director to resolve the issue of nominating vs appointing.
- g. YOP 4th Quarter Report (Apr-May-Jun)
- h. Empower 4th Quarter Report (Apr-May-Jun)

8. Director Comments: None.

9. Chair Comments: The Chair thanked everyone for attending, and wished everyone a happy Thanksgiving.

10. Next Meeting: December 7, 2009, Dept of WI Large Conference Room, 1880 Wardrobe Ave.

11. Adjourn: The meeting adjourned at 8:28 a.m.